

CITY OF CHARLOTTESVILLE TREASURER'S OFFICE BUDGET PRESENTATION

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- Office Responsibilities
- Budget Request Overview
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CITY TREASURER'S OFFICE

Promote the financial health of the City through professional collection,
processing and investments of revenue.

CITY TREASURER'S OFFICE



Administration

Office Management
Budget and Revenue Team
Retirement Fund



Customer Service

Payment Processing
In-Person Services
DMV Select



Revenue Compliance

Tax Billing
Revenue Collections
US Passport Services



Cash Management

Reconciliation
Disbursements
Banking and Investments

STATE MANDATED FUNCTIONS

Tax Related Duties

- Bill Real Estate and Personal Property Taxes
- Process and Collect City Taxes
- Process State and Estimated Personal Income Taxes

Other State Mandated Duties

- Banking Reconciliation
- Disbursements and Payroll
- Payment Processing
- Cash and Investment Management
- Dog Licenses
- Unclaimed Property

CITY FUNCTIONS

Program Administration

- Trash Stickers and Annual Decals
- Zone Parking Permits
- Parking Tickets and Appeals
- Fiscal Agent for City Schools
- Fiscal Agent for CATEC
- Fiscal Agent for JMRL

Other City Functions

- Utility Billing Payment Processing
- Retirement Fund Investments
- Revenue Team
- Health Care and Retirement Budget Team

AREAS OF FOCUS

DMV SELECT

- Service started in 2019
- Process select vehicle-based transactions
- In 2022 we titled 1,477 vehicles
- In 2022 we processed over 6,000 DMV transactions
- Currently suspended due to flood and remodel

US PASSPORTS

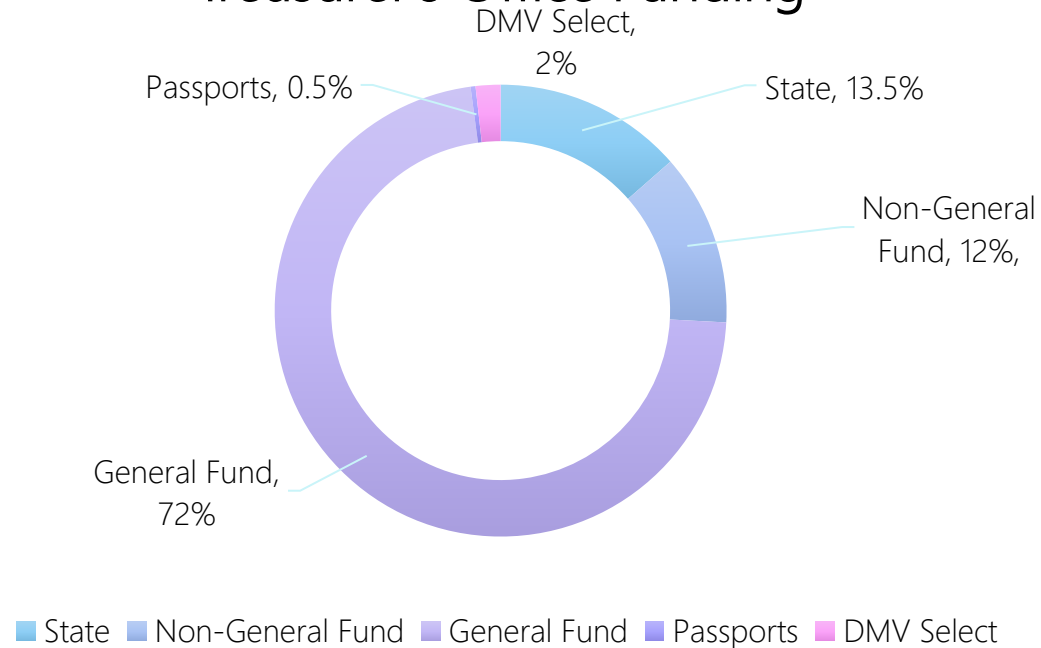
- Service started in FY19
- Processed 190 passport applications in the last year
- Online Scheduling Available
- Special Events for CHS and UVA
- Maintained service through flood mitigation and remodel

ONLINE PAYMENTS

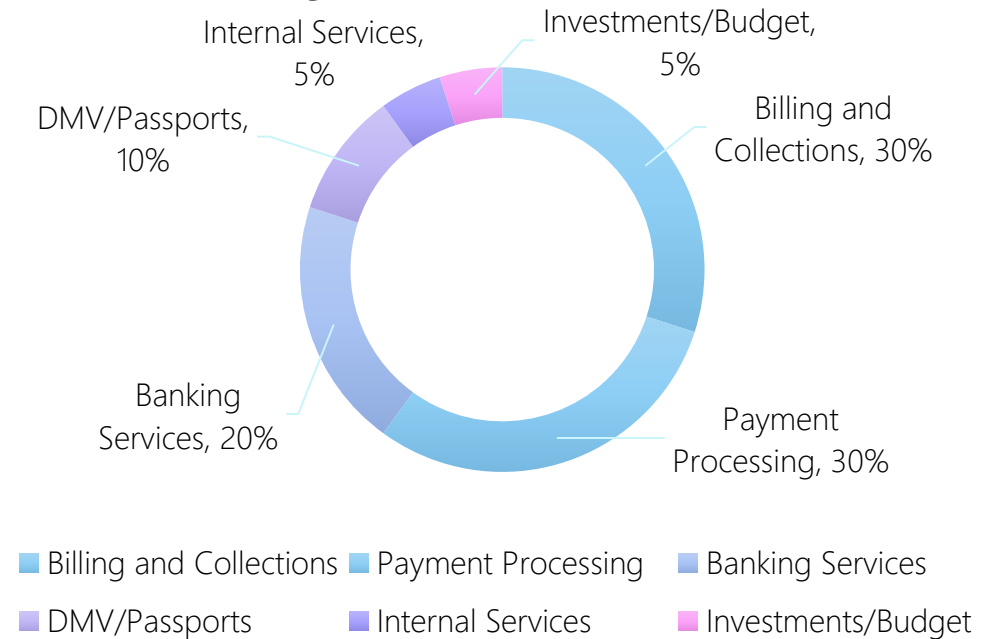
- New Service Provider in 2021
- Online payments up 21% YoY
- Paperless billing up 39% YoY
- Enrolled AutoPay up 41% YoY
- Online NDS Permits- \$182,000 since August 2023

BUDGET REQUEST OVERVIEW

Treasurer's Office Funding



Program Administration



FY25 BUDGET DRIVERS AND PRIORITIES

Budget Drivers

- City Personnel Costs
- Software Cost Increases
- Postage and Mailing Increases
- Payment Processing Costs

FY25 Priorities

- Lobby and Office Remodel
- Debt Management Software Implementation
- City Hall Ambassador Workplan
- Engagement and Wellness Initiatives

*Our FY25 Budget Request is just over \$1.7 Million



THANK YOU

Jason Vandever

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