



# City of Charlottesville Grants Inventory Report



**Office of Community Solutions:  
Grants Management Team**

Volume 1, Issue 1  
January 2024

## Contents

<b>Report Overview .....</b>	<b>3</b>
<b>All City of Charlottesville Grants Illustrated .....</b>	<b>4</b>
<b>City of Charlottesville Organizational Chart .....</b>	<b>5</b>
<b>City Offices.....</b>	<b>6</b>
<b>Budget and Performance Management .....</b>	<b>6</b>
<b>City Attorney.....</b>	<b>6</b>
<b>Emergency Management Office .....</b>	<b>6</b>
<b>Clerk of Council .....</b>	<b>7</b>
<b>Communications.....</b>	<b>7</b>
<b>Office of Community Solutions .....</b>	<b>8</b>
Redevelopment Program .....	8
Grants & Entitlements Program.....	8
Housing Program .....	11
Constituent Services Program.....	12
State-Funded Pass-Through Grants .....	12
Other Pass-Through Grants .....	14
<b>Economic Development .....</b>	<b>17</b>
<b>Social Equity.....</b>	<b>17</b>
Accessibility (ADA) .....	17
Home to Hope.....	17
Job Center .....	18
Office of Sustainability .....	18
<b>Human Rights.....</b>	<b>18</b>
<b>City Departments .....</b>	<b>19</b>
<b>Finance Department .....</b>	<b>19</b>
Procurement .....	19
Real Estate Assessor’s Office .....	19
Risk Management Office.....	19
<b>Fire Department .....</b>	<b>19</b>
<b>Human Resources .....</b>	<b>21</b>
<b>Human Services Department.....</b>	<b>22</b>
Pass Through Funds Managed by the Department of Human Services.....	23
<b>Information Technology Department .....</b>	<b>25</b>
<b>Neighborhood Development Services Department.....</b>	<b>26</b>
Planning Division.....	27
Zoning Division.....	29

Building Division.....	29
Property Maintenance Division .....	29
<b>Parks &amp; Recreation Department .....</b>	<b>29</b>
Parks Division.....	30
Recreation Division .....	31
<b>Police Department.....</b>	<b>32</b>
<b>Public Works Department .....</b>	<b>35</b>
<b>Social Services Department.....</b>	<b>41</b>
<b>Charlottesville Area Transit Department.....</b>	<b>41</b>
<b>Public Utilities Department .....</b>	<b>41</b>
Wastewater Utility.....	42
Gas Utility.....	42
Stormwater Utility .....	43
Water Utility .....	44
<b>Overall Areas of Opportunity Regarding Grants in both Offices and Departments .....</b>	<b>44</b>
<b>Summary and Next Steps.....</b>	<b>44</b>

## Report Overview

The Grants Inventory Report is intended to provide an overview of all grants managed, administered, and implemented by the City of Charlottesville across all city offices, departments, and programs. The report will provide the most pertinent information and the status of grants received and currently administered by city government. The Grants Inventory Report is a working document that will be updated and distributed biannually (January and July) to reflect the current grants being administered by the city to support projects that align with the priorities of the City of Charlottesville. The Report is organized by first listing all City Offices, followed by City Departments, with each then organized by their respective Divisions, Sections and Units.

This report provides an overview of each grant including the grant funder, total funds allocated, the period of performance for the grant, whether the grant is one-time or renewable, and a summary of the grant purpose/intent. Where applicable there is also an “**Areas of Opportunity**” section that identifies planned improvements to a particular grant program or project. In subsequent Issues the goal is to include additional detail to document the status of grant program work and future management plans.

***This inaugural Issue has identified 95 grants administered by the City of Charlottesville totaling \$193,689,277. This sum represents the total value of the grant funding to be received over the life of each of these grants. In many cases funds have already been expended for work performed so the available balance in particular grants will be less than the total reflected in this report.***

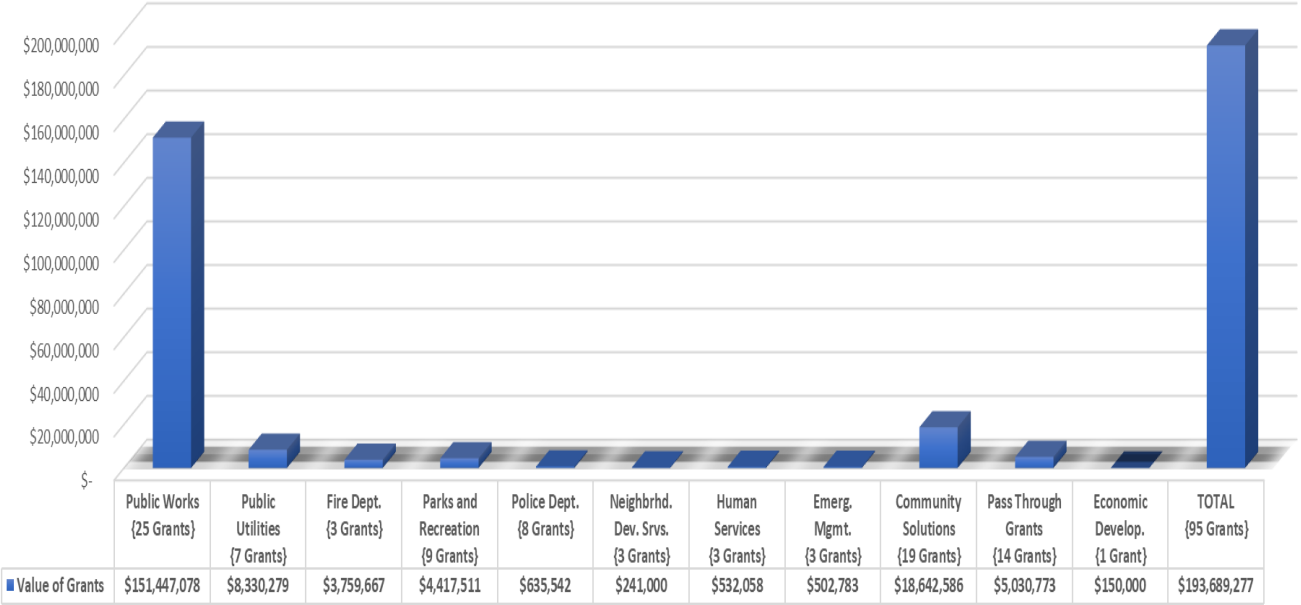
### Disclosure

This Issue of the Report (January 2024) is not conclusive as not all departments have had the opportunity to provide thorough information and data regarding all grants they administer. In the instances where no information was provided or collected, these departments are still included within the report as placeholders, however, no grant data is provided. Additional outreach is being conducted to develop a more conclusive report. In addition, the original cutoff date for grants to be included in this Issue was May 1, 2023, though there were follow-up discussions beyond that date. Additional grant data submitted after this date will be included in the next Issue.

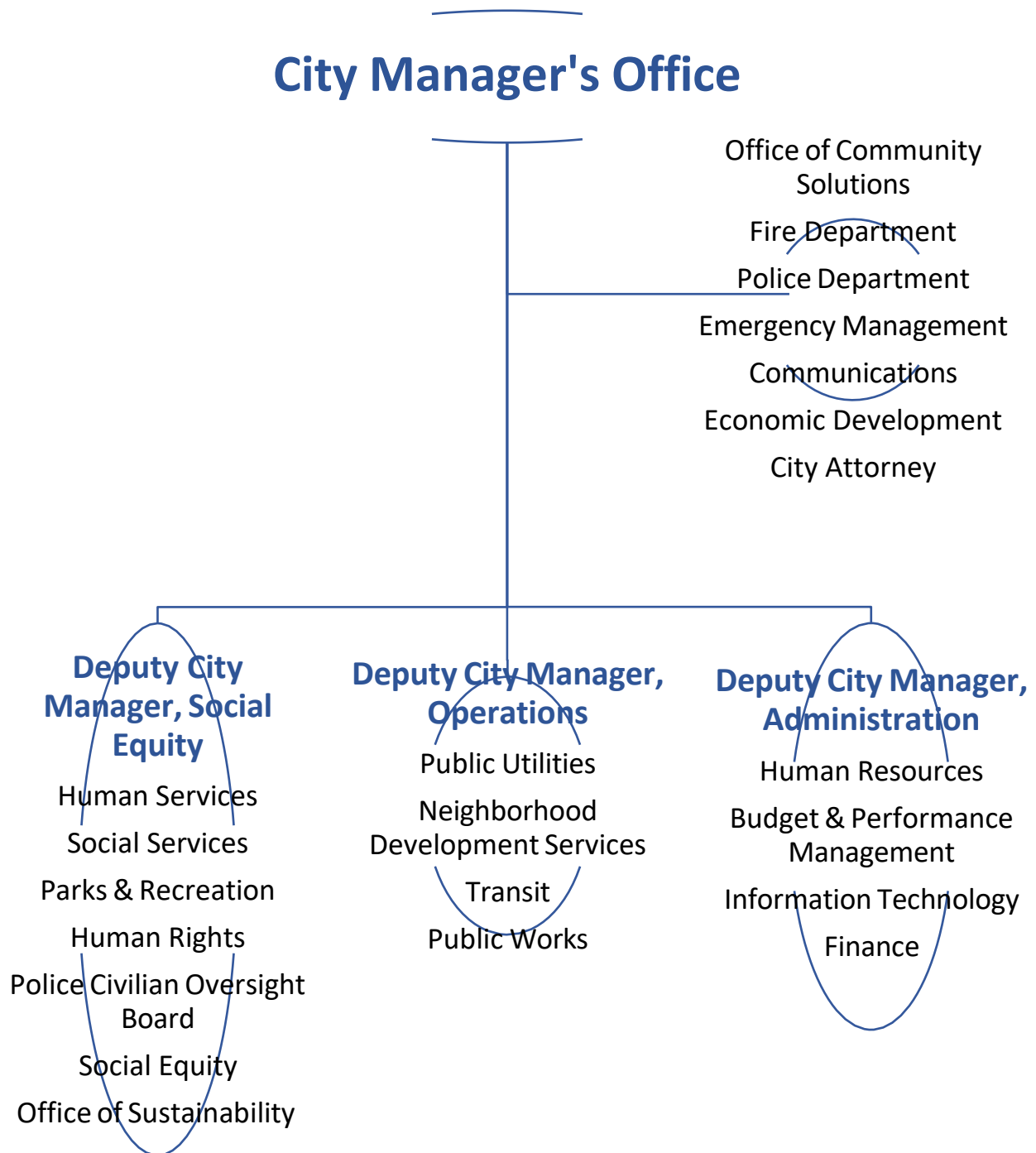
This Report and all grant information was collected by and is a work product of the Office of Community Solutions. If you would like additional information or would like to request a correction of the information provided in this report, please contact Taylor Harvey-Ryan, Grants Program Manager at [harveyryant@charlottesville.gov](mailto:harveyryant@charlottesville.gov).

# All City of Charlottesville Grants Illustrated

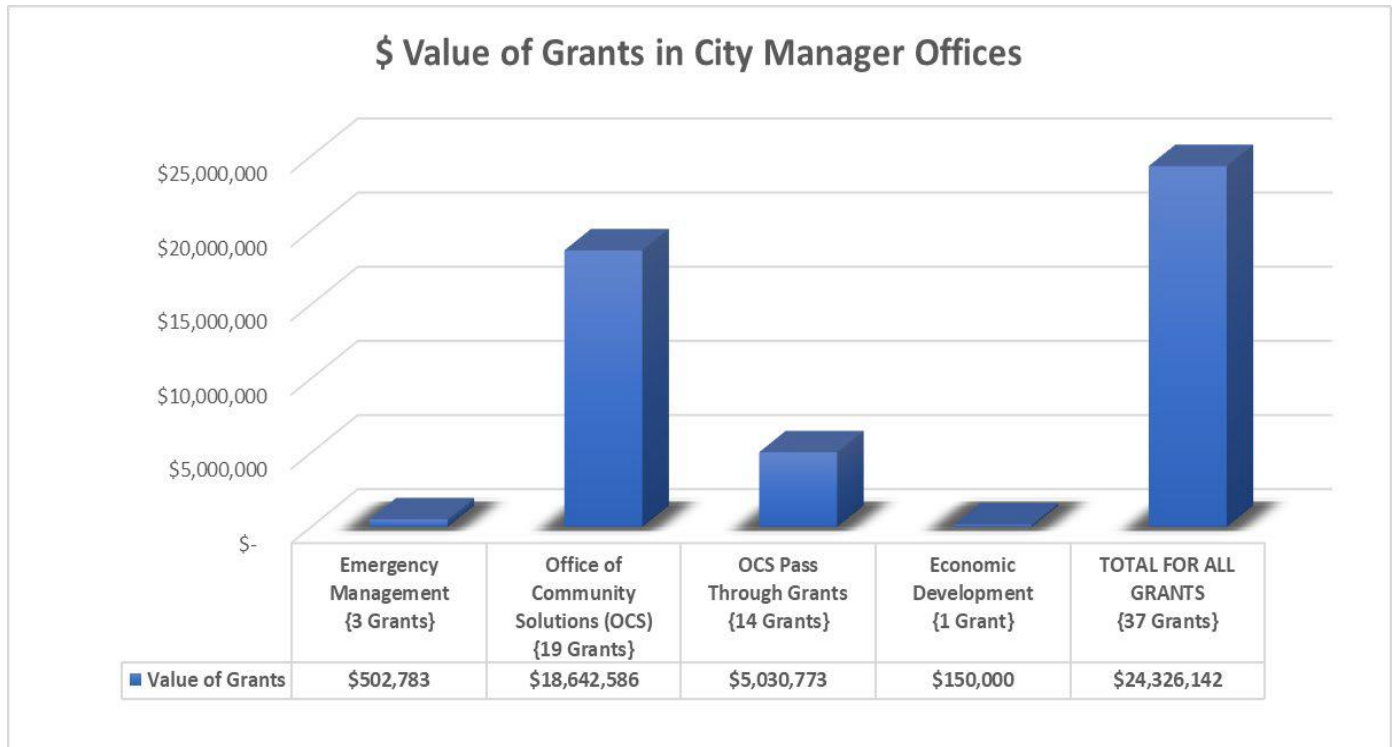
\$ Value of All Active City of Charlottesville Grants



# City of Charlottesville Organizational Chart



## City Offices



### Budget and Performance Management

The Office of Budget and Performance Management prepares and presents both revenue and expenditure projections in order to initiate the citywide budget development process and provides the structure and management of both budgeting and results/reporting metrics. The Office of Budget and Performance Management does not administer nor receive any grant funding at this time.

### City Attorney

The City Attorney's Office gives advice to and represents the City Manager, City Council, city departments and employees, the Airport Authority, the Planning Commission, the Retirement Commission, and the Charlottesville Industrial Development Authority. The City Attorney's Office does not administer nor receive any grant funding at this time.

### Emergency Management Office

Emergency management is an essential role of city government; the Emergency Management Office is responsible to coordinate and direct all components of the City of Charlottesville emergency management plan. The overall goals of emergency management at all levels are to reduce the loss of life, to minimize property loss and damage to the environment, and to protect the jurisdiction from all threats and hazards. These goals are accomplished through prevention, protection, mitigation, response, and recovery.

The Office of Emergency Management oversees three (3) grant programs totaling \$502,783.

1. Emergency Management Performance Grant (EMPG) Program
  - a. **Funder:** Virginia Department of Emergency Management
  - b. **Allocation:** \$7,500
  - c. **Recurring/Renewable grant:** Yes, annually
  - d. **Period of Performance:** 7/1/2023- 6/30/2024
  - e. **Summary:** The EMPG program is a federally funded, state distributed grant program focusing on planning, operations, equipment acquisitions, trainings, exercises, and construction/renovation efforts at the local government level, providing resources to local governments in preparing for all hazards. Charlottesville uses these funds to offset the program cost for the Office of Emergency Management including the salary of the Emergency Management Coordinator.
2. Emergency Shelter Upgrades Assistance Funds (Shelter Upgrade Fund)
  - a. **Funder:** Virginia Department of Emergency Management
  - b. **Allocation:** \$445,307
  - c. **Recurring/Renewable grant:** No
  - d. **Period of Performance:** April 15, 2023 – June 30, 2024
  - e. **Summary:** The Shelter Upgrade Fund provides matching funds to localities to install, maintain, or repair infrastructure related to backup energy generation for emergency shelters, including solar energy generators, and to improve the hazard specific structural integrity (wind retrofit) of shelter facilities owned by the locality.

Emergency Management will use these funds to upgrade the two existing generators at Charlottesville High School (CHS) to increase the current capacity of the generators to better support the emergency shelter when activated.
3. Diversity to Advance Inclusion, Accessibility, and Equity in Charlottesville
  - a. **Funder:** U.S. Department of the Interior – Chesapeake Bay Gateways Network Program
  - b. **Allocation:** \$49,976
  - c. **Recurring/Renewable:** No
  - d. **Period of Performance:** TBD (Awarded November 2023)
  - e. **Summary:** Funding to develop locally specific, spatially accurate data on underrepresented and underserved populations to enable inclusive initiatives.

## Clerk of Council

The Office of the Clerk of Council is responsible to manage the day-to-day business operations of the Charlottesville City Council. The Clerk of Council's Office does not administer nor receive any grant funding at this time.

## Communications

The Office of Communications is responsible for city-wide communications, including press releases, produced video, social media, web content, the City's Public, Education, and Governmental (PEG) access television stations, and major city events. The Office of Communications does not administer nor receive any grant funding at this time.



## Office of Community Solutions

The Office of Community Solutions (OCS) manages a wide range of community development programs, including affordable housing programs; commercial revitalization, redevelopment, and development activities; property inventory and lease management; neighborhood and constituent services; administration of several Federal entitlement programs (CDBG and HOME and their associated planning and reporting requirements); and MyCville Complaint Management coordination. In addition, OCS assumes the responsibility of citywide grant assistance designed to provide technical assistance to all city departments, agencies, and offices. OCS coordinates, manages, and serves as liaison to housing and redevelopment projects in the city. The focus of tasks is generally affordable housing initiatives, overseeing grants, federally funded programs, and implementation of the Strategic Investment Area (SIA) Plan, and the adopted Small Area Plans.

Affordable housing initiatives include implementation of the Affordable Housing Plan, administration of the Charlottesville Affordable Housing Fund (CAHF) and other related housing activities, support to the Housing Advisory Committee (HAC) and Charlottesville Affordable Housing Fund Advisory Committee. Federal Entitlement Administration involves management of the Federal Entitlement programs (CDBG/HOME) funds, HUD-mandated development of multi-year Consolidated Housing and Community Development Plan, Annual Action Plan and associated structured reporting requirement - the Consolidated Annual Performance and Evaluation Report (CAPER). Citywide grant assistance includes serving as clearing house for grant applications, providing technical assistance, serving as a resource and liaison to funding agencies and organizations, grant application development, review and editing, and funding availability analysis.

OCS directly administers five (5) grant programs. Two of the grant programs are funded by the City of Charlottesville, while the other three programs are federally funded through the United States Department of Housing and Urban Development (HUD). Each of these programs utilizes a Request for Proposal (RFP) process in which city residents volunteer to review the requests and to make funding recommendations to City Council, which has the final vote on funding awards.

In addition, OCS manages the City's pass-through grants including state and federal funding that supports the work of the Blue Ridge Area Coalition on Homelessness (BRACH) for services designed to prevent and end homelessness in the Charlottesville Continuum of Care.

## Redevelopment Program

The Redevelopment program does not administer nor receive any grant funding at this time.

## Grants & Entitlements Program

1. The Community Development Block Grant (CDBG) is a federally funded program from the United States Department of Housing and Urban Development (HUD). Through CDBG, HUD provides annual grants on a formula basis to localities to develop viable urban communities by providing decent housing and suitable living environments, and by expanding economic opportunities, principally for low- and moderate-income persons. Federal formula grants are non-competitive funding opportunities that require Charlottesville to submit an application, and through which, provided the city maintains its eligibility to participate in the program through diligent management of HUD resources, the city can expect to receive its formula-based allocation.

Fiscal Year	HUD Allocation	Number of Awards	Dollar Value of the Awards Appropriated	Unspent CDBG Ending Fund Balance
2013	\$435,837	-		
2014	\$465,487	-		
2015	\$376,098	-		
2016	\$371,309	9		
2017	\$388,048	5		
2018	\$408,417	8		
2019	\$393,152	5	\$367,041	
2020	\$419,303	5	\$411,000	
2020*	\$581,723*	5	\$478,775	
2021	\$427,176	6	\$268,521	
2022**	\$414,907**	7	\$386,448	
2023	\$410,468	5	\$410,468	\$0

Number of Awards is not present for FY2013-FY2015 as the records for years prior to FY2016 were inconclusive for the number of awards or subrecipients the City granted funds to.

\* In FY2020 The City of Charlottesville received an additional CDBG fund allocation earmarked for COVID-19 related activities.

\*\* Please note the CDBG FY 2022 Allocation includes \$171,655.34 for the Parks and Recreation Trail Bridge Project that has not yet gone to bid. Due to the delay in this project, the City of Charlottesville may have to request an extension on the CDBG FY 2022 project from HUD.

Since FY2013 there has been a 5.82% decrease in the HUD CDBG formula allocation.

**Areas of Opportunity:** In the past, the City of Charlottesville has received timeliness notices for not meeting the expenditure deadlines dictated by HUD. Recent increases in OCS staffing capacity will allow tracking expenditures more closely to ensure reducing the risk of non-compliance with the timeliness requirements as well as ensuring that all HUD funds are fully spent in accordance with HUD's national objectives to enhance the lives of income-qualified residents.

2. The HOME Investment Partnerships Program (HOME) is a federal HUD-funded program through which the City receives funds on a non-competitive formula basis and which the City uses to support affordable housing and rental opportunities for income qualified city residents.

The City's HOME funds are shared equally in partnership with five (5) surrounding counties in a regional consortium administered by the Thomas Jefferson Planning District Commission (TJPDC) that includes Albemarle, Nelson, Rivanna, Fluvanna, and Greene. A small portion of HOME funds also support the regional planning and coordination work of the TJPDC and their administration of numerous regional projects.

<b>Fiscal Year</b>	<b>Total HUD Allocation to TJPDC Consortia</b>	<b>Number of Awards</b>	<b>Dollar Value of Charlottesville Portion</b>
2013	\$534,766	-	\$62,389
2014	\$536,352	-	\$62,574
2015	\$455,479	-	\$53,139
2016	\$468,166	1	\$54,619
2017	\$456,906	2	\$53,305
2018	\$624,013	3	\$72,801
2019	\$588,830	1	\$68,696
2020	\$644,752	2	\$75,221
2021	\$676,615	3	\$78,938
2022	\$747,825	1	\$87,246
2023	\$785,286	1	\$98,161

The Number of Awards is not present for FY2013-FY2015 as records for years prior to FY2016 were inconclusive for the number of awards or subrecipients the City granted funds to.

HOME requires a 20% local match which comes from the Charlottesville Affordable Housing Fund; a total of \$19,632 was appropriated in FY2023-2024.

Since FY2013 there has been a 46.84% increase in the HUD HOME formula allocation.

- Through the HOME-American Rescue Plan (HOME-ARP), HUD provides funding to localities to assist individuals or households who are homeless, at risk of homelessness and other vulnerable populations. Funds may be used to provide housing, rental assistance, supportive services, and non-congregate shelter to reduce homelessness and increase housing stability. HOME-ARP funding is administered through HUD's HOME Investment Partnership Program (HOME) and is a non-competitive formula-based allocation provided to eligible state and local participating jurisdictions in the HOME program.

Charlottesville has received a \$340,000 allocation to use for production or preservation of affordable housing, Tenant-Based Rental Assistance (TBRA), supportive services (including homeless prevention services and housing counseling), and the purchase and development of non-congregate shelter (these structures may remain as a non-congregate shelter or may convert to: 1) emergency shelter under the Emergency Solutions Grant Program; 2) permanent housing under the Continuum of Care; or 3) affordable housing under the HOME Program).

<b>Fiscal Year</b>	<b>Appropriation</b>	<b>Number of Awards</b>
2023*	\$340,000	2

\*This is one-time-only funding from this singular piece of federal legislation.

## Housing Program

1. The Charlottesville Affordable Housing Fund (CAHF) was established in 2007 to provide a flexible funding mechanism for affordable housing-related projects. The primary purpose of the CAHF is to provide financial resources to address the affordable housing needs of individuals and families who live or work in the city by promoting, preserving, and producing quality, long-term affordable housing options, providing housing related services to low and moderate-income households. CAHF receives annual appropriations through the City of Charlottesville's Capital Improvement Program budgeting process with additional funding from developer cash contributions through the City's Affordable Dwelling Unit Ordinance, voluntary cash contributions made through developer proffers, and repayment of loans made from CAHF. Eligible activities include but are not limited to; land acquisitions and assembly, land development, pre-development expenses, construction of supported affordable homeowner and rental housing units, construction of mixed-income communities, increasing housing accessibility and/or visibility, homeowner, or rental property rehabilitation.

Fiscal Year	Appropriation	Number of Awards	Dollar Value of Awards
2008	\$2,150,000	13	\$2,649,000
2009	\$1,400,000	21	\$1,434,331
2010	\$1,000,000	6	\$885,424
2011	\$1,200,000	15	\$946,497
2012	\$1,410,000	19	\$1,920,389
2013	\$1,410,000	13	\$1,552,109
2014	\$1,528,154	11	\$1,752,749
2015	\$1,577,036	12	\$1,442,850
2016	\$1,626,419	11	\$2,182,966
2017	\$1,699,602	10	\$1,594,916
2018	\$2,529,715	8	\$4,344,617
2019	\$6,733,954	9	\$4,098,669
2020	\$1,578,316	3	\$1,205,000
2021	\$38,544	1	\$67,487
2022	\$780,394	7	\$1,249,559
2023	\$925,000	5	\$835,000

Notations for FY2022: the Albemarle Home Improvement Program (AHIP) requested a one-year project extension, and The Local Energy Alliance (LEAP) is returning the full balance of both projects (total \$150,000).

**Areas of Opportunity:** The CAHF program has lacked monitoring and compliance for the last several years. OCS will be instituting monitoring and compliance measures to ensure programs are expending their allocations during their period of performance on eligible activities. Some programs have not spent their allocations during the appropriate period of performance, thus leaving a balance of funds to be reappropriated. These funds will be reappropriated during a future CAHF application cycle.

2. Charlottesville Supplemental Rental Assistance Program (CSRAP)
  - a. **Funder:** City of Charlottesville CIP / Charlottesville Redevelopment and Housing Authority (CRHA)
  - b. **Allocation:** \$900,000 per year (approximately)
  - c. **Recurring/Renewable Grant:** Anticipate that this will be renewable annually, but it is a City Council discretionary decision.
  - d. **Period of Performance:** 2/14/2023 – 2/14/2024
  - e. **Summary:** To provide funding to the CRHA for the purpose of administering the CSRAP.
  
3. Housing Operations & Program Support (HOPS) was established in FY24 as a separate process from the Vibrant Communities Fund. The HOPS funding provides operational-type funding for housing-related community agency program funding requests focused on affordable housing and homelessness support.

Fiscal Year	Appropriation	Number of Awards
2024	\$574,475 (awarded \$574,475)	9

**Areas of Opportunity:** This is the first cycle of the HOPS program and OCS will monitor the program carefully so that improvement opportunities may be recognized and implemented.

### Constituent Services Program

The Constituent Services Program does not administer nor receive any grants at this time.

### State-Funded Pass-Through Grants

OCS's Grants Management Team oversees the grant management of additional state and federal funds that target assistance to individuals and families to quickly exit homelessness and obtain/maintain permanent housing. These funds are granted by the Virginia Department of Housing and Community Development (DHCD) to the City of Charlottesville. The City then subgrants these funds to the Blue Ridge Area Coalition on Homelessness (BRACH), the Continuum of Care Lead. The three grants received by Charlottesville from DHCD are the Virginia Homeless Solutions Program, Housing Opportunities for Persons with AIDS/HIV, and the COVID Homeless Emergency Response Program. In addition, DHCD has granted the City of Charlottesville a Moving from Foster Care to Adulthood grant to provide extended foster care supports for up to three years for those aging out of foster care.

1. Virginia Homeless Solutions Program (VHSP) is a state funded program through DHCD that supports the development and implementation of localized emergency crisis response systems with housing-focused, coordinated community-based activities. These activities are designed to reduce the overall length of homelessness in the community, the number of households becoming homeless, and the overall rate of formerly homeless households returning to homelessness.

Fiscal Year	Final Allocation
2018	\$477,151
2019	\$529,013

2020*	\$728,061
2021	\$539,333
2022	\$680,333
2023	\$539,369
2024	\$539,369

\*FY2020 includes the addition of \$243,216 received from special COVID related funding.

The table above includes amendments that may have increased funding during the grant period. VHSP funding has increased by 13.04% since FY2018.

2. Housing Opportunities for Persons with AIDS/HIV (HOPWA) is a federally funded program distributed to localities through the state DHCD. Federal HOPWA funding is dedicated to the housing needs of people living with HIV/AIDS and DHCD administers the program by granting funds to non-profits and local governments to provide housing and services that benefit low-income persons living with HIV/AIDS and their families.

Fiscal Year	Final Allocation
2018	\$232,555
2019	\$213,012
2020*	\$294,771
2021	\$288,172
2022	\$288,172
2023	\$382,352

\*FY2020 includes the additional \$50,148 received for COVID HOPWA.

The table above includes amendments that may have increased funding during the grant period. HOPWA funding has increased by 79.50% since FY2018.

3. The COVID Homeless Emergency Response Program (CHERP) is funded by the DHCD with the primary goal of ensuring all individuals experiencing homelessness have access to safe, 24-7, emergency shelter during the COVID-19 public health emergency. CHERP also aims to help households maintain or obtain permanent housing and receive the supportive services necessary to retain permanent housing.

The CHERP program has several subprograms including CHERP Non-Congregate Shelter (NCS), CHERP Homeless Management Information System (HMIS), and CHERP Community Development Block Grant (CDBG). The total allocation for the City of Charlottesville under CHERP is \$2,182,998.60.

Program	Allocation	Performance Period End Date
CHERP	\$821,014	June 30, 2023
CHERP HMIS	\$29,786	June 30, 2023
CHERP CDBG	\$1,131,079	March 31, 2022
CHERP NCS	\$201,120	December 31, 2021

4. The Moving from Foster Care to Adulthood was a pilot project funded by the 2016 Virginia General Assembly to provide up to three years of tenant based rental assistance (TBRA) to participants in the pilot project. The TBRA is in addition to the \$700/month living expenses participants receive from the Fostering Futures program and was designed to help stabilize housing options for participants during their critical transition period from foster care to adulthood, in two high costs market areas (Charlottesville/Albemarle County and the City of Richmond).

The original allocation from DHCD was \$300,000. The City of Charlottesville de-obligated \$126,500 back to the state, which left an allocation of \$173,500. The pilot ended on June 30, 2022, and has a remaining balance of \$15,290.

**Areas of Opportunity:** The City of Charlottesville has historically appropriated the state funding from DHCD after the start of the grant cycle, causing delays in reimbursements. In addition, the City has failed to remain in compliance with the regulations imposed by DHCD for monitoring sub-recipients of these funds and for submitting timely reimbursement requests. OCS has recently moved into the grants management of DHCD pass through funds and will provide oversight to sub-recipients and serve as a liaison between finance and DHCD to ensure the City remains in compliance. In addition, OCS will monitor BRACH on an annual basis to ensure they remain in compliance with the DHCD regulations.

#### Other Pass-Through Grants

The City of Charlottesville OCS currently serves as a fiscal agent for an additional nine (9) pass-through grants that total \$1,587,831 of funding.

1. Charlottesville/Albemarle Adult Drug Treatment Court
  - a. **Funder:** Supreme Court of Virginia Drug Treatment Court Grant
  - b. **Allocation:** \$240,000
    - i. **Total Project Budget:** \$371,595 (Charlottesville contributes \$75,947, Albemarle County contributes \$55,648)
  - c. **Renewable/ Recurring Grant:** Yes
  - d. **Period of Performance:** Fiscal Year
  - e. **Summary:** This grant supports operations of the drug court program that is operated by Offender Aid and Restoration (OAR). The City of Charlottesville serves as fiscal agent for the Supreme Court of Virginia Drug Treatment Court Docket Grant.

In its twenty-fifth year of operation, the Charlottesville/Albemarle Adult Drug Treatment Court is a supervised 12-month drug treatment program that serves as an alternative to incarceration for offenders. Drug Court is a specialized docket within the existing structure of the court system that is responsible to handle cases involving non-violent adult felony offenders with moderate to severe substance use disorders. The program uses the power of the court to assist non-violent offenders achieve recovery through a collaborative system of intensive supervision, drug testing, substance abuse treatment, and regular court appearances.

2. Charlottesville- Albemarle Therapeutic Docket Program

- a. **Funder:** Supreme Court of Virginia Behavioral Health Docket Grant FY23-24
- b. **Allocation:** \$61,500
- c. **Renewable/ Recurring Grant:** Yes
- d. **Period of Performance:** Fiscal Year
- e. **Summary:** The City of Charlottesville, on behalf of the Charlottesville-Albemarle Therapeutic Docket program, received a Supreme Court of Virginia Behavioral Health Docket Grant in the amount of \$61,500 to support operations of the therapeutic docket program operated by Offender Aid and Restoration (OAR). The city serves as fiscal agent for this grant.

In its fourth year of operation, the Charlottesville-Albemarle Therapeutic Docket program is a supervised 8-to-12-month treatment program that serves as an alternative to incarceration for offenders. The Therapeutic Docket is a specialized docket that is responsible for court cases involving non-violent adult misdemeanor offenders who suffer from serious mental illness. The program uses the power of the court to assist non-violent offenders achieve wellness and recovery through a combined system of intensive supervision, medication management, mental health treatment, and regular court appearances.

3. Charlottesville- Albemarle Therapeutic Docket Program

- a. **Funder:** Supreme Court of Virginia Behavioral Health Docket Grant FY23-24
- b. **Allocation:** \$67,792
- c. **Renewable/ Recurring Grant:** Yes
- d. **Period of Performance:** Fiscal Year
- e. **Summary:** Charlottesville, on behalf of the Charlottesville-Albemarle Therapeutic Docket program, received a Supreme Court of Virginia Behavioral Health Docket Grant in the amount of \$67,792 to support operations of the therapeutic docket program operated by Offender Aid and Restoration (OAR). The city serves as fiscal agent for this grant.

4. Albemarle- Charlottesville Regional Jail

- a. **Funder:** State Criminal Alien Assistance Program (SCAAP) FY21
- b. **Allocation:** \$4,748
- c. **Renewable/ Recurring Grant:** Yes
- d. **Period of Performance:** Varies
- e. **Summary:** The City of Charlottesville has received the State Criminal Alien Assistance Program (SCAAP) grant on behalf of the Albemarle-Charlottesville Regional Jail to reimburse for prior year expenses providing services to undocumented persons incarcerated at the jail. The funding level is determined by a formula based on the number of undocumented persons incarcerated during the program year.

5. Albemarle-Charlottesville Regional Jail

- a. **Funder:** State Criminal Alien Assistance Program (SCAAP) FY22
- b. **Allocation:** \$19,050
- c. **Renewable/Recurring Grant:** Yes



- d. **Period of Performance:** Varies – Awarded 8/31/2023
  - e. **Summary:** These federal funds are used to reimburse for prior year expenses providing services to undocumented persons incarcerated at the jail. The funding level is determined by a formula based on the number of undocumented persons incarcerated during the program year.
6. Albemarle-Charlottesville Regional Jail
- a. **Funder:** State Criminal Alien Assistance Program (SCAAP) FY23
  - b. **Allocation:** \$16,768
  - c. **Renewable/Recurring Grant:** Yes
  - d. **Period of Performance:** Varies – Awarded 11/27/2023
  - e. **Summary:** These federal funds are used to reimburse for prior year expenses providing services to undocumented persons incarcerated at the jail. Funding level is determined by the number of undocumented persons incarcerated during the program year.
7. Charlottesville- Albemarle Family Treatment Court Expanded Services
- a. **Funder:** Department of Justice, Office of Justice Programs Grant
  - b. **Allocation:** \$827,973
  - c. **Renewable/ Recurring Grant:** No
  - d. **Period of Performance:** 10/1/2020 - 9/30/2023
  - e. **Summary:** The Virginia Department of Justice, Office of Juvenile Justice and Delinquency Prevention (OJJDP) awarded this grant to support expansion of the Charlottesville Albemarle Family Treatment Court (FTC) program. Funding will expand FTC treatment capacity, case management, decrease length of wait time for assessment and initiation of evidence-based substance use treatment, add peer recovery support services, and also establish a more effective and efficient process to address basic needs/barriers to treatment that negatively impact upon participant success, as well as boost staff training.
- Areas of Opportunity:** This project has not fully spent its allocation due to a delayed start and the onset of the COVID-19 public health emergency. Region Ten is evaluating the need for an extension. OCS and the Finance Department have offered technical assistance and guidance in evaluating the extension proposal and the budget to ensure timely expenditure of the allocated funds. OCS is recommending quarterly updates to ensure the project is on target to fully spend funds if the extension is awarded. The project may apply for up to three one-year extensions.
8. Jefferson School African American Heritage Center
- a. **Funder:** Virginia Department of Historic Resources (DHR)
  - b. **Allocation:** \$200,000
  - c. **Renewable/Recurring Grant:** Yes
  - d. **Period of Performance:** Varies – Awarded 12/4/2023
  - e. **Summary:** City will pass-through these funds that will be used to support operating cost for staffing the Jefferson School African American Heritage Center

9. FREE GRANT FY24 – School Security Officer
  - a. **Funder:** Virginia Department of Criminal Justice Services (DCJS)
  - b. **Allocation:** \$150,000
  - c. **Renewable/Recurring Grant:** Yes
  - d. **Period of Performance:** 7/1/2023 – 6/30/2024
  - e. **Summary:** To fund 3 additional Care and Safety Assistants (CSA's) at Charlottesville High School and Walker Upper Elementary School.

## Economic Development

The Office of Economic Development is the catalyst for public and private initiatives that create employment opportunities and a vibrant, sustainable economy. Economic Development oversees one grant program totaling \$150,000.00.

1. GO Cook, GO Start-Up, GO Customer Service
  - a. **Funder:** Virginia Department of Social Services (VDSS) Temporary Assistance to Need Families Grant (TANF)
  - b. **Allocation:** \$100,000 for FY22-23; \$50,000 extension for 7/1/2023-12/31/2023
  - c. **Recurring/Renewable grant:** Yes (originally received in 2018, renewed each year)
  - d. **Period of Performance:** 7/1/2022-6/30/2023; with extension through 12/31/2023
  - e. **Summary:** Funds workforce training programs to upskill jobseekers and connects them to higher wage careers to ensure self-sufficiency. GO Cook trains individuals in the culinary arts for employment with local food establishments. GO Start-Up trains individuals to start their own business – from the initial business idea to completing a legally formed business. GO Customer Service trains individuals to gain soft skills and secure a career pathway with a living wage.

## Social Equity

The Office of Social Equity houses the City's Americans with Disabilities Act (ADA) Accessibility Coordinator's Office, the Home to Hope program, the Job Center, the Office of Sustainability and the Police Civilian Oversight Board.

The Police Civilian Oversight Board aims to provide objective and independent civilian-led oversight of the Charlottesville Police Department in an effort to enhance transparency and trust, to promote fair and effective policing, and to protect the civil and constitutional rights of the people of the City of Charlottesville. The Police Civilian Oversight Board does not administer nor receive any grant funding at this time.

### Accessibility (ADA)

The Accessibility Coordinator works to assure accessibility to the City's programs, services, and activities, as well as facilitating a quarterly meeting of the ADA Advisory committee.

The Accessibility Coordinator does not administer nor receive any grant funding at this time.

### Home to Hope

The Home to Hope program provides services to "time-served" individuals by introducing resources, providing peer support, and advocating for fairness, thereby advancing out

community. Home to Hope helps individuals find housing, employment, and other resources to assist individuals in making the transition easier.

The Home to Hope program does not receive any grant funding at this time. Previously, the program received funding from Albemarle County to provide services to residents of Albemarle County during the COVID-19 global health emergency.

#### Job Center

The Job Center does not administer nor receive any grant funding at this time.

#### Office of Sustainability

The Office of Sustainability does not administer nor receive any grant funding at this time.

#### Human Rights

The Charlottesville Office of Human Rights (OHR) receives individual complaints of discrimination, conducts community outreach, and provides staff support to the Human Rights Commission. The Human Rights Commission is a volunteer group of individuals appointed by City Council to act as a strong advocate for justice and equal opportunity by providing citywide leadership and guidance in the area of civil and human rights. The Commission provides recommendations to City Council and engages with the public on matters relating to civil and human rights.

OHR does not administer nor receive any grant funding at this time.

# City Departments

## Finance Department

The Finance Department provides comprehensive financial management, accounting, and reporting services for the City of Charlottesville. The Finance Department does not administer nor receive any grant funding at this time.

## Procurement

Manages material and equipment acquisition across city government.

## Real Estate Assessor's Office

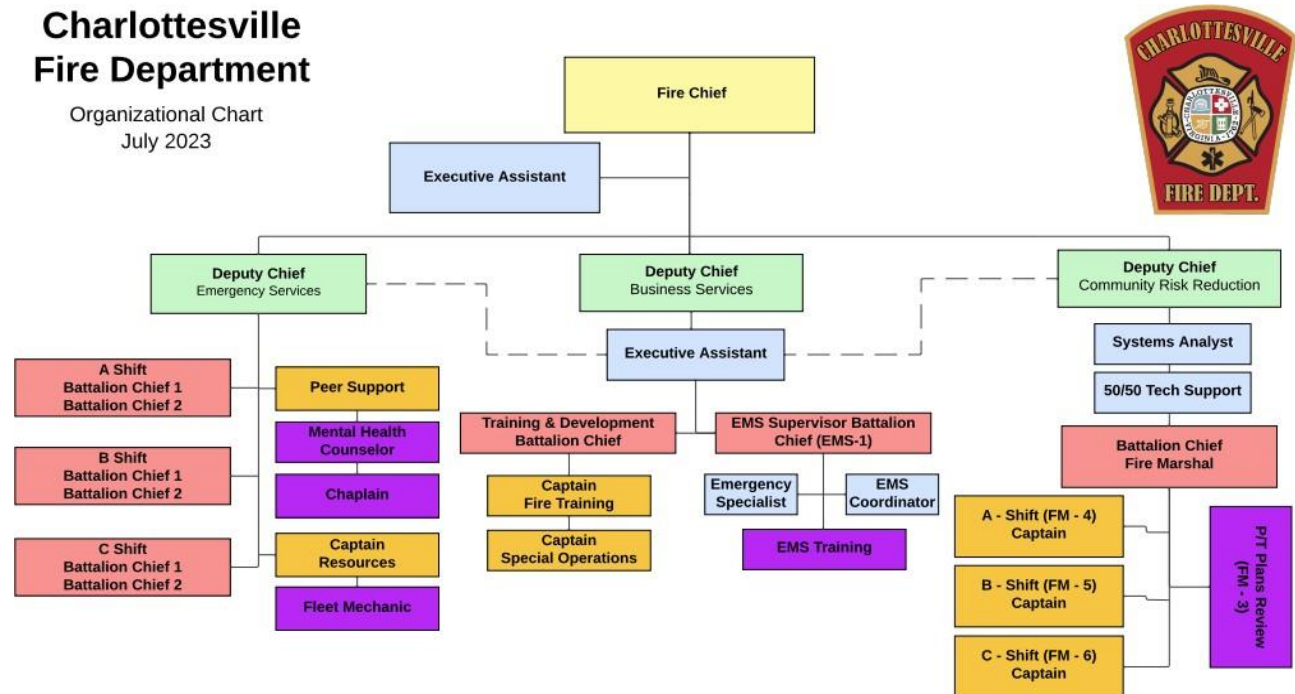
The Real Estate Assessor's Office is responsible for assessing all parcels in the city annually, maintaining assessment information online, and providing various services to homeowners, attorneys, land surveyors, realtors, title researchers, and prospective homebuyers/sellers.

## Risk Management Office

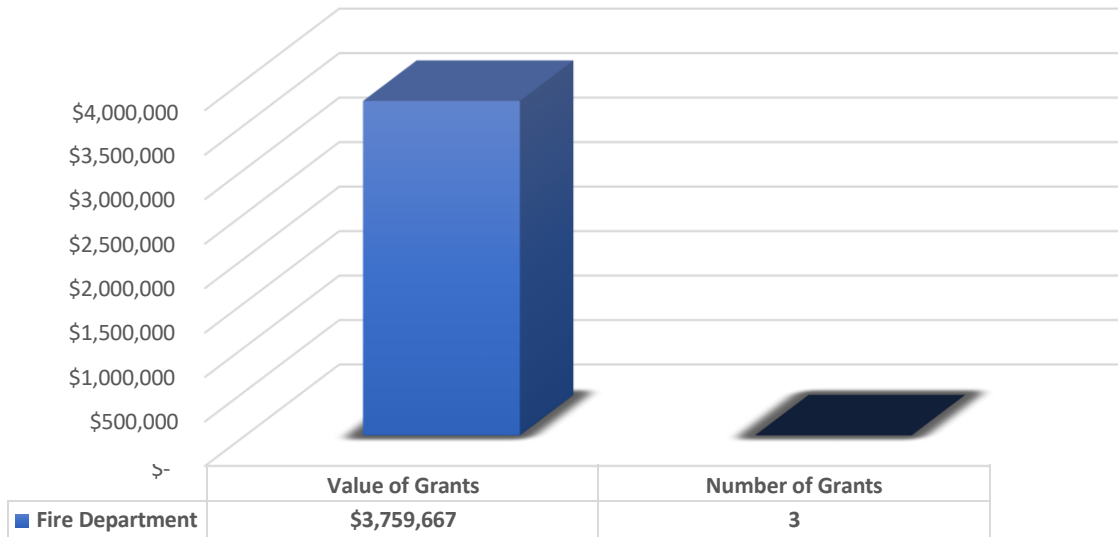
Provides overall risk management services for the city as well as debt management.

## Fire Department

The Charlottesville Fire Department provides fire protection, emergency response, and fire safety education to the City of Charlottesville and the University of Virginia. The Fire Department currently administers three (3) grants totaling \$3,759,667.



## Fire Department Grants

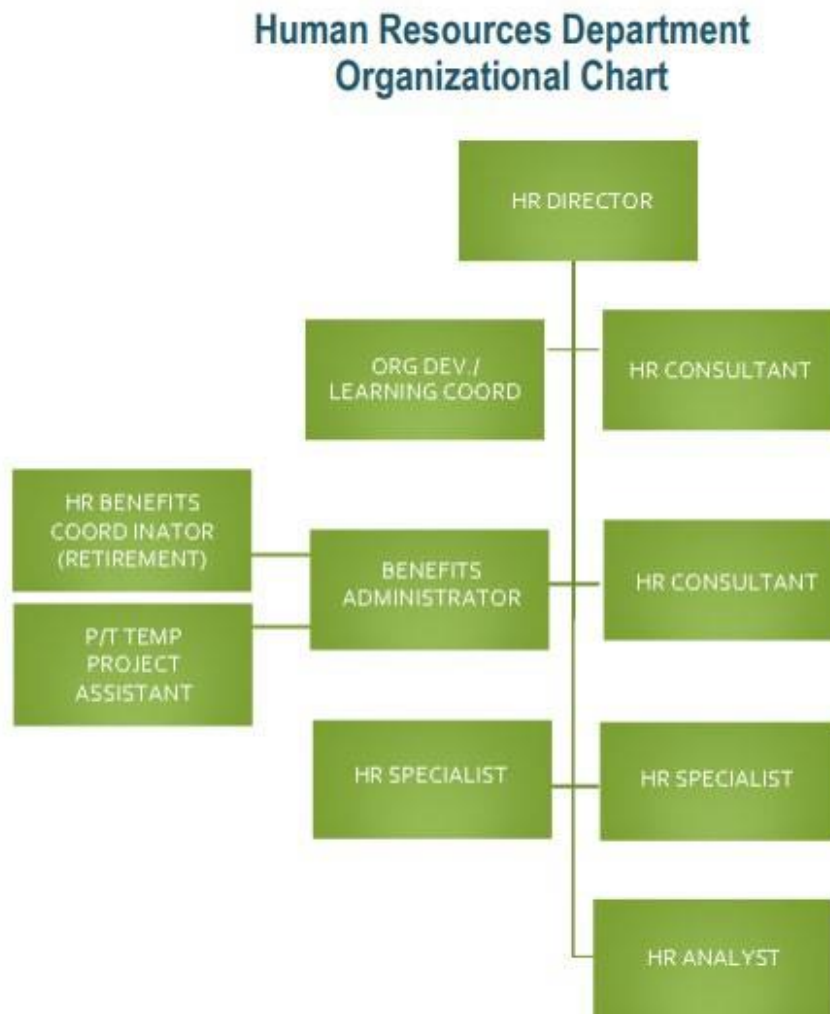


1. SAFER Grant
  - a. **Funder:** U.S. Department of Homeland Security
  - b. **Allocation:** \$3,498,300
  - c. **Recurring/ Renewable grant:** Yes
  - d. **Period of Performance:** 3/1/2021-3/31/2024
  - e. **Summary:** This grant supports staffing for adequate fire and emergency response. The City of Charlottesville utilizes this three-year grant for personnel and fringe benefits for fire fighters.
  
2. State Homeland Security Grant Program
  - a. **Funder:** Virginia Department of Emergency Management (VDEM)
  - b. **Allocation:** \$51,764
  - c. **Recurring/Renewable grant:**
  - d. **Period of Performance:** 10/1/2022 – 6/30/2024
  - e. **Summary:** For the replacement of one complete set of extrication tools.
  
3. Commonwealth of Virginia Department off Fire Programs
  - a. **Funder:** Commonwealth of Virginia
  - b. **Allocation:** \$209,603
  - c. **Recurring/ Renewable grant:** Yes, annually
  - d. **Period of Performance:** Continuous/Ongoing
  - e. **Summary:** Virginia Code provides for the collection of an annual levy from the insurance industry. The State Corporation Commission collects that levy, transfers the funds to the Fire Program Fund, where they are distributed to local jurisdictions to supplement the local funding for fire service-based training, training supplies, training equipment, prevention activities, and response equipment.

## Human Resources

The Human Resources Department recruits and refers job applicants, administers personnel regulations, handles employee payroll and worker's compensation, coordinates the employee benefits package, and directs career development programs.

Human Resources does not administer nor receive any grant funding at this time, and delivers services through the following organizational chart:



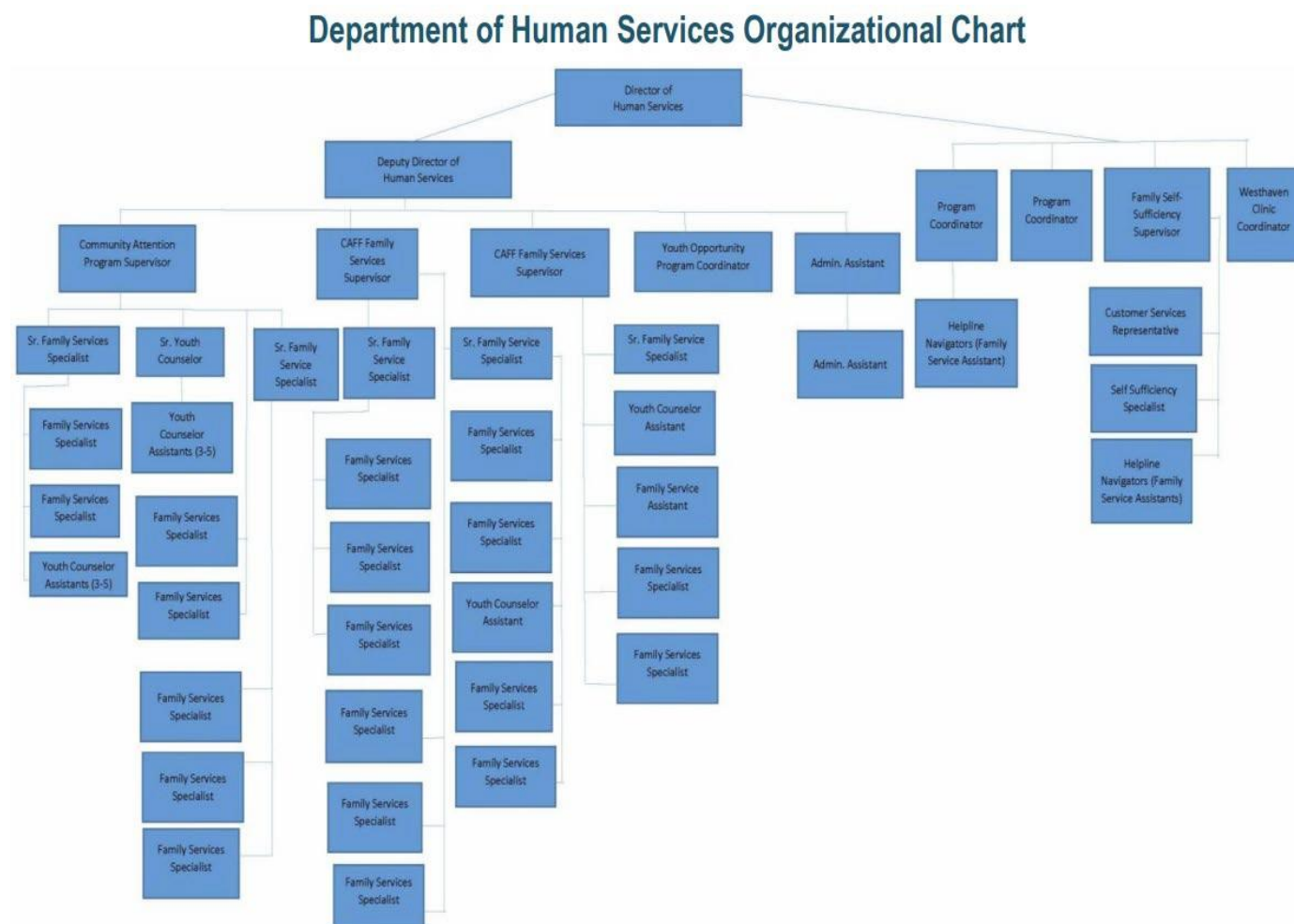
## Human Services Department

The Department of Human Services (DHS), created in 2010, includes all of the residential, foster family, and community-based services of the Community Attention Programs and a variety of human services programs and initiatives.

DHS administers the City's Vibrant Communities Fund with the goal to provide funding support to non-profit organizations to invest in programs that align with City Council priorities and promote community well-being.

Vibrant Communities Fund is comprised of competitive and non-competitive applications. The non-competitive applications include *intergovernmental* agreements which are formal cooperative programs with the City and *fundamental* programs for which no existing Memorandums of Understanding exist with the City, but the programs are components required by a locality. The competitive applications contain two categories, *operational* and *new and emerging* (organizations that are 5 years old or young). Operational program categories include health and safety, economic impact and jobs, and arts and culture.

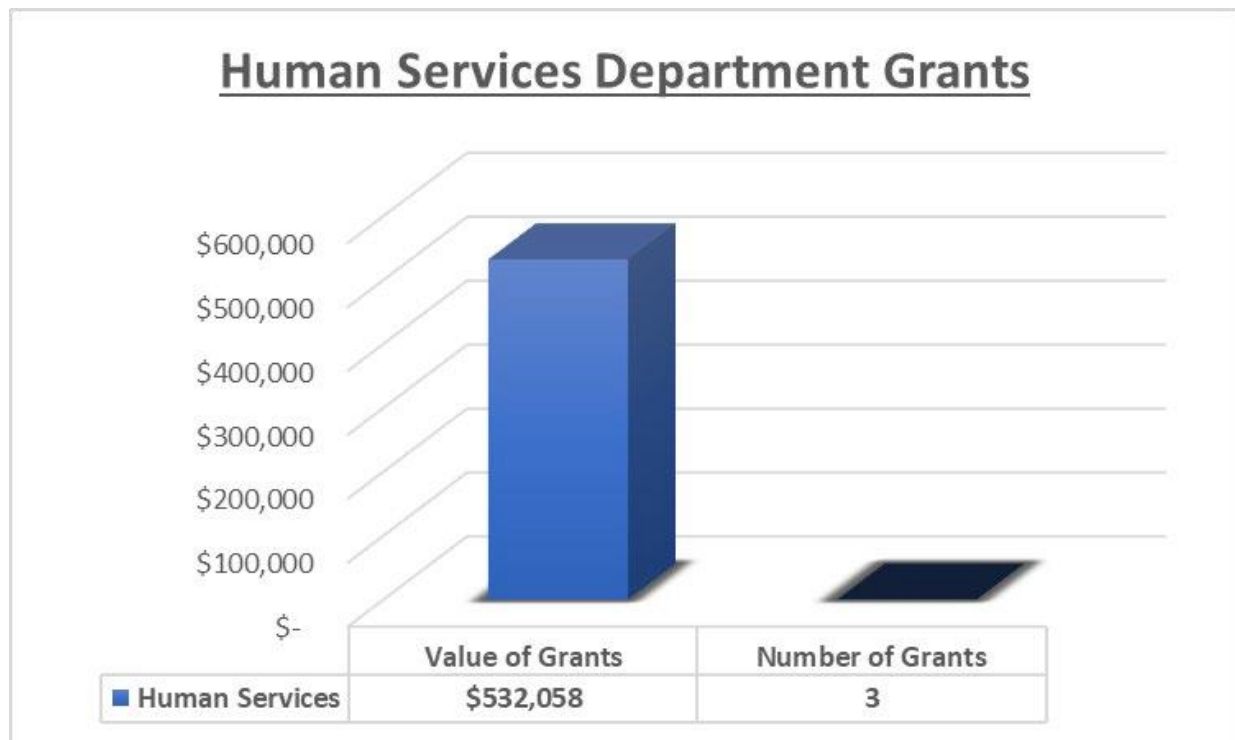
The Human Resources Department completes its day-to-day work within the following organizational structure:



**Areas of Opportunity:** The Vibrant Communities Fund (VCF) does not currently have a monitoring and compliance mechanism in place. OCS is developing a tool for monitoring and compliance which will be implemented with the next round of applications. In addition, monitoring and compliance will be used to evaluate technical assistance needs for organizations as well as assist with data collection to ensure funds are targeted to the areas and agencies with the greatest need. Lastly, the reporting requirements are not currently used to inform funding decisions. Recommendation is to evaluate the reporting requirements and how they can best be used to inform funding decisions in the future.

#### Pass Through Funds Managed by the Department of Human Services

The Department of Human Services manages two pass-through grants and one grant to support the department's youth program. These three (3) grants total \$532,058.



1. Delinquency Prevention and Youth Development Services
  - a. **Funder:** Virginia Juvenile Community Crime Control Act (VJCCCA)
  - b. **Allocation:** \$292,058
    - i. **Total Program Budget:** \$452,704 (City contribution: \$108,415, Albemarle: \$52,231)
  - c. **Renewable/Recurring Grant:** Yes
  - d. **Period of Performance:** 7/1/2022-6/30/2023
  - e. **Summary:** In July 2010 Charlottesville became the fiscal agent for the Virginia Juvenile Community Crime Control Act (VJCCCA) funds for both Charlottesville and Albemarle County. This funding stream was established by the 1995 Virginia General Assembly to create balanced, community-based systems of sanctions, programs, and services for



juvenile offenders. Funds are used to support the Community Attention programs and require a local maintenance of effort match from both the City and the County.

VJCCCA funds the delinquency prevention and youth development services provided by Community Attention for Charlottesville/Albemarle youth involved in the juvenile justice system. These services include: The Attention Home that provides residential treatment services; the Teens GIVE service learning program providing community service opportunities during both the school year and the summer; the Community Supervision Program providing pro-social skills training including anger management, individual and group counseling services and case management services for youth on electronic monitoring; the CAYIP paid internship program; and the Juvenile Court Case Manager position providing supervision and case management services for youth identified by the court as truant.

2. Runaway Emergency Shelter Program Grant

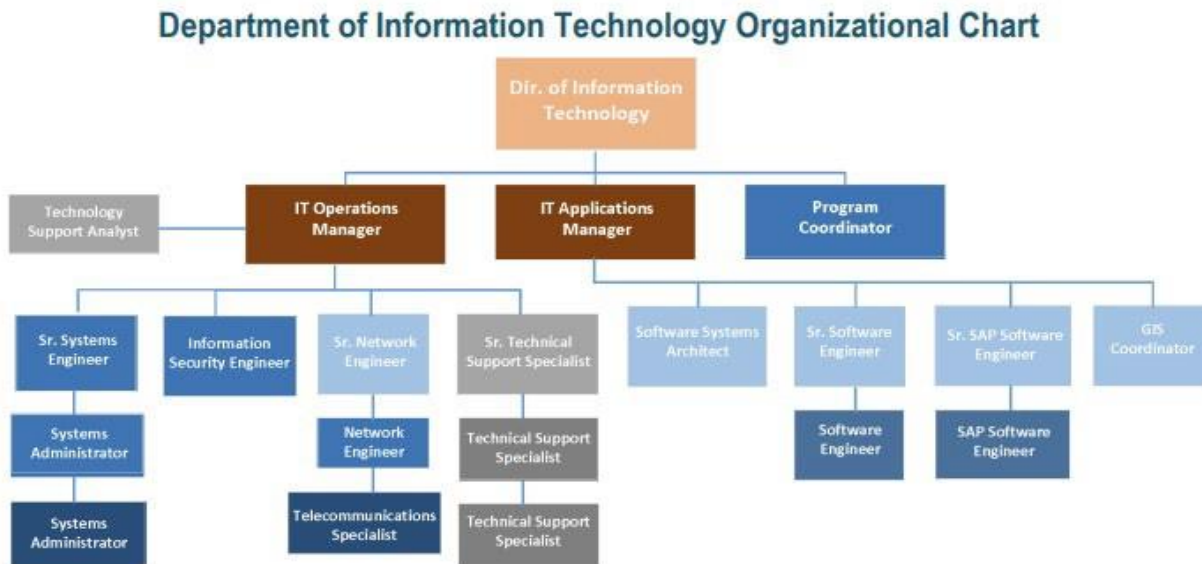
- a. **Funder:** Department of Health and Human Services Administration for Children and Families
- b. **Allocation:** \$209,444
- c. **Recurring/ Renewable Grant:** No (3<sup>rd</sup> and final year of renewable grant)
- d. **Period of Performance:** 7/1/2022-6/30/2023
- e. **Summary:** Community Attention, in partnership with Children, Youth and Family Services (CYFS), applied for and received a grant from the Department of Health and Human Services Administration for Children and Families. The funds are intended to support services that provide emergency shelter, counseling and after care services for youth experiencing homelessness for the purpose of keeping them safe and off the streets, with a goal of reunification with family. Funded services include 24/7 emergency shelter, individual and family counseling to help resolve conflict and develop new communication skills to facilitate reunification with the family; and additional support services that help youth build meaningful connections with their community and encourage positive youth development.

3. Community Attention Youth Internship Program (CAYIP)

- a. **Funder:** Batten Family Fund
- b. **Allocation:** \$40,000
- c. **Recurring/Renewable Grant:** Yes, can apply again next year.
- d. **Period of Performance:** 11/01/2022 – 10/31/2023
- e. **Summary:** This grant is designated to support C.A.Y.I.P. (Community Attention Youth Internship Program), a program that offers local youth the opportunity to apply for and participate in a paid internship with local businesses, organizations and city departments. Funds will be used to support stipends for youth interns participating in the program.

## Information Technology Department

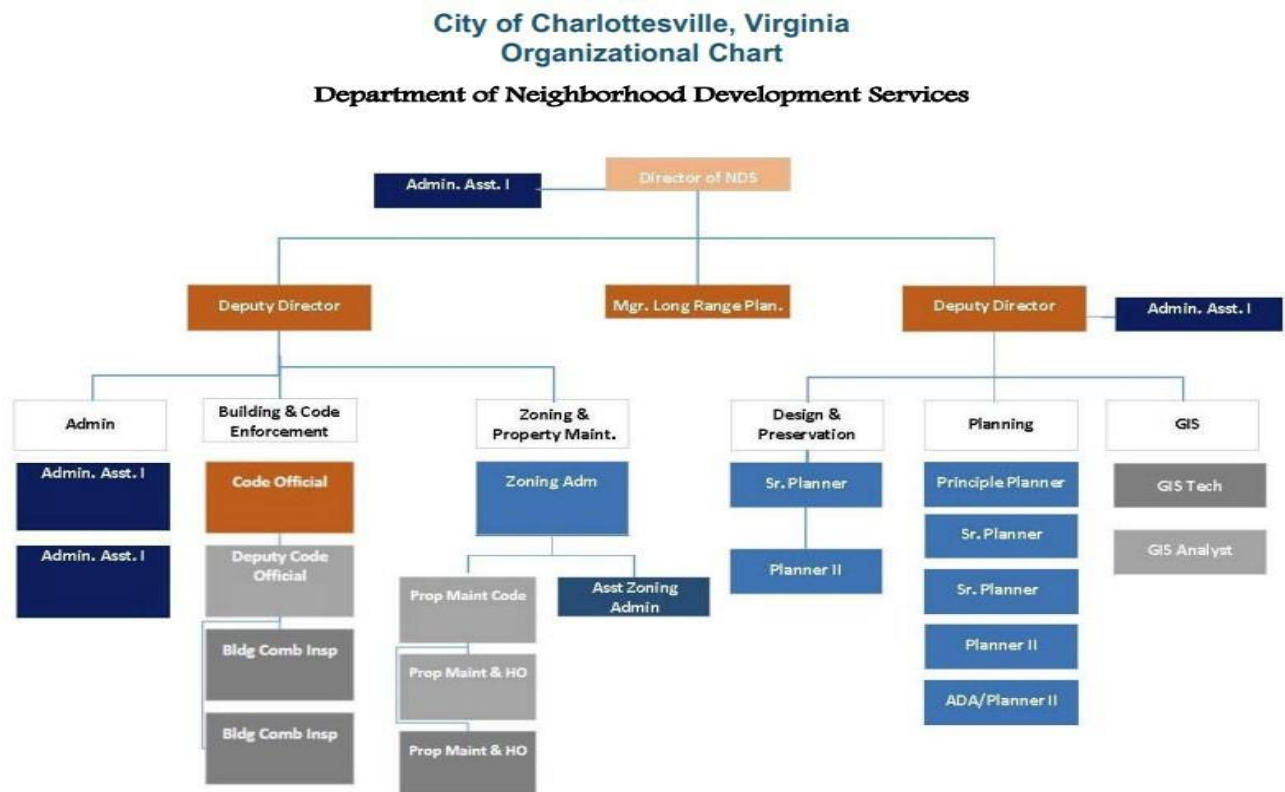
The Department of Information Technology (IT) assists all City departments by centrally supporting the City's computer and telecommunications systems and providing technical support to City employees. Information Technology is organized as follows:



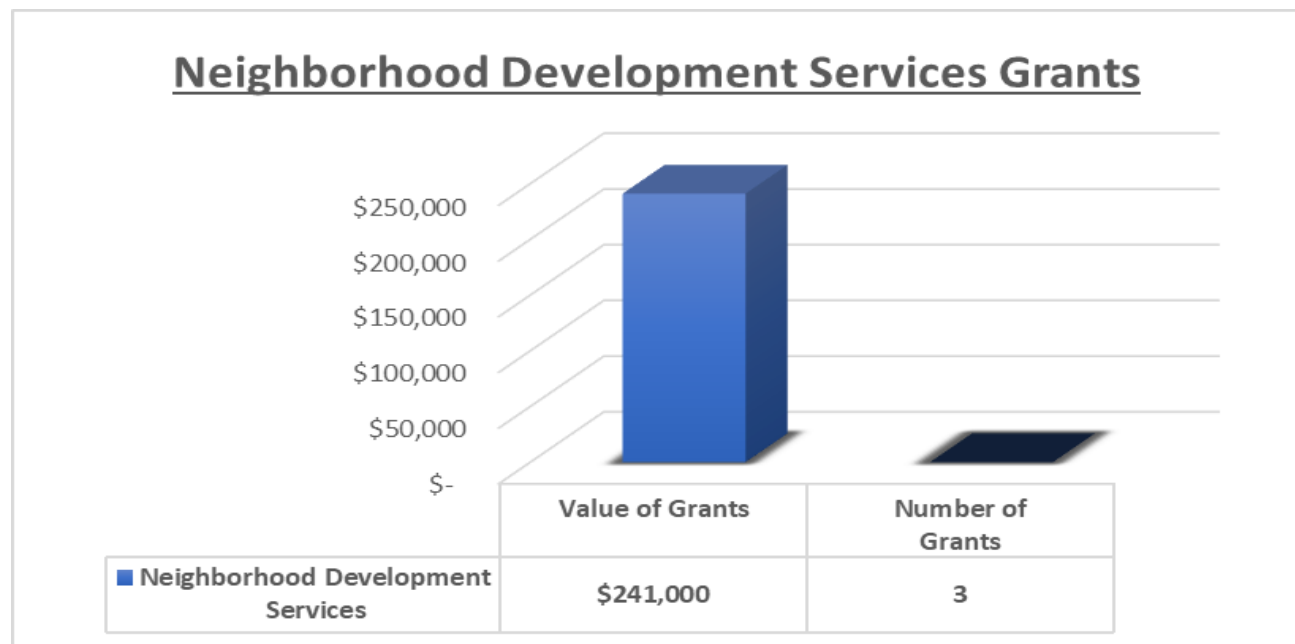
The Department of Information Technology does not administer nor receive any grant funding at this time.

## Neighborhood Development Services Department

Neighborhood Development Services (NDS) contains the City's Planning, Zoning, Building Permitting and Inspections, and Property Maintenance functions and is structured as follows:



NDS currently administers three (3) grants totaling \$241,000.



## Planning Division

### 1. Safe Routes to School Program – UPC# 121656

- a. **Funder:** Virginia Department of Transportation
- b. **Allocation:** \$230,000
- c. **Renewable/ Recurring Grant:** Yes
- d. **Period of Performance:** 10/2022-9/2024
- e. **Summary:** This is the 7th year that the Virginia Department of Transportation (VDOT) has awarded Charlottesville a Safe Routes to School (SRTS) Non-Infrastructure (Activities and Programs) Grant. The funds are used for education, encouragement, evaluation, and enforcement programs related to Safe Routes to School from October 2022 through September 2024. The Non-Infrastructure Grant will also fund a SRTS coordinator who works within the school division to promote and facilitate the program.

The grant requires the city to update the SRTS Activities and Programs Plan (APP), a written document that outlines a community's intentions for enabling and encouraging students to engage in active transportation (i.e., walking or bicycling) as they travel to and from school. The plan details the number of students living within ¼ to 2 miles of their school and demonstrates the potential benefits that can be accrued from a coordinated SRTS program (nearly 30% of students live within ½ mile of school and nearly 70% live within 1 mile of school). The SRTS APP was originally created through a team-based approach involving key community stakeholders and members of the public to both identify key behaviors related to barriers to active transportation and, to use the four non- infrastructure related E's (education, encouragement, enforcement, and evaluation) to address them. The APP update reflects minimal changes from last year's plan, but emphasizes lessons learned since our Coordinator was hired in October 2016.

The following short-term recommendations were developed to enhance the program:

- Institute bike riding, repair, and safety curriculum
- Develop a division wide SRTS website
- Facilitate biking and walking incentive program
- Regularly host walk- and bike-to-school days
- Consistently host annual Bicycle Rodeos
- Conduct bike safety check
- Student Transportation Committee
- Expand the bike helmet give-away program
- Administer student travel tallies
- Keep records of participation in workshops, biking and walking trains, bike rodeos, afterschool clubs, and other events

SRTS Activities and Programs Plan will continue to serve as a guiding document to assist in promoting, encouraging, and enabling walking and bicycling to school.

The grant requires a 20% match (\$45,961). We anticipate receiving in-kind donations from the Charlottesville Area Mountain Bike Club for bicycle fleet maintenance. As a reimbursable grant, costs will be incurred and reimbursed by VDOT.

2. VDHR Cost Share Program
  - a. **Funder:** Virginia Department of Historic Resources
  - b. **Allocation:** \$6,000 (City is contributing \$9,000, total project budget: \$15,000)
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 7/1/2022-6/30/2023
  - e. **Summary:** Complete a nomination of the Downtown Mall for listing on the Virginia Landmarks Register (VLR) and National Register of Historic Places (NRHP).
3. VDHR Certified Local Government – Ground Penetrating Radar and Archaeological Assessment of McKee Block in Court Square
  - a. **Funder:** Virginia Department of Historic Resources (VDHR)
  - b. **Allocation:** \$5,000 (City is contributing \$5,000, total project budget: \$10,000)
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 7/1/2023-6/30/2024
  - e. **Summary:** GPR survey coupled with documentary research and limited archaeological ground-truthing on an area approximately 80-feet x 220-feet, approximately 17,600 square feet (0.41- acres). McKee Block was a mixed-race commercial -residential site that dates to early 19<sup>th</sup> century that was razed by the city in 1918 to accommodate the statue of Thomas “Stonewall” Jackson. To the extent possible, investigation will locate and identify remnant of the structures formerly occupying the site, such that: a) if present, a plan for more extensive investigation can be developed; and b) the results of the investigations (s) are incorporated into the planned redesign of this city park, such that any extant resources are protected and preserved.

#### Zoning Division

The Zoning Division does not administer nor receive any grant funding at this time.

#### Building Division

The Building Division does not administer nor receive any grant funding at this time.

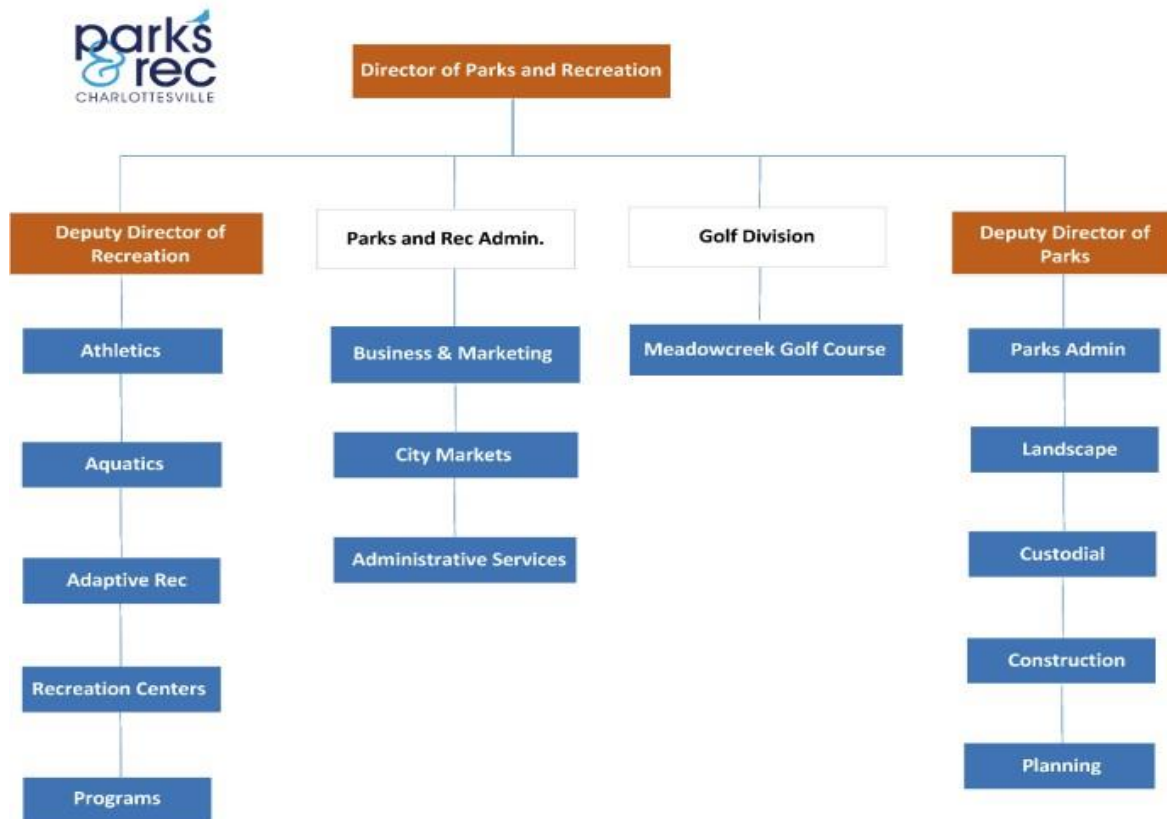
#### Property Maintenance Division

The Property Maintenance Division does not administer nor receive any grant funding at this time.

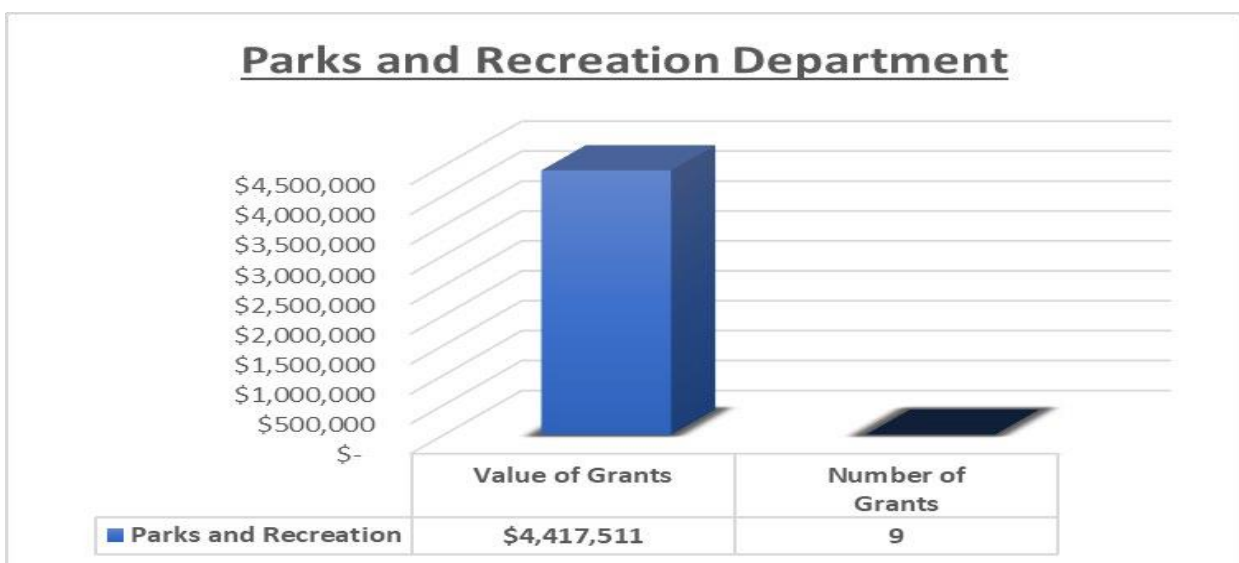
## Parks & Recreation Department

The mission of Parks and Recreation is to enhance the quality of life for all through stewardship of public land and parks and to provide quality recreational experiences, and the department delivers this mission through the following organizational chart:

**Department of Parks and Recreation Organizational Chart**



The Parks Department currently manages nine (9) grants which totals \$4,417,511.



## Parks Division

1. VDOT TAP (Transportation Alternatives) for Rugby Avenue Trail – UPC# 111393
  - a. **Funder:** Virginia Department of Transportation
  - b. **Allocation:** \$414,000
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 1/23/2018-10/1/2023
  - e. **Summary:** Construct shared use trail on Rugby Avenue into McIntire Park
2. VDOT TAP (Transportation Alternatives) - Meadow Creek Trail and Bridge – UPC# 113592
  - a. **Funder:** Virginia Department of Transportation
  - b. **Allocation:** \$800,000
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 10/18/2018-10/1/2023
  - e. **Summary:** Construct trail and bridge along and across meadow creek
3. Land Acquisition Moore's Creek – VLCF
  - a. **Funder:** Virginia Department of Conservation and Recreation, Virginia Land Conservation Fund (VLCF)
  - b. **Allocation:** \$175,000
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 12/31/2022-12/31/2024
  - e. **Summary:** Purchase land on Moore's Creek (purchase completed in 2023)
4. Moore's Creek Land Acquisition – LWCF
  - a. **Funder:** Virginia Department of Recreation (DCR) and U.S. National Parks Service (NPS), Land and Water Conservation Fund
  - b. **Allocation:** \$175,000
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 10/1/2022-9/30/2025
  - e. **Summary:** Purchase land on Moore's Creek (purchase completed in 2023)
5. Washington Park Bike Ramp – UPC# 113861
  - a. **Funder:** Virginia Department of Transportation, Highway Safety Improvement Programs (HSIP)
  - b. **Allocation:** \$188,350
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 11/18/2019-10/1/2023
  - e. **Summary:** Build ADA and Bike/Ped ramp connection from lower Washington Park to Madison Avenue
6. Meadow Creek Bridge – DCR
  - a. **Funder:** Virginia Department of Recreation- Recreations Trails Fund (FHWA)
  - b. **Allocation:** \$397,511
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 2/12/2018-12/31/2023

- e. **Summary:** Construct trail and bridge along and across Meadow Creek
- 7. Washington Bike Ramp
  - a. **Funder:** Virginia Outdoors Foundation
  - b. **Allocation:** \$50,000
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 3/1/2017-6/30/2023
  - e. **Summary:** Purchase property adjacent to McEntire Park for trail project.
- 8. Land Acquisition West McIntire Park
  - a. **Funder:** Virginia Department of Transportation- Transportation Alternatives Program (TAP)
  - b. **Allocation:** \$375,000
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 1/26/2016-12/31/2023
  - e. **Summary:** Construct trail and bridge along meadow creek near Greenbrier Park
- 9. Charlottesville Urban Forest Management Plan – An Adaptive Approach
  - a. **Funder:** U.S. Department of Agriculture/U.S. Forest Service (USDA/USFS)
  - b. **Allocation:** \$150,000
  - c. **Recurring/Renewable Grant:** No
  - d. **Period of Performance:** 1/1/2024 – 1/1/2029
  - e. **Summary:** Charlottesville will utilize this funding to update its existing Urban Forest Management Plan which will be used to guide the city’s adaptive natural resources planning.

#### Recreation Division

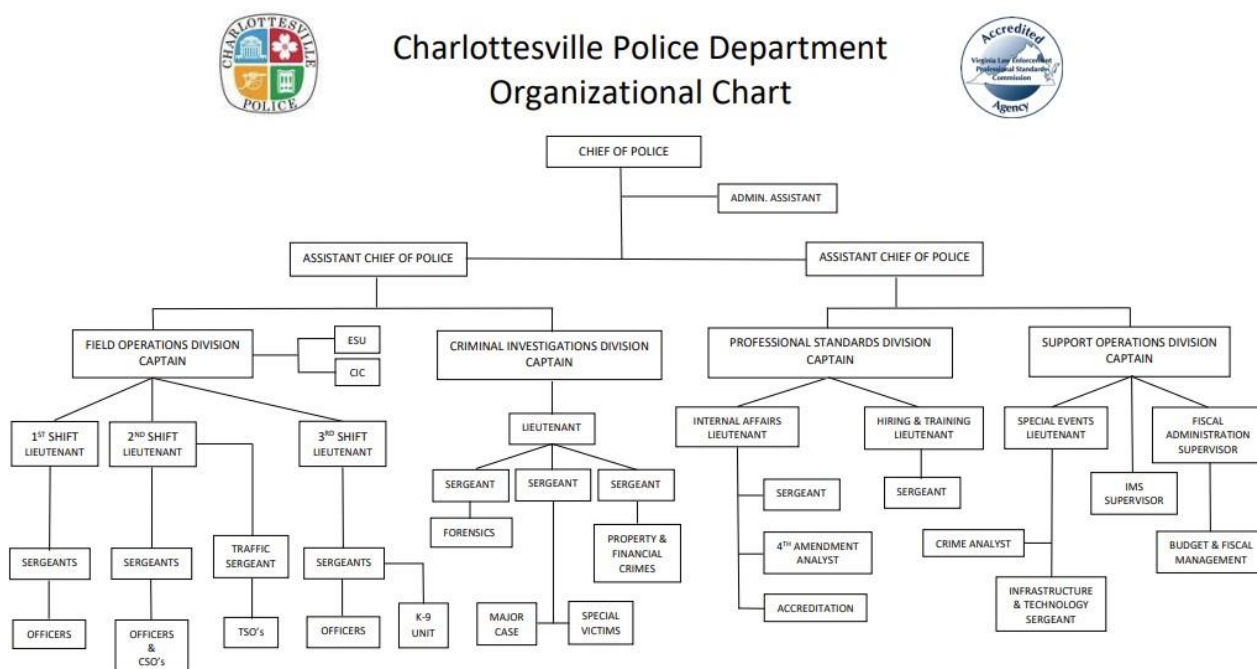
The Recreation Division does not administer nor receive any grant funding at this time.



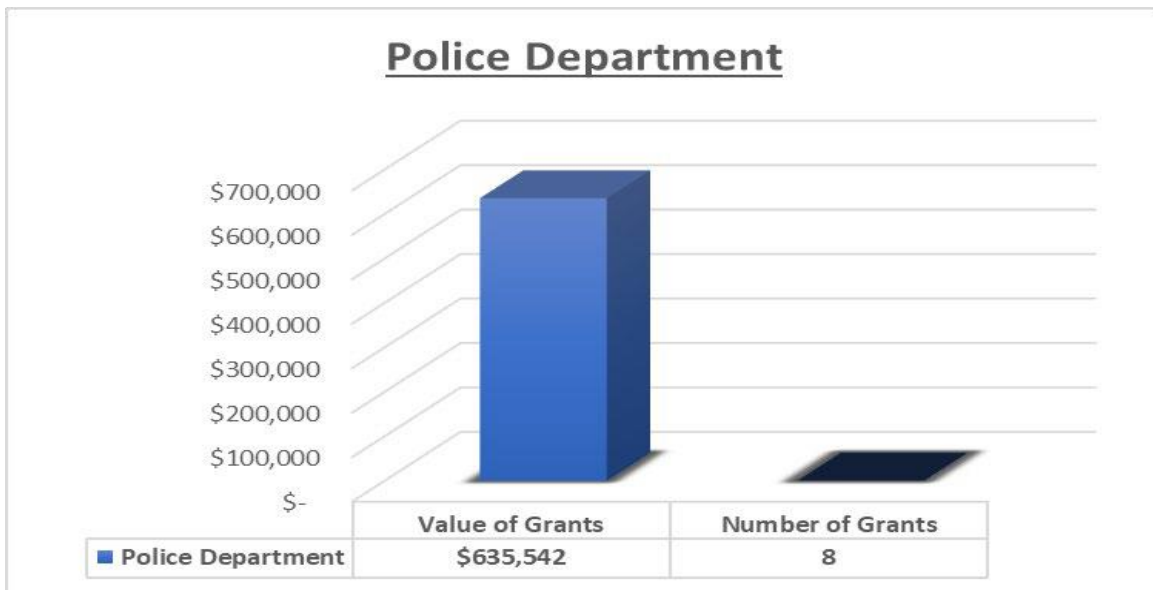
## Police Department

The Charlottesville Police Department's mission reads "In partnership with the community, we strive to improve the quality of life of those who live, work, and visit our city. We will do this by creating a safe and secure environment through professional, empathetic, relational, and accountable policing practices. With community policing as our foundation, we strive to maintain trust and legitimacy through respectful, transparent, and impartial public safety practices."

The Police Department operates under the following organizational chart:



The Charlottesville Police Department (CPD) manages eight (8) grants totaling \$635,542. Three of the seven grants are renewable annually.



1. BJA FY21 Edward Byrne Memorial Justice Assistance Grant (JAG) Program- Local Solicitation
  - a. **Funder:** U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA)
  - b. **Allocation:** \$23,284
  - c. **Recurring/ Renewable grant:** Yes, annually
  - d. **Period of Performance:** 10/31/2020- 9/30/2023
  - e. **Summary:** These funds will allow CPD to train three officers to become International Police Mountain Bike Association (IPMBA) certified instructors, increasing the ability of CPD and other local area agencies to access this valuable training; increase the number of patrol vehicles that can transport bicycles; and outfit newly certified bicycle patrol officers with required equipment.
  
2. BJA FY22 Edward Byrne Memorial Justice Assistance Grant (JAG) Program- Local Solicitation
  - a. **Funder:** U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA)
  - b. **Allocation:** \$23,549
  - c. **Recurring/ Renewable grant:** Yes, annually
  - d. **Period of Performance:** 10/1/2021- 9/30/2023
  - e. **Summary:** To fund a limited term Police Background Investigator to support the CPD's hiring efforts.
  
3. BJA FY23 Edward Byrne Memorial Justice Assistance Grant (JAG) Program- Local Solicitation
  - a. **Funder:** U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA)
  - b. **Allocation:** \$27,486
  - c. **Recurring/ Renewable grant:** Yes, annually
  - d. **Period of Performance:** 10/1/2023 – 9/30/2023
  - e. **Summary:** To fund CPD to continue to employ a limited term Background Investigator to assist with pre-employment background checks for CPD applicants.

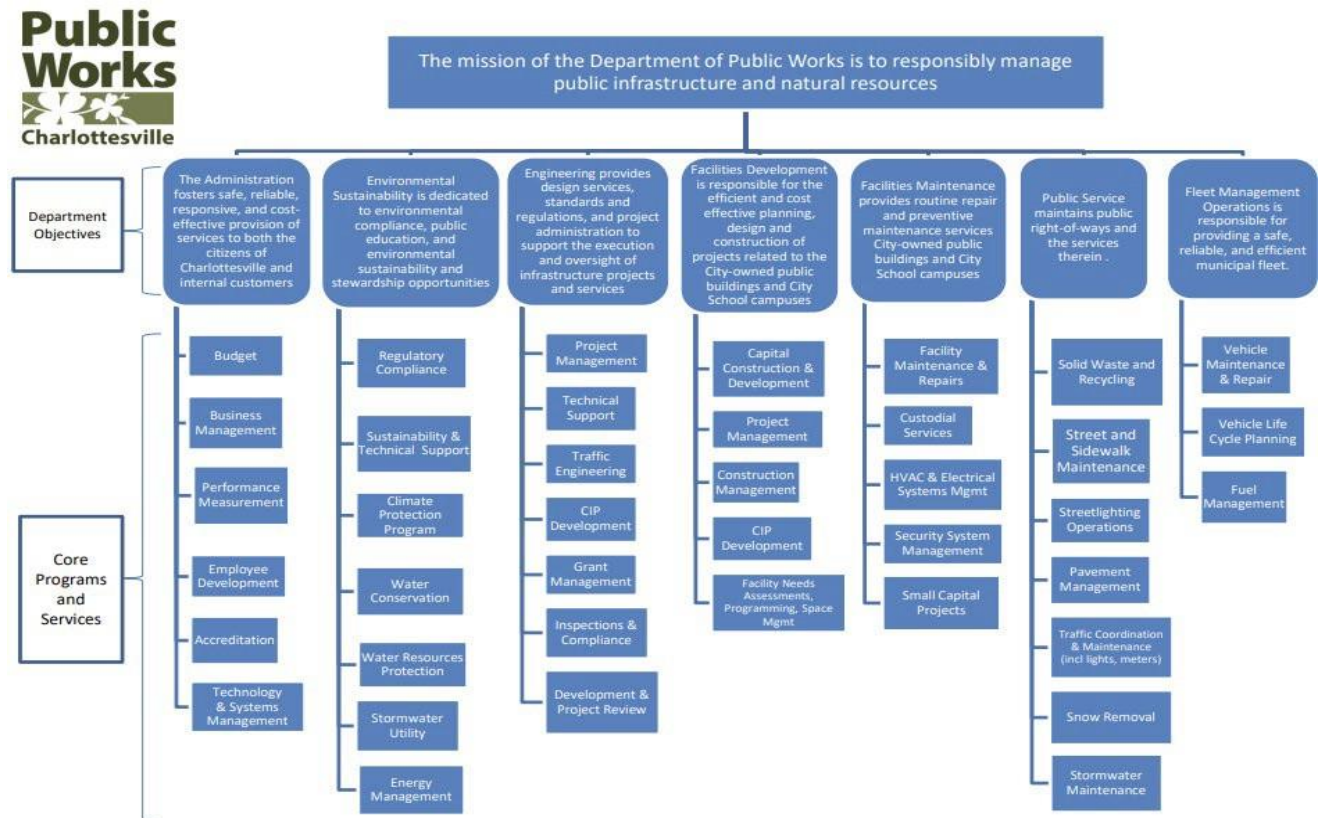
4. Bureau of Justice Assistance (BJA) Coronavirus Emergency Supplemental Funding (CESF) Program Fiscal Year 2020
  - a. **Funder:** U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA)
  - b. **Allocation:** \$80,781
  - c. **Recurring/ Renewable grant:** No
  - d. **Period of Performance:** 1/20/2020-7/31/2023
  - e. **Summary:** To fund the purchase of personal protective equipment (PPE), cleaning supplies and a logistics trailer.
5. Patrick Leahy Bulletproof Vest Partnership
  - a. **Funder:** U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA)
  - b. **Allocation:** \$16,942
  - c. **Recurring/ Renewable grant:** Yes, annually
  - d. **Period of Performance:** 9/21/2022-8/31/2024
  - e. **Summary:** Provides a 50% Reimbursement for Police Dept. Ballistic panels used in bulletproof vests.
6. ARPA Law Enforcement Grant Program
  - a. **Funder:** Virginia Department of Criminal Justice Services
  - b. **Allocation:** \$447,000
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 7/1/2022-6/30/2024
  - e. **Summary:** The City of Charlottesville Police Department will utilize the ARPA funding to address violent crime in the City of Charlottesville. Funding will be used to purchase items that increase the efficiency and effectiveness of deploying the Police Department's limited resources. The items will document incidents more accurately to build stronger cases for successful prosecution, increase community engagement and build public trust; teach officers de-escalation techniques; and focuses on technologies that improve officer and citizen safety. Items include a total station system, crime data analysis software, mobile command truck, night vision system, cradle point and generator for logistics trailer, community response vehicle, virtual reality system, additional patrol bicycles and racks, mobile tethered aerial unit, and truck vault for a mobile aerial unit.
7. HEAT Program Training Grant
  - a. **Funder:** Virginia Department of Police
  - b. **Allocation:** \$4,000
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 2/15/2023-6/30/2023
  - e. **Summary:** Funds to be used to reimburse the Charlottesville Police Department for sending officers to the 2023 SEIAATI Vehicle Crimes Conference in Virginia Beach.

## 8. HEAT Program Equipment Grant

- a. **Funder:** Virginia Department of Police
- b. **Allocation:** \$12,500
- c. **Recurring/ Renewable Grant:** No
- d. **Period of Performance:** 7/1/2023-6/30/2024
- e. **Summary:** Funding to be used to partially fund Flock Safety Stationary License Plate Reader cameras if approved throughout the City of Charlottesville. The Flock system is expected to assist in locating stolen motor vehicles more efficiently and to reduce the number of motor vehicle thefts over time.

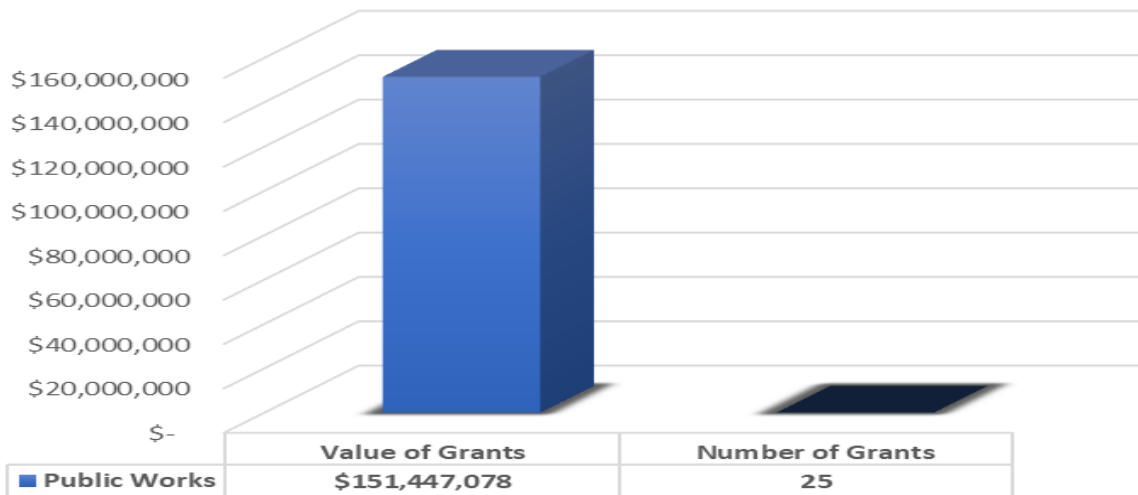
## Public Works Department

The mission of the Department of Public Works is to provide professional public works services to manage natural and built systems, and foster community health, safety, and sustainability. The Department is organized as follows:



The Public Works Department is currently administering 29 grants that are in various phases of work. The total funding amount for these grants is \$162,795,078.

## Public Works Department Grants



1. Belmont Bridge Replacement – UPC# 75878
  - a. **Funder:** Virginia Department of Transportation
  - b. **Allocation:** \$ 38,078,000
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 4/2021-1/2024
  - e. **Summary:** Bridge replacement (without added capacity) from Garrett Street/Levy Avenue to East Market Street.
  
2. Sidewalk Construction for City of Charlottesville (FY13) – UPC# 102887
  - a. **Funder:** Virginia Department of Transportation, Revenue Sharing Program
  - b. **Allocation:** \$160,000 (plus \$160,000 local match for project budget total of \$320,000)
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 7/2012-4/2020
  - e. **Summary:** Sidewalk construction for various routes throughout Charlottesville, including Harris Road.
  
3. Melbourne Road NS RR Deck Replacement – UPC# 110890
  - a. **Funder:** Virginia Department of Transportation, State of Good Repair (SGR)
  - b. **Allocation:** \$2,662,000
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 1/2019-6/2023
  - e. **Summary:** Bridge maintenance; Melbourne Road over Norfolk Southern Railroad.
  
4. Rte. 250 over Rugby Ave Restorative Maintenance – UPC# 110891
  - a. **Funder:** Virginia Department of Transportation, State of Good Repair (SGR)
  - b. **Allocation:** \$2,467,000
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 1/2019-6/2023
  - e. **Summary:** Bridge maintenance, Rte. 250 Bypass bridge over Rugby Avenue.

5. Rte. 250 over Rte. 29 Bus Restorative Maintenance – UPC# 110892
  - a. **Funder:** Virginia Department of Transportation, State of Good Repair (SGR)
  - b. **Allocation:** \$3,682,000
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 1/2019-6/2023
  - e. **Summary:** Bridge maintenance, US 250 Bypass over Rte. 29.
6. Rte. 250 Bypass NSRR Restorative Maintenance – UPC# 110893
  - a. **Funder:** Virginia Department of Transportation, State of Good Repair (SGR)
  - b. **Allocation:** \$3,159,000
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 1/2019-6/2023
  - e. **Summary:** Bridge repair, restorative maintenance of Rte. 250 Bypass over Norfolk Southern Railway.
7. Construct Multi-Use Path along McIntire Rd (Hillcrest) – UPC# 100548
  - a. **Funder:** Virginia Department of Transportation, Highway Safety Improvement Program
  - b. **Allocation:** \$885,000
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 12/2020-3/2025
  - e. **Summary:** Construct multi-use path from stairway along McIntire Road and reconstruct the Harris Street/McIntire Road intersection.
8. Charlottesville/ Construct New ADA Improvements in Various Locations – UPC# 108755
  - a. **Funder:** Virginia Department of Transportation, Revenue Sharing Program
  - b. **Allocation:** \$511,000 (plus \$511,000 local match, total project \$1,021,000)
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 2/2017-12/2023
  - e. **Summary:** New ADA improvements in various locations
9. Charlottesville/Construct New Sidewalks in Various Locations – UPC# 108757
  - a. **Funder:** Virginia Department of Transportation, Revenue Sharing Program
  - b. **Allocation:** \$368,000 (plus \$368,000 local match, total project \$736,000)
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 2/2017-9/2023
  - e. **Summary:** New sidewalks in various locations
10. FY17 East High Street Streetscape – UPC# 109480
  - a. **Funder:** Virginia Department of Transportation
  - b. **Allocation:** \$8,356,000 (plus \$750,000 local match, total project \$9,106,000)
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 07/2016 – 06/2026
  - e. **Summary:** Add bike lanes, rebuild sidewalks, road diet portions of East High Street from Locust Ave west to High and 9<sup>th</sup> from High to Market and then along Market St to 8<sup>th</sup>.

11. FY17 Fontaine Avenue Streetscape – UPC# 109484
  - a. **Funder:** Virginia Department of Transportation (VDOT)
  - b. **Allocation:** \$17,176,000
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 09/2016 – 01/2026
  - e. **Summary:** Fontaine Avenue Streetscape improvements; Westerly Avenue to JPA
12. FY17 Emmet Street Streetscape – UPC# 109551
  - a. **Funder:** Virginia Department of Transportation (VDOT), Smart Scale
  - b. **Allocation:** \$17,735,000
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 09/2016 – 03/2027
  - e. **Summary:** Emmet Street corridor streetscape and intersections; reconstruction without added capacity, south of Ivy Road to Arlington Boulevard
13. FY18 Barracks Road/ Emmet Streetscape – UPC# 111796
  - a. **Funder:** Virginia Department of Transportation, Smart Scale
  - b. **Allocation:** \$9,137,000
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** Not Reported
  - e. **Summary:** Right turn lanes will be added to northbound Emmet St (Rte. 29) and westbound Barracks Rd, bike/pedestrian improvements and improvements to transit facilitates
14. Multi-modal Improvements 2018 (Citywide) – UPC# 113175
  - a. **Funder:** Virginia Department of Transportation, Multi-Modal
  - b. **Allocation:** \$217,000 (plus \$217,000 local match)
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 3/2019-12/2024
  - e. **Summary:** Construction of new multi-modal improvements (sidewalks, trails, ADA improvements) located throughout the city. Identified priorities include 2015 Pedestrian and Bicyclist Plan, Streets that Work & Strategic Investment Area Plans.
15. Pedestrian Improvements at Monticello Ave and 2<sup>nd</sup> Street Intersection – UPC# 113917
  - a. **Funder:** Virginia Department of Transportation, Highway Safety Improvement Program
  - b. **Allocation:** \$982,000
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 11/2018-7/2025
  - e. **Summary:** Construct curb extensions at intersection to increase visibility of pedestrians and reducing the crossing distance. Construct bus stop to encourage passengers entering and exiting bus to cross behind bus to allow the bus to safely enter travel stream when break in traffic.

16. Preston Avenue/Harris Street – UPC# 113918
  - a. **Funder:** Virginia Department of Transportation, Highway Safety Improvements Program (HSIP) and VA Safety Funds
  - b. **Allocation:** \$539,000
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 10/2021-5/2028
  - e. **Summary:** Pedestrian improvements at Preston Avenue/Harris Street
17. Dairy Road Bridge – UPC# 118295
  - a. **Funder:** Virginia Department of Transportation, State of Good Repair (SGR)
  - b. **Allocation:** \$8,110,000
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 10/2021-8/2026
  - e. **Summary:** Bridge replacement without added capacity, Dairy Road over Rte. 250 Bypass
18. 10<sup>th</sup> Street at Grady Avenue – UPC# 113916
  - a. **Funder:** Virginia Department of Transportation, HSIP and VA Safety Funds
  - b. **Allocation:** \$664,000
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 10/2022-5/2027
  - e. **Summary:** Pedestrian and bike improvements at 10<sup>th</sup> Street and Grady Avenue
19. Smart20- 5<sup>th</sup>/ Ridge/McIntire Improvements – UPC# 115476
  - a. **Funder:** Virginia Department of Transportation
  - b. **Allocation:** \$6,103,034
  - c. **Recurring/ Renewable Grant:**
  - d. **Period of Performance:**
  - e. **Summary:** Facilities for pedestrians and bicycles on 5<sup>th</sup> Street near Ridge Street
20. Emmet Street Streetscape, Phase 2 – UPC# 118867
  - a. **Funder:** Virginia Department of Transportation
  - b. **Allocation:** \$20,465,490
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 12/2025-3/2033
  - e. **Summary:** Provide bicycle and pedestrian accommodations along Emmet Street between Arlington Blvd and Barracks Rd to include a shared use path on the east side of Emmet St. and on-road bicycle facilitates along both sides of the road.
21. Rte. 250 Bypass Eastbound Turn Lane Extension at Hydraulic Road – UPC# 116906
  - a. **Funder:** Virginia Department of Transportation
  - b. **Allocation:** \$236,554
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** Not Reported
  - e. **Summary:** Rte. 250 Bypass Eastbound turn lane extension at Hydraulic Road



22. Multi-modal Improvements 2020 (Citywide) – UPC# 116907
- a. **Funder:** Virginia Department of Transportation, Revenue Sharing
  - b. **Allocation:** \$605,000 (plus \$394,000 local match)
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 11/2024-1/2030
  - e. **Summary:** Multi-modal improvements
23. SMART 22 – Ridge Street Safety Improvements – UPC# 118877
- a. **Funder:** Virginia Department of Transportation
  - b. **Allocation:** \$8,738,000
  - c. **Recurring/Renewable Grant:** No
  - d. **Period of Performance:** 7/1/2023 – 6/30/2027
  - e. **Summary:** Facilities for pedestrians and bicycles on Ridge Street
24. Rte. 250 Resurfacing – UPC# 118882
- a. **Funder:** Virginia Department of Transportation
  - b. **Allocation:** \$71,000
  - c. **Recurring/Renewable Grant:** No
  - d. **Period of Performance:** Complete
  - e. **Summary:** Rte. 250 Bypass Resurfacing from Fire Station to Rugby Avenue
25. Construct sidewalk on Harris Street – UPC# 122052
- a. **Funder:** Virginia Department of Transportation
  - b. **Allocation:** \$340,000 (local match of \$340,000; total project \$680,000)
  - c. **Recurring/Renewable Grant:**
  - d. **Period of Performance:** Complete
  - e. **Summary:** Facilities for pedestrians and bikes on Harris Street, from Rivanna Avenue to Allied Street

## Social Services Department

The Department of Social Services manages a state-supervised, locally administered public social services system that directs benefit programs to help meet the basic needs and promote self-sufficiency for low-income individuals and their families, and family services programs to protect children and adults from abuse and neglect and support the development of healthy families.

Due to the nature of the grant awards allocated to the Department of Social Service based on the number of residents served, their grants have not been included in this Issue of the report.

## Charlottesville Area Transit Department

Charlottesville Area Transit (CAT) provides bus service to the greater Charlottesville/Albemarle County area via more than a dozen routes within the city and beyond and to the grounds of UVA. CAT buses operate seven days a week, including operation of school bus transit for city and county public schools. The CAT mission is “to enhance the quality of life and economic health of the City of Charlottesville and the urban ring of the County of Albemarle by providing reliable, safe, and affordable public transportation options and dependable pupil transportation services to the Charlottesville City School System.”

CAT grants are not included in this Issue of the report as the department manages their grants utilizing their federal requirements which require quarterly reporting. Transit grants will be included in the next Issue of the Grants Inventory Report.

- **Public Transportation**

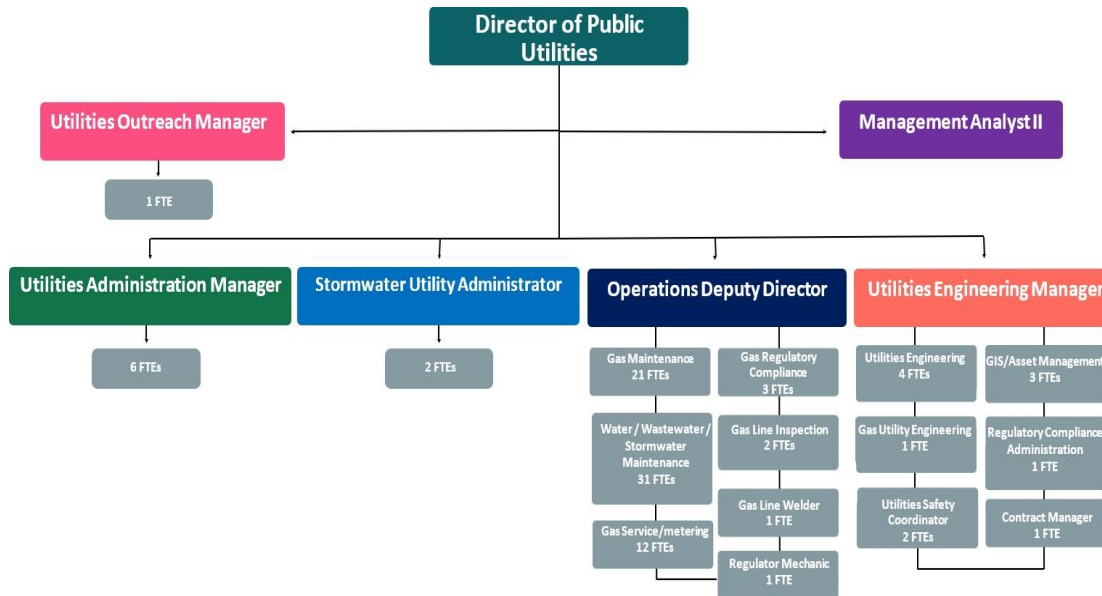
The grants in Public Transportation will be included in the next Issue of this Report.

- **Pupil Transportation**

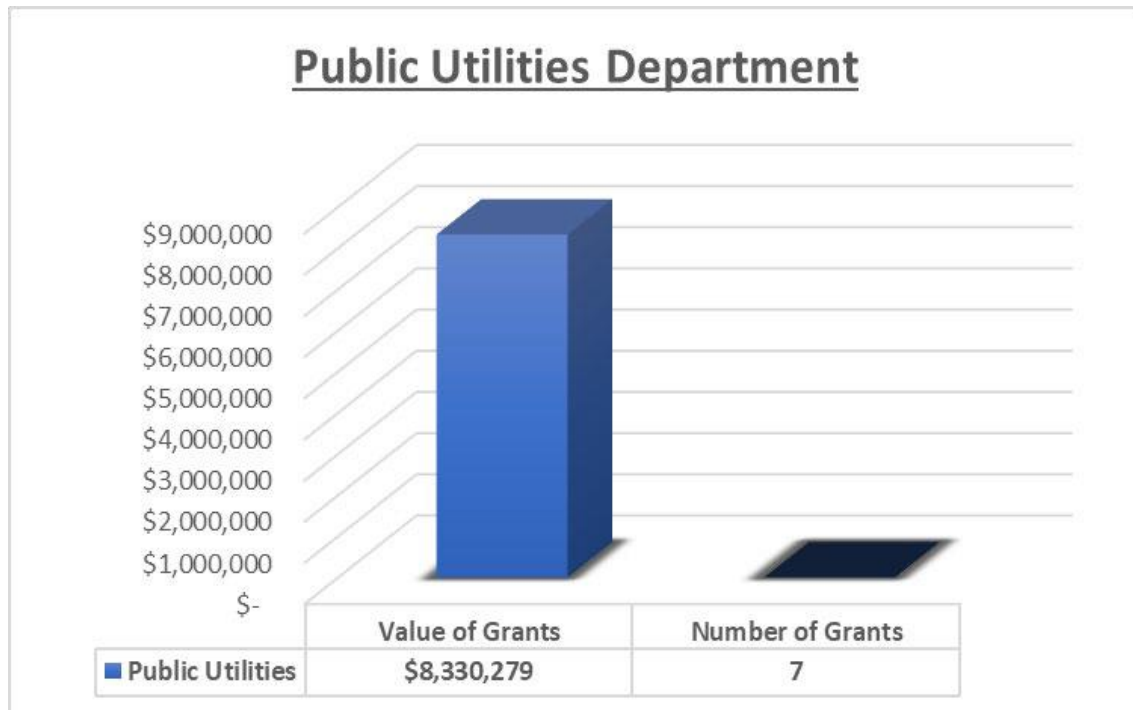
The grants in Pupil Transportation will be included in the next Issue of this Report.

## Public Utilities Department

The Charlottesville Department of Utilities provides the Charlottesville community with drinking water that exceeds safety standards, efficient wastewater services, and safe and reliable natural gas, that are all delivered at a reasonable cost in an environmentally responsible manner. The Department is organized as follows:



The Public Utilities Department current manages seven (7) grants which total \$8,330,279.



## Wastewater Utility

The Wastewater Utility does not administer nor receive any grant funding at this time.

## Gas Utility

1. Pipeline and Hazardous Material Safety Administration (PHMSA), Natural Gas Distribution Infrastructure Safety Modernization Grant Program (NGDISM)
  - a. **Funder:** U.S. Department of Transportation
  - b. **Allocation:** \$7,120,650
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 4/5/2023-4/5/2026
  - e. **Summary:** Replace outdated/obsolete metal and plastic pipe with high-density polyethylene pipe (HDPE) and move 20 gas meters to exterior of buildings.

## Stormwater Utility

1. 2D Stormwater Management Model of Moore's Creek Watershed
  - a. **Funder:** Virginia Department of Conservation and Recreation (DCR)
  - b. **Allocation:** \$153,500 (Total Project Budget \$307,000 with 50% city match)
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 9/27/2021-9/27/2024
  - e. **Summary:** Build a model to identify flooding issues across the watershed, including potential future issues due to climate change.
  - f. **Project Status:** On schedule to complete the project well ahead of grant schedule, despite some delays from original project work schedule.
2. City of Charlottesville Flood Resiliency Planning
  - a. **Funder:** Virginia Department of Conservation and Recreation (DCR)
  - b. **Allocation:** \$94,276 (Total Project Budget \$125,701 with 25% city match)
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 4/8/2022-4/8/2025
  - e. **Summary:** Develop a flood resiliency plan.
3. Meadow Creek and Rivanna River Stormwater Management Model
  - a. **Funder:** Virginia Department of Conservation and Recreation (DCR)
  - b. **Allocation:** \$275,000 (Total Project Budget \$550,000 with 50% city match)
  - c. **Recurring/ Renewable Grant:** No
  - d. **Period of Performance:** 1/6/2023-1/26/2026
  - e. **Summary:** Develop stormwater management model of City systems to identify existing flooding and potential flooding due to climate change.
4. Stormwater Local Assistance Fund (SLAF)
  - a. **Funder:** Virginia Department of Environmental Quality (DEQ)
  - b. **Allocation:** \$267,800
  - c. **Recurring/Renewable Grant:** No
  - d. **Period of Performance:** August 2023 – April 2024
  - e. **Summary:** Assistance to design/install water quality projects

#### 5. Kenwood Circle Bioretention Retrofit

- a. **Funder:** Virginia Department of Environmental Quality (DEQ)
- b. **Allocation:** \$169,053
  - i. Total Project Budget: \$225,403.56 (additional 25% match)
- c. **Recurring/ Renewable Grant:** No
- d. **Period of Performance:** 1/22/2023-1/22/2025
- e. **Summary:** Drainage improvements along Kenwood Lane and bioretention pond on Kenwood Circle (design + construction)
- f. **Summary:** Drainage improvements along Kenwood Lane and bioretention pond on Kenwood Circle (design + construction)

### Water Utility

#### 1. Water Service Line Inventory

- a. **Funder:** Virginia Department of Health (VDH)
- b. **Allocation:** \$250,000
- c. **Recurring/ Renewable Grant:** No
- d. **Period of Performance:** 11/9/2022-10/16/2024
- e. **Summary:** Develop a city-wide water service line inventory to meet the EPA's Lead Service Line Inventory Mandate.

## Overall Areas of Opportunity Regarding Grants in both Offices and Departments

The following are areas of opportunity:

- Monitoring/ Compliance
- Tracking
- Quarterly Reporting
- Collaboration between departments regarding project and grant priorities
- Needs Assessment for future grant opportunities

## Summary and Next Steps

The City of Charlottesville has a total of 95 active grants across the various Offices and Departments, and these grants total \$193,689,277 in revenue. The next step of the process would be to evaluate the status of each of the projects and gain better understanding for future grant needs. In addition, regular monitoring and compliance checks are strongly recommended.