

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	February 22, 2022
Action Required:	Adoption of Resolutions (1 reading each/ no public hearing)
Presenter:	Lisa Robertson, City Attorney
Staff Contacts:	Kyna Thomas, Clerk of Council
Title:	Change Regular Meeting Start Time to 4:00 p.m. (all regular meetings) and 2022 Council Meeting Procedure Updates

Background and Discussion

Action Item 1-Resolution to Change Regular Meeting Start Times.

Each year in the month of January, at Council's organizational meeting, state law specifies that governing bodies are to adopt a resolution to establish the dates, times and locations of all of its regular meetings for the calendar year [Va. Code §15.2-1416(A) and (B)].

Council adopted the required resolution for calendar year 2022, and subsequently at its retreat on January 26, 2022, reached a consensus that starting all of its regular meetings at 4:00 p.m. (instead of only the second meeting per month) would allow more time for Council to receive information and reports from the City Manager, City staff, boards and commissions, or other persons.

Action Item 2—Resolution to Amend City Council's Policies and Procedures.

Pursuant to Section 12 of the City Charter, City Council has authority to adopt rules as it deems proper "for the regulation of its proceedings, and for the convenient transaction of business." City Council has done so.

- Amendments are proposed, to ensure that the Meeting Procedures reflect how agendas will be assembled and put together, to reflect multiple sessions (the first beginning at 4:00 p.m.) during the course of a single meeting.
- Per City Council's discussions at its Retreat on January 26, 2022, amendments are offered to implement Council's desire to discuss limiting speakers during Community Matters at the end of each meeting to individuals who did not speak at the first Community Matters segment.
- Amendments are proposed to reconcile the provisions within the Meeting Procedures adopted by Council Resolution with various meeting procedures also set forth within Chapter 2 of the City Code (Article II (City Council), Division 2 (Rules of Order and Procedure).

Budgetary Impact

None

Alignment with Council Vision Areas and Strategic Plan

Yes

Staff Recommendation

The City Attorney and Clerk of Council recommend approval of each of the two attached Resolutions:

1. Recommended Action 1: “I move to **approve the resolution** amending the times at which certain regular meetings of the Charlottesville City Council will begin during calendar year 2022.”
2. Recommended Action 2: “I move to **approve the resolution** approving amendments to the City Council Rules and Procedures governing how meetings are conducted.”

Community Engagement

n/a

Attachments

Proposed Resolutions (2)