

**Albemarle CPMT
Charlottesville CPMT
Joint Committee Meeting Minutes
Thursday
September 1, 2022**

Present: Mary Stebbins, Jennifer Wells, Katie Ralston, Tammy Johnston, Neta Davis, Christa Galleo, Erin Callas, Andre' Key, Misty Graves, Ryan Davidson, Ashley Marshall, Martha Carroll, Pattye Leslie

Absent: Michelle Busby, Kevin Kirst, Sue Moffett

Quorum for Albemarle: Yes
Quorum for Charlottesville: Yes

Call to Order:

Mary Stebbins, Albemarle Chair called the meeting to order at 9:02 A.M.

Introductions: no introductions made this month

Agenda Item: Review & Approval of the Agenda/ Acceptance of Consent Agenda including Minutes, Financial Reports including Foster Care Expense Reports & FAPT approved expenses

Presenter: Chair

Discussion/Summary: There are no financial reports this month due to meeting date/time change. Mary asked if there were any changes for the consent agenda. Hearing none she asked for motions from Charlottesville and Albemarle.

Next Steps/Action(s) **Ashley Marshall made a motion to approve the consent agenda for Charlottesville. Neta Davis Seconded. Tammy Johnston made a motion to approve the consent agenda for Albemarle. Erin Callas seconded. Both motions passed.**

Agenda Item-Action Item: Local Policy Change for DCSE

Presenter: CSA Coordinators

Discussion/Summary: The County Attorney informed Jennifer that Code of Virginia and OCS policy both state we **shall** seek copayments. County Attorney recommends setting a sliding scale. The scale could be set at a low amount that CPMT decides on. Example is anyone who makes under \$500,000 would pay a \$50 copay. After discussion about fairness the CPMT agreed with the \$500,000 and \$50 copay. Most of our customers do not have a salary anywhere near the amount mentioned. There is concern that the public might feel we are not being good stewards of CSA funds by setting the salary amount so high. Jennifer shared that other CPMT's across the commonwealth have been asking questions about this process and the policies. Katie also stated that other localities do collect copays. We are unique in that we are trying

not to have to collect the copays so that we won't be creating more hardship on our families. Ashley suggested using Average Medium Income (AMI) which is adjustable. Misty feels we can justify to a higher threshold by saying we do not want to create undue hardship/stress on families already living in a stressful situation. Katie said the parental agreement does explain the co-pay process to families because their children are placed in residential facilities. Neta asked from an administrative lens which would be easier. Katie states she does not necessarily want to go with the easiest route but rather what is the best direction for our locality. How would the families make the payments? What happens if they don't pay? Who is going to manage all of this? Neta thinks it's better for families not to get "foster care bucket letter" but feels we could be accused of not being good stewards. It may be that additional clarification is provided to families if DCSE is involved so they are aware of how this works and what to expect. Katie offered to reach out to other localities to find out how they are handling this process and what number of copays they are collecting. CPMT would also like to add a statement about extenuating circumstances.

Next Steps/Action(s) Taken: Katie will bring additional information back from other localities and bring to the October Meeting.

Agenda Item-CSA Coordinator Update

Presenter: CSA Coordinators

Discussion/Summary: CPMT had a conversation at the August meeting about members sending designees/alternates in their place. CSA Coordinators asked for guidance City and County Government. City Council names the person, director level, that person is the person who needs to attend to make quorum. This person can appoint someone in their place, but City Council would have to appoint that person as the one who will attend. Katie and Misty want to make a list of who needs to be attending for Charlottesville so they can have those names appointed. Jennifer is going to share this conversation with the County Attorney. Neta asked if we can have more than one person appointed to a position. Katie asked if that would increase the number needed to meet quorum. The Code does set the quorum at the majority % of members present. Misty said it is important that members do have a designee in mind in the event we can go that route. Code does not list Program Chair as a member, but our Local CSA policy does.

Jennifer has two documents for CPMT members to sign. A confidentiality statement and renewing the form CPMT came up with about their commitment to Diversity, Equity, and Inclusion. She passed both documents around the table for members to sign.

County FAPT is seeing a huge request for hotel stays (Prevention). Katie said she found data on what we paid for hotels last year. We also are paying a lot of rental assistance and can look at that information as well. This information needs to go to the City Council and County BOS so they will be aware of what kind of money is being spent. The city had one family in a hotel for two years. That kind of information is good for City Council and County BOS needs to be made aware of. Most costs are coming out of CSA, but DSS money is also being used. The Community Resource Hotline has had calls coming in requesting emergency housing. Community Attention is looking into how much money they are spending in this area.

In October the plan is to have Matthew Murphy come to CPMT to speak about the housing crisis situation. Who are they serving and what they are offering? How can we get more landlords open to being more flexible to people with vouchers and purposely pricing our customers out of renting? Is there landlord incentive that could help with this?

Next Steps/Action(s) Taken: Katie and Jennifer will ask City and County attorneys if we can have two people per position appointed and would that impact quorum. We have been instructed to continue as we have been doing until a decision is made. Jennifer will follow up with absent members to get signatures for the two documents. Katie and Jennifer will bring number of cases with hotel stays, length of stay, cost, and rental assistance information as well will come to the October meeting.

Agenda Item-Program Sub-Committee Update

Presenter: CSA Coordinators

Discussion/Summary: no meeting since August CPMT meeting

Next Steps/Action(s) Taken:

Agenda Item-OCS Communications

Presenter: CSA Coordinators

Discussion/Summary: Memo 11-22 advised of the following changes to CSA Local Government Reporting systems' Medicaid report screen. The Medicaid report is available on the CSA Coordinator or Fiscal Agent main screen after login Medicaid Report can now be download either for the whole Fiscal Year or for a selected Calendar Year / Calendar month.

Next Steps/Action(s) Taken: informational

Agenda Item: Discussion and Engagement-Work Plan Review

Presenter: All

Discussion/Summary: nothing for discussion for this month

Next Steps/Action(s) Taken: n/a

Agenda Item: Discussion and Engagement-Affordable Housing Impact on Systems

Presenter: All

Discussion/Summary: The housing crisis affects DSS significantly. Mary asked if other agencies are feeling the impact of not having affordable housing for their clients. Region Ten is experiencing such distress within the homeless population. They are medically fragile, and we don't have what we need to help them. Families are sofa hopping from place to place. Living in storage units. Living in cars. The health department sees in the refugee population that housing and transportation are big issues. Bus Routes are being impacted in the city because of construction. The Health Dept is having to go out and do home visits vs clients coming to them. Ashley said to please send emails, stories to City

Council and BOS. They only know what is being told to them. They may be missing our good work. Their decision making could impact decisions made to help our clients. It is beneficial for City Council to receive this type of information from someone living in the city. Ashley suggested a quarterly update to city council and BOS to let them know what kind of money we are spending for these needs.

Next Steps/Action(s): Further discussion regarding the housing crisis for October agenda

Agenda Item: Discussion and Engagement-Chair Rotation/Succession Discussion

Presenter: All

Discussion/Summary: We would like to bring up a plan to have a succession plan in place for yearly replacement of City and County Chair. Mary asked if there were any thoughts. Martha said the Madison and Ashland CPMT rotate. Computer generated lottery and bingo balls were mentioned. Random list can be created and set out to CPMT for feedback. Misty would like to include current chair having ability to continue and if a member has something going on (like a pandemic for health dept) they can pass if their turn comes up at a bad time. Also think about certain seats (Budget for example) may not have enough DSS or Human Services background to be an effective chair.

Next Steps/Action(s): proposed plan will be brought to October meeting

Agenda Item: Discussion and Engagement-Agency Updates from CPMT-What is your agency looking forward to this Fall?

Presenter: All

Discussion/Summary: Mary said Albemarle DSS is having an all- staff afternoon wellness event at the end of October. Lunch and activities. Mary said it will be weird but great. Tammy said Elk Hill is venturing out and is having a gathering for Labor Day Weekend. Martha said Court Services is looking forward to finally hiring staff. They are working on family engagement and state level reform work as well. Some good things are happening. Christa agreed it looks like it is turning upward, getting ready to hire four new people and have a new person starting in Culpeper. Neta said Region Ten is looking to have a Recovery Event for the neighborhoods. Recovery Celebration Event, September 10th Fun event with a band and food. Younger people are really excited about this event. Kids come out and play. Charlottesville Schools hired new sped supervisor they start Monday. Misty says they have hired a person for West Haven and they are excited about that. Ashley Marshall said they are still searching for a Police Chief. Looking to Hiring navigators for Home to Hope program. Pays living wage and retirement benefits. Erin said good to see everyone in person. For the health dept flu and vaccines are prominent. Rethinking daily operations to get "new normal" back. Stability for staff and clients. Creating sense of foundation and rebuilding. Ryan said County Budget season is coming. New Director further strengthening budget ties with equity and inclusion. Undertone of climate and working in equity will now consider budget requests differently. There will be growing pains but also will be exciting.

Next Steps/Action(s):

Mary Stebbins, Chair for Albemarle CPMT, adjourned the meeting at: 10:13 A.M.

Next scheduled meeting: October 6, 2022, at 9:00-10:30 A.M. in person meeting will be located at 5th Street County Office Building in Room 231 within Social Services area.

Respectfully Submitted:
Lisa Jordan