

**Charlottesville Historic Resources Committee**  
**Meeting packet for September 08, 2023**

Attached

- Meeting agenda for **September 08, 2023**
- Mission Statement
- Meeting minutes for August 11, 2023

**AGENDA**  
Charlottesville Historic Resources Committee  
Friday, **September 08, 2023**, 11:00 a.m. – 12:50 p.m.  
NDS Conference Room

.....  
HRC members

|                          |                |                          |
|--------------------------|----------------|--------------------------|
| Dede Smith (chair)       | Gennie Keller  | Lloyd Snook (ex officio) |
| Jalane Schmidt           | Laura Knott    | Jeff Werner (staff)      |
| Richard Guy Wilson       | William Bergen | Mollie Murphy (staff)    |
| Tom Chapman (ex officio) | Larry Rowley   |                          |

1. Call to order: [11:00, 5 minutes]
  - a. Roll call
2. Approval of the agenda: [11:05; 5 minutes]
3. Approval of August 11, 2023 Meeting Minutes: [11:10, 5 minutes]
4. Public Comment\* [11:15, 10 minutes]
5. Downtown Walking Tour Map Update: [11:25, 20 minutes]
  - a. Updates from Walking Tour Map subcommittee.
  - b. Establish subcommittee for online link review
6. DHR Marker for Court Square [11:45, 10 minutes]
  - a. Review Draft
  - b. Application due October 20, 2023.
7. Identifying and interpreting mid-20th century local Civil Rights events, places, and people [11:55, 20 minutes]
  - a. Establish subcommittee
  - b. Set goals
8. City Parks [12:15, 10 minutes]
  - i. Opportunity to add historic information to City's website (<https://www.charlottesville.gov/Facilities>)
9. Staff Updates: [12:25, 20 minutes]
9. Coordinate Agenda for October 13, 2023 HRC Meeting: [12:45, 5 minutes]
11. Announcements: [12:50, 5 minutes]
  - a. Review upcoming events, lectures, research, etc. that may be of interest to HRC.
12. Adjourn [12:55]

### **Mission Statement**

The mission of the Charlottesville Historic Resources Committee is to advocate for historic preservation; to promote an appreciation of local historic resources, both tangible and intangible; and to encourage and coordinate, with appropriate municipal agencies, civic organizations, institutions and individual scholars, the documentation and interpretation of local history.

The Charlottesville Historic Resources Committee achieves its mission through:

- Education
- Public commemoration (historic plaques, signs, markers, and civic festivals and ceremonies)
- Publications (maps, brochures, tour books, and digital media)
- Public meetings (planning sessions, workshops, and lectures)
- And through other means.

\* Regarding public comment(s). The HRC values community participation and input and welcomes public comments at meetings. At the beginning of each meeting, not more than 10 minutes will be allowed for the introduction of any guests and public comments. Speakers may speak for a maximum of two-minutes and shall begin by identifying their name and address. The intent is to allow public input; not initiate a dialogue or debate with the committee. Subsequent to this meeting segment, by majority approval the HRC may amend the agenda to allow further discussion; however, the motion should also establish a time limit for that discussion. Additionally, prior to adjourning--and applying the conditions above--the HRC may allow a period not to exceed five minutes for public comment.

\*\*Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call the ADA Coordinator at (434) 970-3182 or submit a request via email to [ada@charlottesville.gov](mailto:ada@charlottesville.gov) . The City of Charlottesville requests that you provide a 48 hour notice so that proper arrangements may be made.

**Meeting Minutes**  
Charlottesville Historic Resources Committee  
Friday, **August 11, 2023**, 11:00 a.m. – 12:50 p.m.  
NDS Conference Room

.....  
HRC members present:

Dede Smith (chair)  
Jalane Schmidt  
Tom Chapman (ex officio)  
Gennie Keller  
Sally Duncan  
William Bergen  
Lloyd Snook (Council rep – ex-officio)  
Jeff Werner (staff)  
Mollie Murphy (staff)  
Ben Koby (staff)

Not present:

Richard Guy Wilson  
Laura Knott  
Larry Rowley

1. Call to order: [11:00, 5 minutes]
  - a. Roll call
  - b. Introductions
    - i. *Ms. Duncan announced her resignation*
2. Approval of the agenda: [11:05; 5 minutes] *Motion to approve the agenda. Motion passed.*
3. Approval of Meeting Notes: [11:10, 5 minutes]
  - a. May 12, 2023 Meeting Notes.
    - i. *Motion to accept the notes. Motion passed.*
4. Public Comment\* [11:15, 10 minutes] *No public comment.*
5. Downtown Walking Tour Map Update: [11:25, 20 minutes]
  - a. Updates from Walking Tour Map subcommittee.
    - i. Bibliography/citations [to post on-line]
  - b. Discussion of web version of map.
  - c. Discussion of other themes for future maps.
  - d. Discussion of accessibility.

*Subcommittee update: No final prototype yet, still need professional photos.*

*Discussion:*

  - *What do we need to do for web presence*
  - *Subcommittee to check bibliography*
  - *Mobile phone accessibility*
  - *Creation of data collection: members will send to staff*
6. DHR Marker for Court Square [11:45, 10 minutes]
  - a. Consider forming subcommittee.
  - b. Application due October 20, 2023.
    - *Discussion of maintenance responsibilities and location*
    - *DHR markers needing update coordination with Albemarle County*
    - *Staff asked to draft marker for court square for submittal to be reviewed by HRC*
7. City Parks [11:55, 15 minutes]
  - a. Opportunity to add historic information to City's website
    - i. <https://www.charlottesville.gov/Facilities>
    - ii. Consider forming subcommittee.
      - *Ms. Smith offered to coordinate with staff*
      - *Mr. Chapman suggested linking through Cvillepedia*
  - b. Jenkins Park by Westhaven
    - i. Local Historic Marker (Laura Knott).
      - *Discussion:*
        - *Does community want a marker?*
  - c. *Ms. Smith gave an update on Ivy Creek*
    - *Archeological dig Sept. 19<sup>th</sup>*
8. Identifying and interpreting mid-20th century local Civil Rights events, places, and people [12:10, 15 minutes]

- a. *Discussion*
    - i. *Document before possible demo*
    - ii. *Bridge Builders project (discussion on mapping their homes using City Directory)*
    - iii. *10<sup>th</sup> & Page & Star Hill neighborhood (discussion to identify historic places)*
    - iv. *Faded Contours – Mr. Chapman shared link: [Historical Albemarle & Charlottesville \(fadedcontours.com\)](https://fadedcontours.com)*
9. Staff Updates: [12:25, 20 minutes]
  - a. Pen Park Update
    - i. Magnetometer analysis conducted by UVA PhD Candidate, Zachary McKeeby.
  - b. Four vacant seats, new vice chair vote needed
  - c. Lewis & Clark Legacy Trail
  - d. Historic Survey Map
    - *Discussion on making City records more accessible*
  - e. *Certified Local Government Grant awarded of five thousand dollars for archeological study at McKee Block.*
9. Coordinate Agenda for September 08, 2023 HRC Meeting: [12:45, 5 minutes]
  - a. “Historic Survey Map” Online Resources to be Reviewed & Updated
    - i. Consider forming subcommittee for data validation
      - a. Verify surveys match the link attached to the structures (correct address, structure not demoed, etc).
      - b. <https://experience.arcgis.com/experience/1c7960f57c25460e825a166b0e28d830/>
        - a. [Please note: not all City surveys have been attached yet.](#)
    - ii. Downtown Walking Tour Map Update:
      - a. Discussion of accessibility
      - b. Subcommittee for links
11. Announcements: [12:50, 5 minutes]
  - a. Review upcoming events, lectures, research, etc. that may be of interest to HRC.
    - *In late Aug or Sept, the Jefferson School will present the findings of the "Swords Into Plowshares" community engagement process which sought input about the disposition of the Lee monument for the purposes of creating new public art.*
    - *2023 Preservation Virginia Awards Ceremony Dinner:*
    - [2023 Preservation Virginia Awards Ceremony | 101 N 5th St, Richmond, VA | September 29, 2023 \(happeningnext.com\)](#)
12. Adjourn [1:18]