

**Charlottesville Historic Resources Committee
Meeting packet for December 8, 2023**

Attached

- Meeting agenda for **December 8, 2023**
- Mission Statement
- Meeting notes for October 13, 2023

AGENDA
Charlottesville Historic Resources Committee
Friday, **December 8, 2023**, 11:00 a.m. – 12:50 p.m.
NDS Conference Room

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HRC members

Dede Smith (chair)	Gennie Keller	Lloyd Snook (ex officio)
Jalane Schmidt	Laura Knott	Jeff Werner (staff)
Richard Guy Wilson	William Bergen	Mollie Murphy (staff)
Tom Chapman (ex officio)	Larry Rowley	

1. Call to order: [11:00, 5 minutes]
 - a. Roll call
2. Approval of the agenda: [11:05; 5 minutes]
3. Approval of October 13, 2023 Meeting Minutes: [11:10, 5 minutes]
4. Public Comment* [11:15, 10 minutes]
5. Downtown Walking Tour Map update: [11:25, 50 minutes]
 - a. Final review and vote for print.
6. Identifying and interpreting mid-20th century local Civil Rights events, places, and people [12:15, 10 minutes]
 - a. Check-in
7. Markers [12:25, 10 minutes]
 - a. 701 Preston Ave, Carver Inn - Greenbook Site
 - b. 620 Ridge Street, Eugene Williams
 - c. Monacan Indian Nation marker
8. Herman Key Rec Center Memorial: [if time allows]
9. Engagement of Descendant Community: Slavery and Court Square [if time allows]
10. Staff Updates: [12:35, 10 minutes]
11. Coordinate Agenda for January 12, 2023 HRC Meeting: [12:45, 5 minutes]
12. Announcements: [12:50, 5 minutes]
 - a. Review upcoming events, lectures, research, etc. that may be of interest to HRC.
13. Adjourn [12:55]

Mission Statement

The mission of the Charlottesville Historic Resources Committee is to advocate for historic preservation; to promote an appreciation of local historic resources, both tangible and intangible; and to encourage and coordinate, with appropriate municipal agencies, civic organizations, institutions and individual scholars, the documentation and interpretation of local history.

The Charlottesville Historic Resources Committee achieves its mission through:

- Education
- Public commemoration (historic plaques, signs, markers, and civic festivals and ceremonies)
- Publications (maps, brochures, tour books, and digital media)
- Public meetings (planning sessions, workshops, and lectures)
- And through other means.

* Regarding public comment(s). The HRC values community participation and input and welcomes public comments at meetings. At the beginning of each meeting, not more than 10 minutes will be allowed for the introduction of any guests and public comments. Speakers may speak for a maximum of two-minutes and shall begin by identifying their name and address. The intent is to allow public input; not initiate a dialogue or debate with the committee. Subsequent to this meeting segment, by majority approval the HRC may amend the agenda to allow further discussion; however, the motion should also establish a time limit for that discussion. Additionally, prior to adjourning--and applying the conditions above--the HRC may allow a period not to exceed five minutes for public comment.

**Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call the ADA Coordinator at (434) 970-3182 or submit a request via email to ada@charlottesville.gov . The City of Charlottesville requests that you provide a 48 hour notice so that proper arrangements may be made.

Meeting Notes - Draft
Charlottesville Historic Resources Committee
Friday, **October 13, 2023**, 11:00 a.m. – 12:50 p.m.
NDS Conference Room

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HRC members

Present

Dede Smith (chair)
Tom Chapman (ex officio)
Gennie Keller
Richard Guy Wilson
Jeff Werner (staff)

Absent

Jalane Schmidt
Laura Knott
William Bergen
Larry Rowley
Lloyd Snook (ex officio)
Mollie Murphy (staff)

1. Call to order:

- a. Roll call: **Lack quorum for a formal meeting.**
- b. Questions raised if by-laws might be modified to allow a quorum when members absent when on sabbatical, leave-of-absence, etc.
- c. Questions raised if absent members can participate remotely in discussions, regardless of above. Staff noted the meetings are no longer broadcast/recorded via Zoom. Logistical problems with how they would participate: use a city phone, a private cell phone, other? And similar accommodations could be requested by non-members (public. media, etc.).

Staff follow-up: From the HRC rules of procedure.

- Leaves of Absence. Upon the request of a member, the Committee may vote to allow that member to take a leave of absence from membership for no more than six months. No more than two voting members may be on leave of absence at the same time. For purposes of establishing a quorum, the voting membership of the committee shall be reduced by the number of members on leave of absence at the time the meeting is held.
- Attendance. Two unreported absences from regular meetings shall be considered grounds for dismissal from the Committee.
- Quorum: Half of the voting members shall constitute a quorum. If there are an odd number of voting members, a quorum shall be half the members and one. If, during a meeting, less than a quorum remain present, no action can be taken except to adjourn the meeting.
- Amendment of Rules of Procedure: These Rules of Procedure may be amended by a majority vote of the Committee at the next regular meeting following a regular meeting at which notice of the motion to amend is given.

2. ~~Approval of the agenda:~~

3. ~~Approval of August 11, 2023 Meeting Minutes:~~

4. Public Comment. No comments.

5. Downtown Walking Tour Map Update:

Comments from informal discussion.

- Time needed to review the spreadsheet of source citations [circulated by staff].
- Ms. Smith noted the designer has coordinated professional photos
- Last edits HRC reviewed were from the May version; the designer has been away.
- Staff suggested a goal of having the map to the printer by end of year.
- Re: staff's efforts to complete an on-line map all the City's surveys, reference to using a format similar to Fire Department's *Neighborhood Risk Assessment* maps.

~~6. DHR Marker: Sales of Enslaved People in Court Square~~

7. Engagement of Descendant Community: Slavery and Court Square

Comments from informal discussion

- Student [UVA] research continues, HRC will continue to receive updates.
- HRC's role has been to support and encourage that work and to help present/interpret the results, when complete.
- Incorporate findings into on-line map.

8. Identifying and interpreting mid-20th century local Civil Rights events, places, and people

Comments from informal discussion.

- Continue to evaluate places and events associated with people on the Bridge Builders list.
- Considerer if identified sites are eligible for individual designation.

9. Staff Updates:

10. Coordinate Agenda for December 8, 2023 HRC Meeting

11. Announcements:

Comments from informal discussion.

- It would be interesting to complete a migration study of the City: who moved/lived where, when changes over time.

12. Adjourn