



CITY COUNCIL AGENDA May 20, 2024

Juandiego R. Wade, Mayor
Brian R. Pinkston, Vice Mayor
Natalie Oschrein
Michael K. Payne
J. Lloyd Snook, III
Kyna Thomas, Clerk

4:00 PM OPENING SESSION

This is an in-person meeting with an option for the public to participate electronically by registering in advance for the Zoom webinar at www.charlottesville.gov/zoom. The meeting may also be viewed on the City's streaming platforms and local government Channel 10. Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call (434) 970-3182 or submit a request via email to ada@charlottesville.gov. The City of Charlottesville requests that you provide a 48-hour notice so that proper arrangements may be made.

Call to Order/Roll Call

Agenda Approval

Reports

1. Report: Youth Council Annual Report 23 - 24 School Year
2. Report: Downtown Mall Action Plan

5:30 PM CLOSED MEETING

6:30 PM BUSINESS SESSION

Moment of Silence

Announcements

Recognitions/Proclamations

- Proclamation: Charlottesville Alumnae Chapter of Delta Sigma Theta Sorority, Incorporated 55th Year Anniversary
- Proclamation: ALS Awareness Month
- Proclamation: Public Works Week

Community Matters

Public comment for up to 16 speakers (limit 3 minutes per speaker). Preregistration available for first 8 spaces at <https://www.charlottesville.gov/692/Request-to-Speak>; speakers announced by Noon on meeting day (9:00 a.m. sign-up deadline). Additional public comment at end of meeting. Comments on Public Hearing items are heard during the public hearing only.

Consent Agenda*

The consent agenda consists of routine, non-controversial items whereby all items are passed with a single motion and vote. Individuals speaking during Community Matters may address items on the Consent Agenda.

3. Minutes: February 20 regular meeting
4. Resolution: Resolution appropriating a grant of public funds for housing assistance to low- and moderate-income homeowners within the City of Charlottesville - \$1,295,000 (2nd reading)

City Manager Report

- Report: City Manager Report
- Presentation: Charlottesville Albemarle Convention and Visitors Bureau (CACVB) videos
- Report: Community Attention Youth Internship Program (CAYIP)
- Report: Quarterly Financial Report - 3rd Quarter

Action Items

5. Ordinance: Public Hearing - ZT24-01-01 Zoning Text Amendment to hold properties harmless for violations created through the acquisition of property for Public Use (one reading)
6. Resolution: Public Hearing for the Program Year 2024-25 1-Year Annual Action Plan for CDBG and HOME Programs and appropriation of associated CDBG funds (approximately \$438,617) and associated HOME funds (approximately \$83,016) (1 of 2 readings)
 - a. Resolution: Resolution approving the City of Charlottesville Annual Action Plan for the program year 2024-25 CDBG and HOME programs
 - b. Resolution: Resolution appropriating Community Development Block Grant funds to be received from the U.S. Department of Housing and Urban Development in support of the program year 2024-25 Annual Action Plan, in the approximate amount of \$438,617 (1 of 2 readings)
 - c. Resolution: Resolution appropriating HOME Investment Partnership Program funds to be received from the U.S. Department of Housing and Urban Development in support of the program year 2024-25 Annual Action Plan, in the approximate amount of \$83,016 (1 of 2 readings)

General Business

Community Matters (2)

Adjournment

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



| | |
|------------------|--|
| Agenda Date: | May 20, 2024 |
| Action Required: | N/A |
| Presenter: | Misty Graves, Director of Human Services |
| Staff Contacts: | Misty Graves, Director of Human Services |
| Title: | Youth Council Annual Report 23 - 24 School Year |

Background

Youth Council is a public body and is supported by staff at the Department of Human Services. This group of young people advises the Council, informs the community about issues that affect youth, and makes recommendations on how they feel Charlottesville can be a better city. Youth who serve on the Council meet monthly, receive leadership training, and have the chance to make a real difference in our community. Charlottesville City residents between the ages of 13 and 17 are eligible to apply to participate.

Discussion

From October 2023 to the present, Charlottesville Youth Council collaborated with Youth Action Lab – a research lab in the University of Virginia’s School of Education and Human Development that partners with local schools and youth-serving organizations to introduce students to youth participatory action research. In this year’s collaboration, Youth Action Lab members worked with the Council to explore research topics, create research questions, select appropriate methods, and collect/analyze data to answer their research questions. The Youth Council’s interests centered on the state of education in Charlottesville. Specifically, they asked, “In Charlottesville, what is the relationship between education access and inequity? How have educational inequities and segregation changed in Charlottesville after the pandemic?”. Among those interviewed are a community leader with Charlottesville United for Public Education and a parent of a Charlottesville City School student. Youth Council also engaged the administration of Charlottesville City Schools to learn more about the district’s diversity, equity, and inclusion practices, and planned a focus group with students to hear about their experiences with AP and Honors-option classes. During their presentation to the City Council, the Youth Council will outline their project motivation, research findings, and recommendations for future actions.

Alignment with City Council's Vision and Strategic Plan

The Youth Council aligns with the Council's strategic priority of education, partnerships, and the overarching commitment to justice, equity, diversity, and inclusion.

Community Engagement

During the course of the project, Youth Council engaged with community members who are connected to education in Charlottesville. Additionally, there are several vacancies that will need to be filled in the 24 - 25 school year. The outreach included sending out fliers and information to several youth serving organizations, school guidance departments and administrators, and word of mouth through the Youth Councilors.

Budgetary Impact

There is no budget impact.

Recommendation

Continued support for Youth Council.

Alternatives

N/A

Attachments

None

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



| | |
|------------------|----------------------------------|
| Agenda Date: | May 20, 2024 |
| Action Required: | None |
| Presenter: | James Freas, Deputy City Manager |
| Staff Contacts: | James Freas, Deputy City Manager |
| Title: | Downtown Mall Action Plan |

Background

see attached report

Discussion

see attached report

Alignment with City Council's Vision and Strategic Plan

This work aligns most closely with Council's 'Economic Prosperity' strategic outcome area.

Community Engagement

Year long work with the 17 member committee. Future actions would be with further community engagement.

Budgetary Impact

None at this time

Recommendation

None at this time.

Alternatives

NA

Attachments

1. DTM Action Plan_Version 09

Guidelines and Recommendations for the Charlottesville Downtown Mall

Prepared for the Charlottesville City Council
May 20th, 2024

Information synthesized following the
Downtown Mall Committee Meetings from April 2023 to April 2024



Lawrence Halprin sketch

Members of the Downtown Mall Committee and Associations

Greer Achenbach, Friends of Charlottesville Downtown
James Barton, Vault Virginia
Jessica Catalano, Charlottesville Business Owner
Tom Chapman, Albemarle Charlottesville Historical Society
Andrea Copeland, Chamber of Commerce
Carreen de Cardenas, UVA Graduate Student
Alvin Edwards, Mt. Zion First African Baptist Church
Bern Ewert, Former Charlottesville Deputy City Manager 1972 - 1976
Breck Gastinger, Board of Architectural Review
Steve Houchens, The Caton Companies/Management Services Corporation (MSC)
Michael Joy, ALAKAZAM TOYS
Genevieve Keller, Preservation Piedmont
Lynelle Lawrence, Mudhouse Coffee
David Plunkett, Jefferson Madison Regional Library
Linnea Revak, DarlingxDashing Boutique
Lloyd Snook, City Council
Rory Stolzenberg, Planning Commission

City of Charlottesville Staff Members

Samuel Sanders, City Manager, Committee Chair
James Freas, Interim Director of Neighborhood Development Services, Committee Chair
Riaan Anthony, Deputy Director of Parks and Recreation
Craig Fabio, Assistant Zoning Administrator Neighborhood Development Services
Chris Engel, Director of Economic Development
Steven Hicks, Director of Public Works
Todd Niemeier, Director of Human Rights
Jeffrey B Werner, Senior Planner Neighborhood Development Services

Prepared by Allyson Gibson, Downtown Mall Intern, Neighborhood Development Services

Charlottesville's Downtown Mall

The Downtown Mall (the Mall) was designed by renowned landscape architect Lawrence Halprin and his firm, Lawrence Halprin & Associates, well known for their community-centered projects. This eight-block long, dedicated pedestrian space is notable and extraordinary due to both its form and resulting social experience. The open space, plazas, and café spaces provide the settings for activities ranging from strolling to dining out to enjoying large public events such as concerts or the Holiday Festival of Lights. It has taken five decades of City stewardship, community commitment, and ongoing learning and evolving to ensure its continued success—and from actions both intentional and organic. As a result, the Mall has become a vital, mixed-use environment with predominately locally owned shops and restaurants within its storefronts and increased use of its upper stories as apartments and offices. The Mall is both a cultural and economic center for the City.

There is an inherent tension related to the Mall's constructed landscape. It is a space for and of the City, which has and should continue to evolve over time. Equally, its value as a historic and significant designed landscape should be preserved and maintained.¹ On the eve of the Mall's 50th anniversary, it is imperative we examine and understand this tension around the necessary evolution, adaptation, rehabilitation, and preservation of this space. In considering what is required to maintain the Mall for the next 50 years, **it is necessary to understand the successes and failures of the space and its specific elements. With that, it is necessary to evaluate and modify the City's decision-making and management structure related to the Mall.** Identifying and preserving the elements that give the Mall its unique atmosphere and historic significance, while allowing it to adapt--and possibly expand-- accommodates the City's evolving goals and values to be safe and welcoming for all community members. Lawrence Halprin anticipated this challenge when he said:

"Though we do not have a clear picture of the ideal form of a city, we do have a clear image of the purpose of an ideal city. This purpose is clearly to make possible a rich and biologically satisfying life for all the city's people. What we are really searching for is a creative process, a constantly changing sequence where people are the generators, their creative activities are the aim, and the physical elements are the tools."

Downtown Mall Committee

Anticipating the Mall's upcoming 50-year anniversary and acknowledging the critical need for both a long-range vision and a long-term maintenance plan, in 2023 Michael Rogers, the then City Manager formed a committee to discuss the Mall's future, provide community feedback, and contribute ideas and suggestions that would inform the development of an action plan. **The goal was not to resolve, or even identify, every issue related to the Mall, which will be an ongoing process for the City, but to begin to serve as a starting point for that process.** The committee members and City staff members who engaged in this process are listed at the opening of this document.

The committee was charged with **identifying and discussing the values of the community** regarding the Mall. This discussion centered around understanding the existing and future challenges and helping the City of Charlottesville prioritize the actions that could build on the Mall's strengths while allowing it to evolve to meet the needs and expectations of the present community.

In a series of monthly meetings—beginning in March of 2023 - the topics discussed by the Committee included the following elements and attributes of the Mall:

¹ The Mall is designated by the City as part of the Downtown ADC [historic] District, listed on the Virginia Landmarks Register (VLR) and National Register of Historic Places (NRHP) as a contributing resource to the Charlottesville and Albemarle County Courthouse Historic District (VDHR #104-0072), and individually listed on the VLR as the Charlottesville Downtown Mall Historic District VDHR #104-5994), with individual listing on the NRHP expected in the spring of 2024.

- Trees, fountains, and other physical components of the constructed landscape.
- Seating and cafés, including the often conflicting views of restaurant patrons and pedestrian visitors.
- Side streets, both as entrances to the Mall and as opportunities for innovative use as public space.
- Transportation, including pedestrian access, parking, and service deliveries.
- Lighting for both safety and aesthetics.
- The Mall experience, including safety and equity of a public space at the heart of the City.

The Mall is a designed and constructed, three-dimensional space within the City that includes businesses, residences, buildings, green spaces, open spaces, vegetation, local residents and visitors, and even serves a role in our transportation infrastructure. As an amenity, the Mall exceeds the sum of its individual elements.

In recording and summarizing the committee's discussions, staff treated their comments, questions, and concerns as expressions of the community's values regarding the Mall. Among the themes repeatedly expressed:

- The **invitation to the Mall** should be to everyone who lives in and visits Charlottesville, not just specific demographics.
- A **feeling of safety** and the importance of a welcoming environment, accessible options for both getting to and from the Mall and using it.
- Public awareness of dynamic, **community-driven** changes and **visible investments**. This is a significant piece of public infrastructure that requires on-going maintenance and investment.

The four following action items were identified by the committee as the highest priority in no particular order.

- Create a consistent presence of staff on the Mall to enhance cleanliness and safety for all users.
- Implement the proposed Tree Management Plan.
- Create a plan for safety and aesthetic lighting of the Downtown Mall and create guidelines for current and future lighting
- Re-imagine the outdoor cafe spaces.

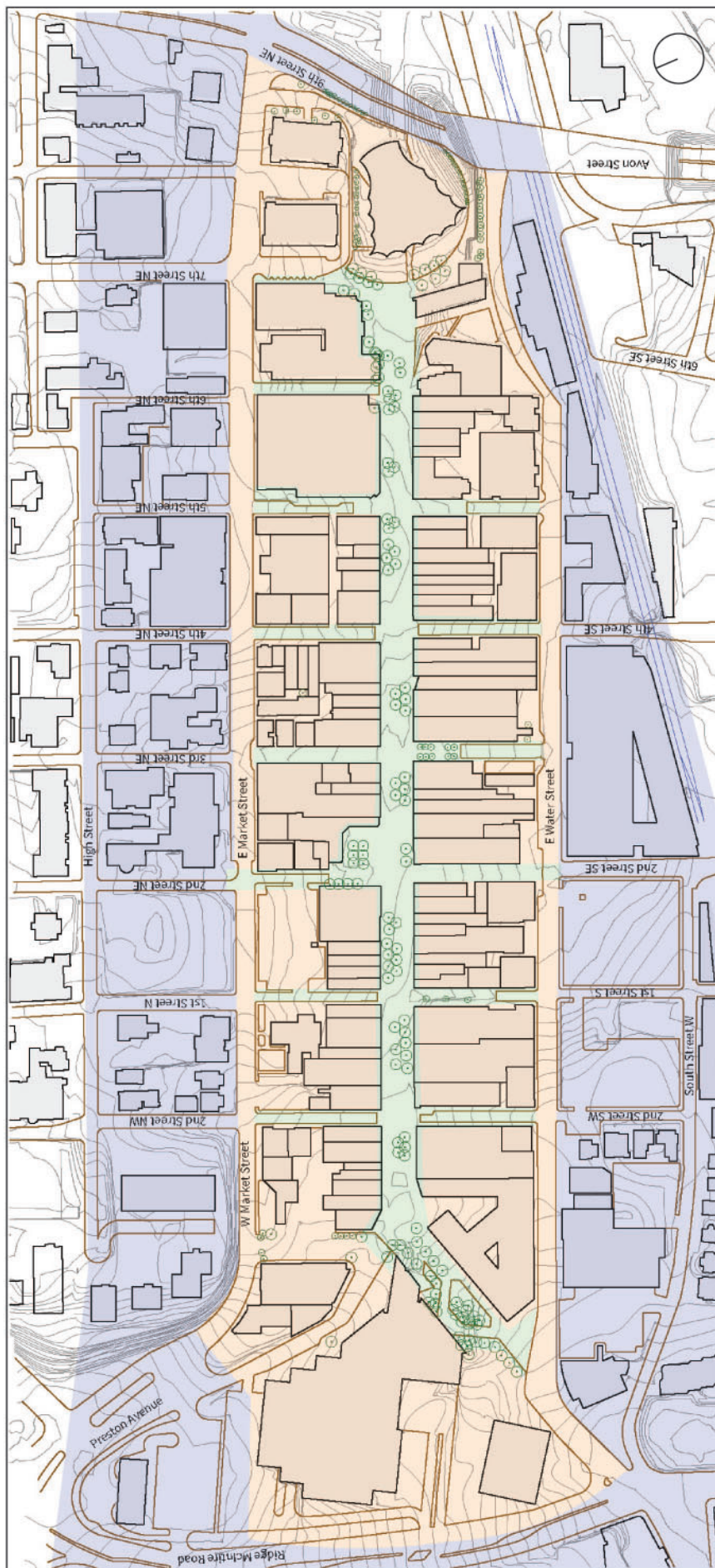
The Mall: As a Defined Space

The Mall has no formal boundaries and, understandably, people have varying interpretations of what they perceive as the Mall. For the purposes of this exercise, the Mall is the area bounded on the north by Market Street, on the south by Water Street, on the west by the Omni Hotel, and on the east by Ting Pavilion. (See the following diagrams). Adjacent parts of downtown Charlottesville are important to the City and contribute to experiences on and perceptions of the Mall but fall outside the scope of the following recommendations. Additionally, while this boundary encloses an area of approximately 30-acres, this plan applies only to the public right and City-owned property within it. The approximately 20-acres that are privately owned and maintained are integral to the Mall's future, but not the subject of this plan, relative to public investment and management.

Draft Plan and Concepts

The framework and action items described below are organized into three categories that, while not exclusive, in staff's opinion reflect what the Committee identified as important considerations in developing a plan for the maintenance, enhancement, and evolution of the Mall.

- **Organizational:** Items that pertain to the maintenance, function, and supervision of the Downtown Mall within the City of Charlottesville Government.
- **Programming:** Items that are related to the social, physical, and psychological well-being of the residents, visitors, and workers on the Downtown Mall.
- **Amenities:** The physical elements that create the Downtown Mall and require maintenance or enhancement to comprehensively serve the people of the Downtown Mall.



Zones of Management

Zones of Management in priority levels for the Downtown Mall within the context of this Action Plan. The majority of the Action Items are referencing within the Primary Zone, but the influences will radiate out to and from the Contextual Zone.

- The Contextual Zone**
 including surrounding buildings and streets separated from The Mall by Water and Market Street.

- The Adjacent Zone**
 includes the buildings situated on the pedestrian mall, event spaces that are owned privately, and the streets that connect the DTM to Charlottesville.

- The Primary Zone**
 includes the main pedestrian mall, facades of the buildings surrounding the pedestrian mall, the side streets and main crosswalks across Water and Market streets.



Aerial of the Downtown Mall area discussed, with the surrounding context included. This central area is the primary point of interest, but the context of Charlottesville and surrounding elements cannot be ignored.

ORGANIZATIONAL

1. Create a Downtown Mall Division within the existing City of Charlottesville departmental structure.
2. Update and expand the existing maintenance plan incorporating the new management structure for the Downtown Mall.
3. Create a budget and funding sources to implement the plan, including mechanisms to accrue funds over time for programmed capital projects.
4. Establish short-, medium-, and long-range objectives. Periodically reevaluate and update the plan, include critical analyses to evaluate the results of completed projects and initiatives.

PROGRAMMING

5. Create a framework for ongoing engagement and dialog with businesses, property owners, the public, and other stakeholders.
6. Foster robust relationship building amongst Downtown Mall stakeholders.
7. Create a consistent presence of staff on the Mall to enhance cleanliness and safety for all users.
8. Diversify the types and number of events and other uses of open spaces.
9. Implement the proposed Tree Management Plan.
10. Update the current Board of Architectural Review (BAR) guidelines and continue to evaluate the regulations applicable to the Downtown Mall.
11. Prioritize the safety of visitors and residents of the Downtown Mall.
12. Explore ways to further integrate the side street access ways into the experience of the Mall.
13. Create and implement a new parking and loading strategy for the entire downtown area.
14. Increase frequency and consistency of public transportation to and around the Downtown Mall.

AMENITIES

15. Explore the addition of a permanent restroom facility centrally located and convenient to Mall visitors.
16. Expand bicycle infrastructure for the Downtown Mall and surrounding areas.
17. Improve pedestrian infrastructure on adjacent streets providing access to the Mall.
18. Include attention to the repair and maintenance of crosswalks and sidewalks around The Mall in the responsibilities of the Downtown Mall division.
19. Create a plan for safety and aesthetic lighting of the Downtown Mall and create guidelines for current and future lighting.
20. Re-imagine the outdoor cafe spaces.
21. Consider a plan to incorporate the fountains back into the interactive landscape of the Mall.
22. Repair existing Halprin designed chairs and add more public seating.

Organizational

Items that pertain to the maintenance, function, and supervision of the Downtown Mall within the City of Charlottesville Government.

1. Create a Downtown Mall Division within the existing City of Charlottesville departmental structure.

The Charlottesville Downtown Mall Division would be responsible for the management, maintenance, and vision of the Downtown Mall. The mission of this department would be to maintain the existing environment of the Downtown Mall, while enhancing and evolving the physical and social aspects of the Mall to create a welcoming atmosphere for all visitors. This action plan would be coordinated or carried out by this division. Currently responsibility for various aspects of the Mall is held by Parks & Recreation, Neighborhood Development Services, the Department of Public Works, and the Office of Economic Development. This divided responsibility is not adequate for the caliber of maintenance, updates, and management expected for an area of prime economic and community value.

The Downtown Mall division would be experts on the Mall, including its history, physical elements, economic significance, people, and processes. Specifically, it would have the following roles and responsibilities:

- Advance this Action Plan
- Oversee and set the standards for maintenance activities and improvements.
- Manage internal and external maintenance and service contracts.
- Manage Café and vendor leases and other space rentals as may be defined.
- Approve event plans and work with partners to generate new events.
- Maintain strong communication with partner organizations, City agencies, businesses, property owners, and other Mall stakeholders.

2. Update and expand the existing maintenance plan incorporating the new management structure for the Downtown Mall.

The Department of Parks and Recreation has maintained the Mall for years and generally can be credited with success, despite the challenges of an environment very different in physical make-up and purpose from the typical city park. Under a new, dedicated Downtown Mall management entity, one of the first tasks will be to update and expand the existing management program with the development of a new management plan. This plan will need to identify the regular maintenance activities necessary on a daily, weekly, monthly, seasonal, and annual schedule and set the standards for how this work is expected to be done. Further, this maintenance plan will need to be integrated with the programmatic aspects of the Mall as well as informing the capital improvement plan for the Mall. Finally, the maintenance program would need to include special attention to respecting the historic attributes of the Mall and will require coordination with the Preservation Planner in the Neighborhood Development Services Department.

The Appendix includes a list of the physical elements of the all that might be considered in a maintenance plan.

3. Create a budget and funding sources to implement the plan, including mechanisms to accrue funds over time for programmed capital projects.

Currently, the Parks and Recreation Department receives \$78,000 from café space leases. The Department employs 5 full-time people that maintain the Downtown Mall and elements of the Corner. Approximately \$391,000 is allotted for the entirety of the Mall, which mainly covers salaries and general scheduled maintenance. This does not include unforeseen repairs or changes at the time of this report.

Achieving a budget in line with the expectations for the Mall will require consideration of new funding sources or partnerships that allow for in-kind contributions. Funding sources could include special tax districts or Business Improvement Districts, grants, and dedicated revenue streams similar to the current use of café space rental revenue.

The Capital Improvement Program should include both a general Downtown Mall maintenance line to cover irregular and large maintenance and repair costs beyond the regular maintenance activity covered by the operating budget, as well as specific large improvement projects, identified and managed by the Downtown Mall Division.

4. Establish short-, medium-, and long-range objectives. Periodically reevaluate and update the plan, include critical analyses to evaluate the results of completed projects and initiatives.

This Action Plan is not ordered in terms of priority. However, the priorities determined by the new department and through community feedback should be regularly revisited, particularly after each successful implementation where any lessons learned can be applied. Related Action Items might need to be condensed or reframed following the completion of the associated action items.

PROGRAMMING

Items that are related to the social, physical, and psychological well-being of the residents, visitors, and workers on the Downtown Mall.

5. Create a framework for ongoing engagement and dialog with businesses, property owners, the public, and other stakeholders.

Continually invite and consider community input relative to the City's oversight or management of the Mall. Consultation and partnership should be at the center of each strategy and decision-making process. This framework should include consultation with subject-matter experts, review of historical documents and Mall plans, collaboration with related City departments and staff, and partnerships with community stakeholders such as through steering committees. Consistent communication will be key to the success of this feedback framework. Such communication should include regular surveys of all stakeholders, coupled with a mechanism to track progress on key issues of concern over time.

6. Foster robust relationship building amongst Downtown Mall stakeholders.

Creating a Mall that is both safe and welcoming relies on building and maintaining relationships with all stakeholders including business owners, employees, visitors, residents (both housed and unhoused), local service providers, and City staff. A successful relationship-building strategy will require a dedicated team of individuals with a long-term commitment. These individuals will serve as liaisons that connect with and ensure regular communication between the various stakeholder communities. This team could include City staff, representatives of the business community, police officers, local service providers, and other individuals with the skills to build cross-sectoral relationships resulting in collaborative efforts that enhance the Mall experience and resolve existing and potential conflicts.

7. Create a consistent presence of staff on the Mall to enhance cleanliness and safety for all users.

Whether they are “ambassadors,” police officers, or some other form of safety officer, there needs to be a regular official presence on the Mall that is charged with maintaining the sense of safety. Community relationship building is a critical component of that mission. There needs to be a continuity of the individuals that perform this work. The formal job descriptions and mission related to this role should include building cross-sectoral relationships with the goal of enhancing the Mall experience and diffusing potential conflicts of use.

8. Diversify the types and number of events and other uses of open spaces.

The Downtown Mall comes alive when there are small and large scale events. However, the types and missions of these events do not appeal to every community in Charlottesville. Additionally, there are limited options for no-cost uses of the open spaces on the Mall. The types of events and uses of open spaces should reflect the interests of as many communities and cultures as possible and people from diverse backgrounds and life experiences should be consulted in the development of new ideas. This approach is central to the Invitation to The Mall making the Mall a welcoming space for all people. Extending events into the shoulder seasons and later in the day could help increase the perception of safety on the Mall. Central Place should be activated through creative uses of the space with programming examples such as rotating pop-up food and beverage vendors, potentially connected to the region’s vineyards and breweries.



Willow Oaks, *Quercus phellos* are planted in bosques along the Mall to create a meander.

9. Implement the proposed Tree Management Plan.

The Willow Oak trees are integral to the Downtown Mall space and help create the welcoming atmosphere visitors have come to expect on the Mall. The tree canopies reduce urban heat island effect and mitigate storm water drainage issues. These are ecosystem services provided to the Mall landscape and should be valued as such. These trees may reach the end of their life cycle within the next 50 years. The function of a canopy must be preserved, even during replacements. The staggering of tree replacement should be used to retain the overall canopy of the Mall. The City’s urban forester should continue to lead this effort even as leadership for the management of the Mall shifts to a new department. The DTM Committee expressed interest in a pilot of test program for alternative shade structures to help manage and necessary and temporary loss in tree canopy.

10. Update the current Board of Architectural Review (BAR) guidelines and continue to evaluate the regulations applicable to the Downtown Mall.

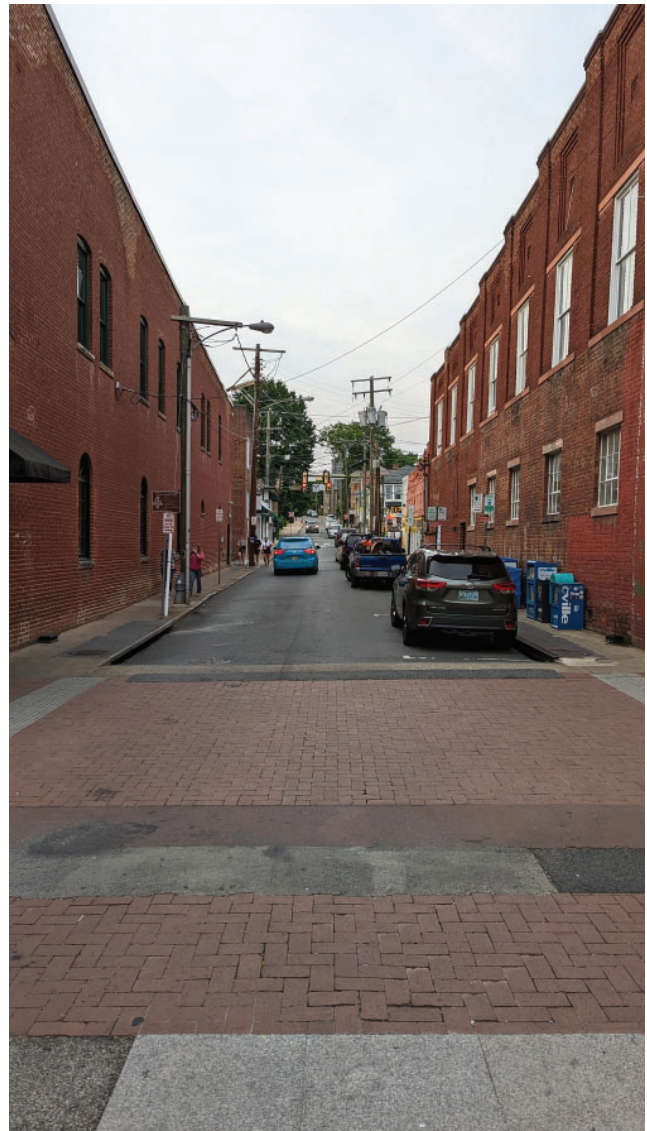
The regulatory environment of the Mall and its surroundings buildings should be studied and updated through the BAR guidelines. The Zoning ordinance adopted in 2023 recognizes a need for continued evaluation and updates for historic areas. The Mall is one of the designated historic districts in this 2023 ordinance, which reinforces the historic integrity of this site. The BAR should update these guidelines with the understanding that the Mall has a complex layering of priorities and assets that include many of the aspects discussed in this report. The priorities listed by the Downtown Mall Committee and through the public feedback program proposed, should be elevated through any changes or allowances made in the future.

11. Prioritize the safety of visitors and residents of the Downtown Mall.

There are multiple strategies listed throughout this action plan that could be used to implement a safety strategy for the Downtown Mall. These strategies should be prioritized and expanded through actions by the new Downtown Mall Division, the Charlottesville City Police Department, and all other governing agencies that can influence the overall safety of the Downtown Mall. The strategies include but are not limited to lighting, staffing, accessibility, and infrastructure improvements.

12. Explore ways to further integrate the side street access ways into the experience of the Mall.

The Committee expressed concern over the confusion of different side street access rules (parking, traffic patterns, lighting, pedestrian access), and the feeling of neglect in these streets. The Committee suggests bringing the purpose and framework changes of the Side Streets to the Community for more feedback. Side Streets are ideal areas to test and get feedback on the types of improvements listed in other action items, such as testing shade structures, feedback communication strategies, and lighting technologies. The overall priority that was communicated by the committee is to be more purposeful in integrating the side streets into the experience of the Downtown Mall.



Side street variations at 1st S, with pedestrian priority, and at 2nd St through street for vehicles with crosswalk on the Downtown Mall.

13. Create and implement a new parking and loading strategy for the downtown area.

The parking strategy should consider installing modern parking meters for street parking with the intent of increasing the availability of parking by efficiently guiding users to the most appropriate parking resource. Such a strategy would first require collecting more data on parking utilization as well as the needs and concerns of the businesses and other stakeholders within the district. The cost of parking would be reflective of demand and proximity to the Mall. There are at least two special categories of users identified by the Committee that such a strategy should consider – service sector employees in retail/restaurants for which employers are competing with businesses able to offer free parking and patrons of valuable and free community resources like the library, for which a parking payment might constitute a barrier to access.

Curb management, including the drop-off and pick-up of people as well as the loading and unloading of goods to businesses on the Mall, is another category of parking demand that requires strategic thought, especially as side streets are considered for other uses or new designs. Loading has its own requirements and should be looked at comprehensively. Advancing technology may change how transportation is dealt with and the parking strategies should be updated with these new and emerging technologies in mind.

14. Increase frequency and consistency of public transportation to and around the Downtown Mall.

The Committee expressed interest in increasing the frequency of buses serving the stops around the Downtown Mall. The corridor that connects the University of Virginia (UVA) to Downtown should be strengthened using the existing trolley system. As a pedestrian mall, this destination should not have the prerequisite of driving a vehicle and public transportation should be prioritized. The majority of visitors to the Mall come from an approximately five mile radius, and public transportation could become a reliable way to extend the Invitation to the Mall. This transportation priority has the added benefit of improving the surrounding neighborhoods' transportation needs.



Charlottesville Area Transit Station

AMENITIES

The physical elements that create the Downtown Mall and require maintenance or enhancement to comprehensively serve the people of the Downtown Mall.

15. Explore the addition of a permanent restroom facility centrally located and convenient to Mall visitors.

Access to public restroom facilities is a significant issue for all visitors to the Downtown Mall. Such a facility would need to be clearly identifiable and also fit into the overall design aesthetic of the Mall.

16. Expand bicycle infrastructure for the Downtown Mall and surrounding areas.

Biking to the Mall should be encouraged and accessible to Charlottesville residents. Increasing and improving bike lanes, protected areas, and bike parking are important to encouraging bicycling to the Downtown Mall. The City should consider the installation of long-term bike parking such as rentable bike lockers in one or more of the existing parking garages, and increased bike racks on side streets off the Downtown Mall.

17. Improve pedestrian infrastructure on adjacent streets providing access to the Mall.

Today, walking to the Mall is not as welcoming as walking on the Mall. Making access to the Downtown Mall better, especially with regard to access from all surrounding neighborhoods and between UVA and downtown, would benefit the community as a whole. Improvements or changes could include installation of new comprehensive lighting, enhanced crosswalks, wider sidewalks, and prioritizing repairs of sidewalks and ramps. By aiming these improvements from the Downtown Mall out to other popular locations would communicate the value of walking and biking through Charlottesville.



Bicycle parking area on a side street of the Downtown Mall.

18. Include attention to the repair and maintenance of crosswalks and sidewalks around The Mall in the responsibilities of the Downtown Mall division.

Uneven walkways and barriers to sidewalk ramps limit access to the Mall. Safety needs to be prioritized for everyone visiting the Downtown Mall. This responsibility would be coordinated with the Department of Public Works, which would continue to have direct responsibility for work done on these streets and sidewalks.

19. Create a plan for safety and aesthetic lighting of the Downtown Mall and create guidelines for current and future lighting.

Utilize a licensed professional to create an updated lighting Plan for the Downtown Mall. Lighting needs to be

installed at side streets and at crosswalks to improve safety. Guidelines should be created for the “Lights on the Downtown Mall” which would allow business and building owners to add their own lights that fit within the aesthetics of the Mall. Allow side streets and businesses to be the pilot program areas for testing lighting options. Lighting in areas that lead up to and surround the Mall should also be considered in this Lighting program as they are a part of the experience.

20. Re-imagine the outdoor café spaces.

The existing outdoor Café spaces are successful and a vital element of the Mall environment. The overall concept should be retained, with evaluation of the sizes and configurations considered in order to address access and pedestrian circulation issues. Café pricing structures should be reevaluated and adjusted to reflect the value of these outdoor areas. The Café space lease agreements should be reevaluated to be more consistent during building lease turnovers. The DTM Committee expressed interest in exploring ways to increase public seating in the cafe

21. Consider a plan to incorporate the fountains back into the interactive landscape of the Downtown Mall.

Lawrence Halprin installed four fountains on the Downtown Mall, which were all intended for play and soundscape. The Committee suggested removing the bollards and chains around the Central Place Fountain and instead using a change in materials to indicate an elevation change surrounding the feature. Elements of brick, asphalt, concrete, and metal already exist on the Downtown Mall, as examples. The Mall management plan should include a budget for replacement and updating of fountain infrastructure for all four fountains and a process for gathering community input and feedback on their design and use.



Downtown Mall seating, designed by Halprin and Associates.
Photo by Roseberry, 1976

22. Repair existing Halprin designed chairs and add more public seating.

Sitting at the Downtown Mall should not have a prerequisite of payment. Currently, the majority of seating is within the café spaces for customers. A new type of seating framework needs to be explored that includes community input and feedback. The existing chairs in storage should be repaired and installed on the Downtown Mall, beginning with Central Place. The Committee voiced strong interest in having more moveable seating on The Mall again. The existing seats were Halprin designed for a shopping mall-like experience. There is a possibility to changing the seating design to emphasize flexibility/moveability, group interaction, and other interests, but generally more publicly available seating is needed.

Appendix X:

Elements. Components and Attributes to be Evaluated and Addressed in a Maintenance Plan

Street Cross-section

- Concrete slab
- Gravel substrate
- Soil substrate
- Drainage/storm water management (including gutters and downspouts—clogged, overflowing, etc.)
- Utility work coordination (i.e. maintenance projects unrelated to Mall improvements, etc.)

Paving/Surface material

- Surface maintenance
- Brick replacement plan
- Bricks at street crossings
- Brick runnels (gutters)
- Sections of stone and other materials

Physical elements (public)

- Planters
- Fountains
- Bollards
- Benches/Chairs
- Trash/recycling cans
- Bike racks
- Walls and stairs
- Sculptures
- Banners
- Stairs and railings

Physical elements (private)

- Newspaper boxes
- Sandwich board signs
- Café space rails and furniture

Landscaping

- Tree Management Plan
- Plantings

Lighting

- Fixtures (Pole mounted, wall mounted, etc.)
- Lamping (bulbs, etc.)
- Wiring
- Accommodating new technology (LED, etc.)
- Tree lighting
- String lights (seasonal; outdoor dining areas)

Public Experience

- Outdoor Vendors
- Events and other programmed activities
- Displays/Exhibits
- Public art
- Spatial sequence. Inventory how spaces are used. Public spaces vs private; pedestrian areas vs enclosed café spaces; meeting/gathering spaces vs shopping/eating; etc.
- Temporal sequence. Inventory how spaces are used at different times; weather; seasonal, etc.
- Access to restrooms
- Unapproved signage, posters, graffiti
- Trash pick/recycle pick up
- Snow and ice clearing
- Wayfinding signs and interpretative/historic markers
- Scooters, bikes
- Wi-Fi access

Café Spaces

- Railings, furniture, lighting, signage, enclosures, heaters, etc.
- Placement/location of outdoor dining--spatial area and arrangement
- ABC issues
- Temporary spaces
- Temporary tents

Public Facilities

- Downtown Transit Center
- Amphitheater
- Free Speech Wall

Decision making

- Review current practices, provide recommendations.
- Decision matrix to distinguish between and provide guidance on:
 - Routine maintenance.
 - Emergency repairs.
 - Spot improvements.
 - Planned modifications/replacements.
 - Capital projects.
 - Mall extensions.
 - Design guidelines for public space.

Miscellaneous

- Requirements for construction work [public and private] that require Mall access or disruption: proscribed work times, construction fencing, sidewalk safety, etc.
- Non-city utility issues (power; communications; underground work; rights of way conflicts; etc.)
- Recommendations regarding new technology (i.e. Autonomous vehicles; smart roadways; alternative energy; etc.)

CITY OF CHARLOTTESVILLE



PROCLAMATION

Delta Sigma Theta Sorority, Inc. - Charlottesville Alumnae Chapter 55th Anniversary Recognition

WHEREAS Delta Sigma Theta Sorority, Incorporated was founded on January 13, 1913, on the campus of Howard University in Washington, D. C. by 22 phenomenal collegiate women who saw no limit to their vision for sisterhood, scholarship, and service; and

WHEREAS Delta Sigma Theta Sorority, Inc. is an organization of predominantly black college-educated women committed to using their collective strength to promote academic excellence and assist those in need, with a primary focus on the African American community.

Since its establishment more than 300,000 women have joined the sorority. It is a sisterhood that has over 940 collegiate and alumnae chapters located in the United States, the Bahamas, Bermuda, Canada, England, Germany, Japan (Tokyo and Okinawa), Jamaica, Liberia, South Korea, and the Virgin Islands; and

WHEREAS the Charlottesville Alumnae Chapter was chartered on June 7, 1969, by 12 local members of Delta Sigma Theta, Sorority, Inc. who were committed to improving the political, education, and social and economic conditions in Charlottesville City and surrounding areas through the organization's Five -Point Programmatic Thrust: Economic Development, Educational Development, International Awareness and Involvement, Physical and Mental Health, and Political Awareness and Involvement; and

WHEREAS the Charlottesville Alumnae Chapter has clearly distinguished itself as a public service organization that boldly confronts the challenges of African Americans and, hence, all Americans and citizens of Charlottesville.

For fifty-five years, in realizing its mission, the Charlottesville Alumnae Chapter has developed and implemented a wide range of programs with special emphases in the areas of education, health, international development, and the strengthening of the black family. Recognizing the achievements of African American students, providing over tens of thousands of dollars in scholarships to high school students, participating in community cleanups, and presenting cultural enrichment opportunities which are ongoing activities.

NOW, THEREFORE, the Charlottesville City Council takes great pleasure in recognizing **The Charlottesville Alumnae Chapter of Delta Sigma Theta Sorority, Incorporated on its 55th Year Anniversary Celebration, June 7th, 8th, and 9th, 2024;** and

BE IT FURTHER PROCLAIMED THAT we join the Chapter in paying tribute to Charter Members: Virginia Bell, Faye Benton, Florence Bryant, Rosa Burks, Dorothy Conrad, Zelda DeBerry, Daisy Holmes, Gertrude Mitchell, Nancee Pritchett, Felicia Rowe, Mary Janet Scott, and Josephine Whitsett, for their efforts and foresight in establishing this organization in our city and surrounding communities.

Signed and sealed this 20th day of May 2024.

CITY OF CHARLOTTESVILLE



PROCLAMATION

Amyotrophic Lateral Sclerosis (ALS) Awareness Month 2024

WHEREAS Amyotrophic Lateral Sclerosis (ALS), known by many as Lou Gehrig's disease, is a progressive fatal neurodegenerative disease in which a person's brain loses connection with the muscles, slowly taking away their ability to walk, talk, eat, and eventually breathe; and

WHEREAS every 90 minutes someone is diagnosed with ALS and someone passes away from ALS; on average, patients diagnosed with ALS only survive two to five years from the time of diagnosis; and

WHEREAS people who have served in the military are more likely to develop ALS and die from the disease than those with no history of military service; and

WHEREAS securing access to new therapies, durable medical equipment, and communication technologies is of vital importance to people living with ALS; and clinical trials play a pivotal role in evaluating new treatments, enhancing quality of life, and fostering assistive technologies for those living with ALS; and

WHEREAS ALS has no cure; our commitment to accelerating the pace of discovery remains unwavering, fueled by the hope that one day ALS will be a livable disease for everyone, everywhere, until we can cure it; and

WHEREAS we celebrate the 10th anniversary of the Ice Bucket Challenge through a renewed commitment to galvanize public awareness and support funding leading to significant investments in ALS research; and the ALS Association, as the largest philanthropic funder of ALS research globally has committed over \$154 million to support more than 550 projects across the United States and 18 other countries; and

WHEREAS ALS Awareness Month increases the public's awareness of the dire circumstances surrounding ALS; and acknowledges the terrible impact this disease has on the person, their family and the community; and recognizes the research being done to eradicate this disease;

NOW, THEREFORE, the Charlottesville City Council proclaims the month of **May 2024 as ALS Awareness Month.** We call upon the community to join in supporting ALS research, advocating for increased funding, and standing in solidarity with those affected by this relentless disease.

Signed and sealed this 20th day of May 2024.

CITY OF CHARLOTTESVILLE



PROCLAMATION

Public Works Week May 19 - 25, 2024

WHEREAS public works professionals focus on infrastructure, facilities, solid waste, street maintenance, engineering, and traffic field operations and services to make Charlottesville's quality of life better for people to live, work, play and visit; and,

WHEREAS these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, skilled trades, equipment operators, and employees at all levels of government, who are responsible for rebuilding, improving, and protecting public buildings, and other structures and facilities essential for our community members; and,

WHEREAS the public works department maintains 160 miles of streets, 155 miles of sidewalks, over 1,500 ADA ramps, 75 traffic signals, 13,000 traffic signs, 70 buildings consisting of 1.6 million square feet, and 645 vehicles and pieces of equipment; and,

WHEREAS the public works department manages the engineering, project management and construction to include \$157 million for transportation projects and a \$221 million five-year capital improvement program; and,

WHEREAS it is in the public interest of Charlottesville to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works programs in their respective communities; and,

WHEREAS the year 2024 marks the 64th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association;

NOW, THEREFORE, the Charlottesville City Council proclaims the week of May 19–25, 2024, as Public Works Week in the City of Charlottesville, urging all community members to join in activities, events, and ceremonies designed to pay tribute to our public works professionals and to recognize the substantial contributions they make in advancing quality of life for all.

Signed and sealed this 20th day of May 2024.

CHARLOTTESVILLE CITY COUNCIL MEETING MINUTES
February 20, 2024 at 4:00 PM
Council Chamber

The Charlottesville City Council met in a regular meeting on Tuesday, February 20, 2024. Mayor Juandiego Wade called the meeting to order, and Clerk of Council Kyna Thomas called the roll, noting all councilors present: Mayor Juandiego Wade, Vice Mayor Brian Pinkston and Councilors Natalie Oschrein, Michael Payne, and Lloyd Snook.

On motion by Pinkston, seconded by Oschrein, Council unanimously approved the meeting agenda.

REPORTS

1. Presentation: Cville Scholarship

Ella Jordan and Charlie Rogers presented the report. The Charlottesville Scholarship Program is a scholarship fund of the Charlottesville Area Community Foundation established by City Council in 2001 with an initial gift of \$250,000, and the fund endowment has grown to \$1.1 Million. It provides financial support to City of Charlottesville high school seniors and adults pursuing 2- or 4-year undergraduate degrees, vocational training, or professional certifications. The program operates with a volunteer Board of Directors and one part-time Program Manager. Volunteer Navigators support and encourage scholars throughout their course of study. Presenters requested \$150,000 funding from the city to start an endowment for additional adult support.

2. Presentation: CDBG Presentation

A group of students from the University of Virginia made the presentation: Justin Gabriele, Meredith Hicks, Talib Kante, Abba Kodiaga, Laura Kun, Grace Shawah, and Tytus Suchotinunt, Justin Gabriele, and Meredith Hicks. They provided an overview of Community Development Block Grants (CDBGs), qualifications for CDBG funds, concerns about how CDBG funds are used, how applications are prioritized, income levels in target neighborhoods, and training for the CDBG Task Force. They questioned whether the portion of funds allocated for administrative functions could be reimagined to support a designated grant writer, pay for childcare to enable participation, or fund community workshops.

Suggested next steps were: 1) Analyze budget priorities (specifically administrative and planning bucket); 2) redefine priority neighborhoods; and 3) restructure CDBG task force and prioritize citizen engagement through community workshops.

3. Presentation: Ranked Choice Voting

Taylor Yowell, Elections Director, and Jim Nix, Electoral Board Member, summarized the presentation made to City Council in the Fall of 2023 regarding Ranked Choice Voting (RCV). Ms. Yowell stated that voting equipment and tabulation software will be certified by the Department of Elections, and that legislation is still moving through the General Assembly. Presenters explained challenges with RCV. Mr. Nix stated that the Electoral Board would be willing to help the city attorney to write an ordinance if Council decided to implement RCV, and

he stressed the importance of community outreach for education. Councilors indicated unanimous support for moving forward with RCV.

CLOSED MEETING

On motion by Pinkston, seconded by Payne, Council voted 5-0 (Ayes: Oschrin, Payne, Pinkston, Snook, Wade; Noes: none) to meet in closed session as authorized by Virginia Code Section 2.2-3711(A)(1) for the discussion and consideration of prospective candidates for appointment to the following boards, commissions and authorities: Board of Architectural Review, Charlottesville Affordable Housing Fund Committee, Charlottesville Economic Development Authority, Community Development Block Grant Task Force, Community Policy and Management Team, Historic Resources Committee, Housing Advisory Committee, Human Rights Commission, Jefferson Area Board for Aging Advisory Council, Jefferson Area Board for Aging Board of Directors, Local Building Code Board of Appeals, Minority Business Commission, Planning Commission, Sister Cities Commission, Social Services Advisory Board, Towing Advisory Board, Tree Commission, and Vendor Appeals Board.

On motion by Pinkston, seconded by Snook, Council certified by the following vote: 5-0 (Ayes: Oschrin, Payne, Pinkston, Snook, Wade; Noes: none.), that to the best of each Council member's knowledge only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the Motion convening the closed session were heard, discussed or considered in the closed session.

BUSINESS SESSION

The business portion of the meeting began with a moment of silence.

ANNOUNCEMENTS

Councilor Snook announced that the Charlottesville High School Girls Basketball Team was undefeated and moving on to the quarterfinals.

BOARD/COMMISSION APPOINTMENTS

On motion by Pinkston, seconded by Snook, Council voted 5-0 to Approve the following appointments to boards and commissions:

- Charlottesville Economic Development Authority: John Barnhardt and James Cauthen
- Historic Resources Committee: Julie Basic
- Human Rights Commission: Charley Burton
- Jefferson Area Board for Aging Board of Directors: Richard Brugh, John Dearth, and Elayne Phillips
- Planning Commission: Betsy Roettger
- Sister Cities Commission: Salvatore Moschella

CONSENT AGENDA

Clerk of Council Kyna Thomas read the following Consent Agenda items into the record:

4. MINUTES: December 5 Draft Development Code public hearing, December 13 special meeting/work session, December 14 special meeting/work session
5. Resolution to Appropriate Opioid Abatement Funds - \$45,073 (2nd reading)

RESOLUTION

Appropriating funds from the National Opioid Settlement Program \$45,073

WHEREAS, the City of Charlottesville through the Virginia Opioid Abatement Fund, has received funds from the National Opioid Settlement Program to be used for eligible costs under the Memorandum of Understanding;

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that the sum of \$45,073 is hereby appropriated in the following manner for use by the Charlottesville Fire Department to purchase medication dispensing machines:

Revenues - \$45,073

Fund: 214

CC: 3531001000

G/L Code: 440040

Expenditures - \$45,073

Fund: 214

Internal Order: 2000185

G/L Code: 520900

6. Resolution to Appropriate Additional COVID Homeless Emergency Response Program (C.H.E.R.P.) Grant Award - \$16,636.84 (carried)

On motion my Snook, seconded by Payne, Council adopted the consent agenda by a vote of 5-0 (Ayes: Oschrein, Payne, Pinkston, Snook, Wade; Noes: none).

CITY MANAGER REPORT

City Manager Sam Sanders provided an update on two infrastructure projects: 1) Belmont Bridge construction is coming to an end and should be completed by the end of June, and 2) a Notice to Proceed was issued for the Bypass Fire Station and May 2025 is the expected move-in date for the Fire Department. He stated that he finalized the City Council work session schedule for the remainder of 2024 and will post it on the city website.

COMMUNITY MATTERS

1. John Ertl, Amalgamated Transit Unit (ATU), stated that on February 4 the ATU collective bargaining agreement was ratified, and he applauded city leadership for allowing employees to unionize. He spoke about unsuccessful efforts for JAUNT workers to unionize and asked the city to explore ending the contract with JAUNT and providing paratransit services internally.
2. Sally Hudson, city resident, thanked Council for their expressed support for Ranked Choice Voting earlier in the meeting, and she thanked Taylor Yowell and Jim Nix who presented

information during the work session. She provided clarity to questions raised by Council during the work session.

3. James Groves, city resident, spoke about the Charlottesville Area Transit Alternative Fuels Study. He expressed concern about the city not following national guidelines to meet climate goals with buses.
4. Robert McAdams, city resident, spoke about the expansion of the CAT diesel bus fleet to meet ridership goals, and how to convince drivers to use public transit. He spoke in support of implementing battery electric buses and building an ad campaign on CAT protecting the future.
5. Nicholas Co thanked Council for their support of RCV and stated that he is part of a group who help to educate voters about RCV.
6. Marta Keane, JABA CEO, shared impact stories from the Jefferson Area Board on Aging. She shared information about a new grant program in partnership with the TJPDC, where JABA was subcontracted to act as Mobility Specialist, an adjunct service to JABA's hotline and a system for tracking gaps in service.
7. Dr. Emily Yen, city resident, spoke in support of exploring the move of paratransit services in-house to the City of Charlottesville.
8. Peter Gates, Cville 100, spoke about moving toward climate goals by electrifying the public transit fleet. He encouraged residential and work integrated living.
9. Tom Olivier, Albemarle County resident, endorsed the call for urgent acquisition of electric buses for public transit.
10. Brent Jones, city resident, thanked Council for expressing support for Ranked Choice Voting.

ACTION ITEMS

7. **RESOLUTION: Resolution to approve the 2024 Blue Ridge Area Food Bank Cold Storage Project and to reprogram Community Development Block Grant funds from prior Program Years, in the amount of \$215,000 (carried)**

Anthony Warn, Grants Analyst, presented the request and opportunity to support the Blue Ridge Area Food Bank Cold Storage Expansion Project. Michael McKee, BRAFB, and Alex Ikefuna, Department of Community Solutions Director, explained more about the need. Following a question-and-answer period, Councilors spoke in support of the resolution and agreed to carry it to the March 5 Consent Agenda for second reading and vote.

8. **ORDINANCE: Ordinance for creating Shenandoah Mobile Franchise Agreement (carried)**

City Manager Sanders recommended moving this item to the next meeting in order for the appropriate staff to be available to present the ordinance request.

On motion by Pinkston, seconded by Payne, Council voted 5-0 to continue consideration of the item to the March 5, 2024, City Council meeting (Ayes: Oschrin, Payne, Pinkston, Snook, Wade; Noes: none).

9. RESOLUTION: Resolution of Support for Charlottesville Redevelopment and Housing Authority and its South 1st Street Phase 2 Redevelopment

Alex Ikefuna, Office of Community Solutions Director, presented the request.

On motion my Snook, seconded by Payne, Council approved the resolution by a vote of 5-0 (Ayes: Oschrin, Payne, Pinkston, Snook, Wade; Noes: none).

**RESOLUTION FOR A SINGLE-TIME AND PURPOSE FINANCIAL
COMMITMENT FOR THE SOUTH 1ST STREET PHASE 2 REDEVELOPMENT**

WHEREAS the City of Charlottesville recognizes the critical need for affordable housing development to address housing challenges within the community and the redevelopment of South 1st Street Phase 2 represents a significant opportunity to expand affordable housing options and revitalize the community and

NOW, THEREFORE, BE IT RESOLVED WHEREAS, the Charlottesville Redevelopment and Housing Authority (CRHA) has requested a total funding commitment of \$6,000,000 inclusive of the \$3,000,000 commitment and an additional \$3,000,000 for Fiscal Year (FY) 2026 to support the South 1st Street Phase 2 Redevelopment Project; and

BE IT FURTHER RESOLVED that the City Manager is authorized to negotiate and execute funding grant agreements with CRHA to facilitate the disbursement of funds in accordance with this resolution.

10. ORDINANCE: Ordinance amending Chapter 25 (Social Services), Article III (Rental Relief for the Elderly and Disabled Persons) Increasing Income Limit, Rents-Paid Limit (used in the Grant Formula), and Maximum Grant Amount (carried)

Todd Divers, Commissioner of the Revenue, presented the request to update the rental relief program. Council unanimously agreed to carry the ordinance to the March 5, 2024, meeting for second reading and vote on the consent agenda.

11. RESOLUTION: Resolution for City purchase of 405 Avon Street and 405 Levy Avenue properties

Mr. Sanders summarized the real estate transaction request. Mayor Wade stated that before decisions are made to determine the use of the site, the city will engage with the public for input.

On motion my Pinkston, seconded by Payne, Council approved the resolution by a vote of 5-0 (Ayes: Oschrin, Payne, Pinkston, Snook, Wade; Noes: none).

**RESOLUTION
Approval of Purchase by the City from CRHA of 405 Avon St. and 405 Levy Ave.
Properties**

WHEREAS, pursuant to Virginia Code §15.2-1800, the City of Charlottesville (the “City”)

has the power and authority to acquire real estate for any public purpose; and

WHEREAS, the City Council believes it to be in the best interests of the City to acquire certain real property consisting of various parcels located at 405 Avon St. and 405 Levy Ave. (the Levy Ave. parcels consisting of Lots 2 -11) in the City and all such parcels being described in more detail in the Purchase and Sale Agreement described below (the “Real Property”) from the Charlottesville Redevelopment and Housing Authority (“CRHA”) and to lease the same back to CRHA, all as set forth in such Purchase and Sale Agreement; and

WHEREAS, the City Attorney has prepared a Purchase and Sale Agreement (the “Agreement”) between the City and CRHA to set forth in writing the terms and conditions of such acquisition and lease back of the Real Property, a copy of which Agreement has been provided to City Council for review; and

WHEREAS, City Council desires to approve such Agreement and authorize the City Manager and other city officials to execute and carry out the same; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CHARLOTTESVILLE

that the Council finds it to be in the best interests of the City and the citizens thereof to approve the Agreement and hereby does approve the Agreement with such changes as may be deemed necessary or advisable by the City Manager, such changes and the approval thereof to be conclusively evidenced by his execution of the Agreement in a form approved by the City Attorney; and

BE IT FURTHER RESOLVED, that the City Manager and City Attorney are hereby authorized and directed to take such action as is necessary in their sole discretion to carry out the purposes and intents of this resolution, including without limitation, the execution and delivery of Agreement, the acceptance of a deed to the Real Property, the approval and execution of a settlement statement and payment to CRHA of the purchase price set forth in the Agreement, and all documents related thereto; and

BE IT FURTHER RESOLVED, that all actions taken in furtherance of this matter prior to the date of adoption of this Resolution are hereby ratified and confirmed.

GENERAL BUSINESS

12. WRITTEN REPORT: 2023-Integrated Pest Management Report

This written report was included in the Council Meeting packet for informational purposes. There was no discussion.

OTHER BUSINESS

Mr. Sanders reminded Council about the work session on February 27 to discuss the Charlottesville Area Transit Alternative Fuels Study.

COMMUNITY MATTERS

- Bill Mendez, Chair of the Police Civilian Oversight Board, asked Council why appointments were not made this evening to the PCOB. He expressed concerns about the Chief of Police removing files six months ago from the PCOB, and he expressed frustration about waiting for Standard Operating Procedures that would allow the Chief to share information with the PCOB.
 - Mr. Sanders provided an update on his review of Standard Operating Procedures for the PCOB and stated the review should be complete within days.

The meeting adjourned at 8:12 p.m.

BY Order of City Council

BY Kyna Thomas, Clerk of Council

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



| | |
|------------------|--|
| Agenda Date: | May 20, 2024 |
| Action Required: | Approval of Homeowner Assistance Grant Program |
| Presenter: | Todd Divers, Commissioner of the Revenue |
| Staff Contacts: | Sue Moffett, Director of Social Services |
| Title: | Resolution appropriating a grant of public funds for housing assistance to low- and moderate-income homeowners within the City of Charlottesville - \$1,295,000 (2nd reading) |

Background

Attached is an appropriation resolution for Council's consideration, to provide a public grant to the City's local board of social services, to assist needy persons with ongoing costs of home ownership.

Discussion

For some time, City Council has sought to assist low- and moderate-income persons whose ownership of a home may be in jeopardy due to financial distress associated with the costs of homeownership. In the face of a continuing affordable housing crisis, there are a significant number of persons whose status as homeowners is tenuous due to the rising costs of transportation, utility and food, and other circumstances that result in the costs of homeownership exceeding reasonable portions of a family's income.

Pursuant to the provisions of Va. Code § 63.2-314, the City Council may make a grant of public funds to the City's Director of Social Services, in her capacity as the "local board", for the purpose of aiding needy persons within the City. Eligibility of homeowners to receive disbursements from this grant fund need not be limited to the requirements for any state public assistance programs, or any Virginia Housing program. Upon City Council's appropriation of funds to the Director of DSS, the public funds would be deposited in the local treasury to the credit of the local board. The Director of DSS, in her capacity as the "local board", will be responsible for dispensing the funds in accordance with specific eligibility requirements. The Director will utilize existing staff in the Commissioner of Revenue's office, to assist with processing of applications and determinations of eligibility, using a cooperative agreement.

For 2024, the following income parameters are proposed, with relief calculated as flat amounts:

| 2024 CHAP - (Public Grant for Housing Assistance) | | | | |
|--|----------------|---------------------|---------------------|---------------------|
| 2024 Grantee Household Income Limits | \$0 - \$36,990 | \$36,991 - \$49,320 | \$49,321 - \$55,485 | \$55,486 - \$61,650 |

| Grant | \$2,500 | \$2,000 | \$1,500 | \$1,000 |
|-------|---------|---------|---------|---------|
|-------|---------|---------|---------|---------|

Proposed Eligibility Criteria for this Public Grant:

1. Grantee must be an individual. No applications will be accepted from any company, corporation, partnership, or other form of legal entity (other than a trust, as referenced below) or awarded to any legal entity.
2. Grantee must be the owner of a home within the City. "Ownership" may be any of the following: (i) individually, or in conjunction with a spouse holding life rights, (ii) individually, or in conjunction with a spouse holding the power of revocation in a revocable inter vivos trust of which the home is an asset, or (iii) alone or in conjunction with a spouse who possesses a life estate, or an estate for joint lives, or a continuing right of use or support under the terms of an irrevocable trust of which the property is an asset.
3. Grantee must reside within the home.
4. The most recent assessed value of the home cannot exceed \$485,000 (this is the average assessed value in 2024 of taxable residential parcels, rounded to the nearest five thousand dollars).
5. Grantee, grantee's spouse, or any other owner residing in the home cannot own any other interest in real estate, within the City or at any other location. This includes any real estate interest as (i) an individual, (ii) the beneficiary of a trust, (iii) a member of an LLC, or (iv) by virtue of any other interest in a trust or legal entity.
6. Grantee must demonstrate evidence of household income within the limits established for calendar year 2024.

Alignment with City Council's Vision and Strategic Plan

This aligns with the City Council's Strategic Outcome Areas of HOUSING, ECONOMIC PROSPERITY, and ORGANIZATIONAL EXCELLENCE.

Charlottesville defines access to livable housing as a human right and works to ensure housing choices and mobility are provided for all who seek it through implementation of the Affordable Housing Plan.

Charlottesville develops strategies and economic development opportunities that drive economic prosperity for all.

Charlottesville's well-trained and dedicated staff deliver excellent services to the community.

Community Engagement

NA

Budgetary Impact

The cost of this program is funded with the annual budget appropriation for Fiscal Year 2025 approved by Council.

Recommendation

Approval. *Suggested Motion: “I move to approve the RESOLUTION appropriating a grant of public funds for housing assistance to low- and moderate-income homeowners within the City of Charlottesville.”*

Alternatives

Reject the resolution, and allow the program to lapse.

Attachments

1. 2024 Real Estate Assessment memo
2. FY25 CHAP Resolution



City of Charlottesville

MEMO

TO: Sam Sanders, City Manager

Cc: Chris Cullinan, Director of Finance
Chris Engel, Director of Economic Development

FROM: Jeffrey S. Davis, City Assessor

RE: 2024 Real Estate Assessment

DATE: January 26, 2024

The Office of Real Estate Assessment is pleased to submit information for the 2024 reassessment.

The goal of the Assessor's Office is to assess the City's real property fairly and equitably. Property assessments are reviewed annually, utilizing recent sales data to provide current market valuations.

All real property owners will receive a notice of their property value regardless of whether the value changed. The notices are to be mailed on January 30, 2024. Assessor's Office personnel will be available to discuss assessments with property owners on or before February 29, 2024. Property owners may also request a hearing with the Board of Equalization following an Administrative Appeal.

Total taxable property increased from \$10,460,742,200 to \$10,923,926,200 which represents a total assessed value increase of \$463,184,000 or 5%. The reassessment of existing property increased by \$477,000,700 or 4.5%.

Exhibit 1 details the changes between residential and commercial property. The exhibit shows that existing residential property increased by a total of 5.61%. Existing commercial property increased by 3.11%.

The average assessed value for taxable residential property is \$486,300.

I am also enclosing the following exhibits for your review.

REAL ESTATE ASSESSMENT

INFORMATION FOR

2024

I. NEWS RELEASE

II. FREQUENTLY ASKED QUESTIONS

III. EXHIBIT NOTES

IV. ASSESSMENT INFORMATION FROM ASSESSOR

CITY OF
CHARLOTTESVILLE



Office of Real Estate Assessment

PO Box 911, City Hall

Charlottesville, VA 22902

Telephone: 434-970-3136

FAX: 434-970-3232

Website: www.charlottesville.gov

Press Release
January 26, 2024

The City Assessor's Office has completed the 2024 reassessment. Of the 15,114 taxable properties, residential parcels increased by an average of 5.61%. Commercial properties (including apartments, retail, office, industrial, vacant land) increased by an average of 3.11%.

When residential, commercial, new construction are averaged together taxable properties in the City increased by 5.0% in 2024.

Additional details of this year's figures include:

- Residential properties
 - Assessments for existing residential property increased in value by 5.61%
 - 97.97% of residential assessments increased in value, 1.12% decreased, and 0.90% did not change
- Commercial properties
 - Assessments for existing commercial property increased in value by 3.11%
 - 83.62% of commercial assessments increased in value, 3.22% decreased, and 13.16% did not change
- Combined existing residential and commercial property increased in value by 4.58%
- New construction value included for 2024 is 0.56%
- When new construction and reclassifications are added to the value of the existing property, the total value of property in the city increased by 5.01%

General FAQ's about the City Assessor's Office and assessment process can be found under the "City Assessor" homepage link at www.charlottesville.gov. Please call the City Assessor's Office at 434-970-3136, Monday-Friday, 8 a.m. to 5 p.m. to discuss your assessment.

Frequently Asked Questions—2024 Assessments

What if a property owner has not received their notice?

Property owners who have not received a notice by February 9th, or have questions, are encouraged to call the Assessor's Office. Property owners wishing to discuss their assessments for 2024 must do so on or before **February 29, 2024**, to be eligible for a review for 2024. The Assessor's office business hours are from 8 AM to 5 PM. The telephone number is **(434) 970-3136**. Assessments are accessible on the City's online [GIS viewer](#). [Appeal forms](#) are online at <https://www.charlottesville.gov/210/City-Assessor>.

How does a property owner appeal an assessment?

Once assessments are mailed, a property owner, has 30 days to appeal the assessment. You may speak to an appraiser and, if necessary, schedule an inspection of the property. After this, should a dispute still exist, you may appeal to the Board of Equalization. The three-person board, appointed by the Circuit Court, is composed of City property owners. The board may affirm, reduce, or raise the assessment. [Appeal forms](#) are online and hard copies are available at the Assessor's Office.

If you disagree with the Board's decision, you may appeal to the Circuit Court.

Should you have assessment questions please call the City Assessor's Office at 434-970-3136.

Does the city offer any programs for financial assistance?

Charlottesville residents are encouraged to apply for the Real Estate Tax Relief for the Elderly or Disabled Persons. Anyone 65 years of age and older with an annual income of \$61,650 or less may qualify. Persons under 65 years of age who are permanently and totally disabled may also qualify.

Elderly or disabled renters are encouraged to apply for Rent Relief for the Elderly or Disabled. Renters who are 65 years of age or older or permanently and totally disabled, with an annual income of \$55,000 or less and a net worth of \$125,000 or less, may qualify.

Applicants have until April 1, 2024 to apply for the Real Estate Tax Relief program, and until May 1, 2024 to apply for the Rent Relief program.

Applications for the Charlottesville Homeowner Assistance Program (CHAP)* are mailed in early July, and applicants have until September 1st to apply. Please contact the Charlottesville Commissioner of Revenue's Office at 434-970-3160 for assistance or visit www.charlottesville.gov/COR.

*CHAP requires yearly reauthorization by City Council.

How much tax relief has been given in the past?

Real Estate Tax Relief

This is the average scenario based on 2023 figures:

Elderly and Disabled Tax Relief (RETR)

(Accepted Applications)

| | |
|--------------------------|-----------------|
| Average property value | \$354,730 |
| Average tax | \$ 3,405 |
| Average amount of relief | \$ <u>3,251</u> |
| Households qualified | \$ 312 |

Chap Program (CHAP)

| Applicants qualified | Grant |
|----------------------|----------------|
| 333 | \$2,500 |
| 101 | \$2,000 |
| 106 | \$1,500 |
| <u>36</u> | <u>\$1,000</u> |
| TOTAL | 576 |

Exhibit Notes:

Exhibit I: Indicates the reassessment change for **TAXABLE** residential and commercial properties.

Exhibit II: Indicates the percentage change in value by neighborhood for **TAXABLE** and **EXEMPT** properties for the current and four proceeding years.

Exhibit III: Reflects the parcel count, percentage change, and average assessed value by neighborhood, of **TAXABLE** and **EXEMPT** properties.

Exhibit IV: Reflects assessments and new construction trends over a ten year period.

Exhibit V: Indicates the total assessed value after building permits and appeals of **TAXABLE** properties, by year for ten years.

Exhibit VI: Reflects residential, commercial and exempt properties stratified by value ranges.

EXHIBIT I
Assessment Changes
Tax Year 2024

| | Residential | Commercial | Total |
|--|-------------------------------|-------------------------------|-------------------------------|
| Assessment Values 2023 | \$6,141,482,900 | \$4,319,259,300 | \$10,460,742,200 |
| Adjustments (appeals, corrections, etc.) | (\$5,974,400) | (\$50,852,300) | (\$56,826,700) |
| Revised Values 2023 | \$6,135,508,500 | \$4,268,407,000 | \$10,403,915,500 |
| Increases (Decreases) for 2024 | | | |
| General Reassessment % Change from Reassessment | \$344,373,100 5.61% | \$132,627,600 3.11% | \$477,000,700 4.58% |
| New Construction % Change from New Construction | \$19,655,000 0.32% | \$22,258,800 0.52% | \$41,913,800 0.40% |
| Total Increase (Decrease) % Change Before Reclassification | \$364,028,100 5.93% | \$154,886,400 3.64% | \$518,914,500 4.99% |
| New Total 2024 | \$6,499,536,600 | \$4,423,293,400 | \$10,922,830,000 |
| Reclassification (Taxable to Non-Taxable) % Change from Reclassification | \$875,100 0.01% | \$221,100 0.00% | \$1,096,200 0.01% |
| Total Assessed Values 2024 | \$6,500,411,700 | \$4,423,514,500 | \$10,923,926,200 |
| General Reassessment | 5.95% | 3.63% | 5.00% |

Reported percentage change compares taxable 2024 values to revised taxable 2023 values.

EXHIBIT II
Five-Year Assessment History by Neighborhood
Due to General Reassessment
Tax Years 2020-2024

| RESIDENTIAL NEIGHBORHOOD | 2024 % Change | 2023 % Change | 2022 % Change | 2021 % Change | 2020 % Change |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 1 Angus Road Area | 4.10 | 12.01 | 5.26 | 8.29 | 3.30 |
| 2 Birdwood/Hillcrest Road | 2.20 | 11.83 | 28.50 | 0.24 | 5.66 |
| 3 Towles/Merryden/Ivy Terrace | 7.92 | 14.71 | 15.72 | 9.34 | 0.24 |
| 4 University/Maury Hills | 1.85 | 12.67 | 17.75 | 3.16 | 4.14 |
| 5 Fry's Spring | 7.01 | 12.83 | 10.45 | 4.49 | 0.74 |
| 6 Azalea Gardens/Green Valley | 3.58 | 10.39 | 9.79 | 5.37 | 3.09 |
| 7 JPA/Shamrock Road | 3.47 | 17.38 | 11.48 | 5.01 | 1.44 |
| 7H Huntley | 4.05 | 8.75 | 9.25 | 4.29 | 1.92 |
| 8 Johnson Village | 4.58 | 14.70 | 11.05 | 0.72 | 1.23 |
| 9 Ridge Street | 6.30 | 11.41 | 10.08 | 4.88 | 12.40 |
| 9B Burnet Commons | 6.81 | 5.56 | 13.20 | 0.32 | 1.87 |
| 9C Brookwood Carter View | 6.99 | 6.60 | 14.08 | 3.77 | 4.08 |
| 10 Fifeville | 5.35 | 18.74 | 9.98 | 3.42 | 2.75 |
| 11 Venable/Page/10th Street | 3.44 | 13.29 | 12.64 | 5.78 | 0.87 |
| 12 Rugby | 8.13 | 13.41 | 6.39 | 2.07 | 4.60 |
| 13 Venable | 8.48 | 6.75 | 7.24 | 3.62 | 1.03 |
| 14 Meadowbrook Hills | 2.69 | 11.79 | 5.91 | 0.89 | 1.45 |
| 15 Rutledge | 5.29 | 15.19 | 8.40 | 0.61 | 12.50 |
| 16 Greenbrier | 7.86 | 8.98 | 16.11 | 1.95 | 7.16 |
| 17 Greenleaf Terrace/Rose Hill/Rugby Hills | 3.54 | 14.25 | 14.88 | 3.12 | 2.14 |
| 18 Rose Hill/Forrest Street | 2.59 | 20.67 | 18.49 | 6.93 | 0.43 |
| 19 North Downtown | 4.33 | 6.56 | 6.22 | 7.25 | 2.45 |
| 20 IX/Belmont | 5.13 | 16.19 | 11.47 | 2.67 | 0.74 |
| 21 Carlton/Belmont | 7.02 | 20.49 | 13.58 | 9.11 | 2.42 |
| 22 Belmont | 8.10 | 4.57 | 14.53 | 2.90 | 4.50 |
| 22S Stonehenge Extended | 5.51 | 16.99 | 1.68 | 51.94 | - |
| 23 Little High Street/East Jefferson Street | 6.61 | 13.55 | 4.37 | 4.17 | 5.50 |
| 23CT Coal Tower | 0.95 | 2.86 | 2.26 | 14.06 | 15.33 |
| 24 Woolen Mills | 6.21 | 8.08 | 12.99 | 4.46 | 6.03 |
| 25 Locust Grove | 7.07 | 14.92 | 15.63 | 2.04 | 2.06 |
| 26 Locust Grove Extended | 5.75 | 13.90 | 15.35 | 4.05 | 5.07 |
| 26C St Charles Place | 4.10 | 6.31 | 5.89 | - | - |
| 27 Woodhayven | 12.62 | 10.23 | 19.30 | 3.15 | 6.84 |
| 28 Holmes/North Avenue Area | 2.41 | 8.46 | 17.16 | 4.54 | 2.56 |
| 28AW Ashby Place/Wilder | 3.97 | 4.18 | 7.02 | 1.23 | - |

EXHIBIT II
Five-Year Assessment History by Neighborhood
Due to General Reassessment
Tax Years 2020-2024

| RESIDENTIAL NEIGHBORHOOD CONTINUED | 2024 % Change | 2023 % Change | 2022 % Change | 2021 % Change | 2020 % Change |
|---|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 29 Orangedale | 18.70 | 6.93 | 24.63 | 0.18 | 15.59 |
| 30 Willoughby | 6.11 | 4.27 | 7.83 | 2.23 | 2.94 |
| 40 Davis Avenue/Marshall Street Area | 5.09 | 10.07 | 4.96 | 5.58 | -0.04 |
| 43 Forest Hills | 2.72 | 13.23 | 11.88 | 5.35 | 4.94 |
| 53 North Belmont | 6.92 | 10.20 | 11.67 | 0.65 | -1.01 |
| 54 North Belmont Condos | 5.24 | 11.68 | 31.21 | 6.15 | 3.01 |
| 55 Melbourne Condos | 6.19 | 9.06 | 15.16 | 0.56 | 0.36 |
| 56 Old 5th Circle | 3.30 | 17.70 | 11.36 | 0.94 | 0.99 |
| 57 Overlook Condos | 7.49 | 9.58 | 7.26 | 9.98 | 8.72 |
| 61 Walker Square Condos | 5.44 | 15.59 | 0.00 | 6.91 | 6.95 |
| 62 JPA Condos | 14.34 | 8.85 | 9.93 | -2.56 | 7.12 |
| 63 Holsinger Condos | 0.23 | 6.25 | 13.24 | 4.17 | 0.04 |
| 64 Cherry Hill | 3.41 | 6.72 | 9.63 | 1.08 | 5.52 |
| 65 Downtown Condos | 1.62 | 7.20 | 10.68 | 4.55 | 6.82 |
| 66 Johnson Village New Addition | 9.90 | 13.66 | 6.35 | 0.80 | 17.95 |
| 70 Rockcreek Condos | 3.57 | 5.91 | 10.69 | 3.98 | -1.58 |
| 71 Lewis & Clark Condos ¹ | 0.62 | 6.17 | 11.11 | 10.39 | -0.08 |
| 72 Lochlyn Hills | 5.74 | 8.54 | 4.42 | 4.45 | 11.99 |
| 73 Belmont Station | 4.21 | 7.99 | 16.29 | 0.00 | 3.07 |
| 74 Druid Avenue Condos | 5.40 | 8.83 | 10.06 | 9.44 | - |
| RESIDENTIAL AVERAGE | 5.49 | 10.87 | 11.50 | 4.90 | 4.31 |

EXHIBIT II
Five-Year Assessment History by Neighborhood
Due to General Reassessment
Tax Years 2020-2024

| COMMERCIAL NEIGHBORHOOD | 2024 % Change | 2023 % Change | 2022 % Change | 2021 % Change | 2020 % Change |
|---|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 32 Preston Avenue | 6.72 | 16.20 | 0.72 | 1.96 | 5.22 |
| 33 Court Square & Central Business District | 0.72 | 15.58 | 2.18 | -0.57 | 10.87 |
| 34A UVA Area Apartments | 4.05 | 9.81 | 3.35 | 4.85 | 8.29 |
| 34B West Side Apartments | 6.30 | 9.04 | 8.71 | 2.67 | 9.99 |
| 34C East Side Apartments | 1.00 | 11.73 | 8.83 | 1.36 | 10.96 |
| 34D Downtown Apartments | 0.74 | 18.38 | 3.44 | 2.85 | 8.70 |
| 36 West Main | 1.08 | 25.55 | 4.96 | 17.45 | 16.71 |
| 37 29 North & Ivy Road | 4.87 | 9.42 | 2.78 | -1.44 | 7.17 |
| 38 Light Industry & Harris Steet | 3.42 | 12.14 | 0.75 | 0.65 | 10.21 |
| 39 UVA Commercial/Residential | -0.92 | 17.99 | 0.62 | 0.78 | 0.53 |
| 41 Fraternities | 3.37 | 0.00 | -1.05 | 1.08 | -1.03 |
| 44 Cherry Avenue | 1.59 | 30.81 | 1.28 | -1.53 | 13.28 |
| 45 5th Street Extended | 4.45 | 8.96 | 6.46 | -4.45 | 7.37 |
| 46 Belmont Commercial | 1.03 | 28.20 | 7.03 | 0.94 | 3.92 |
| 47 River Road | 0.55 | 14.93 | 0.27 | 0.75 | 1.32 |
| 48 High Street | -1.46 | 15.59 | 2.43 | 1.51 | 15.76 |
| 49 Market Street | 2.35 | 10.91 | 1.92 | 0.41 | 12.40 |
| 50 Carlton Commercial | -0.52 | 20.52 | 0.85 | 0.88 | 10.92 |
| 51 Rose Hill Commercial | 4.46 | 19.55 | 0.75 | 0.75 | 3.04 |
| 52 Fry's Spring Commercial | 1.37 | 29.57 | 3.21 | 2.18 | 2.80 |
| 67 Office Condos | 0.00 | 26.26 | -0.19 | 1.13 | 1.80 |
| COMMERCIAL AVERAGE | 2.15 | 16.72 | 2.82 | 1.63 | 7.63 |

| | | | | | |
|-------------------------|-------------|--------------|-------------|-------------|-------------|
| CITYWIDE AVERAGE | 4.57 | 12.48 | 9.10 | 3.98 | 5.21 |
|-------------------------|-------------|--------------|-------------|-------------|-------------|

Note: Exhibit II includes both taxable and exempt properties.

¹ Neighborhood has both residential and commercial assessment values.

EXHIBIT III - 2024 ASSESSMENT CHANGES

Due to General Reassessment
with Parcel Counts by Neighborhood

| RESIDENTIAL NEIGHBORHOOD | PARCEL COUNT | PERCENT CHANGE GENERAL REASSESSMENT | 2024 AVERAGE ASSESSED VALUE |
|--|-----------------|---|-----------------------------------|
| 1 Angus Road Area | 203 | 4.10 | \$327,200 |
| 2 Birdwood/Hillcrest Road | 57 | 2.20 | \$449,000 |
| 3 Towles/Merryden/Ivy Terrace | 262 | 7.92 | \$910,400 |
| 4 University/Maury Hills | 452 | 1.85 | \$472,300 |
| 5 Fry's Spring | 390 | 7.01 | \$468,100 |
| 6 Azalea Gardens/Green Valley | 502 | 3.58 | \$408,500 |
| 7 JPA/Shamrock Road | 536 | 3.47 | \$476,000 |
| 7H Huntley | 115 | 4.05 | \$514,500 |
| 8 Johnson Village | 207 | 4.58 | \$465,700 |
| 9 Ridge Street | 307 | 6.30 | \$301,400 |
| 9B Burnet Commons | 131 | 6.81 | \$489,500 |
| 9C Brookwood Carter View | 203 | 6.99 | \$476,800 |
| 10 Fifeville | 541 | 5.35 | \$369,500 |
| 11 Venable/Page/10th Street | 493 | 3.44 | \$364,100 |
| 12 Rugby | 338 | 8.13 | \$1,165,900 |
| 13 Venable | 244 | 8.48 | \$381,200 |
| 14 Meadowbrook Hills | 210 | 2.69 | \$1,322,900 |
| 15 Rutledge | 584 | 5.29 | \$733,700 |
| 16 Greenbrier | 349 | 7.86 | \$517,900 |
| 17 Greenleaf Terrace/Rose Hill/Rugby Hills | 740 | 3.54 | \$577,800 |
| 18 Rose Hill/Forrest Street | 154 | 2.59 | \$252,900 |
| 19 North Downtown | 724 | 4.33 | \$706,100 |
| 20 IX/Belmont | 284 | 5.13 | \$371,600 |
| 21 Carlton/Belmont | 687 | 7.02 | \$309,000 |
| 22 Belmont | 759 | 8.10 | \$371,200 |
| 22S Stonehenge Extended | 26 | 5.51 | \$579,900 |
| 23 Little High Street/East Jefferson Street | 155 | 6.61 | \$463,400 |
| 23CT Coal Tower | 26 | 0.95 | \$1,366,200 |
| 24 Woolen Mills | 511 | 6.21 | \$393,100 |
| 25 Locust Grove | 315 | 7.07 | \$647,400 |
| 26 Locust Grove Extended | 422 | 5.75 | \$475,600 |
| 26C St Charles Place | 24 | 4.10 | \$484,700 |
| 27 Woodhayven | 119 | 12.62 | \$391,400 |
| 28 Holmes/North Avenue Area | 197 | 2.41 | \$437,800 |
| 28AW Ashby Place/Wilder | 28 | 3.97 | \$500,500 |

EXHIBIT III - 2024 ASSESSMENT CHANGES

Due to General Reassessment
with Parcel Counts by Neighborhood

| RESIDENTIAL NEIGHBORHOOD CONTINUED | PARCEL COUNT | PERCENT CHANGE GENERAL REASSESSMENT | 2024 AVERAGE ASSESSED VALUE |
|---|-----------------|---|-----------------------------------|
| 29 Orangedale | 298 | 18.70 | \$231,100 |
| 30 Willoughby | 53 | 6.11 | \$354,000 |
| 40 Davis Avenue/Marshall Street Area | 106 | 5.09 | \$588,900 |
| 43 Forest Hills | 328 | 2.72 | \$463,900 |
| 53 North Belmont | 309 | 6.92 | \$563,900 |
| 54 North Belmont Condos | 46 | 5.24 | \$636,900 |
| 55 Melbourne Condos | 53 | 6.19 | \$368,600 |
| 56 Old 5th Circle | 47 | 3.30 | \$348,900 |
| 57 Overlook Condos | 48 | 7.49 | \$204,800 |
| 61 Walker Square Condos | 226 | 5.44 | \$321,000 |
| 62 JPA Condos | 233 | 14.34 | \$235,000 |
| 63 Holsinger Condos | 17 | 0.23 | \$1,044,700 |
| 64 Cherry Hill | 118 | 3.41 | \$462,700 |
| 65 Downtown Condos | 150 | 1.62 | \$784,900 |
| 66 Johnson Village New Addition | 37 | 9.90 | \$795,300 |
| 70 Rockcreek Condos | 25 | 3.57 | \$349,100 |
| 71 Lewis & Clark Condos ¹ | 24 | 0.62 | \$691,300 |
| 72 Lochlyn Hills | 122 | 5.74 | \$862,600 |
| 73 Belmont Station | 41 | 4.21 | \$485,300 |
| 74 Druid Avenue Condos | 19 | 5.40 | \$320,600 |
| TOTAL RESIDENTIAL PARCEL COUNT | 13,595 | | |
| TOTAL RESIDENTIAL AVERAGE ASSESSED VALUE | | | \$528,300 |

EXHIBIT III - 2024 ASSESSMENT CHANGES

Due to General Reassessment
with Parcel Counts by Neighborhood

| COMMERCIAL NEIGHBORHOOD | PARCEL COUNT | PERCENT CHANGE GENERAL REASSESSMENT | 2024 AVERAGE ASSESSED VALUE |
|--|--------------|---|-----------------------------------|
| 32 Preston Avenue | 107 | 6.72 | \$2,350,600 |
| 33 Court Square & Central Business District | 427 | 0.72 | \$2,605,500 |
| 34A UVA Area Apartments | 189 | 4.05 | \$5,512,700 |
| 34B West Side Apartments | 26 | 6.30 | \$2,367,600 |
| 34C East Side Apartments | 44 | 1.00 | \$3,105,200 |
| 34D Downtown Apartments | 23 | 0.74 | \$2,997,900 |
| 36 West Main | 194 | 1.08 | \$11,467,200 |
| 37 29 North & Ivy Road | 177 | 4.87 | \$6,396,300 |
| 38 Light Industry & Harris Steet | 72 | 3.42 | \$1,104,000 |
| 39 UVA Commercial/Residential | 23 | -0.92 | \$4,631,200 |
| 41 Fraternities | 49 | 3.37 | \$1,168,700 |
| 44 Cherry Avenue | 54 | 1.59 | \$2,102,400 |
| 45 5th Street Extended | 21 | 4.45 | \$1,941,300 |
| 46 Belmont Commercial | 154 | 1.03 | \$1,323,900 |
| 47 River Road | 32 | 0.55 | \$1,887,200 |
| 48 High Street | 224 | -1.46 | \$1,274,200 |
| 49 Market Street | 88 | 2.35 | \$1,864,400 |
| 50 Carlton Commercial | 30 | -0.52 | \$1,616,200 |
| 51 Rose Hill Commercial | 31 | 4.46 | \$1,952,700 |
| 52 Fry's Spring Commercial | 21 | 1.37 | \$5,176,800 |
| 67 Office Condos | 19 | 0.00 | \$1,101,900 |
| TOTAL COMMERCIAL PARCEL COUNT | 2,005 | | |
| TOTAL COMMERCIAL AVERAGE ASSESSED VALUE | | | \$3,045,100 |

Note: Exhibit III includes both taxable and exempt properties.

¹ Neighborhood has both residential and commercial assessment values.

EXHIBIT IV Assessment Trends

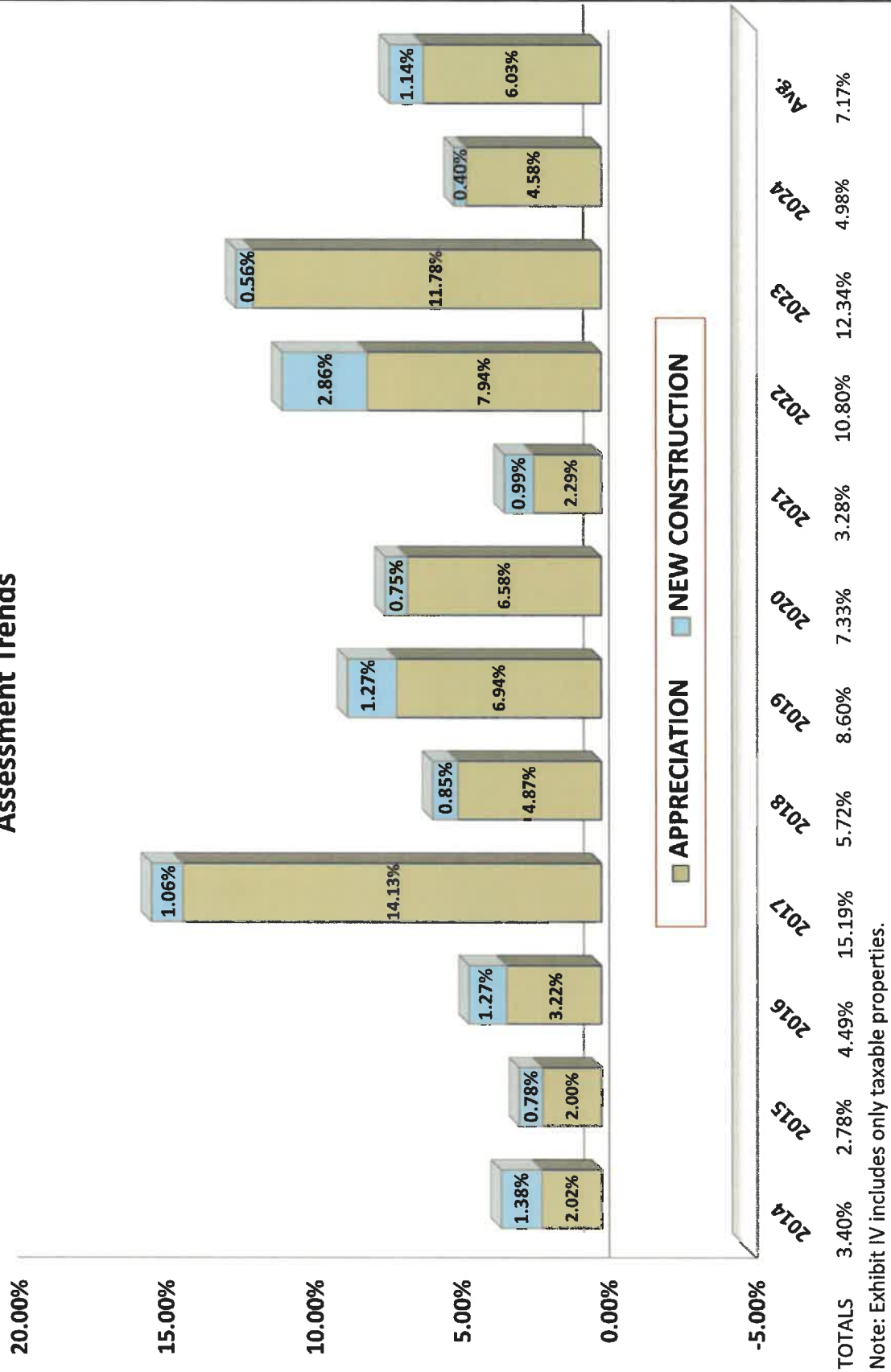


Exhibit V
Assessed Real Estate Values
Residential/Commercial
Tax Years 2014 - 2024

Total Assessments

| Tax Year | Residential | Commercial | Total | \$ Increase (Decrease) | % Increase |
|-------------------|--------------------|-------------------|------------------|-----------------------------------|-------------------|
| 2014 ¹ | \$3,420,419,600 | \$2,089,648,600 | \$5,510,068,200 | \$181,046,200 | 3.40% |
| 2014 ² | \$3,423,812,600 | \$2,146,740,800 | \$5,570,553,400 | \$60,485,200 | 1.10% |
| 2015 ¹ | \$3,484,305,200 | \$2,225,470,600 | \$5,709,775,800 | \$139,222,400 | 2.50% |
| 2015 ² | \$3,499,915,000 | \$2,225,470,600 | \$5,725,385,600 | \$15,609,800 | 0.27% |
| 2016 ¹ | \$3,622,619,200 | \$2,359,873,700 | \$5,982,492,900 | \$257,107,300 | 4.49% |
| 2016 ² | \$3,623,090,200 | \$2,360,183,100 | \$5,983,273,300 | \$780,400 | 0.01% |
| 2017 ¹ | \$3,791,491,920 | \$3,097,905,000 | \$6,889,396,920 | \$906,123,620 | 15.14% |
| 2017 ² | \$3,791,443,320 | \$2,927,665,400 | \$6,719,108,720 | (\$170,288,200) | -2.47% |
| 2018 ¹ | \$4,063,363,224 | \$3,027,226,000 | \$7,090,589,224 | \$371,480,504 | 5.53% |
| 2018 ² | \$4,051,878,124 | \$3,015,090,600 | \$7,066,968,724 | (\$23,620,500) | -0.33% |
| 2019 ¹ | \$4,443,561,700 | \$3,222,482,700 | \$7,666,044,400 | \$599,075,676 | 8.48% |
| 2019 ² | \$4,438,803,300 | \$3,211,832,000 | \$7,650,635,300 | (\$15,409,100) | -0.20% |
| 2020 ¹ | \$4,640,040,000 | \$3,563,084,000 | \$8,203,124,000 | \$552,488,700 | 7.22% |
| 2020 ² | \$4,634,523,500 | \$3,550,706,100 | \$8,185,229,600 | (\$17,894,400) | -0.22% |
| 2021 ¹ | \$4,867,058,200 | \$3,586,348,400 | \$8,453,406,600 | \$268,177,000 | 3.28% |
| 2021 ² | \$4,861,214,400 | \$3,547,689,600 | \$8,408,904,000 | (\$44,502,600) | -0.53% |
| 2022 ¹ | \$5,486,229,100 | \$3,827,991,100 | \$9,314,220,200 | \$905,316,200 | 10.77% |
| 2022 ² | \$5,486,199,200 | \$3,825,982,800 | \$9,312,182,000 | (\$2,038,200) | -0.02% |
| 2023 ¹ | \$6,141,482,900 | \$4,319,259,300 | \$10,460,742,200 | \$1,148,560,200 | 12.33% |
| 2023 ² | \$6,135,508,500 | \$4,268,407,000 | \$10,403,915,500 | (\$56,826,700) | -0.54% |
| 2024 ¹ | \$6,500,411,700 | \$4,423,514,500 | \$10,923,926,200 | \$520,010,700 | 5.00% |

Note: Exhibit V includes only taxable properties.

¹ Figures shown reflect values due to general reassessment, new construction and building permits.

² Value changes prior to 2017 include changes in value due to substantially complete building permits, appeals, adjustments, and corrections. Value changes 2017 to present only include changes due to appeals, adjustments, and corrections.

New Construction Only

| Tax Year | Residential | Commercial | Total |
|-----------------|--------------------|-------------------|---------------|
| 2014 | \$10,923,500 | \$62,559,200 | \$73,482,700 |
| 2015 | \$14,874,800 | \$28,793,600 | \$43,668,400 |
| 2016 | \$18,120,000 | \$54,350,900 | \$72,470,900 |
| 2017 | \$17,950,200 | \$45,689,100 | \$63,639,300 |
| 2018 | \$19,974,854 | \$36,809,266 | \$56,784,120 |
| 2019 | \$41,209,900 | \$76,218,800 | \$117,428,700 |
| 2020 | \$36,088,700 | \$21,358,100 | \$57,446,800 |
| 2021 | \$38,235,000 | \$42,553,400 | \$80,788,400 |
| 2022 | \$56,562,200 | \$183,697,700 | \$240,259,900 |
| 2023 | \$23,588,500 | \$28,434,900 | \$52,023,400 |
| 2024 | \$19,655,000 | \$22,258,800 | \$41,913,800 |

EXHIBIT VI - 2024
ASSESSMENT INFORMATION
by Value Range
01/31/2024

| | RESIDENTIAL | | | | | | COMMERCIAL | | | | | | EXEMPT | | | | | |
|-------------|--------------------|------------------------|------------|---------------------|---------------|------------------------|--------------------|------------------------|------------|---------------------|--------------|------------------------|--------------------------|------------------------|--------------------|------------------------|--------------------|------------------------|
| | TOTAL ¹ | | VACANT | | IMPROVED | | TOTAL ¹ | | VACANT | | IMPROVED | | EDUCATIONAL ¹ | | OTHER ¹ | | TOTAL ¹ | |
| | # | ASSESSED VALUES | # | ASSESSED VALUES | # | ASSESSED VALUES | # | ASSESSED VALUES | # | ASSESSED VALUES | # | ASSESSED VALUES | # | ASSESSED VALUES | # | ASSESSED VALUES | # | ASSESSED VALUES |
| < 50K | 155 | \$2,117,300 | 152 | \$2,019,300 | 3 | \$98,000 | 21 | \$244,100 | 19 | \$171,000 | 2 | \$73,100 | 0 | \$0 | 32 | \$673,400 | 32 | \$673,400 |
| 50-99K | 132 | \$10,156,400 | 106 | \$7,797,700 | 26 | \$2,358,700 | 14 | \$1,077,400 | 7 | \$545,600 | 7 | \$531,800 | 0 | \$0 | 37 | \$2,597,600 | 37 | \$2,597,600 |
| 100-149K | 292 | \$35,649,700 | 175 | \$21,335,600 | 117 | \$14,314,100 | 36 | \$4,604,200 | 21 | \$2,636,700 | 15 | \$1,967,500 | 4 | \$484,600 | 28 | \$3,426,200 | 32 | \$3,910,800 |
| 150-199K | 289 | \$50,211,700 | 77 | \$12,716,500 | 212 | \$37,495,200 | 51 | \$8,840,700 | 25 | \$4,293,700 | 26 | \$4,547,000 | 2 | \$350,600 | 9 | \$1,631,400 | 11 | \$1,982,000 |
| 200-249K | 914 | \$205,269,500 | 15 | \$3,262,700 | 899 | \$202,006,800 | 66 | \$15,065,200 | 19 | \$4,401,800 | 47 | \$10,663,400 | 0 | \$0 | 14 | \$3,214,900 | 14 | \$3,214,900 |
| 250-299K | 1214 | \$333,640,200 | 16 | \$4,416,300 | 1,198 | \$329,223,900 | 64 | \$17,698,600 | 10 | \$2,695,400 | 54 | \$15,003,200 | 2 | \$500,000 | 19 | \$5,317,200 | 21 | \$5,817,200 |
| 300-349K | 1213 | \$395,849,100 | 16 | \$5,247,100 | 1,197 | \$390,602,000 | 61 | \$19,943,100 | 4 | \$1,294,100 | 57 | \$18,649,000 | 3 | \$964,600 | 22 | \$6,948,200 | 25 | \$7,912,800 |
| 350-399K | 1843 | \$692,258,200 | 5 | \$1,858,300 | 1,838 | \$690,399,900 | 67 | \$25,212,800 | 5 | \$1,906,500 | 62 | \$23,306,300 | 2 | \$785,900 | 18 | \$6,876,100 | 20 | \$7,662,000 |
| 400-449K | 1580 | \$670,343,300 | 5 | \$2,160,400 | 1,575 | \$668,182,900 | 76 | \$32,068,800 | 5 | \$2,055,900 | 71 | \$30,012,900 | 0 | \$0 | 7 | \$2,997,700 | 7 | \$2,997,700 |
| 450-499K | 1158 | \$548,578,400 | 2 | \$973,000 | 1,156 | \$547,605,400 | 62 | \$29,348,300 | 6 | \$2,837,200 | 56 | \$26,511,100 | 1 | \$480,600 | 14 | \$6,541,000 | 15 | \$7,021,600 |
| 500-549K | 930 | \$486,545,700 | 0 | \$0 | 930 | \$486,545,700 | 41 | \$21,578,700 | 3 | \$1,617,500 | 38 | \$19,961,200 | 2 | \$1,074,100 | 7 | \$3,637,400 | 9 | \$4,711,500 |
| 550-599K | 783 | \$449,968,200 | 2 | \$1,146,300 | 781 | \$448,821,900 | 46 | \$26,320,400 | 0 | \$0 | 46 | \$26,320,400 | 2 | \$1,162,000 | 5 | \$2,802,700 | 7 | \$3,964,700 |
| 600-649K | 541 | \$338,048,900 | 2 | \$1,273,900 | 539 | \$336,775,000 | 56 | \$35,224,700 | 2 | \$1,286,700 | 54 | \$33,938,000 | 2 | \$1,291,200 | 6 | \$3,766,200 | 8 | \$5,057,400 |
| 650-699K | 394 | \$265,448,200 | 0 | \$0 | 394 | \$265,448,200 | 40 | \$27,070,000 | 2 | \$1,373,500 | 38 | \$25,696,500 | 0 | \$0 | 4 | \$2,712,600 | 4 | \$2,712,600 |
| 700-749K | 330 | \$238,879,800 | 0 | \$0 | 330 | \$238,879,800 | 51 | \$37,073,000 | 1 | \$700,200 | 50 | \$36,372,800 | 3 | \$2,144,600 | 4 | \$2,849,100 | 7 | \$4,993,700 |
| 750-799K | 264 | \$204,517,400 | 0 | \$0 | 264 | \$204,517,400 | 50 | \$38,774,200 | 1 | \$798,700 | 49 | \$37,975,500 | 1 | \$779,500 | 3 | \$2,340,200 | 4 | \$3,119,700 |
| 800-849K | 179 | \$147,704,400 | 0 | \$0 | 179 | \$147,704,400 | 48 | \$39,665,500 | 3 | \$2,493,900 | 45 | \$37,171,600 | 3 | \$2,432,300 | 0 | \$0 | 3 | \$2,432,300 |
| 850-899K | 170 | \$148,496,700 | 0 | \$0 | 170 | \$148,496,700 | 36 | \$31,481,400 | 1 | \$851,800 | 35 | \$30,629,600 | 1 | \$856,200 | 0 | \$0 | 1 | \$856,200 |
| 900-949K | 131 | \$121,136,100 | 1 | \$937,500 | 130 | \$120,198,600 | 42 | \$38,849,100 | 1 | \$935,600 | 41 | \$37,913,500 | 1 | \$924,500 | 2 | \$1,887,500 | 3 | \$2,812,000 |
| 950-999K | 117 | \$114,102,500 | 0 | \$0 | 117 | \$114,102,500 | 41 | \$40,072,800 | 0 | \$0 | 41 | \$40,072,800 | 4 | \$3,915,200 | 3 | \$2,960,000 | 7 | \$6,875,200 |
| 1 Million + | 739 | \$1,041,490,000 | 2 | \$3,021,800 | 737 | \$1,038,468,200 | 777 | \$3,933,301,500 | 19 | \$36,569,100 | 758 | \$3,896,732,400 | 88 | \$1,384,472,700 | 131 | \$1,858,168,600 | 219 | \$3,242,641,300 |
| | 13,368 | \$6,500,411,700 | 576 | \$68,166,400 | 12,792 | \$6,432,245,300 | 1,746 | \$4,423,514,500 | 154 | \$69,464,900 | 1,592 | \$4,354,049,600 | 121 | \$1,402,618,600 | 365 | \$1,921,348,000 | 486 | \$3,323,966,600 |

¹ Includes vacant and improved parcels

| Taxable Parcels | |
|------------------------|-------------------------|
| Average Assessed Value | |
| Residential: | \$486,266.58 |
| Commercial: | \$2,533,513.46 |
| Assessed Values | |
| Residential: | \$6,500,411,700 |
| Commercial: | \$4,423,514,500 |
| Total: | \$10,923,926,200 |
| Parcel Count | |
| Residential: | 13,368 |
| Commercial: | 1,746 |
| Total: | 15,114 |

| Exempt Parcels | |
|------------------------|------------------------|
| Average Assessed Value | |
| Exempt Educational: | \$11,591,889.26 |
| Exempt Other: | \$5,263,967.12 |
| Assessed Values | |
| Exempt Educational: | \$1,402,618,600 |
| Exempt Other: | \$1,921,348,000 |
| Total: | \$3,323,966,600 |
| Parcel Count | |
| Exempt Educational: | 121 |
| Exempt Other: | 365 |
| Total: | 486 |

RESOLUTION
Appropriating a grant of public funds for housing assistance
to low-and moderate-income homeowners within the City of Charlottesville

WHEREAS pursuant to the provisions of Va. Code § 63.2-314 this City Council may offer public grants to its local director of social services, serving in her capacity as the “local board” under the provisions of § 63.2-304; and

WHEREAS this City Council desires to offer a grant of public funds during Fiscal Year 2024-2025, to aid low- and moderate-income homeowners within the City who are affected by the rising costs of homeownership (which include mortgage payments, fees and taxes, insurance, utilities, maintenance and repairs); and

WHEREAS the average assessment of a single-family residential property within the City has risen by approximately 5.92 percent over the past year, and with rising inflation, transportation costs, and utility costs, many individuals who have income significantly lower than the Charlottesville area median income will experience significant financial stress and may need financial assistance to remain in their homes; and

WHEREAS City Council hereby finds and determines that it is both necessary and desirable, to promote the general welfare of the City, and to promote the safety, health, comfort and convenience of City inhabitants, to support the affordability of continuing homeownership by low- and moderate-income individuals;

WHEREAS public funding is available and has been appropriated within the City budget for the proposed public grant, in the amounts set forth within this resolution;

NOW, THEREFORE BE IT RESOLVED BY THE Council of the City of Charlottesville, Virginia, THAT effective July 1, 2024 and for calendar year 2024 a grant of public funds is hereby made to the Director of Social Services, in her capacity as the “local board of social services” pursuant to Va. Code § 63.2-304, to be used to provide housing assistance to City homeowners in need of such, as follows:

Expenditures

\$1,295,000 Fund: 105 Cost Center: 3343019000 G/L Account: 540065

BE IT FURTHER RESOLVED THAT the Director of Social Services (“Director”) is solely responsible for administration of this assistance fund, pursuant to the provisions of Va. Code § 63.2-304 and § 63.2-314, provided that the Director may enter into written agreements with the Commissioner of Revenue, Treasurer, and City Manager, as may be necessary to administer the fund. And

BE IT FURTHER RESOLVED THAT it is the desire of City Council that this grant of public funds, hereafter to be referred to as the “Charlottesville Homeownership Assistance Program”, shall be provided to City homeowners in need of assistance due to rising costs of homeownership, in accordance with the following parameters:

| 2024 CHAP—(Public Grant for Homeownership Assistance) | | | | |
|--|----------------|---------------------|---------------------|---------------------|
| Applicant Household Income | \$0 - \$36,990 | \$36,991 - \$49,320 | \$49,321 - \$55,485 | \$55,486 - \$61,650 |
| Grant | \$2,500 | \$2,000 | \$1,500 | \$1,000 |

- 1) Grantee must be a human being, own a home within the City of Charlottesville, and must reside within the home. As of January 1, 2024 and as of the date an application is submitted, the applicant must occupy that real estate as his or her sole residence and must intend to occupy that real estate throughout the remainder of calendar year 2024. An applicant who is residing in a hospital, nursing home, convalescent home or other facility for physical or mental care shall be deemed to meet this condition so long as the real estate is not being used by or leased to another for consideration. “Ownership” may be any of the following: (i) individually, or in conjunction with a spouse holding life rights, (ii) individually, or in conjunction with a spouse holding the power of revocation in a revocable inter vivos trust of which the home is an asset, or (iii) alone or in conjunction with a spouse who possesses a life estate, or an estate for joint lives, or a continuing right of use or support under the terms of an irrevocable trust of which the property is an asset.
- 2) Most recent assessed value of the grantee’s home cannot exceed \$485,000 (this is the average assessed value in 2023 of taxable residential parcels, rounded to the nearest five thousand dollars).
- 3) Grantee, grantee’s spouse, or any other owner residing in the home cannot own any other interest in real estate, either within the City or at any other location. This includes any real estate interest owned (i) as an individual, (ii) as the beneficiary of a trust, (iii) as a member of an LLC, or (iv) by virtue of any other interest in a legal entity.
- 4) Grantee must demonstrate evidence of Household Income within the limits established for calendar year 2024, as set forth above within this Resolution. *Household Income* means (i) the adjusted gross income, as shown on the federal income tax return as of December 31 of the calendar year immediately preceding the taxable year, or (ii) for applicants for whom no federal tax return is required to be filed, the income for the calendar year immediately preceding the taxable year: of the applicant and of any other relatives who reside in the applicant’s home, and any other person(s) who (i) owns any interest in the home and (ii) resides in the applicant’s home. The Director shall establish the Household Income of applicants for whom no federal tax return is required through documentation satisfactory for audit purposes.
- 5) This public grant shall be used only to assist individuals who are not receiving the real estate tax exemption or deferral provided under Chapter 30, Article IV of the Charlottesville City Code (Real Estate Tax Relief for the Elderly and Disabled Persons) during 2024.
- 6) Not more than one grant shall be provided to any one (1) address.



City Manager's Report

City Departments

5-20-2024

City Manager – Sam Sanders (he/him)

- **Congratulations to Sue Moffett, Director of Social Services, on her upcoming retirement at the end of May! Thank you for your 30+ years of service to the City of Charlottesville and for all of the wonderful contributions you have made to our community.**
- Met with Jason Burch and the leadership team at the Charlottesville-Albemarle Airport Authority in preparation for the FY25 budget.
- Met with the Fifeville Neighborhood Association with regards to proposed development activities in the Fifeville neighborhood.
- Spoke at the Community Police Academy on Thursday, May 9th and engaged with citizens on the role of the city manager and local government.
- Attended the Virginia First Cities Coalition annual meeting in Richmond, VA on Friday, May 10th to review legislative priorities from the recent budget session and discuss the pending budget deal which has now been ratified. The keynote address was given by Speaker of the Virginia House of Delegates, Don Scott.

Deputy City Manager for Social Equity – Ashley Marshall (she/her)

- Oakwood Cemetery: The Parks and Recreation Department recently concluded a series of informational sessions concerning the recent findings of a forensic investigation conducted at the Oakwood Cemetery. The Department along with the City remains committed to preserving the dignity and historical significance of Oakwood Cemetery for generations to come and began remedial work to correct the issues identified on May 13, 2024. More information can be found at: <https://www.charlottesville.gov/CivicAlerts.aspx?AID=1803>
- Department of Social Services: Interviews have been concluded for the Director of Social Services position that was launched to fill the shoes of Ms. Sue Moffett, who is retiring from City service. We would like to thank her for her tireless efforts to ensure the well-being of our community's youth, families, and adults who need extra support, and we wish her a happy retirement!
- ANCHOR Team: Interviews for members of the ANCHOR team are beginning to be scheduled in preparation for a July 1 launch of the City's Co-Responder program. This program will work to begin to fulfill the requirements of the Virginia's Marcus Alert legislation (Protocol 3). Information on the ANCHOR program can be found on CPATV's Vimeo page at; <https://vimeo.com/944588092>

Deputy City Manager for Operations – James Freas (he/him)

- Attended the Congress for the New Urbanism, a national event on building better places, in Cincinnati, OH last week.
- Coordinating interviews for NDS Director and Planning Manager roles.
- Continuing to work with teams to develop sidewalk priorities list for construction scheduling.

Charlottesville Fire Department – Chief Michael Thomas (he/him)

- **Emergency Medical Services (EMS)**
 - CFD had our State EMS Inspection with the Virginia Office of EMS this week. This is an audit of EMS certifications, training, and equipment.
- **Recruitment (Read at next City Council Meeting)**
 - CFD is hosting "Camp Inspire," a Girls Fire & EMS Camp to empower young women to pursue careers in the fire service. The camp will take place from June 26th to June 28th and is open to City of Charlottesville students in grades 7-12. Activities include CPR training, hospital and dispatch center tours, Fire/EMS simulations, and team-building exercises. The camp aims to foster diversity and is part of CFD's initiative to increase female representation in the department. Registration is now open until May 31st at www.charlottesville.gov/fire.
- **New Employees**
 - CFD is proud to announce the hiring of 16 new employees. The Recruit Class for 2024 will start on May 20th, beginning a six-month fire and EMS certification program. This training will equip our recruits with the skills and knowledge necessary to serve our community.
 - Tammy Johnson will start as the EMS Systems Administrator (EMS Billing) on 6/3/24.
- **Facilities**
 - The Ridge Street Station paving project is nearing completion. The milling and paving have been finished. Lines and parking spaces will be painted as soon as the weather allows.
- **Social Media and Messaging**
 - CFD partnered with Albemarle County Fire Rescue to have joint messages for local media. You should see a commercial on social media, TV, and inside local movie theaters. Thanks to City Communications and Public Engagement team for creating the videos. These will also air on Charlottesville CH10.

Charlottesville Area Transit – Director Garland Williams (he/him)

- Wayne D. Patterson will join CAT as the Assistant Director of Transit for Operations on May 28, 2024. Wayne's strong background in public transit operations made him the ideal candidate. He is currently the Assistant Division Director – South Operations for New Jersey Department of Transportation (NJDOT). He has over 15 years of transit operations experience in a union environment.

Parks & Recreation – Acting Director Riaan Anthony (he/him)

- Smith Aquatic and Fitness Center has resumed regular operating hours, effective immediately:
 - Sunday: 10:00 AM - 6:00 PM
 - Monday to Thursday: 7:00 AM - 8:00 PM
 - Friday & Saturday: 7:00 AM - 7:00 PM

- Charlottesville Parks & Recreation is excited to announce the reopening of its four (4) spray grounds for the 2024 season. The spray grounds, located at the following parks, are free and open daily from 10:00 AM to 8:00 PM:
 - Belmont Park: 725 Stonehenge Avenue
 - Forest Hills Park: 1022 Forest Hills Avenue
 - Greenleaf Park: 1598 Rose Hill Drive
 - Tonsler Park: 500 Cherry Avenue
- The final Masterplan event was held on Saturday, May 11th, from 3:00 PM to 5:00 PM at Forest Hills Park.
- Washington Park Pool and Onesty Pool will open for the season on the weekend of May 25th. Outdoor pools will be open on weekends only until June 10th.
- Farmers in the Park has kicked off at Pen Park for the 2024 season due to a grass revitalization program at Meade Park. The market takes place every Wednesday from 3:00 PM to 7:00 PM at Pen Park.
- The Masterplan process continues with Parks & Recreation hosting a series of Community Engagement events across the city. Your feedback is crucial, and you can still provide comments via the online survey and pinpoint map at www.charlottesville.gov/parksandrec.
- We're pleased to announce that food and beverage services have resumed at Meadowcreek Golf Course. The Creekside Café is now open daily, offering a variety of food, beverages, and snacks. Stay tuned for an expanded menu in the coming weeks. Visit www.meadowcreekgolf.org for the current menu.

Human Services – Director Misty Graves (she/her)

- The Department of Human Services' (DHS) Community Attention Youth Internship Program (CAYIP) program received over 200 applications from local youth who are interested in earning while learning this summer. Several City Departments have agreed to join as a host agency and will be providing opportunities for youth to develop their workplace skills. The confirmed internal departments are: Information Technology Department, Parks and Rec: Carver Rec Center, Downtown Jobs Center, Office of Community Solutions, Public Works, Department of Social Services, and Office of Communications and Public Engagement. We are grateful for the partnership and support from our City colleagues. Other departments, businesses, and agencies are still able to host this summer and should contact CAYIP Coordinator, Annie Sechrist (sechrista@charlottesville.gov)
- The Community Attention Foster Families division of DHS has two open Family Services Specialists positions. These folks would work closely with foster parents and help support the wellbeing of children.
- DHS also supports the work of the bi-monthly One Stop Shop. The next one is June 4th at Carver Recreation Center. Several service providers will be available to help connect folks to resources in a laid back and welcoming atmosphere.

Human Resources – Director Mary Ann Hardie (she/her)

- The HR Department hosted a Benefits Fair for employees on Friday, May 3rd from 11 am - 3 pm with our city benefit providers/carriers in attendance that had great

participation from employees. Employees were able to interact directly with our benefit providers and ask questions as well as to pick up some free snacks and swag. Great job to our HR Benefits Team.

- We are very excited to share that the city will also be hosting a Job Fair this summer that we look forward to our community participating in. This is an opportunity for interested individuals to learn more about our job openings from the departments. This event is tentatively scheduled for August 29, 2024, at Carver from 5 pm - 8 pm. More details and information to come soon.

Neighborhood Development Services – Director James Freas (he/him)

- NDS's Safe Routes to School Coordinator Kyle Rodland presented on Charlottesville's Safe Routes to School program at the National Association of City Transportation Officials (NACTO) last week. Our program under his and Ben Chambers leadership and in partnership with Charlottesville Schools and DPW, is getting increasing recognition for the innovative practices we have put in place to improve safety for children walking and biking to school. Most notable have been the "quick-build" projects, "walking school buses", and expanded deployment of crossing guards in school zones, all put in place to help address walker/biker safety during the bus driver shortage. These practices have continued and expanded and are being followed up with concrete improvements.

Utilities – Director Lauren Hildebrand (she/her)

- The Department of Utilities wants to thank the community for participating in the 2024 Customer Satisfaction Survey. We appreciate the feedback and insights and are currently in the process of prioritizing and addressing what matters most to you. The results of the survey have been posted on our website and can be found at www.charlottesville.gov/utilities.
- The year-round proactive maintenance of storm drains, and keeping them clear of leaves and debris, is key to the efficient flow of stormwater and helping to prevent sediment from entering our community's waterways – especially as we enter the summer season, and with it, an increased potential for frequent storms that can result in heavy rainfall. With help from the community, we can keep storm drains clear and water flowing. If you need to report a major storm drain issue, contact Utilities Dispatch 24/7 at (434) 970-3800.
- Opportunities to join the discussion surrounding the Decarbonization Study will occur this summer, and we invite you to participate in an initiative with community-wide impacts. Please go to <https://charlottesville.gov/FormCenter/Utilities-31/Charlottesville-Gas-Decarbonization-Stud-305> to sign up to receive notifications of specific dates and times to share your valuable perspective on this important community matter.

Information Technology – Director Steve Hawkes (he/him)

- Charlotte Robertson was hired as a Software Engineer and started on April 29th. In her role Charlotte will be helping develop and maintain software systems throughout the City.
- Our annual City website meeting was held on May 8 and more than 25 City staff website editors attended the meeting. We discussed the recent website refresh, some new

features of the website editing tool we use, and reviewed the data analytics of our website over the past year.

Public Works – Director Steven Hicks (he/him)

- Attended the National Association of City Transportation Officials (NACTO) in Miami, FL on 5/7 - 10/2024.
- Launch of new web/mobile app called Recycle Coach. It provides residents with the service and educational resources for the City's waste and recycling programs. You can download the app for free from App Store or Google Play or go to www.charlottesville.gov/1061/Waste-Management

City of Charlottesville
City Manager's Office
MEMO



TO: Council
FROM: Samuel Sanders, City Manager
DATE: May 20, 2024
SUBJECT: Financial Report – FY 2024 through March 31st

Revenue Budget Projections

As of March 31st, approximately 66% of the budgeted revenue for this fiscal year has been collected. The Adopted Revenue budget for FY 24 totals \$228,433,246. Current projections are anticipating a revised revenue budget of \$239,959,652 creating a modest revenue surplus of 5.41% or \$11.5M.

Real Estate and Personal Property tax payments for the first half of 2024 are due on June 5th and reflect an overall 5% general reassessment increase and tax rate increases approved by Council on April 15th as part of the FY 25 budget development process. The real estate tax rate increased by \$0.02 going from \$0.96/\$100 to \$0.98/\$100 and the personal property tax rate increased \$0.20 going from \$4.20/\$100 to \$4.40/\$100. Although approved in April, the rate increases are calendar rates that become effective on January 1, 2024. The real estate tax rate increase accounts for approximately \$1M in additional and unplanned revenue. The personal property assessments for 2024 and tax rate increase accounts for \$600,000 in additional revenue than previously projected. Sales tax, meals tax, business and professional licenses and interest income continue to perform strong and remain large contributors to the total anticipated revenue surplus for FY 24. The additional revenue from state agencies is largely the result of a timing difference between when the City adopted its FY 24 budget as compared to when the State released its final budget.

The following FY 24 revenue budget revisions are projected:

FY 2024 Revenue Projections

| <u>Local Taxes</u> | <u>FY 2024 Budget</u> | <u>FY 2024 Revised*</u> | <u>Change</u> |
|--|----------------------------------|------------------------------------|----------------------|
| Real Estate Tax | \$ 99,403,417 | \$ 103,426,000 | \$ 4,022,583 |
| Personal Property Tax | 12,600,000 | 13,800,000 | 1,200,000 |
| Penalty/Interest on Delinquent Taxes | 700,000 | 850,000 | 150,000 |
| Public Service Tax | 1,630,567 | 1,746,954 | 116,387 |
| Tax on Wills & Deeds | 725,000 | 600,000 | (125,000) |
| Sales & Use Tax | 14,400,000 | 15,500,000 | 1,100,000 |
| Transient Room Tax | 8,300,000 | 8,150,000 | (150,000) |
| Meals Tax | 15,600,000 | 16,500,000 | 900,000 |
| Short-Term Rental Tax | 75,000 | 60,000 | (15,000) |
| Vehicle Daily Rental Tax | 170,000 | 135,000 | (35,000) |
| Plastic Bag Tax | 40,000 | 100,000 | 60,000 |
| <u>Licenses and Permits</u> | | | |
| Business & Professional Licenses | \$ 8,900,000 | \$ 9,800,000 | 900,000 |
| Vehicle Licenses | - | 15,000 | 15,000 |
| <u>Revenue from State Agencies</u> | | | |
| State Highway Assistance | \$ 4,645,517 | \$ 5,481,707 | 836,190 |
| Reimbursement/Constitutional Offices | 1,975,433 | 2,233,001 | 257,568 |
| State Aid for Police Protection | 2,460,982 | 2,588,420 | 127,438 |
| DMV Select Office Commissions | 35,000 | 1,500 | (33,500) |
| <u>Miscellaneous Revenues</u> | | | |
| Interest Income | \$ 1,050,000 | \$ 3,600,000 | 2,550,000 |
| Recreation Income | 1,509,269 | 1,055,789 | (453,480) |
| Utility Cut Permits | 185,000 | 125,000 | (60,000) |
| Waste Disposal Fees | 1,115,000 | 1,200,000 | 85,000 |
| Other Miscellaneous Revenues | 619,375 | 533,958 | (85,417) |
| <u>Designated Revenues</u> | | | |
| Meals Tax Designated for the Debt Service Fund | \$ 2,836,363 | \$ 3,000,000 | \$ 163,637 |

| | |
|-------------------------------------|----------------------|
| Total Revenue Budget Surplus | \$ 11,526,406 |
|-------------------------------------|----------------------|

**Projected as of May 13, 2024*

| | |
|---------------------------------------|--------------|
| Surplus as a % of Total Budget | 5.41% |
|---------------------------------------|--------------|

Expenditure Budget Projections

Many City operations are seasonal and interfund transfers, which represent large expenditures in the General Fund (i.e. Debt Service Transfer, CIP transfer, Transfer to CAT, etc.),get posted as a lump sum during the fiscal year. These factors contribute to a more irregular expenditure pattern that is harder to project. However, we continue to monitor expenditures and indicators suggest that expenses are tracking well with the budget. As of March 31st, approximately 76% of the overall expenditure budget has been spent or obligated. 65% of the funds budgeted in the general fund has been spent. Position vacancies are still anticipated to generate budgetary savings in FY 24. However, efforts to fill positions are continuing and vacancy savings were specifically addressed in the FY 25 budget by netting out \$2 million in savings from the total amount budgeted for personnel. Amounts awarded for real estate tax relief exceeded the original budget by a little over \$206,705. However, that overage is offset by savings in the amounts allocated for rent relief and CHAP. Staff will be bringing a memo to Council to appropriately revise and reallocate the budget to accurately reflect the relief granted by type.

The tax relief breakdown is as follows:

| FY24 Budget | | Actuals | |
|-----------------|-----------------|-----------------|----------|
| Disabled | \$ 290,000.00 | \$ 102,015.66 | 1st Half |
| | | \$ 108,851.63 | 2nd Half |
| \$ 210,867.29 | | | |
| Elderly | \$ 750,000.00 | \$ 472,099.62 | 1st half |
| | | \$ 563,738.01 | 2nd Half |
| \$ 1,035,837.63 | | | |
| Total | \$ 1,040,000.00 | \$ 1,246,704.92 | |

[Budget Explorer Tool](#) which can be found on the City’s Budget webpage will allow you to view expenditure details by quarter using a citywide view or by viewing individual departments. Currently, the information presented in the visualization includes data through March 31, 2024. The data comes directly from the City’s financial system and represents dollars that have been received and/or paid out as of the chosen date. These quarterly tabs are automatically updated at the end of each quarter and are available for public viewing.

Other Financial Matters

The City submitted its most recent quarterly ARP compliance report to the US Treasury on April 30 for expenditure of funds for the time-period of January - March. The Director of Finance continues to monitor the City's progress on obligating and spending ARP funds per the timeframes prescribed by the US Treasury.

**Please note all the information presented in this memo and the Budget Explorer visualization is collected as of a specific point in time. All amounts are subject to change until the City's annual audit is complete and the books are officially closed for any given fiscal year.*

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



| | |
|------------------|--|
| Agenda Date: | May 20, 2024 |
| Action Required: | Ordinance Approval |
| Presenter: | James Freas, Deputy City Manager, Missy Creasy, Deputy Director of NDS |
| Staff Contacts: | James Freas, Deputy City Manager Missy Creasy, Deputy Director of NDS |
| Title: | Public Hearing - ZT24-01-01 Zoning Text Amendment to hold properties harmless for violations created through the acquisition of property for Public Use (one reading) |

Background

The proposed text amendment allows that, where a governmental entity acquires a portion of a property, that property cannot then become noncompliant with the zoning ordinance. A similar section could be found in the previous zoning ordinance and should have been carried over into the new Development Code. The proposed text amendment corrects this error. Action is required as the City is currently acquiring portions of property as part of street improvement projects. At the Planning Commission's April 9, 2024 meeting, the Text Amendment was initiated and reviewed.

Discussion

The Planning Commission initiated review of this item on April 9, 2024. In addition, they held a public hearing and voted to recommend approval of the change.

Alignment with City Council's Vision and Strategic Plan

This supports the City's Strategic Plan in the area of Transportation as it will assist in facilitation of construction of public infrastructure.

Community Engagement

No public comment has been received at this time.

Budgetary Impact

No budgetary impact currently.

Recommendation

City Council, may by motion, take action to approve the attached ordinance (granting the text amendment)

Alternatives

Additional alternatives include:

1. By motion, request changes to the attached Resolution, and then approve the text amendment in accordance with the amended Ordinance;
2. By motion, deny the requested text amendment (as recommended by the Planning Commission).

Attachments

1. ordinance draft for ZT24-01-01

AN ORDINANCE AMENDING AND RE-ENACTING CHAPTER 34 (CHARLOTTESVILLE DEVELOPMENT CODE) OF THE CODE OF THE CITY OF CHARLOTTESVILLE, TO HOLD PROPERTIES HARMLESS WHEN A PORTION IS OBTAINED FOR PUBLIC PROJECT.

WHEREAS, upon the recommendation of City staff, the Planning Commission initiated a zoning text amendment proposing an amendment to the City's Development Code, for a lot, building or structure established in conformity with this Development Code that it will not create a violation of this Code as a result of the acquisition, purchase or condemnation of a portion of it by an agency of the federal, state or local government possessing the power of eminent domain; and

WHEREAS, a public hearing on the Proposed Text Amendment was held by the Planning Commission on April 9, 2024, after notice to the public and to adjacent property owners as required by law, and following conclusion of the public hearing the Planning Commission voted to recommend approval of the Proposed Text Amendment of Article 5 Division 5.4.2 of the City's Development Code to include this provision; and

WHEREAS, a public hearing on the Proposed Text Amendment was held by City Council on May 20, 2024, after notice to the public and to adjacent property owners as required by law; and

WHEREAS, after consideration of the public hearing, the Planning Commission's recommendation, and the recommendations given by staff, this Council is of the opinion that the Proposed Text Amendment, as recommended by the Planning Commission, has been designed to give reasonable consideration to the purposes listed in Sec. 15.2-2283 of the Code of Virginia (1950), as amended, and this Council hereby finds and determines that: (i) the public necessity, convenience, general welfare and good zoning practice require the Proposed Text Amendment, as recommended by the Planning Commission, and (ii) the Proposed Text Amendment, as recommended by the Planning Commission, is consistent with the Comprehensive Plan; now, therefore,

BE IT ORDAINED by the Council of the City of Charlottesville, Virginia that Chapter 34 (Charlottesville Development Code) of the Code of the City of Charlottesville is hereby amended and re- enacted as follows:

Amend Article 5 Division 5.4.2 to include the addition of C. :

5.4.2. Compliance with Chapter

A. ...

B. ...

C. A lot, building or structure established in conformity with this Development Code will not create a violation of this Code as a result of the acquisition, purchase or condemnation of a portion of it by an agency of the federal, state or local government possessing the power of eminent domain.

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



| | |
|------------------|--|
| Agenda Date: | May 20, 2024 |
| Action Required: | Approval of the 1-Year Annual Action Plan for Program Year 2024-25 for the City's Community Development Block Grants (CDBG) and HOME Investment Partnerships (HOME) programs and appropriation of associated funds in the approximate amount \$521,634 |
| Presenter: | Anthony Warn, Grants Analyst, Alexander Ikefuna, Director, Office of Community Solutions |
| Staff Contacts: | Anthony Warn, Grants Analyst Laurie Jean Talun (TJPDC) |
| Title: | Public Hearing for the Program Year 2024-25 1-Year Annual Action Plan for CDBG and HOME Programs and appropriation of associated CDBG funds (approximately \$438,617) and associated HOME funds (approximately \$83,016) (1 of 2 readings) |

Background

The City of Charlottesville (the City) is an Entitlement Community (EC) as designated by the U.S. Department of Housing & Urban Development (HUD) and, as such, is the recipient of annual allocations of federal funds through the Community Development Block Grants (CDBG) and or HOME Investment Partnerships program(s). Charlottesville is the sole participant in the CDBG program and participates in the HOME program as an active member of the Thomas Jefferson Area HOME Consortium (TJAHC), a long-standing partnership between the City of Charlottesville and the Counties of Albemarle, Fluvanna, Greene, Louisa & Nelson.

Over the years, the City has used the funding it receives through these programs to invest in community organizations working to address a broad range of community needs, including economic development, housing, social programs and improvements to public facilities and infrastructure, among others, all with the goal of nurturing a Charlottesville in which every member of our community has the opportunity to thrive.

In order to maintain eligibility for receipt of these funds, the City and its partner in this work, the Thomas Jefferson Planning District Commission (TJPDC), are required to develop 5-year Consolidated Plans and subsequent Annual Action Plans that support activities designed to realize the goals outlined in the Consolidated Plans. The current Consolidated Plan covers the period from 2023 through 2027 and was approved by Council at a public hearing on May 1, 2023 (#R-23-065).

Discussion

Overview

For the upcoming 2024-25 program year, staff from the City's Office of Community Solutions (OCS) have worked closely with our colleagues at TJPDC to develop the draft Annual Action Plan presented here for review. In addition, the volunteer members of the City's CDBG/HOME Taskforce have carefully reviewed request for funding applications from numerous community organization and proposes funding activities designed to:

- Subsidize tuition for income-eligible city residents to participate in small business/microentrepreneur training programs;
- Support affordable housing (AH) preservation efforts through replacement of extremely aged and deteriorated roofs and energy-efficiency enhancements and associated home repairs for income-eligible homeowners;
- Improve the health and safety of residents in over 55 public housing units through training and educational opportunities;
- Foster economic development and self-sufficiency programs for residents of publicly supported housing, limited English proficient adults and for new Americans and other vulnerable populations to build their financial knowledge, skills & assets;
- Foster economic development for residents of local shelters transitioning out of homelessness by providing transportation services to and from employment opportunities when public transit is not a feasible option;
- Support residents of publicly subsidized housing at risk of displacement through financial assistance and educational opportunities;
- Expand new opportunities for; and
- Expand affordable housing ownership opportunities for income-eligible residents by providing downpayment assistance to prospective homebuyers and by providing direct financial assistance to support the development of new units of affordable housing.

To arrive at these recommendations, taskforce members carefully evaluated each request for funding received and, in the end, made difficult decisions about where to invest the limited CDBG & HOME funds available to support positive impacts in the lives of those low- and moderate-income residents at the heart of this work.

Applications Review

Specifically, the Taskforce reviewed a total of seventeen (17) requests for funding, fourteen (14) for funding through CDBG and three (3) through HOME.* Total new requests for funding for both programs amounted to \$1,224,986.00, whereas the City has just \$433,910.26 available to commit to activities for program year 2024-25 ($\Delta = \$791,075.74$). Additionally, new requests for funding for what HUD classifies as Public Service programs totaled \$272,986, whereas the City has just \$65,792 available to commit to activities for the upcoming program year ($\Delta = \$207,193$).

Conclusion

While never an easy task, the work of the Taskforce this year has been made more challenging by the fact that as of May 6, 2024, HUD had yet to release its official formula allocations for CDBG & HOME.** (By way of comparison, formula allocations are typically released sometime between late January through mid-March). In the absence of final allocation numbers to work with, the Taskforce based its CDBG & HOME funding recommendations on the allocations received in the previous program year and identified a precise percentage value for each new funding recommendation.** When HUD released the new 2024 allocation values after the conclusion of the Taskforce's work, the proposed funding recommendations were recalculated using the previously established percentage values and the final funding agreements with subrecipients will reflect the amounts outlined in the Summary of Funding Recommendations document (see attached).

And while the members of the CDBG/HOME Taskforce would have liked to have been in the position of being able to fund each applicant in full, the funding recommendations outlined in the Annual Action Plan represent the Taskforce's studied efforts to invest the limited funds available to them to maximize the positive impacts for our community and those residents at the heart of this work.

* PDF copies of the applications received are available online by following the 'CDBG & HOME Applications' link at <https://www.charlottesville.gov/678/CDBG-HOME-Programs>

** HUD finally released preliminary allocation numbers for CDBG and HOME programs on May 7, 2024, indicating that for program year 2024-25 the City can expect to receive approximately \$438,617 for CDBG and the HOME Consortium can expect to receive approximately \$651,111. These new allocations represent an increase of \$28,149 increase for CDBG (or +6.86%) but a dramatic reduction of \$134,175 for HOME (or -17.09%).

*** To ensure accuracy, percentage values for recommended awards have been calculated to at least the hundred millionths, even though the attached recommendation summary only shows to the hundredths place.

Alignment with City Council's Vision and Strategic Plan

The proposed action plan was developed so as to closely align with and support the City Council's vision of the City of Charlottesville as a community in which everyone has the opportunity to thrive. Specifically, activities have been carefully selected to support progress in several areas highlighted in Council's Strategic Vision: Climate Action, Economic Prosperity, Housing, Education & Partnerships.

Climate Action is addressed at several points, notably by the recommendation to fund solar and other energy-efficiency upgrades that will help income-eligible homeowners make significant improvements to their homes that will reduce energy usage and carbon emissions, such as through replacing aging boilers and heaters with solar-generated energy and high efficiency appliances and heat pumps, among others. **Economic Prosperity** and increased economic self-sufficiency for low- and moderate-income residents is supported through several of the recommended programs, from tuition subsidies for small businesses to participate in specialized training programs through a local CDFI to literacy and financial literacy supports from local nonprofits.

Similarly, the City's efforts to strengthen the availability of **Affordable Housing** for income-eligible residents is supported through several recommended programs, including through novel downpayment assistance programs to expand homeownership opportunities, much-needed renovations to affordable rental units owned and operated in partnership between the City and the Charlottesville Redevelopment Housing Authority (CRHA) and the development of entirely new affordable housing units to be made available for purchase to income-eligible residents.

As can be seen through the overview of the funding recommendation described above, **Education** is a cornerstone of most of the recommended funding awards, notably through the provision of individualized intensive literacy tutoring for adults seeking to enhance their economic and employment opportunities and multiple programs offering economic literacy training and supports. Additionally, the success of the proposed programs rests both on nurturing existing **Partnerships** as well as on fostering new opportunities for partnerships within and among the programs recommended for funding. Interestingly, several of the programs seek to address problems in similar ways that seem ripe for fostering new and exciting partnerships.

Similarly, the proposed plan is designed to be supportive of Council's goals for a healthy and equitable local housing market, as outlined in the 2021 Affordable Housing Plan, as well as the guiding principles of the 2021 Comprehensive Plan.

Community Engagement

Both the proposed 1-Year Annual Action Plan and the proposed CDBG/HOME Taskforce funding recommendations represent a significant amount of outreach to and engagement with the public, including: over 39 meetings held between December 2022 and April 2023; an online survey

conducted between February 7, 2023 and February 24, 2023, the purpose of which was to identify and prioritize housing needs and economic development and community development needs for the TJAHHC service area over the next five years, and also assisted in identifying impediments to fair housing choice (translated versions were offered in Spanish, Farsi, and Swahili) and data requested and provided by many organizations that provide services to the greater Charlottesville community. In addition, the CDBG/HOME Taskforce hosted four (4) public meetings as they reviewed requests for funding.

The proposed 1-Year Annual Action Plan is scheduled to be presented to the City's Planning Commission at a public hearing on Tuesday, May 14, 2024, and is currently available for a 30-day period of public comments. Members of the public can find a printable copy online at <https://tjpdcc.org/our-work/thomas-jefferson-regional-home-consortium> and learn more about this work at <https://www.charlottesville.gov/1632/Public-Notices>.

Budgetary Impact

As the funds proposed here are federal funds allocated to the City by HUD to address important community needs and, as such, do not draw from the City's General Fund, no adverse impacts to the City's budget are anticipated. Participation in the HOME program does require a match drawn from local funds of 25% of all HUD funds used, which for program year 2024-25 will represent an appropriation of approximately \$20,754.17 from the Charlottesville Affordable Housing Fund (CAHF), consistent with past practice.

Rather, investment of these funds as recommended in this action plan will instead serve to address multiple important and pressing community need(s) while at the same time supporting the City's eligibility to benefit from allocations of entitlement funds in future years.

Recommendation

Based on the anticipated benefits of the current proposal to the Charlottesville community, specifically in that the activities presented herein directly address important needs within our community, staff recommends that Council approve the program year 2024-25 Annual Action Plan with the suggested motion:

“I move to approve the RESOLUTION approving the City of Charlottesville Annual Action Plan for the program year 2024-25 CDBG & HOME programs.”

Staff also recommends that Council approve the funding recommendations of the CDBG/HOME Taskforce and appropriate associated funds with the suggested motions:

“I move to approve the RESOLUTION appropriating Community Development Block Grant funds to be received from the U.S. Department of Housing and Urban Development in support of the program year 2024-25 Annual Action Plan, in the approximate amount of \$438,617.”

and

“I move to approve the RESOLUTION appropriating HOME Investment Partnership Program funds to be received from the U.S. Department of Housing and Urban Development in

support of the program year 2024-25 Annual Action Plan, in the approximate amount of \$83,016.”

Alternatives

Given that CDBG and HOME funds are provided to the City by HUD for the execution of meaningful community-benefit programs and, as such, are not drawn from the City’s General Fund, no alternatives courses of action are presented here.

Attachments

1. Resolution to Approve the 1-Year Annual Action Plan for Program Year 2024-25
2. Resolution to Appropriate Associated CDBG Program Funds PY24-25
3. Resolution to Appropriate Associated HOME Program Local Match Funds from the Charlottesville Affordable Housing Fund (CAHF) PY24-25
4. Draft Charlottesville/TJPDC 1-Year Annual Action Plan PY24-25
5. CDBG/HOME Taskforce Funding Recommendations PY24-25
6. Summary of CDBG & HOME Requests for Funding PY24-25
7. Council Priorities Memo PY24(1)
8. Taskforce PY24 CDBG & HOME (2024-03-14) Orientation PACKET
9. Taskforce PY24 CDBG & HOME (2024-03-20) Review Session PACKET
10. Taskforce PY24 CDBG & HOME (2024-04-14) Work Session PACKET
11. Taskforce PY24 CDBG & HOME (2024-04-17) Review Session PACKET

RESOLUTION

Resolution Approving the City of Charlottesville-Thomas Jefferson Area HOME Consortium 1-Year Annual Action Plan for Program Year 2024-25

WHEREAS the City of Charlottesville is a designated Entitlement Community by the United States Department of Housing and Urban Development (HUD), and as such is a recipient of federal funds through the Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) programs, and

WHEREAS the City of Charlottesville is a contributing member of the Thomas Jefferson Area HOME Consortium (TJAHC) in partnership with the counties of Albemarle, Fluvanna, Greene, Louisa and Nelson, and through the Consortium shares in the benefits of participation in HUD's HOME program,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Charlottesville, Virginia, hereby approves the Charlottesville-Thomas Jefferson Area HOME Consortium 1-Year Annual Action Plan and its submittal to HUD for final review, as presented at a public hearing before Council on May 20, 2024.

Approved by Council
June 3, 2024

Kyna Thomas, CMC
Clerk of Council

APPROPRIATION

Appropriation of Community Development Block Grant (CDBG) Funds Anticipated from the U.S. Department of Housing and Urban Development for Program Year 2024-25, in the Approximate Amount \$438,617

WHEREAS the City of Charlottesville has been advised by the U.S. Department of Housing and Urban Development (HUD) is expected to receive an anticipated Community Development Block Grant (CDBG) allocation for the 2024-25 program year in the approximate amount of \$438,617; and

WHEREAS City Council has received recommendations for the expenditure of funds from the city's CDBG/HOME Taskforce, as reviewed and approved by the City's Planning Commission at a public hearing on May 14, 2024, as provided by law; now, therefore

BE IT RESOLVED by the City Council of Charlottesville, Virginia, that upon receipt of anticipated CDBG funding from the U.S. Department of Housing and Urban Development, said funds are hereby appropriated to the following individual expenditure accounts in the Community Development Block Grant Fund in accordance with the respective purposes set forth; provided, however, that the City Manager is hereby authorized to transfer funds between and among such individual accounts as circumstances may require, to the extent permitted by applicable federal grant regulations, as set forth below:

Economic Development Activities

| <i>Fund</i> | <i>Account/Internal Order #</i> | <i>Funding Recommendation</i> | <i>Proposed Award</i> |
|-------------|---------------------------------|---|-----------------------|
| 218 | 1900550 | CIC Entrepreneur Programs | \$18,874.50 |
| 218 | 1900552 | CRHA Economic Opportunity Program Coordinator | \$67,948.19 |

Housing Activities

| <i>Fund</i> | <i>Account/Internal Order #</i> | <i>Funding Recommendation</i> | <i>Proposed Award</i> |
|-------------|---------------------------------|---|-----------------------|
| 218 | 1900553 | CRHA Affordable Housing Preservation at Dogwood | \$144,871.06 |
| 218 | 1900554 | CRHA Housing Stability Program (TBRA) | \$17,725.93 |
| 218 | 1900555 | LEAP Solar Readiness Program | \$17,384.53 |

Public Services Activities

| <i>Fund</i> | <i>Account/Internal Order #</i> | <i>Funding Recommendation</i> | <i>Proposed Award</i> |
|-------------|---------------------------------|--|-----------------------|
| 218 | 1900556 | IRC Financial Capabilities Program | \$15,452.91 |
| 218 | 1900557 | PACEM Shelter Transportation | \$7,485.00 |
| 218 | 1900558 | LVCA Beginning Level Workforce Development Program | \$14,487.11 |
| 218 | 1900559 | PHAR Resident-Involved Redevelopment | \$24,145.18 |

Programmatic Funds

| <i>Fund</i> | <i>SAP Cost Center #</i> | <i>Funding Recommendation</i> | <i>Proposed Alloc.</i> |
|-------------|--------------------------|-------------------------------|------------------------|
| 218 | 3914001000 | CDBG Planning & Admin | \$82,093.60 |

In the event that funding received from the U.S. Department of Housing and Urban Development differs from the amounts referenced above, all appropriated amounts may be administratively increased/reduced at the same prorated percentage of change to actual funding received. No subrecipient's grant may be increased above their initial funding request without further consideration by Council.

BE IT FURTHER RESOLVED that this appropriation is conditioned upon the receipt of not less than \$438,617 in CDBG funds from the U.S. Department of Housing and Urban Development for program year 2024-25, and all subrecipient awards are also conditioned upon receipt of such funds.

BE IT FURTHER RESOLVED that the amounts appropriated above within this resolution will be provided as grants to public agencies or private non-profit, charitable organizations (individually and collectively, "subrecipients") and shall be utilized by the subrecipients solely for the purpose stated within their grant applications. The City Manager is hereby authorized to enter into agreements with each subrecipient as deemed advisable so as to ensure that the grants are expended for their intended purposes and in accordance with applicable federal and state laws and regulations. To this end, the City Manager, the Director of Finance, and public officers to whom any responsibility is delegated by the City Manager pursuant to City Code Section 2-147, are authorized to establish administrative procedures and provide for guidance and assistance in the subrecipients' execution of the funded programs.

Approved by Council
June 3, 2024

Kyna Thomas, CMC
Clerk of Council

APPROPRIATION

Appropriation of HOME Investment Partnership Program Funds Anticipated from the U.S. Department of Housing and Urban Development for Program Year 2024-25, in the Approximate Amount of \$83,016

WHEREAS the City of Charlottesville (the City) has been advised by the U.S. Department of Housing and Urban Development that the region served by the Thomas Jefferson Area HOME Consortium (TJAHC) is expected to receive an anticipated HOME Investment Partnerships (HOME) allocation for the 2024-25 program year in the approximate amount of \$651,111, of which the City is expected to receive approximately \$83,016 to support affordable housing initiatives; and

WHEREAS City Council has received recommendations for the expenditure of funds from the city's CDBG/HOME Taskforce, as reviewed and approved by the City's Planning Commission at a public hearing on May 14, 2024, as provided by law; and

WHEREAS it is a requirement of this grant from HUD that projects funded with HOME program funds must be matched at twenty-five (25) percent with local funding; now, therefore,

BE IT RESOLVED by the City Council of Charlottesville, Virginia, that upon receipt of anticipated HOME funding from the U.S. Department of Housing and Urban Development, said local funds from the Charlottesville Affordable Housing Fund (CAHF) are hereby appropriated to the following individual expenditure accounts in the HOME Fund in accordance with the respective purposes set forth; provided, however, that the City Manager is hereby authorized to transfer funds between and among such individual accounts as circumstances may require, to the extent permitted by applicable federal grant regulations, as set forth below:

HOME Local Match Funds from CAHF

Expenditure Fund to transfer from:

| <i>Fund</i> | <i>Cost Center</i> | <i>G/L Account</i> | <i>Amount to Transfer</i> |
|-------------|--------------------|--------------------|---------------------------|
| 426 | CP-084 | 561425 | \$20,754.17 |

Revenue Fund to transfer to:

| <i>Fund</i> | <i>Cost Center</i> | <i>G/L Account</i> | <i>Receiving Amount</i> |
|-------------|--------------------|--------------------|-------------------------|
| 425 | P-00507 | 498010 | \$20,754.17 |

BE IT FURTHER RESOLVED by the Council of the City of Charlottesville, Virginia that the amount of \$20,754.17 is hereby appropriated from the Charlottesville Housing Fund for expenditure as the local match for HOME funding received from HUD; and

BE IT FURTHER RESOLVED that this appropriation is conditioned upon the receipt by the City of not less than \$83,016 in HOME funds as the city's local share of HOME funds received

by the Thomas Jefferson Area HOME Consortium from the U.S. Department of Housing and Urban Development for program year 2024-25, and all subrecipient awards are also conditioned upon receipt of such funds, and

In the event that funding received from the U.S. Department of Housing and Urban Development for program year 2024-25 differs from the amounts referenced above, all appropriated amounts may be administratively increased/reduced at the same prorated percentage of change to actual funding received. No subrecipient's funding award may be increased above their initial funding request without further consideration by Council.

BE IT FURTHER RESOLVED that the amounts appropriated above within this resolution will be provided as grants to public agencies or private non-profit, charitable organizations (individually and collectively, "subrecipients") and shall be utilized by the subrecipients solely for the purpose stated within their grant applications. The City Manager is hereby authorized to enter into agreements with each subrecipient as deemed advisable so as to ensure that the grants are expended for their intended purposes and in accordance with applicable federal and state laws and regulations. To this end, the City Manager, the Director of Finance, and public officers to whom any responsibility is delegated by the City Manager pursuant to City Code Section 2-147, are authorized to establish administrative procedures and provide for guidance and assistance in the subrecipients' execution of the funded programs.

Approved by Council
June 3, 2024

Kyna Thomas, CMC
Clerk of Council



FY 2024 - 2025 Annual Action Plan
Program Year 2024

for the

City of Charlottesville

and the

**Thomas Jefferson
HOME Consortium**



**Adopted by the Thomas
Jefferson Planning District
Commission:**

**Adopted by Charlottesville
City Council:**

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The Consolidated Plan for 2023-2027 set forth an overall plan to support community development needs, including housing needs, in the Thomas Jefferson Planning District (TJPD) and in the City of Charlottesville. The Action Plan for FY 2024-2025 re-affirms the goals expressed in the region's Consolidated Plan. The Consolidated Plan is a five-year document that guides the specific activities developed annually through the Action Plan. Both the Consolidated Plan and the annual Action Plan guide the use of federal Community Development Block Grant (CDBG) funds received annually by the City of Charlottesville and the federal HOME funds received annually by the Thomas Jefferson HOME Consortium. Consortium members include the City of Charlottesville and the counties of Albemarle, Fluvanna, Greene, Louisa, and Nelson.

The member governments of the Thomas Jefferson Planning District agreed on an equal share basis of HOME funds available to each participating government (with towns included with their respective counties) with the exception of 15% of the total HOME funds, which are reserved for the Community Housing Development Organization (CHDO) set aside. The CHDO funds are rotated among the participating localities. The City of Charlottesville has been designated the lead agency for the HOME Consortium and the Thomas Jefferson Planning District Commission the designated Program Manager for the Consortium.

This Action Plan identifies specific activities to be undertaken with the funds during the program year from July 1, 2024 to June 30, 2025 as a means of fulfilling the goals stated in the Consolidated Plan. The objectives and outcomes of the Annual Action Plan are linked to the priority 5-Year Goals set forth in the Consolidated Plan.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The objectives identified in the one year Action Plan for FY 24-25 are:

- Expand and Preserve Affordable Housing: Activities focus on housing programs where the purpose of the activity meets the needs of households with incomes below 80% of AMI, with a priority for households with incomes below 60% of AMI;
- Establish and maintain a suitable living environment: Activities designed to benefit families, individuals, and communities by addressing their living environment; and
- Create Economic Opportunities: Activities related to economic development, commercial revitalization, or job creation.

The identified objectives are combined with two performance outcome categories for FY 24-25:

- Development of Affordable Housing: Activities will include developing 7 units of affordable rental housing, 1 unit of affordable homebuyer housing, 20 homes rehabilitated, provide 6 households with down payment assistance, and 6 households with rental assistance.
- Supporting Affordable Housing Opportunities: CDBG activities that support the development of affordable housing projects available to income-eligible people. Activities can include the creation or maintenance of affordable housing, subsidizing connections to municipal infrastructure for affordable housing projects, gap funding and/or services such as transportation or day care.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City and the HOME Consortium have made an impact with CDBG and HOME funds.

In general, the City has met or exceeded the goals it set for itself through the CDBG program. The City exceeded its goals for supporting job readiness and adult literacy opportunities, small business entrepreneurship, energy efficiency and critical/emergency related home rehabilitation projects for income-eligible homeowners, investments in vital infrastructure for residents of a local group home for those with severe physical and/or intellectual impairments, and training programs for residents of the city's publicly subsidized housing. This work has reinforced for us the value of investments that support citywide impacts that benefit our neighbors at the lower ends of the income spectrum (below 50% the area AMI).

For HOME, homeowner rehabilitation and the creation of new homeowner units were the priority. Albemarle county homeowner rehabilitation served 6 households through AHIP, the Albemarle Housing Improvement Program. LEAP Charlottesville served 4 households. Fluvanna county homeowner rehabilitation served 12 households through the Fluvanna Louisa Housing Foundation (FLHF). FLHF served 2 households through homeowner rehabilitation in Louisa county. Two new rental homes were purchased to be rented to low income households in Greene county. Nelson county homeowner rehabilitation served 5 households through NCCDF.

A commitment of City resources is often the catalyst used by community-based organizations to leverage private dollars for even greater impact. With the financial commitment of the City and the HOME Consortium, organizations are greatly strengthened in their ability to obtain donations from the community, from foundations, and the private sector. Additionally, City funds are often used as last in “gap financing” to support important efforts after an organization’s fundraising capacity has been reached. Annual performance, projects funded, and entitlement resources expended are located in each annual CAPER.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Citizen participation was a central component of the Consolidated Plan update, completed in 2023. This process established the goals and priorities for the Consolidated Plan, which continues to inform the annual Action Plans.

The following efforts were made to engage the public during the Consolidated Plan process:

- Over 39 meetings were held between December 2022 and April 2023.
- An online survey was conducted between February 7, 2023 and February 24, 2023. The survey’s purpose was to identify and prioritize housing needs and economic development and community development needs for the TJPd region over the next five years, and also assisted in identifying impediments to fair housing choice. Translations were offered in Spanish, Farsi, and Swahili, based on consultation reports. Paper copies were provided upon request.
- Data was requested and provided by many organizations that provide services to the community. Current community plans were also advised during the process.

Public Comment for the current Annual Action Plan was held from May 1, 2024 through May 30, 2024.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

7. Summary

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| Agency Role | | Name | Department/Agency |
|-----------------------|-----------------|---|-------------------|
| Lead Agency | | CHARLOTTESVILLE | |
| CDBG Administrator | CHARLOTTESVILLE | City of Charlottesville | |
| HOPWA Administrator | | | |
| HOME Administrator | CHARLOTTESVILLE | Thomas Jefferson Planning District Commission | |
| HOPWA-C Administrator | | | |

Table 1 – Responsible Agencies

Narrative

Consolidated Plan Public Contact Information

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

There are a few umbrella organizations in the region that serve to bring together housing providers and human services and health agencies. The Blue Ridge Area Coalition for the Homeless (BRACH) is a non-profit organization that serves as the lead for the region's Continuum of Care. The BRACH Governance Board includes housing providers, representatives from Departments of Social Services, and other human services and health agencies. The Housing Directors Council includes representatives from all HOME sub-recipients, with regular participation from the Jefferson Area Board for Aging (JABA).

Through the Virginia Eviction Reduction Pilot (VERP), an Advisory Board has been convened which engages a wide range of service providers and housing providers to address the needs of community members engaged in eviction.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The CoC, under the leadership of the Blue Ridge Area Coalition for the Homeless (BRACH), developed an updated Community Plan to End Homelessness in Our Region in 2019, to reflect current needs, changing federal funding priorities, and greater collaboration. That plan includes adopting a Housing First strategy in 2015, in its work to reach a functional end of homelessness and a system-wide focus on prioritizing the most vulnerable, chronically homeless households for all federally and locally-funded housing service assistance. In 2021, BRACH developed the Charlottesville Homelessness to Housing Road Map, identifying solutions to homelessness such as: focusing on permanent housing solutions, cross sector collaboration, developing more affordable quality housing stock, and rapid rehousing programs.

BRACH works closely with The Haven, a day shelter that provides case management, rapid rehousing, and other services to the homeless population in the region. Special outreach, housing, and case management services are provided by a local Runaway and Homeless Youth (RHY) program to youth experiencing homelessness, primarily through ReadyKids services. To address the needs of homeless families, our community offers Homelessness Prevention, Rapid Re-Housing services, and emergency shelter and/or hotel vouchers for immediate shelter needs. McKinney-Vento Coordinators in all the schools offer case management, and Families in Crisis, based in Albemarle, can offer short term hotel

stays for families at risk of homelessness. Piedmont Housing Alliance and Legal Aid provide support around eviction prevention and intervention.

HOME funds, which are very limited, will mostly be used to increase the affordable housing stock, and maintain the affordable housing stock that exists. CDBG funds will supplement other major fundraising efforts in our region to address the career and wealth building needs, mental health services, transportation, and other community development needs of our region.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

BRACH was consulted several times in the development of the Consolidated Plan, and administrative staff attended several collaborative group meetings hosted by BRACH. The CoC Program Consolidated Application from 2019 provides additional guidance to all partners in CoC implementation.

BRACH consults with the Virginia Department of Housing and Community Development (DHCD) regularly to plan and allocate the best use of ESG funds. Once state ESG performance metrics are set in collaboration with sub-recipients, CoCs are required to submit quarterly ESG performance reports to DHCD for ongoing evaluation of local performance. BRACH provides annual homelessness data updates to each Consolidated Planning Jurisdiction in the service area for inclusion in each respective Consolidated Plan. The Thomas Jefferson Planning District Commission assists in the completion of each jurisdictions' Consolidated Plan and they ensure that each plan contains updated data from BRACH.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

| | | |
|---|--|--|
| 1 | Agency/Group/Organization | Blue Ridge Area Coalition for the Homeless (BRACH) |
| | Agency/Group/Organization Type | Services-homeless |
| | What section of the Plan was addressed by Consultation? | Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | |
| 2 | Agency/Group/Organization | CHARLOTTESVILLE REDEVELOPMENT AND HOUSING AUTHORITY |
| | Agency/Group/Organization Type | PHA |
| | What section of the Plan was addressed by Consultation? | Public Housing Needs |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | |
| 3 | Agency/Group/Organization | FLUVANNA / LOUISA HOUSING FOUNDATION |
| | Agency/Group/Organization Type | Housing Services - Housing Services-Elderly Persons |
| | What section of the Plan was addressed by Consultation? | Non-Homeless Special Needs Anti-poverty Strategy |

| | | |
|---|--|--|
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | |
| 4 | Agency/Group/Organization | SKYLINE CAP |
| | Agency/Group/Organization Type | Services - Housing Services-Children |
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment Market Analysis |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | |
| 5 | Agency/Group/Organization | ALBEMARLE HOUSING IMPROVEMENT PROGRAM (AHIP) |
| | Agency/Group/Organization Type | Services - Housing |
| | What section of the Plan was addressed by Consultation? | Non-Homeless Special Needs Lead-based Paint Strategy |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | |
| 6 | Agency/Group/Organization | NELSON COUNTY COMMUNITY DEVELOPMENT FOUNDATION |
| | Agency/Group/Organization Type | Services - Housing |
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment Non-Homeless Special Needs Market Analysis |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | |

Identify any Agency Types not consulted and provide rationale for not consulting

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Other local/regional/state/federal planning efforts considered when preparing the Plan

| Name of Plan | Lead Organization | How do the goals of your Strategic Plan overlap with the goals of each plan? |
|---------------------|--------------------------|---|
| Continuum of Care | BRACH | Increase access to housing for low and extremely low-income households. |

Table 3 – Other local / regional / federal planning efforts

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Citizen participation was a central component of the Consolidated Plan update, completed in 2023. This process established the goals and priorities for the Consolidated Plan, which continue to inform the annual Action Plans.

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

Anticipated Resources for the Consolidated Plan include CDBG, HOME, HOME match, Program Income, and local affordable housing funds.

Anticipated Resources

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 1 | | | | Expected Amount Available Remainder of ConPlan \$ | Narrative Description |
|---------|------------------|--|----------------------------------|--------------------|--------------------------|-----------|---|---|
| | | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources: \$ | Total: \$ | | |
| CDBG | public - federal | Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services | 410,468 | 0 | 0 | 410,468 | 2,052,340 | The expected annual allocation for year one is based on the base year allocation. Expected amount for remainder of plan assumes allocations and program income will remain stable for the remaining years |

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 1 | | | | Expected Amount Available Remainder of ConPlan \$ | Narrative Description |
|---------|------------------|---|----------------------------------|--------------------|--------------------------|-----------|---|---|
| | | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources: \$ | Total: \$ | | |
| HOME | public - federal | Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA | 785,286 | 40,070 | 392,643 | 1,217,999 | 2,355,858 | The expected annual allocation for year one is based on the base year allocation. Expected amount for remainder of plan assumes allocations and program income will remain stable for the remaining years |

Table 2 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In previous years, the Consortium accrued match from the City of Charlottesville, which provides a 25% match for each project, and Habitat for Humanity projects. Projects of the Greater Charlottesville Habitat for Humanity are not all HOME assisted, but all are HOME match-eligible. Match funds from Habitat for Humanity include below market interest rate loans and soft-second mortgages forgiven over the lifetime of the loan. The City of Charlottesville may also use CAHF funds to satisfy match obligations. The Consortium is confident that all matching requirements will be satisfied.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Publicly-owned land or property that will use CDBG or HOME funds has not been identified to date; however, this could change depending upon future projects. Most publicly-owned land that is being used for affordable housing will be used by CRHA. Subrecipient agencies are in some cases acquiring land and property to rehabilitate or build new units, but this land is rarely publicly-owned.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

| Sort Order | Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding | Goal Outcome Indicator |
|------------|--|------------|----------|--------------------|--|---|---------|--|
| 1 | Expand the affordable housing stock | 2023 | 2027 | Affordable Housing | City of Charlottesville Fluvanna County Louisa County Greene County | Affordable Housing - Rental Affordable Housing - Ownership | | Rental units constructed: 6 Household Housing Unit Homeowner Housing Added: 8 Household Housing Unit |
| 2 | Preserve existing supply of affordable housing | 2023 | 2027 | Affordable Housing | Albemarle County Fluvanna County Louisa County Nelson County | Homelessness and Risk of Homelessness Affordable Housing - Ownership | | Homeowner Housing Rehabilitated: 17 Household Housing Unit |
| 3 | Ensure housing access for low income residents | 2023 | 2027 | Affordable Housing | | | | Direct Financial Assistance to Homebuyers: 3 Households Assisted |

Table 3 – Goals Summary

Goal Descriptions

| | | |
|---|-------------------------|--|
| 1 | Goal Name | Expand the affordable housing stock |
| | Goal Description | Activities will include construction of affordable rental units, and construction of homeowner housing for low- to moderate-income homebuyers, with a priority for beneficiaries with incomes below 60% of AMI. Production of units can include purchase and repair of existing units. Priority will be on rental housing, in response to the needs assessment. 7 rental units will be under development this program year, along with one homebuyer unit. |
| 2 | Goal Name | Preserve existing supply of affordable housing |
| | Goal Description | Activities will include the rehabilitation of homes owned by low- to moderate-income homeowners, and rehabilitation of rental units . Addition of accessibility features for people with disabilities is an allowable activity, as are emergency repairs. All localities except Greene County will engage in homeowner rehabilitation. We anticipate completing 17 homeowner rehabilitation activities this program year. |
| 3 | Goal Name | Ensure housing access for low income residents |
| | Goal Description | Activities will include homebuyer Down Payment Assistance , and TBRA when appropriate. 6 homebuyers will receive down payment assistance during this program year, in Fluvanna, Louisa, Nelson, and Charlottesville. 6 additional renters will receive TBRA in the City of Charlottesville during this program year. |

AP-35 Projects - 91.420, 91.220(d)

Introduction

The following projects are planned to be initiated within the following fiscal year, in order to achieve the goals previously stated in the Action Plan with available resources through the HOME and CDBG programs.

These activities were determined based on the Strategic Plan process, citizen input, and the Needs Assessment, all of which were described in the 2023 Consolidated Plan.

| # | Project Name |
|----|--------------------------------|
| 1 | Albemarle Homeowner Rehab AHIP |
| 2 | Cville Homebuyer Units |
| 3 | Cville Homeowner Rehab |
| 4 | Cville DPA |
| 5 | Cville TBRA |
| 6 | Fluvanna Rental FLHF |
| 7 | Fluvanna Homeowner Rehab FLHF |
| 8 | Fluvanna DPA FLHF |
| 9 | Greene Rental Skyline |
| 10 | Louisa Rental FLHF |
| 11 | Louisa Homeowner Rehab FLHF |
| 12 | Louisa DPA FLHF |
| 13 | Nelson Homeowner Rehab NCCDF |
| 14 | Nelson DPA NCCDF |

Table 4 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Charlottesville is in the process of approving a slate of CDBG and HOME activities that promise to bring great benefits to our community in several key areas of need. While development of the funding recommendations for the upcoming program year 2024-25 programs has been hampered by the delayed release of new allocation amounts, the city's CDBG/HOME Taskforce has been hard at work over the past several weeks reviewing a number of applications from local community benefit organizations, including investments of CDBG funds programs designed to:

- Support income-qualified small business owners and entrepreneurs by subsidizing tuition costs for courses offered by a local CDFI
- Provide small group and individualized literacy tutoring for adults to help them development employment-related literacy skills
- Offer new supports to residents working to transition out of homelessness by supporting a novel transportation program to help them get from a downtown shelter to employment opportunities
- Offer financial literacy training focused on helping new arrivals develop financial self-sufficiency
- Assist residents of publicly subsidized housing to actively participate in the redevelopment of aging units

A growing recognition within the region of the importance of efforts to support access to affordable housing options is reflected in the city's current slate of proposed HOME program awards, including:

- A new down payment assistance program through which the city housing authority (CRHA) will support residents of publicly subsidized housing transition into homeownership
- A sustained effort to develop new affordable housing units in the heart of the city; city funding will support the construction of two (2) new units in a larger mixed-income development of 70+ new units, of which more than thirty (30) will affordable

As of April 26, the city's proposal for program year 2024-25 funding awards has not yet been approved locally as we await the publication of new allocation numbers by HUD but will be presented shortly to city leadership for review.

AP-38 Project Summary
Project Summary Information

| | | |
|----------|--|--|
| 1 | Project Name | Albemarle Homeowner Rehab AHIP |
| | Target Area | Albemarle County |
| | Goals Supported | Preserve existing supply of affordable housing Ensure housing access for low income residents |
| | Needs Addressed | Affordable Housing - Ownership |
| | Funding | HOME: \$90,000 |
| | Description | |
| | Target Date | |
| | Estimate the number and type of families that will benefit from the proposed activities | 13 |
| | Location Description | |
| | Planned Activities | |
| 2 | Project Name | Cville Homebuyer Units |
| | Target Area | City of Charlottesville |
| | Goals Supported | Expand the affordable housing stock Ensure housing access for low income residents |
| | Needs Addressed | Affordable Housing - Ownership |
| | Funding | HOME: \$90,000 |
| | Description | |
| | Target Date | |
| | Estimate the number and type of families that will benefit from the proposed activities | |
| | Location Description | |
| | Planned Activities | |
| 3 | Project Name | Cville Homeowner Rehab |
| | Target Area | City of Charlottesville |
| | Goals Supported | Preserve existing supply of affordable housing |

| | | |
|----------|--|---|
| | Needs Addressed | Affordable Housing - Ownership |
| | Funding | HOME: \$10,000 |
| | Description | |
| | Target Date | |
| | Estimate the number and type of families that will benefit from the proposed activities | |
| | Location Description | |
| | Planned Activities | |
| 4 | Project Name | Cville DPA |
| | Target Area | |
| | Goals Supported | Ensure housing access for low income residents |
| | Needs Addressed | Affordable Housing - Ownership |
| | Funding | HOME: \$10,000 |
| | Description | |
| | Target Date | |
| | Estimate the number and type of families that will benefit from the proposed activities | |
| | Location Description | |
| | Planned Activities | |
| 5 | Project Name | Cville TBRA |
| | Target Area | City of Charlottesville |
| | Goals Supported | Ensure housing access for low income residents |
| | Needs Addressed | Affordable Housing - Rental Homelessness and Risk of Homelessness |
| | Funding | HOME: \$10,000 |
| | Description | |
| | Target Date | |
| | Estimate the number and type of families that will benefit from the proposed activities | |

| | | |
|----------|--|--|
| | Location Description | |
| | Planned Activities | |
| 6 | Project Name | Fluvanna Rental FLHF |
| | Target Area | Fluvanna County |
| | Goals Supported | Expand the affordable housing stock |
| | Needs Addressed | Affordable Housing - Rental |
| | Funding | HOME: \$80,000 |
| | Description | |
| | Target Date | |
| | Estimate the number and type of families that will benefit from the proposed activities | |
| | Location Description | |
| | Planned Activities | |
| 7 | Project Name | Fluvanna Homeowner Rehab FLHF |
| | Target Area | Fluvanna County |
| | Goals Supported | Preserve existing supply of affordable housing |
| | Needs Addressed | Affordable Housing - Ownership |
| | Funding | HOME: \$10,000 |
| | Description | |
| | Target Date | |
| | Estimate the number and type of families that will benefit from the proposed activities | |
| | Location Description | |
| | Planned Activities | |
| 8 | Project Name | Fluvanna DPA FLHF |
| | Target Area | Fluvanna County |
| | Goals Supported | Ensure housing access for low income residents |
| | Needs Addressed | Affordable Housing - Ownership |

| | | |
|-----------|--|-------------------------------------|
| | Funding | HOME: \$5,000 |
| | Description | |
| | Target Date | |
| | Estimate the number and type of families that will benefit from the proposed activities | |
| | Location Description | |
| | Planned Activities | |
| 9 | Project Name | Greene Rental Skyline |
| | Target Area | Greene County |
| | Goals Supported | Expand the affordable housing stock |
| | Needs Addressed | Affordable Housing - Rental |
| | Funding | HOME: \$90,000 |
| | Description | |
| | Target Date | |
| | Estimate the number and type of families that will benefit from the proposed activities | |
| | Location Description | |
| | Planned Activities | |
| 10 | Project Name | Louisa Rental FLHF |
| | Target Area | Louisa County |
| | Goals Supported | Expand the affordable housing stock |
| | Needs Addressed | Affordable Housing - Rental |
| | Funding | HOME: \$80,000 |
| | Description | |
| | Target Date | |
| | Estimate the number and type of families that will benefit from the proposed activities | |
| | Location Description | |
| | Planned Activities | |

| | | |
|-----------|--|--|
| 11 | Project Name | Louisa Homeowner Rehab FLHF |
| | Target Area | |
| | Goals Supported | Preserve existing supply of affordable housing |
| | Needs Addressed | Affordable Housing - Ownership |
| | Funding | HOME: \$10,000 |
| | Description | |
| | Target Date | |
| | Estimate the number and type of families that will benefit from the proposed activities | |
| | Location Description | |
| | Planned Activities | |
| 12 | Project Name | Louisa DPA FLHF |
| | Target Area | Louisa County |
| | Goals Supported | Ensure housing access for low income residents |
| | Needs Addressed | Affordable Housing - Ownership |
| | Funding | HOME: \$5,000 |
| | Description | |
| | Target Date | |
| | Estimate the number and type of families that will benefit from the proposed activities | |
| | Location Description | |
| | Planned Activities | |
| 13 | Project Name | Nelson Homeowner Rehab NCCDF |
| | Target Area | Nelson County |
| | Goals Supported | Preserve existing supply of affordable housing |
| | Needs Addressed | Affordable Housing - Ownership |
| | Funding | HOME: \$20,000 |
| | Description | |

| | | |
|-----------|--|--|
| | Target Date | |
| | Estimate the number and type of families that will benefit from the proposed activities | |
| | Location Description | |
| | Planned Activities | |
| 14 | Project Name | Nelson DPA NCCDF |
| | Target Area | Nelson County |
| | Goals Supported | Ensure housing access for low income residents |
| | Needs Addressed | Affordable Housing - Ownership |
| | Funding | HOME: \$80,000 |
| | Description | |
| | Target Date | |
| | Estimate the number and type of families that will benefit from the proposed activities | |
| | Location Description | |
| | Planned Activities | |

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

HOME funds will be distributed throughout the entire planning district, which includes the Counties of Albemarle, Greene, Fluvanna, Louisa, and Nelson and the City of Charlottesville. The CHDO project is assigned to localities on a rotating basis, based on an established rotation schedule. Remaining HOME project funds available are allocated to the six localities in equal amounts. Each locality retains its own Program Income, so amounts vary among the localities.

HUD recognizes the City of Charlottesville as an entitlement community under the CDBG program and is, therefore, the sole recipient of CDBG funds.

Geographic Distribution

| Target Area | Percentage of Funds |
|-------------------------|----------------------------|
| City of Charlottesville | 30 |
| Albemarle County | 10 |
| Fluvanna County | 10 |
| Louisa County | 30 |
| Greene County | 10 |
| Nelson County | 10 |
| Fifeville | |
| 10th and Page | |
| Ridge | |

Table 5 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Each of the six localities in the HOME Consortium is allocated an equal share of EN funds. Charlottesville is an entitlement community and receives all CDBG funds.

The CHDO project is assigned on a rotating basis among the six localities. For PY24, Louisa will receive the CHDO set aside funds. Each HOME subrecipient retains their own program income. So, these amounts vary by locality.

In recognition of the fact that low- and moderate-income residents are increasingly less concentrated in specific neighborhoods, the City has increasingly sought to invest its CDBG funds in programs that are aimed at either a citywide benefit and/or that are aimed at providing maximum benefits to residents at the lower ends of the income spectrum. For example, the City recently supported a significant

investment of CDBG funds into infrastructure improvements at the local distribution center for the Blue Ridge Area Food Bank network which, while not specifically located within a high-poverty neighborhood, provides immeasurable benefits to food pantries, food kitchens and other food programs throughout the city and into neighboring counties. The city also supports investment of CDBG funds into programs aimed at supporting LMI residents at the lower end of the income spectrum (60% LMI or lower) regardless of where they live within the city, as exemplified by recent investments of CDBG funds to support critical and emergency home repairs, literacy tutoring programs for non-English proficient adults, and subsidizing tuition fees for income-eligible residents so they can participate in microentrepreneur training programs offered by a local CDFI, among others.

Affordable Housing

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

HOME activities are carried out through non-profit housing foundations in the region: Albemarle Housing Improvement Program (serving the City of Charlottesville and Albemarle County), Piedmont Housing Alliance (serving the City), Habitat for Humanity (serving the City and Fluvanna), the Fluvanna/Louisa Housing Foundation (serving Fluvanna and Louisa Counties), the Nelson County Community Development Foundation, and Skyline CAP (serving Greene County). The Consortium will be using all of its HOME funds to further affordable housing activities such as development of affordable rental units.

CDBG are used for priority neighborhood, public services and economic development activities. Each year, the City of Charlottesville releases RFP's and selects multiple service delivery subrecipients to complete the activities that are in line with the Consolidated Plan.

| One Year Goals for the Number of Households to be Supported | |
|---|----|
| Homeless | 2 |
| Non-Homeless | 33 |
| Special-Needs | 2 |
| Total | 37 |

Table 6 - One Year Goals for Affordable Housing by Support Requirement

| One Year Goals for the Number of Households Supported Through | |
|---|----|
| Rental Assistance | 6 |
| The Production of New Units | 8 |
| Rehab of Existing Units | 20 |
| Acquisition of Existing Units | 1 |
| Total | 35 |

Table 7 - One Year Goals for Affordable Housing by Support Type

AP-60 Public Housing - 91.420, 91.220(h)

Introduction

Public housing is owned and operated by the Charlottesville Redevelopment and Housing Authority (CRHA) and all units are contained within the City limits of Charlottesville. This section outlines plans to provide this resource and improve the current stock of housing.

Actions planned during the next year to address the needs to public housing

The Charlottesville Redevelopment and Housing Authority (CRHA) provides housing and tenant support to the City's lowest income population; however, given dwindling HUD resources, CRHA has been forced to concentrate efforts on landlord / tenant responsibilities, with limited resources for public outreach, advocacy and social supports. CRHA relies heavily on community partners to provide on-site and other opportunities for youth and adults in public housing. The agency's overall goal with supporting such programs is to facilitate and encourage residents' efforts towards success and independence. CRHA continues to work closely with the Charlottesville Public Housing Association of Residents (PHAR) in their efforts to provide resident outreach, resident leadership development / capacity building, and resident advocacy.

More recently, in conjunction with PHAR and a committee of community stakeholders, CRHA has embarked on significant redevelopment planning efforts. The following activities are planned for the coming fiscal year:

- Completion of Crescent Halls, final completion of full renovation of 105 apartments for seniors and persons with disabilities.
- Construction of S. 1st St. Phase 2, replacement of 58 homes with 113 quality new townhomes and apartments.
- Construction of Sixth St Building A, replacement of 6 outdated units with 47 quality new homes.
- Master Planning for Westhaven Redevelopment, planning for the full redevelopment of 126 homes with expanded affordable housing on 10 acres
- Continued and on-going renovations and modernization of the "Parallel Track" 57 units of Scattered Site Public Housing

CRHA has hired staff to specifically focus on Section 3 initiatives. This work will assist public housing residents with job training and direct participation in redeveloping CRHA's own properties.

Actions to encourage public housing residents to become more involved in management and

participate in homeownership

The Charlottesville Redevelopment and Housing Authority (CRHA) continues to give preference to homeless individuals in its public housing and housing voucher programs, as a way of helping local residents transition to permanent housing.

The CRHA has revised its Administrative Plan to incorporate the HCV Homeownership Program.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

The annual Homeless Strategy is derived from the revised Community Plan to End Homelessness, led by the Blue Ridge Area Coalition for the Homeless (BRACH).

Guiding principles identified in the revised plan include a) focusing on the most vulnerable homeless population, b) adopting and implementing housing first strategies, c) using best practices, d) making decisions based on community-level data, e) advocating for a broad and effective system of care beyond housing and homelessness services, f) increasing housing options for the very poor and people with barriers, and g) providing strong regional leadership.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

BRACH, and its partner organizations, is primarily responsible for outreach to homeless persons. McKinney Vento Coordinators are primarily responsible for identifying and providing case management for families with children who are at risk for or experiencing homelessness.

BRACH partners closely with TJPDC, the City of Charlottesville, and other subrecipients of HOME and CDBG funds.

Addressing the emergency shelter and transitional housing needs of homeless persons

As documented in the Needs Assessment and Market Analysis in the 2023 Consolidated Plan, emergency shelters are currently providing for the needs of homeless individuals. However, the number of homeless families is increasing, and the plan calls for increased resources to meet these changing needs. Transitional housing needs have been met predominantly through rapid rehousing programs, but the need for more support is clear due to the number of recipients who need further support after the two year RRH support ends.

The COC is seeking additional funding to expand opportunities in the community. Two transitional homes are currently in operation, one by the Monticello Area Community Action Agency (MACAA) and the other by the Salvation Army. They are both seeking private funds for ongoing operations.

The goals of the Consolidated Plan include supporting the transition to independence. This year, one household will be assisted with transition-in-place resources using CDBG funds.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Integrating housing opportunities with ongoing case management support has been identified as a priority for this CoC. Funding support for housing-focused supportive services has been requested from local funders in order to improve this community's capacity to provide housing stabilization services. With the support of a Community Case Review process, we work to build a pathway from shelters or street to stable housing and build an inventory of participating landlords. A focus has been on creating new Permanent Supportive Housing opportunities for people experiencing homelessness.

The plan calls for the establishment of "Transition in Place" programs that provide case management to families as they remain in support housing during a transition to independence, and this program will support the rapid rehousing efforts.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Prevention strategies include interventions immediately prior to homelessness occurring, adequate case management during the transition out of homelessness to prevent relapse, and support during a discharge from institutional housing. The Rapid Rehousing program, including the funds being sought to substantially expand it, includes a prevention component. This will allow organizations such as Virginia Supportive Housing, The Haven, and PACEM to identify at-risk households to avoid an experience of homelessness. The Jefferson Area OAR have recently been trained to assist their clients with securing SSI/SSDI support rapidly to have sufficient income to prevent recidivism, and this form of counseling will be practiced over the following year.

TBRA funds may be used for households in crisis who need rental assistance in order to avoid becoming homeless.

The Eviction Reduction grant, administered by the TJPDC in partnership with Piedmont Housing Alliance, will continue to address the needs of households facing eviction.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

The one-year actions described in this section are intended to fit within the 5-year strategy to remove or ameliorate barriers to affordable housing.

The Consolidated Plan's Market Analysis described the following barriers to affordable housing, and the 5-year Strategic Plan provided an overview of regional efforts to address these barriers. The most urgent barrier identified in the Consolidated Plan was zoning, and the City of Charlottesville has already adopted a new zoning policy.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Analysis of Impediments to Affordable Housing Update

The City's Affirmatively Furthering Fair Housing requirements will be addressed during the 2024 Program Year.

Albemarle County – Resolution in Collaboration with Habitat for Humanity

During the coming years, the County will take a number of steps to ameliorate barriers to affordable housing including the development of a package of incentives to support developers' efforts to construct new affordable housing units; establishment of a process to connect teachers, fire fighters, police and other first responders to affordable housing units proffered by local developers; creation of a housing advisory committee that will monitor the County's progress toward meeting the goals of the County's affordable housing policy; and making County general, and federal HOME and CDBG funds available to support the construction and preservation of affordable housing units.

Central Virginia Regional Housing Partnership

CVRHP created a Regional Affordability Housing Plan. Each locality (the City of Charlottesville, and the counties of Albemarle, Fluvanna, Greene, Louisa, and Nelson) have dedicated chapters that address affordable housing within their jurisdiction that feeds into addressing creating affordable housing throughout the region. This plan was adopted formally by the Thomas Jefferson Planning District Commission in August 2021 and now serves as a crucial resource for localities in addressing housing issues.

CVRHP has provided guidance to local officials around developer incentives for affordable housing, and will host the Third Biannual Summit on affordable housing during the 2024 Program Year.

Zoning

While the challenge of providing all residents interested in homeownership the opportunity to acquire property within the city remains strong, the City of Charlottesville has made considerable progress over the past year in terms of generating the conditions through which progress can be possible in the years ahead. To begin, the city has recently enacted a comprehensive re-envisioning of the zoning code, one with several unique characteristics that position us well going forward.

Specifically, the city's new zoning code eliminates all existing requirements for single-family homes within the city limits, a stark change in practice from the city's long history of segregatory housing policies.

A major goal of the zoning ordinance update was to adopt progressive and inclusionary zoning reforms that address the legacy of exclusionary zoning and constrained housing supply, in part by incentivizing developers to build more affordable units and increasing opportunities for the creation of accessory dwelling units.

The increasing recognition of the challenges faced by city residents is also reflected in the proposed investments of CDBG funds to support affordable housing related programs, including several proposed by the Charlottesville Redevelopment Housing Authority (CRHA), as detailed in § AP-35.

Discussion

Additional barriers described in the market analysis include Very Low Income Needs, and Correcting Historical Inequities. All HOME and CDBG activities will incorporate priorities as detailed in the goals in our Strategic Plan, which are designed to address these barriers.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

All actions detailed below are linked to the Strategic Plan Goals which are based off of the Needs Assessment.

Actions planned to address obstacles to meeting underserved needs

CDBG activities will focus on addressing a core set of needs, including: a continued emphasis on expanding access to affordable housing opportunities (including but not limited to low-income housing redevelopment); workforce development (including but not limited to efforts to bolster Section 3 training opportunities and partnerships with the City's GO programs); microenterprise assistance; access to quality childcare; homeowner rehabilitation and energy-efficiency upgrades; down payment assistance; and improvements to public infrastructure improvements designed to eliminate or reduce barriers to access to public amenities for mobility-impaired residents

Actions planned to foster and maintain affordable housing

All of the data available to us confirms that the burden of finding affordable housing, whether for ownership or rental, falls heaviest on those at extremely low (0-30% of AMI) and very low (30-50% of AMI) income levels.

Actions planned to reduce lead-based paint hazards

The City of Charlottesville will continue to work with its home rehabilitation partners (e.g., AHIP, LEAP) to ensure that any lead-based paint hazards found in homes to be worked on through all city-funded programs, including CDBG and HOME. DHCD is a Virginia state agency that provides lead hazard reduction opportunities directly to beneficiaries within our region.

Actions planned to reduce the number of poverty-level families

Many affordable housing and community development activities have the objective of increasing and maintaining self-sufficiency for poverty-level families. The priorities and goals identified in the Action Plan are geared toward increasing the self-sufficiency and financial independence for poverty-level families as it relates to housing/homelessness, workforce development, and economic development. The primary anti-poverty agency serving the region is the Monticello Area Community Action Agency (MACAA), which serves Charlottesville, Albemarle, Fluvanna, Louisa and Nelson. The Skyline Community Action Program (Skyline CAP) serves Greene County in the Thomas Jefferson Planning District, and also Orange and Madison Counties in Planning District 9. Each of these agencies operates the Head Start pre-

school program, a fundamental part of the regional anti-poverty strategy. Each social service agency operates the family self-sufficiency program. Other organizations and programs in the region including the Charlottesville Redevelopment and Housing Authority, Fluvanna/Louisa Housing Foundation, and the Nelson County Community Development Foundation all administer Housing Choice Voucher Programs for low-income families. Additionally, organizations like these as well as the Albemarle Housing Improvement Program and others also provide assistance to low-income families in making household repairs and installing indoor plumbing. Finally, the region has a strong, locally administered Social Service/ Welfare Departments operating in each locality. Acting as the primary provider of state funded programming and service delivery, these local government offices help implement the regional strategy by administering strong programs with a coordinated, comprehensive approach.

The City of Charlottesville Pathways to Self-Sufficiency: Growing Opportunities Report contains a chapter that addresses affordable housing. Further, the report will help serve as a funding priority guide to ensure the City's CDBG and HOME funds are awarded in coordination with the goals set forth in the report and the Consolidated Plan.

Actions planned to develop institutional structure

There is a need for ongoing collaboration and communication between organizations to ensure that no classifications of needs are inadvertently missed.

For housing coordination, the Housing Directors will continue coordination with monthly meetings, and will stay current with activities conducted by other organizations.

BRACH hosts a range of meetings to address the needs of the homeless and special needs population. These groups coordinate with local government and service providers to provide the best housing strategies for the region's homeless population.

It is the intent of the City of Charlottesville and the HOME Consortium to utilize this growing institutional capacity and leverage it toward meeting the goals of this plan.

Actions planned to enhance coordination between public and private housing and social service agencies

The Haven hosts a weekly coordination meeting among all service providers for homelessness services, which allows continual partnership and updated information sharing among all regional service providers.

The Central Virginia Regional Housing Partnership (RHP) developed a Strategic Plan in 2021, and will continue to implement the plan through 2025. The regular meetings of the RHP, and the actions taken to implement the Strategic Plan, enhance coordination between public and private housing agencies.

The HOME Consortium will continue to collaborate with community partners that provide housing and social services to the community. The City will continue to coordinate efforts through subrecipient partners who are internal and external to local government. The agencies listed under the consultation section of the Consolidated Plan will be included in the citizen engagement process for future action plans.

There are a few umbrella organizations in the region that serve to bring together housing providers and human services and health agencies.

- Housing Directors Council: includes representatives from all HOME sub-recipients Action Plan 22-23
Draft Page 15
- Jefferson Area Board for the Aging (JABA): JABA is working with Piedmont Housing Alliance (PHA) on a plan for continuing to keep Low-Income Housing Tax Credit properties affordable beyond the end of their affordability period.
- Housing Advisory Committee (HAC): Provides City Council with recommendations regarding housing policy and affordable housing funding priorities; researches and discusses trends and ideas in affordable housing across the state and nation and ways Charlottesville can implement some of those new ideas. The consortium will continue to collaborate with community partners that provide housing and social services to the community. The City will continue to coordinate efforts through subrecipient partners who are internal and external to local government. The agencies listed under the consultation section of the Consolidated Plan will be included in the citizen engagement process for future action plans.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

| | |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities | 0 |
| Total Program Income: | 0 |

Other CDBG Requirements

| | |
|---|---------|
| 1. The amount of urgent need activities | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 100.00% |

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The Thomas Jefferson HOME Consortium does not intend to use forms of investment other than those described in 24 CFR 92.205(b).

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

All members (sub-recipients) of the Consortium have elected to use recapture provisions. The original homebuyer is permitted to sell the property to any willing buyer during the period of affordability although Consortium sub-recipients will be able to recapture the entire amount of the HOME-assistance provided to the original homebuyer that enabled the homebuyer to buy the unit. Recapture provisions are triggered by any transfer of title, either voluntary or involuntary, or if the property is no longer used as the owner's primary residence during the established HOME period of affordability.

The period of affordability is based upon the direct HOME subsidy provided to the homebuyer that enabled the homebuyer to purchase the unit. Any HOME program income used to provide direct assistance to the homebuyer is included when determining the period of affordability. If the total HOME investment in the unit is under \$15,000, the period of affordability is 5 years; if the HOME investment is between \$15,000 and \$40,000, the period of affordability is 10 years and if the HOME investment is over \$40,000, the period of affordability is 20 years.

Direct HOME subsidy includes the total HOME investment (including program income) that enabled the homebuyer to purchase the property. This may include down payment assistance, closing costs, or other HOME assistance provided directly to the homebuyer. The amount of recapture is limited to the net proceeds available from the sale of the home. Net proceeds are defined as the sales price minus superior loan repayment (other than HOME funds) and any closing costs.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The guidelines for recapture detailed above ensure the affordability of units acquired through HOME funds.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The HOME Consortium does not intend to use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).

No preferences will be made.

6. If applicable to a planned HOME TBRA activity, a description of how the preference for a specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).

7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).

Rental units allow for preference for people with disabilities.

SUMMARY OF CDBG & HOME FUNDING RECOMMENDATIONS PY24

Recommended by CDBG/HOME Taskforce: Wednesday, April 17, 2024

Taskforce Chair: Phil d'Oronzio Vice-Chair: Syleethia Carr

Funds Available to Commit (anticipated)*

| | |
|----------------------------|---------------|
| Available to Commit - CDBG | \$ 350,893.60 |
| Available to Commit - HOME | \$ 83,016.66 |

Subtotal Available to Commit: \$433,910.26

Programmatic Funding & Setasides

| | |
|--|--------------|
| CDBG Planning & Admin | \$ 87,723.40 |
| Council Priority: Public Facilities & Imprv. | \$ 89,896.51 |
| Council Priority: Economic Dev. | \$ 89,896.51 |
| Public Services Cap @ 15% | \$ 65,792.55 |
| HOME Program Local Match @ 25% (CAHF)* | \$ 20,754.17 |

CDBG Economic Development

| | Funding Rec. \$ | % of Req. |
|---|-----------------|-----------|
| CIC Entrepreneur Programs | \$ 20,168.87 | 80.68% |
| CRHA Economic Opportunity Program Coordinator | \$ 72,607.93 | 80.68% |

Subtotal = \$ 92,776.79

CDBG Public Facilities & Infrastructure Improvements

| | Funding Rec. \$ | % of Req. |
|--------------------------------|-----------------|-----------|
| NHDC BEACON Shared-Use Kitchen | \$ - | 0.00% |

Subtotal = \$ -

CDBG Public Service Programs

| | Funding Rec. \$ | % of Req. |
|---|-----------------|-----------|
| IRC Financial Capabilities Program | \$ 16,512.64 | 34.41% |
| PACEM Shelter Transportation | \$ 7,998.31 | 79.98% |
| LVCA Beginning Level Workforce Development Program | \$ 15,480.60 | 23.82% |
| PCLT Land Trust Stewardship and Community Engagement | \$ - | 0.00% |
| PHAR Resident-Involved Redevelopment | \$ 25,801.00 | 57.34% |
| The Haven Coord. Entry into Homelessness System of Care | \$ - | 0.00% |

Subtotal = \$ 65,792.55

CDBG Affordable Housing

| | Funding Rec. \$ | % of Req. |
|---|-----------------|-----------|
| AHIP Charlottesville Critical Rehab Program | \$ - | 0.00% |
| CRHA Housing Stability Program (TBRA) | \$ 18,941.54 | 30.55% |
| CRHA Affordable Housing Preservation at Dogwood | \$ 154,806.00 | 103.20% |
| LEAP Solar Readiness Program | \$ 18,576.72 | 37.15% |
| PHA Building Community with Strategic Resident Eng. | \$ - | 0.00% |

Subtotal = \$ 192,324.26

HOME Investment Partnerships

| | Funding Rec. \$ | % of Req. | Local Match |
|---|-----------------|-----------|--------------|
| CRHA Homeownership Program (DPA) | \$ 37,430.74 | 106.94% | \$ 9,357.69 |
| Habitat Affordable Housing @ 6 ½ Street | \$ 45,585.92 | 103.60% | \$ 11,396.48 |
| NHDC Affordable Housing Program | \$ - | 0.00% | \$ - |

Subtotal = \$83,016.66

SUMMARY OF CDBG & HOME REQUESTS FOR FUNDING PY24

Funds Available to Commit (anticipated)*

| | |
|----------------------------|--------------|
| Available to Commit - CDBG | \$328,374.40 |
| Available to Commit - HOME | \$91,616.70 |

Subtotal Available to Commit: \$419,991.10

Programmatic Funding & Setasides

| | |
|--|--------------|
| CDBG Planning & Admin | \$ 82,093.60 |
| Council Priority: Public Facilities & Imprv. | \$ 89,896.51 |
| Council Priority: Economic Dev. | \$ 89,896.51 |
| Public Services Cap @ 15% | \$ 61,570.20 |
| HOME Program Local Match @ 25% (CAHF)* | \$ 22,904.18 |

CDBG Economic Development

Request \$

| | |
|---|-----------|
| CIC Entrepreneur Programs | \$ 25,000 |
| CRHA Economic Opportunity Program Coordinator | \$ 90,000 |

Subtotal requests CDBG Econ Dev: \$115,000

CDBG Public Facilities & Infrastructure Improvements

Request \$

| | |
|--------------------------------|------------|
| NHDC BEACON Shared-Use Kitchen | \$ 250,000 |
|--------------------------------|------------|

Subtotal requests CDBG Public Facilities: \$250,000

CDBG Public Service Programs

Request \$

| | |
|---|-----------|
| IRC Financial Capabilities Program | \$ 47,986 |
| PACEM Shelter Transportation | \$ 10,000 |
| LVCA Beginning Level Workforce Development Program | \$ 65,000 |
| PCLT Land Trust Stewardship and Community Engagement | \$ 30,000 |
| PHAR Resident-Involved Redevelopment | \$ 45,000 |
| The Haven Coord. Entry into Homelessness System of Care | \$ 75,000 |

Subtotal requests CDBG Social Programs: \$272,986

CDBG Affordable Housing

Request \$

| | |
|---|------------|
| AHIP Charlottesville Critical Rehab Program | \$ 96,000 |
| CRHA Housing Stability Program (TBRA) | \$ 62,000 |
| CRHA Affordable Housing Preservation at Dogwood | \$ 150,000 |
| LEAP Solar Readiness Program | \$ 50,000 |
| PHA Building Community with Strategic Resident Eng. | \$ 50,000 |

Subtotal requests CDBG Affordable Housing: \$408,000

HOME Investment Partnerships

Request \$

| | |
|---|------------|
| CRHA Homeownership Program (DPA) | \$ 35,000 |
| Habitat Affordable Housing @ 6 ½ Street | \$ 44,000 |
| NHDC Affordable Housing Program | \$ 100,000 |

Subtotal requests HOME: \$179,000

* Estimated based on PY23 allocations

**Resolution to Establish Council Priorities for the PY 2024-2025
Community Development Block Grant (CDBG) &
HOME Investment Partnerships (HOME) Programs**

WHEREAS the City of Charlottesville has been designated as an Entitlement Community by the United States Department of Housing and Urban Development (HUD), and as such is a recipient of federal funds through the Community Development Block Grant (CDBG) & HOME Investment Partnerships (HOME) programs, and

WHEREAS the City is a contributing member of the Thomas Jefferson Area HOME Consortium (TJAHC), in partnership with the counties of Albemarle, Fluvanna, Greene, Louisa and Nelson, and through the Consortium shares in the benefits of participation in HUD's HOME program, and

WHEREAS in accordance with the City of Charlottesville's HUD-approved Citizen Participation Plan, the city's CDBG/HOME Task Force composed of residents and community representatives will be called on to review requests for funding of potential CDBG & HOME projects and to make recommendations for funding to Council in the Spring of 2024; now

THEREFORE BE IT RESOLVED by the City Council of Charlottesville, Virginia, that the priorities and spending allowances for the FY 2024-2025 CDBG & HOME programs shall be as follows:

- A continued emphasis on expanding access to affordable housing opportunities (including but not limited to low-income housing redevelopment); workforce development (including but not limited to efforts to bolster Section 3 training opportunities and partnerships with the City's GO programs); microenterprise assistance; access to quality childcare; homeowner rehabilitation and energy-efficiency upgrades; down payment assistance; and improvements to public infrastructure improvements designed to eliminate or reduce barriers to access to public amenities for mobility-impaired residents
- For FY 24-25, \$89,896.51 of CDBG Entitlement funds (EN) shall be set aside for Economic Development programs
- For FY 23-34 \$89,896.51 of CDBG Entitlement funds (EN) shall be set aside for Public Facilities and Improvements, with an emphasis on projects to eliminate or reduce barriers to access for mobility-impaired residents
- The CDBG Admin and Planning budget shall be set at 20% of the total CDBG entitlement
- Any other guidelines or directions Council may wish to give in determining how CDBG and HOME funds should be spent

| | <u>Aye</u> | <u>No</u> |
|----------|-------------------|------------------|
| Payne | <u> x </u> | <u> </u> |
| Pinkston | <u> x </u> | <u> </u> |
| Puryear | <u> x </u> | <u> </u> |
| Snook | <u> x </u> | <u> </u> |
| Wade | <u> x </u> | <u> </u> |

Approved by Council
August 21, 2023



Kyna Thomas, MMC
Clerk of Council

CITY OF CHARLOTTESVILLE
"To be a Place Where Everyone Thrives"



CDBG & Home Taskforce PY24

Thursday, March 13, 2024

S&P Annex 2nd Floor, 700 East Jefferson, Charlottesville, VA 22902

6:00 – 8:00 PM

AGENDA

1. Welcome
2. Introductions & Welcome of New Members
3. Background on the City's CDBG & HOME Programs
4. Taskforce Mission & Purpose
5. Overview of City Council Priorities for CDBG & HOME Funding Awards
6. Review of Artifacts:
 - a. Application Template
 - b. Evaluation Criteria & Rubric
 - c. Final Taskforce Recommendations Sheet
7. Overview of Received Requests for Funding (CDBG & HOME)
8. Wonderings & Clarifying Questions
9. Next Steps

Requests for Accessibility Assistance:

Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call the ADA Coordinator at (434) 970-3182 or submit a request via email to ada@charlottesville.gov. The City of Charlottesville requests that you provide a 48-hour notice so that appropriate arrangements can be made.

Staff Contact:

Anthony Warn, Grants Analyst
warna@charlottesville.gov
(434) 906-2582

CITY OF CHARLOTTESVILLE
"To be a Place Where Everyone Thrives"



CDBG & Home Taskforce PY24

Thursday, March 13, 2024

S&P Annex 2nd Floor, 700 East Jefferson, Charlottesville, VA 22902

6:00 – 8:00 PM

ATTENDANCE

| <i>Name</i> | <i>Representing</i> | <i>Attendance</i> |
|--------------------|-------------------------|-------------------|
| Anthony Warn | Staff | |
| Syleethia Carr | Rose Hill | |
| Jacquana Mason | Fifeville | |
| Mary Alex | Belmont | |
| (vacant) | 10 th & Page | |
| (vacant) | Ridge Street | |
| Lisa Larson-Torres | CCS School Board | |
| Phil d'Oronzio | Planning Commission | |
| (vacant) | Social Issues | |
| Helen Sporkin | At-Large | |
| | | |
| | | |
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| | | |
| | | |

MINUTES **APPROVED**

Date: March 14, 2024

Location: S&P Annex 2nd Floor, 700 East Jefferson, Charlottesville, VA 22902

Re: Minutes of the PY24 CDBG/HOME Taskforce on 3/14/24

Recorded by: AW

1. Attendance

- Present: Anthony Warn, Lisa Larson-Torres, Phil d'Oronzio
- Absent: Syleethia Carr, Jacquana Mason, Helen Sporkin
- Withdrawn: Mary Alex (Belmont Neighborhood)
- Vacancies: 10th & Page Neighborhood; Ridge Street Neighborhood; Social Issues

2. Selection of Officers

- ~~○ AW reviewed roles & responsibilities~~
- ~~○ ___ nominated ___ for Chair; ___ seconded~~
 - ~~○ ___ Vote; ___ appointed as Chair~~
- ~~○ ___ nominated ___ for Vice Chair; ___ seconded~~
 - ~~○ ___ Vote; ___ appointed as Vice Chair~~
- ~~○ Rotating recorder~~
- Postponed due to lack of quorum

3. Orientation

- AW distributed review team binders
- AW led LT through the new member orientation slide deck with an assist from PdO
- AW introduced scoring criteria and scoring sheet and showed members where to find the electronic PDFs of the slides on the city's CDBG & HOME web page
- Questions & answers

4. Next Steps

- Next public review team meeting scheduled for Weekday, March 20, 2024, at 6pm at the S&P Annex location of the Office of Community Solutions

CITY OF CHARLOTTESVILLE
"To be a Place Where Everyone Thrives"



CDBG & Home Taskforce PY24

Wednesday, March 20, 2024

S&P Annex 2nd Floor, 700 East Jefferson, Charlottesville, VA 22902

6:00 – 8:30 PM

AGENDA

1. Welcome & Taskforce Business
 - a. Review of minutes from previous session
 - b. Nominations for taskforce officer(s)
2. Review of Taskforce Mission & Purpose
3. Review of Program Guidance
 - a. HUD National Objectives
 - b. CDBG & HOME Eligible Activities
 - c. Council Priorities
4. Review of Artifacts:
 - a. Application Template
 - b. Evaluation Criteria & Scoring Rubric
 - c. Final Taskforce Recommendations Sheet
5. Initial whole group review discussion
6. Wonderings & Clarifying Questions
7. Next Steps

Requests for Accessibility Assistance:

Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call the ADA Coordinator at (434) 970-3182 or submit a request via email to ada@charlottesville.gov. The City of Charlottesville requests that you provide a 48-hour notice so that appropriate arrangements can be made.

Staff Contact:

Anthony Warn, Grants Analyst
warna@charlottesville.gov
(434) 906-2582

CITY OF CHARLOTTESVILLE
"To be a Place Where Everyone Thrives"



CDBG & Home Taskforce PY24

Wednesday, March 20, 2024

S&P Annex 2nd Floor, 700 East Jefferson, Charlottesville, VA 22902

6:00 – 8:30 PM

ATTENDANCE

| <i>Name</i> | <i>Representing</i> | <i>Attendance</i> |
|----------------------------------|-------------------------|-------------------|
| Anthony Warn | Staff | |
| Syleethia Carr | Rose Hill | |
| Jacquana Mason | Fifeville | |
| <i>Mary Alex (withdrawn)</i> | <i>Belmont</i> | |
| (vacant) | 10 th & Page | |
| (vacant) | Ridge Street | |
| Lisa Larson-Torres | CCS School Board | |
| Phil d'Oronzio | Planning Commission | |
| (vacant) | Social Issues | |
| <i>Helen Sporkin (withdrawn)</i> | <i>At-Large</i> | |
| | | |
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| | | |

MINUTES **APPROVED**

Date: March 20, 2024

Location: S&P Annex 2nd Floor, 700 East Jefferson, Charlottesville, VA 22902

Re: **Minutes of the PY24 CDBG/HOME Taskforce**

Recorded by: LT

1. Attendance

- Present: Anthony Warn, Lisa Torres; Syleethia Carr; Phil d'Oronzio
- Absent: Jacquana Mason
- Withdrawn: Helen Sporkin
- Vacancies: 10th & Page Neighborhood; Ridge Street Neighborhood; Social Issues

2. Selection of Officers

- Chair
 - LT nominates PdO; SC seconds
 - Vote; PdO re-appointed as Chair
- Vice Chair
 - LT nominates SC as Vice-Chair; PdO seconds
 - Votes; SC appointed
- Recorder (Rotating?)

3. Review of Minutes from previous Meeting

- AW read through minutes
- PdO put forth motion to approve; SC seconds
- Minutes approved

4. Review Session

- CDBG and HOME investment priorities/categorizations per HUD and Council designation from their resolution
- For FY 24-25, see Summary of CDBG and HOME request for funding work sheet
- Agreement to recategorize NHDC Shared Use Kitchen to the Public Facilities' and Infrastructure improvements
- Majority of discussion and time spent discussing CDBG Social programs and Affordable Housing programs
- HOMEWORK to review the 11 programs in those areas

5. Next Steps

- Next meeting on the 27th unless we do not have the finalized HUD #s by then – we should hear from Anthony by the 26th via email

CITY OF CHARLOTTESVILLE
"To be a Place Where Everyone Thrives"



CDBG & Home Taskforce PY24

Sunday, April 14, 2024

Studio IX Coworking Space, Charlottesville, VA 22902

12:00 – 2:00 PM

AGENDA

1. Welcome
2. Work Session

Requests for Accessibility Assistance:

The City of Charlottesville values the participation of all members of our community in this work. Individuals with disabilities who require assistance or special arrangements to participate in any public meeting may call the ADA Coordinator at (434) 970-3182 or submit a request via email to ada@charlottesville.gov. The City of Charlottesville requests that you provide a 48-hour notice if possible so that appropriate arrangements can be made.

Staff Contact:

Anthony Warn, Grants Analyst
warna@charlottesville.gov
(434) 906-2582

CDBG Task Force: Discussion Mtg - Sunday 4/14/24

Signed In Attendance:

PBJ

Lisa Turner

Stylian

~~Al~~
R. Stornus

Planning Commission
CCS School Board Rep

~~Staff~~ Alan + Anthony

J. Cano
Anthony M.



CDBG & Home Taskforce PY24

Wednesday, April 17, 2024

S&P Annex 2nd Floor, 700 East Jefferson, Charlottesville, VA 22902

6:00 – 8:30 PM

AGENDA

1. Welcome
2. Taskforce Business:
 - Review of minutes from previous session
3. Goals & Objectives
 - Taskforce Mission & Purpose
 - Council Priorities & HUD Guidance
4. Scoring Discussion
 - Scoring Discussion – CDBG
 - Scoring Discussion – HOME
5. Preliminary Funding Recommendations
6. Wonderings & Clarifying Questions
7. Next Steps
 - Next scheduled public meeting on Wednesday, April 24, 2024

Requests for Accessibility Assistance:

The City of Charlottesville values the participation of all members of our community in this work. Individuals with disabilities who require assistance or special arrangements to participate in any public meeting may call the ADA Coordinator at (434) 970-3182 or submit a request via email to ada@charlottesville.gov. The City of Charlottesville requests that you provide a 48-hour notice if possible so that appropriate arrangements can be made.

Staff Contact:

Anthony Warn, Grants Analyst
warna@charlottesville.gov
(434) 906-2582

CITY OF CHARLOTTESVILLE
 "To be a Place Where Everyone Thrives"



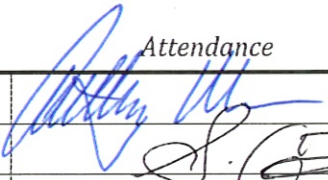
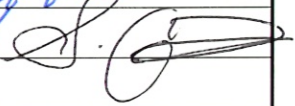
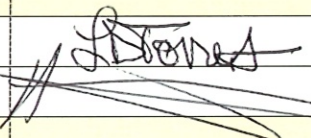
CDBG & Home Taskforce PY24

Wednesday, April 17, 2024

S&P Annex 2nd Floor, 700 East Jefferson, Charlottesville, VA 22902

6:00 – 8:30 PM

ATTENDANCE

| Name | Representing | Attendance |
|--------------------|-------------------------|--|
| Anthony Warn | Staff |  |
| Syleethia Carr | Rose Hill |  |
| Jacquana Mason | Fifeville | |
| (vacant) | Belmont | |
| (vacant) | 10 th & Page | |
| (vacant) | Ridge Street | |
| Lisa Larson-Torres | CCS School Board |  |
| Phil d'Oronzio | Planning Commission | |
| (vacant) | Social Issues | |
| (vacant) | At-Large | |
| | | |
| | | |
| | | |
| | | |
| | | |

Staff - Alan Peura - OCS



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