

BOARD OF ZONING APPEALS

CHARLOTTESVILLE, VIRGINIA

City Hall - P.O. Box 911 - 610 East Market Street
(434) 970-3182
www.charlottesville.org



AGENDA for

Thursday, July 18, 4:00pm
City Space, 100 5th St NE

**Welcome to this regular monthly meeting of the
Board of Zoning Appeals**

MEMBERS:

Genevieve Keller, Chair
Sakib Ahmed, Vice Chair
Hosea Mitchell
Joshua Krahn
Elizabeth Lynn
Cecilia Mills, alternate
Matt Morrill, alternate

Staff: Read Brodhead, Secretary to the Board

The Charlottesville Board of Zoning Appeals meets City Space located in the bottom floor of the E. Market Street Parking Garage in City Space, 100 5th Street NE, Charlottesville, Virginia, on the 3rd Thursday of each month at 4:00 pm. Because of the potentially large number of items presented for consideration, the Board has established certain guidelines for citizen participation. These guidelines help to ensure that everyone who wishes to speak can do so, and that the Board can benefit from hearing as many different people as possible in the shortest period of time.

MEETING GUIDELINES & PROCEDURES

A. Process:

- Chair will read the agenda item
- Staff member will make a presentation of the staff report
- Chair will ask the Board if they have any questions of the staff
- Applicant will present his or her proposal
- Chair will open hearing and comments will be received
- Chair will close public hearing
- Chair will ask Board members if they have any questions
- Chair will entertain a motion, call for discussion, then call the question. During this part of the discussion only the Board members will participate.

B. Procedure:

- If a previous speaker has stated your position, you may make that known by reference
- At the discretion of the Chair, presentations may be held on a time limit to allow enough time for all speakers. Each presentation may be 15 minutes and each public comment is limited to 3 minutes
- The Chairman shall act as timekeeper

C. Meeting Guidelines: (All comments are recorded on audio tape)

- State your name and address.
- Do not speak from your seat or out of turn.
- Address comments directly to the Board as a whole.
- State your position and give facts and data to back it up.
- If you represent a group or organization, ask others present to rise and be recognized.
- Debate is prohibited.
- Give written statements and other supporting material to the Chair. (Written comments are welcome if you do not wish to speak).

Please hold all applause or other public statements of approval or disapproval when a member of the public is addressing the Board

AGENDA

CITY OF CHARLOTTESVILLE
BOARD OF ZONING APPEALS

Thursday, July 18th at 4pm
City Space, 100 5th St NE
CHARLOTTESVILLE, VA

I. Call to Order -

II. Public Hearings –

BZA 24-07-001: 932 Monticello Avenue

The petitioners file this appeal because the Zoning Administrator improperly failed to act on Karla Bathrick’s 2024 application for a Homestay Permit. The Notice of Violation should be reversed and the Zoning Administrator should be directed to issue the 2024 Homestay Permit.

Report by Read Brodhead, Zoning Administrator.

III. Review July Work Session Minutes

IV. Adjournment