



**Human Rights Commission
Meeting Minutes
Special Meeting
June 27, 2024
Virtual/Electronic Meeting
5:30 pm**

Click [HERE](#) to access rebroadcasts of past Human Rights Commission meetings on YouTube.

Click [HERE](#) to access an archive of past Human Rights Commission work on the City website.

1. WELCOME

- a. CALL TO ORDER
 - i. Chair, Ernest Chambers, called the Zoom meeting to order at 5:33 pm
- b. ROLL CALL
 - i. Ernest Chambers
 - ii. Wolfgang Keppley
 - iii. Mary Bauer
 - iv. Suzanne Lynn
 - v. Heather Roberson-Gaston
- c. MISSION (recited by all): *Act as a strong advocate to justice and equal opportunity by providing citywide leadership and guidance in the area of civil rights.*

2. MATTERS BY THE PUBLIC

- a. PUBLIC COMMENT
 - i. None
- b. COMMISSION RESPONSE TO MATTERS BY THE PUBLIC
 - i. None

3. WORK SESSION

- a. Review of amendments to Charlottesville Human Rights Ordinance
 - i. No questions for HRC Director regarding amendments (presentation on amendments occurred during 6/20/24 regular meeting)
 - ii. Ernest makes a motion to adopt Human Rights Ordinance amendments
 - 1. Heather seconds
 - 2. Vote
 - a. In favor: 5
 - b. Opposed: 0
 - c. Abstained: 0
 - 3. Motion to approve Ordinance amendments passes
 - iii. Director will present the approved amendments to City Council at their 7/15/24 meeting

4. MATTERS BY THE PUBLIC

- a. PUBLIC COMMENT
 - i. None
- b. COMMISSION RESPONSE TO MATTERS BY THE PUBLIC
 - i. None

5. COMMISSIONER UPDATES

a. Ernest

- i. Ernest, Todd, and Lily met on 6/21/24 to discuss letter asking the City about the events from 5/4/24
 1. Will be making a FOIA request for the documents listed in the first four bullet points of the question brainstorm document (attached in 6/20/24 regular meeting's agenda packet)
 2. Director screen shares the letter draft to meeting attendees
 - a. Added FOIA request for documents that have already been shared with the public in addition to the four points
 3. Commissioners and Director discuss letter formatting
 - a. The documents that have already been made publicly available should be easier to compile and send, so this request is separate from the other document requests in the letter
 4. Commissioner asks whether this is the first interaction with the FOIA officer Brittaney Nelson
 - a. OHR staff had already been in communication with her regarding the requests, so she is already familiar with its contents
 5. Commissioners continue to discuss letter drafting
 - a. Most Commissioners present at the last meeting were in favor of minimizing the number of questions
 - b. Commissioners decide to send draft to the rest of the Commission and give them until 12pm the next day to respond with feedback before signing and sending
- ii. There is an outreach opportunity on Saturday, 6/29/24, at Washington Park

6. NEXT STEPS

a. Ernest

- i. Sign off on FOIA letter

7. ADJOURN

- a. Meeting adjourned at 5:52 pm