



CITY COUNCIL AGENDA August 19, 2024

Juandiego R. Wade, Mayor
Brian R. Pinkston, Vice Mayor
Natalie Oschrein
Michael K. Payne
J. Lloyd Snook, III
Kyna Thomas, Clerk

4:00 PM OPENING SESSION

This is an in-person meeting with an option for the public to participate electronically by registering in advance for the Zoom webinar at www.charlottesville.gov/zoom. The meeting may also be viewed on the City's streaming platforms and local government Channel 10. Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call (434) 970-3182 or submit a request via email to ada@charlottesville.gov. The City of Charlottesville requests that you provide a 48-hour notice so that proper arrangements may be made.

Call to Order/Roll Call

Agenda Approval

Reports

1. Report: Food Equity Initiative FY 24 Report
2. Report: Parks & Recreation Master Plan Update

5:30 PM CLOSED MEETING

6:30 PM BUSINESS SESSION

Moment of Silence

Announcements

Recognitions/Proclamations

Community Matters

Public comment for up to 16 speakers (limit 3 minutes per speaker). Preregistration available for first 8 spaces at <https://www.charlottesville.gov/692/Request-to-Speak>; speakers announced by Noon on meeting day (9:00 a.m. sign-up deadline). Additional public comment at end of meeting. Comments on Public Hearing items are heard during the public hearing only.

Consent Agenda*

The consent agenda consists of routine, non-controversial items whereby all items are passed with a single motion and vote. Individuals speaking during Community Matters may address items on the Consent Agenda.

3. Minutes: June 3 regular meeting, June 17 regular meeting, July 1 regular meeting
4. Resolution: Resolution to appropriate EPA Clean School Bus Program rebates - \$420,000 (2nd reading)
5. Resolution: Appropriate \$7,120,650.00 from the United States Department of Transportation (DOT) Pipeline and Hazardous Materials Safety Administration (PHMSA) Natural Gas Distribution Infrastructure & Safety Modernization (NGDISM) grant program (2nd reading)
6. Resolution: Resolution to Appropriate funding to the Parking Fund - \$1,400,000 (2nd reading)
7. Resolution: Resolution for approval of easement additions for the Bypass Fire Station
8. Resolution: Resolution to Appropriate Virginia Juvenile Community Crime Control Act Grant (VJCCCA) - \$452,704 (1 of 2 readings)

City Manager Report

- Report: City Manager Report

Action Items

9. Public Hearing/Res.: Public Hearing on the Program Year 2023-2024 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Programs and to Establish Council Priorities for Program Year 2025-2026 (1 of 2 readings)
 - a. Resolution: Program Year 2023-2024 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Programs
 - b. Resolution: Establish Council Priorities for Program Year 2025-2026
10. Ordinance: Ordinance to increase the salaries of City Council Members pursuant to 15.2-1414.6 of the Virginia Code (2nd reading)
11. Ordinance/Resolution: Ranked Choice Voting
 - a. Ordinance: Ordinance to Adopt Ranked Choice Voting ("RCV") as the Voting Method for the June 2025 City Council Primary election (1 of 2 readings)
 - b. Resolution: Resolution to appropriate \$26,460 for Ranked Choice Voting (1 of 2 readings)
12. Public Hearing/Ord.: Public Hearing and Ordinance to repeal City Code Sec. 18-24(b) and 18-25(f) pursuant to the Ragged Mountain Reservoir Settlement Agreement

General Business

13. Written Report: Land Use and Environmental Planning Committee Semi-Annual Report

Community Matters (2)

Adjournment

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	August 19, 2024
Action Required:	N/A
Presenter:	Aleen Carey, Co-Executive Director, Cultivate Charlottesville, KJ Howard, Food Justice Network Associate, Cultivate Charlottesville, Trinity Hughes, Food Justice Network Associate, Cultivate Charlottesville
Staff Contacts:	Misty Graves, Director of Human Services Charlsie Stratton Deputy Director Department of Human Services
Title:	Food Equity Initiative FY 24 Report

Background

The Charlottesville Food Equity Initiative (FEI) brings together public, private, and non-profit partners working in unique and complementary ways to build a healthy and just community food system for all Charlottesville residents. The Initiative is cultivating community driven processes, resident leadership, and city partnerships to improve access to and quality of nutritious and affordable foods, addressing food equity barriers. Cultivate Charlottesville is the lead agency that facilitates the Food Equity Initiative.

City Council passed the Food Equity Initiative for the first time in 2018 beginning a course of systemic efforts to reshape community health, wealth, and belonging through our food system. The 2023-2024 Food Equity Initiative work centered around expanding the deep impact of community engagement, strategic network planning, and collaboration with key partners achieved in FY23. There was also a Food Justice Network wide focus on the key policy platforms: Power to Grow, Inspire Youth Choice, Build Community Wealth, and Restore Earth & Climate.

The following information includes three sections: a report on the FEI FY24 goals, the FY24 budget to current, and our FY25 initiatives and budget.

Discussion

Advancing systemic change requires close partnerships with city departments, community members and Food Justice Network partner organizations. With intention and sustainability, the Food Equity Initiative will continue to walk out City Council's Vision for this community.

Alignment with City Council's Vision and Strategic Plan

The Food Equity Initiative facilitated by Cultivate Charlottesville aligns with the Council's Strategic Plan to include an overarching commitment to Justice, Equity, Diversity, and Inclusion as well as Climate Action and Partnerships.

Community Engagement

Cultivate Charlottesville excels at community engagement through multiple strategies that include social media posts, community tabling events, media interactions, online listening sessions. For example, The Food Justice Network includes 194 member organizations that meet quarterly to discuss and brainstorm solutions on the policy platform.

Budgetary Impact

N/A

Recommendation

Continue to support the work for Cultivate Charlottesville and the Food Equity Initiative.

Alternatives

N/A

Attachments

1. Food Equity Initiative – City Council FY24-compressed

DATE: August 2, 2024
TO: Charlottesville City Council
FROM: Cultivate Charlottesville Food Justice Network
SUBJECT: Food Equity Initiative End of FY24 Report

Dear City Councilors,

Thank you for your partnership in implementing FY24 of the Food Equity Initiative (FEI), first passed by City Council on October 18, 2018. Enclosed is our end of year report packet for July 2023–June 2024. The report is organized by the objectives outlined in the Food Equity Initiative proposal. Additional elements included in this packet are the City Departments' Food Equity Action Plans, FY24 Budget to Actual, and FY25 Objectives and Budget.

Council's Food Equity Initiative partnership with Cultivate Food Justice Network has supported rigorous engagement in community-based solutions to food equity challenges. Key FY24 Food Equity Initiative accomplishments include:

1. **Community Engagement Model Advocacy** with Fifeville Neighborhood Association & 501 Cherry Avenue Working Group, Charlottesville City Parks and Recreation Department, and Climate partners to center the voice and choice of Charlottesville residents with lived experience of food and racial inequity
2. **Food Equity Initiative Policy Platform engagement** to raise awareness around key intersections, such as climate justice and neighborhood food pathways, highlighted in the Food Equity Initiative Policy Platform
3. **City staff engagement** with the Food Equity Initiative Policy Platform including 7 City departments, Charlottesville City Schools, and Charlottesville Redevelopment and Housing Authority.
4. Myriad calls for **subject expertise** and representation of City Council's Food Equity Initiative at the local, state, regional, and national level amplifying the discourse on building a healthy and just food system in our town and across the country.
5. **Continued engagement** with Community Climate Collaborative (C3) and the City of Charlottesville, the County of Albemarle, and the University of Virginia on the future Resilient Together Cohort to plan for a more climate-responsive region.
6. **Ongoing grassroots programming** including growing and distributing more than 10,000 pounds of fresh produce to 5,000 residents, 24,000 Harvest of the Month healthy school snacks to 3,000 students, 10,500 schoolyard garden experiences, a



dozen family and community volunteer workdays, and various other on the ground efforts.

We appreciate the manner in which City Council has both partnered with and supported Food Justice Network in an effort to build a food system that allows all Charlottesville residents to **thrive**. We look forward to being with you in person on Monday, August 2 at 4:00 pm. If you have any questions, prior to our presentation, please do not hesitate to reach out.

Aleen Carey
Cultivate Charlottesville Co-Executive Director
aleen@cultivatecharlottesville.org

Charlottesville Food Equity Initiative

FY25 City Council Recommendations for Action

FY25 Continued City Council Support of The Power to Grow

On – September 18, 2023, Charlottesville City Council members Mayor Juandiego Wade, Vice Mayor Lloyd Snook, Michael Payne, Brian Pinkston, and Leah Puryear respectfully listened to community members, FJN partners, and Cultivate team members share the data gleaned from community engagement and amplify the overwhelming interest in an Urban Agriculture Collective (UAC) growing space in Booker T. Washington Park. We appreciate the time the councilors dedicated to our presentation and the value added to the discussion by their thoughtful questions and comments.

As we await the results of the Parks and Recreation strategic planning process, we ask that Council keep front and center—in 2025 and beyond—the importance of space for urban agriculture in our city parks as a key vehicle for increased food equity in the city of Charlottesville.



FY25 City Council Recommendations

Recommendation #1: Charlottesville City Council recommends dedicating land in Booker T. Washington Park for an Urban Agriculture Collective farm.

Recommendation #2: Charlottesville City Council asks Parks and Recreation to prioritize a community design for this farm site in the upcoming Parks & Recreation Strategic Plan.

Recommendation #3: Charlottesville City Council renews its commitment to making Charlottesville not only a foodie town, but also a food-E(quity) place where ALL residents have access to their preferred, culturally-relevant, fresh food and can truly **thrive**.

Charlottesville Food Equity Initiative FY24 Report Table of Contents

- I. **Food Equity Initiative End of Year Report –Summary Letter**
- II. **Food Equity Initiative FY25 Recommendations to Council**
- III. **Food Equity Initiative FY24 Report Against Objectives**
- IV. **Food Equity Initiative FY24 Budget to Actual**
- V. **Food Equity Initiative FY25 Core Priorities**
- VI. **Food Equity Initiative FY25 Budget Overview**
- VII. **ATTACHMENTS**
 - A. City Department Food Equity Initiative Action Plan



- B. September 2023 Presentation to Council
- C. The Power to Grow Community Engagement Model



Charlottesville Food Equity Initiative

FY24 End-of-Year Report Against Objectives

July 2023 to June 2024

Purpose

The Charlottesville Food Equity Initiative (FEI) brings together public, private, and non-profit partners working in unique and complementary ways to build a healthy and just community food system for all Charlottesville residents. The Initiative is cultivating community driven processes, resident leadership, and city partnerships to improve access to and quality of nutritious and affordable foods, addressing food equity barriers.

The 2023-2024 Food Equity Initiative work centered around expanding the deep impact of the community engagement, strategic network planning, and collaboration with key partners achieved in FY23. There was also a FJN-wide focus on the key FEI Policy Platforms: The Power to Grow, Inspire Youth Choice, Build Community Wealth, and Restore Earth & Climate.

The following information includes three sections: a report against the FEI FY24 goals, the FY24 budget to actual, and our FY25 initiatives and budget. There are several supporting attachments (listed in our cover letter table of contents).

Activities and Progress towards Food Equity Initiative Objectives & Outcomes July 2023 – June 2024	
I. Compile and disseminate research including an analysis of food system assessments that identifies gaps and opportunities for investment, current food access efforts, and communication strategies to engage stakeholders including community members, business owners, and elected officials	
ADVOCACY ✓ Amplifying food justice across the area and the nation	Local, Regional and National Presentations on Food Equity Local <ul style="list-style-type: none">FJN City Food Equity Initiative – 7 meetings with City Departments (with 4 additional meetings before the end of calendar year 2024) Regional



	<ul style="list-style-type: none"> • EPA Mid Atlantic Charlottesville High School garden visit with Regional Administrator Adam Ortiz and his team • EPA Mid Atlantic 2024 Virtual Summit <i>Empowering Communities for Environmental Equity</i> • Virginia Conservation Network – Summer Speaker Series: <i>Consumer Choices and Carbon Footprint</i> <p>National</p> <ul style="list-style-type: none"> • Partners for Places – Peer Learning Cohort • HEAL Food Alliance – White House Farm Bill Advocacy • HEAL Food Alliance – Annual Summit in Santa Fe, New Mexico • USDA Community Food Projects – Cultivate Just Food Network • National Farm to School Network Movement Meeting – Farm to School
<p>OUTREACH Communication Strategies</p> <ul style="list-style-type: none"> ✓ 1 press article ✓ 107 social media posts to grow food equity awareness, share knowledge & community information, and advocate & amplify for policy change ✓ 6 FJN Blasts and 4 Cultivate newsletters to 2,640 per issue ✓ 194 Food Justice Network member list ✓ 7 Community Events attended, tabled, and/or helped to plan 	<ul style="list-style-type: none"> • Outreach Maintained robust communications strategy to engage community members across the Charlottesville area in a deeper understanding of food equity issues • Local Festivals Healthy Streets, Healthy People, Westhaven Community Day, CCS Back to School Bash, Community Climate Collaborative (C3) Party for the Planet, Children’s Festival Down by the Bog, Woven Roots Collective Seed Stories • Local News – Vinegar Hill Magazine <i>Cultivate Charlottesville Is Addressing Food Insecurity at the Roots</i>
<p>II. Establish mechanisms for community voice including both formal and informal meetings with oversight by community stakeholders and community members on programs and broader food access issues</p>	



<ul style="list-style-type: none"> ✓ 7 youth food justice interns engaged in paid 6-week cohort ✓ 6 Virtual Food Equity Initiative community meetings with 25 organizations engaged ✓ 100+ youth advocated for Healthy School Foods ✓ 22 community members engaged in Healing in the Garden gatherings ✓ Listening Circle 	<ul style="list-style-type: none"> • Hosted 6 Food Equity Initiative Policy Platform gatherings & 12 Food Justice Network planning team meetings for a combined 103 community members and 25 organizations • Youth Voice & Choice • 7 Youth Food Justice Interns participated in an intensive paid, 6-week program at 20 hours/week (this year marked a return to our partnership with CAYIP post pandemic with one of the 7 graduating from the CAYIP summer session) • 100+ student tastings and fresh food menu item selections. • Women's Initiative Sisters Healing Circles In the Garden – women of color gathered for two Healing in the Garden workshops in partnership with Women's Initiative Sister's Circle, City of Promise, and CRHA • The Power to Grow Listening Circle – Invited community members with lived experience in Booker T. Washington Park to speak about their memories for The Power to Grow documentary by Maupintown Media
<ul style="list-style-type: none"> ✓ Food System advocacy in favor of projects to increase equity ✓ Share The Power to Grow community engagement model with multiple other organizations as a standard for equitable processes 	<ul style="list-style-type: none"> • 501 Cherry Avenue Market – FJN members have worked with the Fifeville Neighborhood Association and the 501 Cherry Avenue Working Group to inform the community-led process for engagement around the potential new grocery • The Power to Grow – the Cultivate FJN team has attended Charlottesville Parks and Rec Department's Advisory Board meetings each month and the Master Planning meetings for both Booker T. Washington Park as well as the overall park system
III. Plan for sustainability by pursuing additional funding for long-term investment at the city, agency and community member levels	
Participation in Funders Networks	<ul style="list-style-type: none"> • Focus for Health – Partner Appreciation Summit • Charlottesville Area Community Foundation (CACF) – Solidarity Retreat for Nonprofit Leaders of Color
Diversified Multi-year Funding <ul style="list-style-type: none"> ✓ Batten Family Foundation – \$60,000 for 3 years ✓ Anne and Gene Worrell Foundation – \$50,000 	<ul style="list-style-type: none"> • Cultivate secured multi-year funding from two local philanthropists whose values and varied giving priorities align with our strategic frame and will help even the percentage of grant funding and resources gleaned from other avenues



to \$120,000 for 3 years	
IV. Contribute subject matter expertise to discussions on transportation, zoning, and other planning and policy development to ensure that the City, the University of Virginia, community organizations and citizens are aware of the impact of policy on food equity	
FEI Implementation ✓ 7 City Department leads engaged around Food Equity Initiative implementation	<ul style="list-style-type: none"> • City Department FEI Support – Hosted meeting with 7 City departments to review the Food Equity Initiative Policy Platform and glean feedback. See enclosed action plans. • Food Equity Implementation – Specific focus on the intersection of Climate Justice and Food Justice
Advisory Roles and Food Equity Leadership ✓ Cultivate Team engaged in Local Coalitions	<ul style="list-style-type: none"> • Move2Health Equity – Engaged in the Food Access team • Community Input – UAC hosted weekly community markets to distribute food grown and engage in conversations on redevelopment, garden design and healthy communities, and the city comprehensive plan.
Amplify Climate Action ✓ Collaboration with partners to highlight the intersection of climate justice and food justice	<ul style="list-style-type: none"> • Resilient Together: Climate Resilience Cohort – Cultivate signed on as one of 5 organizations to show intent in participating in this two-phase, EPA-funded initiative that is a collaboration between the City of Charlottesville, the County of Albemarle, and the University of Virginia
Engagement with the UVA community around food justice and effective nonprofits ✓ Cultivate Team participated in presentations, discussions, focus groups, and projects related to myriad aspects of food equity in the Charlottesville community	<ul style="list-style-type: none"> • Associate Dean Justice, Equity, Diversity & Inclusion and Associate Professor C.L. Bohannon, UVA School of Architecture – Booker T. Washington Park Community-Informed Design • Professor Barbara Brown Wilson, UVA School of Architecture – Climate Justice in Cities • Associate Professor Gretchen Martinet, UVA Statistics Department – Applied Analytics for Business • Adjunct Professor Andreas Addison, UVA Batten School – Innovating in Food Security • Program Director Rebecca Deeds and Inaugural Faculty Director Beth Meyer, UVA Moren Sustainability Lab – Strategic Planning focus group
Community Presentations ✓ Cultivate Team shared key details about the	<ul style="list-style-type: none"> • Tandem Friends School – Spring Speaker Series: Careers in the food system and nonprofits • World Strides Diversity Internship Program – Community



food movement building with a variety of different groups	<i>Gardening for Food Equity in Charlottesville</i>
V. Implement opportunities to highlight the City's food equity work statewide	
✓ Cultivate Team responded to requests from national organizations wanting recommendations around addressing food justice through racial equity	<ul style="list-style-type: none"> Philadelphia Orchard Project – <i>Transformational Leadership in the Food System</i> ChangeLab Solutions and Robert Wood Johnson Foundation report – Racial Justice in US Food Systems Lindaben Foundation – Healthy School Meals Initiative
Statewide & Regional ✓ Cultivate Team engaged in Farm to School coalition	<ul style="list-style-type: none"> VA Farm to School Regional Planning Teams, Cultivate City Schoolyard Garden Program Director, Jordan Johnson, and Farm to School Coordinator, Shamera Banks



Food Equity Initiative: Ongoing Food Access

Cultivate Charlottesville Food Justice Network works to raise awareness about the role food access plays in food justice. While the focus of the Food Equity Initiative partnership with City Council is to develop and implement system-wide solutions to persistent hunger and food insecurity issues in Charlottesville, we also recognize the need for integrated approaches of direct food provisions, especially fresh, community-grown produce. This section summarizes a few of those efforts.

Activities and Progress towards Ongoing Food Access

July 2023 – June 2024

A. Community-based Food Security Infrastructure: Build an emergency food security response infrastructure that enables the Charlottesville community to effectively respond to expanding food insecurity.

Community Gardening & Food Equity Capacity Building

- ✓ more than 3,000 student garden interactions
- ✓ 15 students participated in nutrition committees at Buford, Walker, and CHS

- **Students in the Garden** – Youth are 3 times more likely to eat food that they have grown. The City Schoolyard Garden Coordinators play an important role in engaging youth through the Charlottesville public schools in hands-on garden experiences
- **Nutrition Education** – Cultivate’s Farm to School Coordinator, Shamera Banks, worked closely with upper grade students with weekly cooking classes and nutrition committees

Healthy School & Community Meals

- ✓ 20,000 Harvest of the Month fresh snacks shared with 3,200 students profiling 8 local crops
- ✓ Partnership with Tonsler League to have fresh sweet potatoes, eggs, and vegetables at the Annual Turkey giveaway
- ✓ 50 local meals distributed at community market gathering

- **Healthy Meals** – While many of the direct meal provisions that flourished during the first two years of COVID are no longer being provided, Cultivate worked with CCS and UAC partners to share fresh, healthy meals, snacks, and produce
- **Collaborating for Food Security** – when Cultivate receives fresh food donations, we integrate them into our Community Market Days and work with emergency food access partners such as The Haven and Loaves and Fishes Food Pantry to eliminate food waste and support neighbors struggling with food insecurity



Cultivate Direct food relief-community produce market <ul style="list-style-type: none">✓ 10,500 pounds UAC grown produce✓ 35 Community Market Days✓ over 350 Residents participate✓ 10,000 sq ft additional growing space	<ul style="list-style-type: none">• Urban Agriculture Collective –Community Produce Market Hosted 35 market days and distributed a total of 10,500 pounds of fresh, locally grown produce at no cost to residents at Friendship Court, South 1st Street, 6th Street, Westhaven, Midway Manor, Riverside, CATEC, and pop-up markets in partnership with PHAR in CRHA neighborhoods• CATEC Community Farm -To continue to address the loss of community urban agriculture space due to necessary redevelopment in PHA and CRHA-owned neighborhoods, Cultivate UAC program maintains a production farm at CATEC. This partnership also builds on the 14-year collaboration between City Schoolyard Garden and Charlottesville City Schools to have growing spaces in our local places of learning.
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Charlottesville Food Equity Initiative FY23 End of Year | Budget to Actual July 2023 – June 2024

CULTIVATE CHARLOTTESVILLE FOOD JUSTICE NETWORK FOOD EQUITY INITIATIVE – FY24 BUDGET				
Account	FY24 FJN BUDGET APPROVED	FY24 FEI COUNCIL BUDGET OVERVIEW	FY24 COUNCIL ACTUAL	DETAILS
TOTAL EXPENSE	456,418	155,000	128,132	
Staff Compensation	241,403	80,000	71,824	FJN Program Director (100%), Community Engagement Program Coordinator (100%), Community Advocate Lead (75%), FJN Program Associate (100%), 2 Co-Executive Directors (33%), Finance Program Director (33%), GEO Program Director (33%)
Community Engagement	53,298	55,000	35,558	5 Community Advocates (20hrs/week/8 months) 5 Food Justice Apprentices (24hrs/week/9 months) 11 Youth Food Justice Interns (20hrs/week/2 months) Volunteer, Advocate, and Intern supplies Travel – local and regional conference
Program – Expenses	18,500	7,500	8,052	Community meetings Community advocate and intern lunches Community member gift cards and stipends
Partner Support	59,800	–	–	Community meals, meetings and outreach, community advocates, funding for community partners including Charlottesville City Schools equipment and food, Local Food Hub, International Rescue Committee New Roots, and Trinity Bread and Roses
Professional Services	55,090	6,500	6,698	Racial equity training, evaluation, bookkeeping, audit
Communications & Technology	6,360	1,000	1,000	Database management, website hosting, software management
General & Administration	22,977	5,000	5,000	Office rent and supplies, printing, and posting, insurance, etc



Charlottesville Food Equity Initiative

FY25 Core Priorities

FY25: Looking Forward

Transition is the word that best describes FY24. Both FJN and Cultivate Charlottesville are working to strengthen systems during deeply impactful changes. On the heels of network member PB&J sunsetting programming in FY23, Local Food Hub made the difficult decision to do the same in July 2024 (the organization will officially close its doors in December 2024). The integral roles both nonprofits have played in the local food system cannot be overstated and their absence invites us to adapt to changes informed by need, resources, and capacity.

Cultivate Charlottesville has two new co-executive directors after a decade of dedication from Jeanette Abi-Nader—who has moved on to a justice, equity, diversity, and inclusion role at Piedmont Housing Alliance and five years of food justice and urban agriculture influence from Richard Morris—who is running his home farm and focusing on creating art.

Aleen Carey and Ryan Thayer are stepping into leadership with confident humility. Aleen is building on a foundation of many years as a member of the Charlottesville community to deepen existing relationships and learn more from neighbors, colleagues, and area leaders. Ryan relocates to Charlottesville and Cultivate from urban agriculture work in Phoenix, Arizona and decades of community advocacy in San Francisco California.

As the new leadership works to continue progress on The Power to Grow initiative to bring space for an Urban Agriculture Collective (UAC) farm to Booker T. Washington Park in accordance with Chapter 7 of the City Comprehensive Plan, we find ourselves in a holding pattern. The City Parks and Recreation Department (in the midst of their own transitions) has undertaken a year-long strategic planning process that put a pause on the momentum of community engagement work FJN community advocates and apprentices completed last year. As we made plans to present to City Council the data and qualitative information gathered, we learned that we would have to wait until the beginning of 2025—at the earliest—to get final approval necessary to break ground.

The Power to Grow work also encompasses efforts for growing space for International Rescue Committee (IRC) New Roots farmers at Azalea park. The City has closed on a parcel of land on Old Lynchburg Road, and IRC is also closely following the Parks and Rec planning process to solidify decisions about the exact location of their future farming endeavors within the Azalea network.



FJN centers racial equity and deep commitment to community engagement to drive our work across the Food Equity Initiative. In the year ahead, Cultivate Food Justice Network will continue to collaborate with community members, the City, neighbor nonprofits, anchor institutions, and private partners to amplify the voices most affected by food inequity in Charlottesville.

FY25 Core Priorities

1. **Community Engagement** Pull together key stakeholders to advance FEI Policy Platform plank recommendations and move forward on a long-term advisory committee of residents to cultivate community decision-making for Food Justice Network initiatives.
2. **The Power to Grow** While awaiting the end of Parks and Rec strategic planning we have the opportunity to continue to engage with community members about their priorities for urban agriculture and public park space. We are partnering with local agency Maupintown Media on a film documenting the rich racial history of Booker T. Washington Park. We continue to participate in as many Parks & Rec gatherings, public input sessions, Advisory Board meetings, and stakeholder conversations as possible to amplify the data—which shows 94% of neighbors we spoke with are in favor of a UAC farm at BTWP—collected in FY23.
3. **Food Equity Initiative Policy Platform Public Education Efforts** Food Justice Network will continue to host community events to build support for and understanding of the platform planks as well as represent Charlottesville at numerous state, regional, and national spaces.
4. **City Department Food Equity Plans** Annual meetings with city departments raise awareness about the intersection of their work with food justice and support them as they aim to increase food equity through their initiatives.
5. **Partnering for a Resilient Charlottesville** With the city's comprehensive plan finalized, ensuring implementation practices are included in the City Strategic Plan and ongoing department work is a priority.
6. **REVISIT Food Equity Initiative Funding** Given the changes in the local food system and the pause on The Power to Grow, we are asking City Council to consider an extension to the FEI partnership with Food Justice Network at the end of this three-year agreement (June 2025). The additional resources will support FJN as capacity is affected by the loss of key FJN nonprofit collaborates.



Charlottesville Food Equity Initiative FY25 Budget Overview

CULTIVATE CHARLOTTESVILLE FOOD EQUITY INITIATIVE – FY25 BUDGET			
Account	FY25 PROGRAM BUDGET APPROVED	FY25 FEI COUNCIL BUDGET OVERVIEW	DETAILS
TOTAL EXPENSE	452,911	155,000	
Staff Compensation	280,244	80,000	FJN Program Director (100%), 2 FJN Program Associate (33%), 1 Co-Executive Director (33%), Finance Program Director (33%), CEO Program Director (33%)
Community Engagement	43,250	55,000	10 Youth Food Justice Interns (20hrs/week/2 months) 2 Youth Food Justice Associates (25hrs/week/2.5 months) Volunteer and intern supplies Travel – local and regional conferences
Program – Expenses	15,000	6,500	Community meetings Intern lunches Community member gift cards and stipends
Partner Support	30,000	–	Community meals, meetings and outreach, funding for community partners including Charlottesville City Schools equipment and food, International Rescue Committee New Roots, and Trinity Bread and Roses
Professional Services	55,090	7,500	Evaluation, bookkeeping, audit, fractional support
Communications & Technology	6,350	1,000	Database management, website hosting, software management
General & Administration	22,977	5,000	Office rent and supplies, printing, and posting, insurance, etc

Cultivate Charlottesville

Food Justice Network – Food Equity Initiative

City of Charlottesville Departments – Food Equity Profile

PARKS & RECREATION PROGRAMS – Riaan Anthony and Chris Gensic

Purpose:

1. To check in on progress toward food equity goals within the Parks and Rec Department
2. To edit and bring up to date the Parks & Recreation Food Equity Profile for our report to City Council

Timeline: In-person meeting June 25, 2024; presentation to the City August 19, 2024

I. Food Equity Vision Statement

Grassroots food production emerged as a key practice for neighborhood food access with the start of QCC Farms in 2007. More than a decade later, resident access to green space for urban farms and gardens provide food security, community gathering spaces, beautification, and a number of benefits to the environments and people engaged with them. Unfortunately, they are competing for finite space with other critical needs like improved, affordable housing as well as general development pressure.

Food Equity Initiative Policy Platform – Plank Alignment		
		
#1 Justice & Fairness	#2 Power to Grow Justice	#6 Restore Earth & Climate

II. Parks & Recreation Food Equity Goals

- Cultivate food equity within the urban environmental sustainability space by promoting and preserving permanent land for green infrastructure dedicated to achieving community food security for low-income residents
- Create a more equitable processes for acquiring and accessing land/garden rental space
- Promote awareness and utilization of edible trails

III. Food Equity Parks & Recreation Recommendations for Action

1. Integrate food equity practices such as urban agriculture, edible landscaping, native plantings, wild edibles, and water conservation into the Parks & Recreation Strategic Master Plan that aligns with our landscape native plant policies and trail safety.
2. Utilize a community based-approach that leverages public and private partnerships as well as resident leadership in conducting an urban agriculture land availability assessment.
3. Update public land policy to aim for a percentage of land to be reserved by the city for urban agriculture and affordable food markets for low wealth communities (in alignment with the **City Comprehensive Plan chapter Environment, Climate, and Food Equity**).
4. Hire an Urban Ag Director to review, clarify, and simplify the process of garden space rentals for community organizations, and low wealth community members to grow food on city land, as well as coordinate efforts with private landowners who may donate land for community food security purposes.

IV. Food Equity Parks & Recreation FY24 Accomplishments

1. Purchased land for IRC New Roots Farm near existing Azalea Park
2. Moved Wednesday Farmers Market from Meade Avenue to Pen Park in response to feedback from community members and vendors (this was initially a temporary solution but may become permanent based community voice) If the new location becomes permanent, collaboration with CAT will be needed to ensure access for those who utilize the transit system
3. The Rives garden plots are the most recent to be completely overhauled (Parks and Rec Advisory Board will look at the guidelines for plots in response to feedback about the process to acquire plots in 2024)
4. Worked with City Market to make allow EBT utilization

VI. Food Equity Supporting Partners

- Cultivate Charlottesville: City Schoolyard Garden, Urban Agriculture Collective, Food Justice Network
- International Rescue Committee New Roots
- Neighborhood Development Services
- CATEC
- USDA
- Hunters for the Hungry

Cultivate Charlottesville**Food Justice Network – Food Equity Initiative****City of Charlottesville Departments – Food Equity Profile****PARKS & RECREATION AFTER SCHOOL & MEALS – Riaan Anthony****Purpose:**

1. To check in on progress toward food equity goals within the Parks and Rec Department
2. To edit and bring up to date the Parks & Recreation Food Equity Profile for our report to City Council

Timeline: In-person meeting June 25, 2024

I. Food Equity Vision Statement

After school feeding programs are underfunded and not reaching all eligible participants because there are not enough staff members and resources to supply for all eligible children. The reimbursement processes for after school feeding programs and summer feeding programs are different, and food for both is lacking in nutritional value and standards. These factors are putting a greater burden on our City to promote and protect community food security assets. Increasing the funding, staff, and standards for after-school and summer feeding programs will create a more efficient, far reaching system of food security for Charlottesville youth and children.

Food Equity Initiative Policy Platform – Plank Alignment		
#1 Justice & Fairness	#3 The Right to Good Food	#4 RInspire Youth Choice

II. Parks & Recreation Food Equity Goals

- Intentionally integrate food equity practices within all appropriate Parks & Rec programs.
- Redesign standards, funding, and protocols for after school feeding programs in order to increase participation and capacity to serve a larger portion of the youth community facing food insecurity.
- Increase access to nutritious food and meals while developing financial sustainability for program longevity.

III. Food Equity Parks & Recreation Recommendations for Action

1. Build partnership with Charlottesville City Schools to assist in updating policy to raise the local standards for food served at after school and summer meal programs and to increase education around food and nutrition.
2. Increase feeding program staff and establish staff procedures to increase the safety and wellbeing of workers while expanding the capacity of the meal programs to increase participation.
3. Develop new sources of sustainable funding, in order to streamline summer and after school meal programs at the same reimbursement model and increase student participation to decrease hunger out of school.
4. Support the creation and implementation of an evaluation and outreach plan to establish goals of meal programs, track progress, and expand program participation through a marketing strategy.

V. Food Equity Parks & Recreation FY24 Action Items

1. IRC New Roots growers have dedicated tables at City Market in an effort to promote community wealth building and maintain alignment with city regulations
2. The In-depth Master Plan process will finish in early 2025 and will include small plans for Tonsler, Booker T. Washington, Court Square, and Market Street Parks

VI. Food Equity Supporting Partners

- Charlottesville City Schools
- Blue Ridge Area Food Bank
- Piedmont Housing Alliance
- Charlottesville Redevelopment Housing Authority
- Cultivate Youth Food Justice Interns

Cultivate Charlottesville

Food Justice Network – Food Equity Initiative

City of Charlottesville Departments – Food Equity Profile

Office of Sustainability¹ Kristel Riddervold, Emily Irvine, Gabe Sherzada

Purpose:

1. To check in on progress toward food equity goals within the Office of Sustainability
2. To edit and bring up to date the Office of Sustainable Food Equity Profile for our report to City Council

I. Food Equity Vision Statement

As Charlottesville redevelops and looks to the future, it is necessary for the City to understand how low-income and vulnerable communities connect with food. Preserving and strengthening these connections through protection of urban agriculture is critical to building climate resilience in our community.

Food Equity Initiative Policy Platform – Plank Alignment	
	
#1 Justice & Fairness 	#6 Restore Earth & Climate Justice

II. Office of Sustainability Programs

- Increase the presence and participation of community voices in climate protection conversations, especially those from marginalized and/or vulnerable communities.
- Make climate action programs (e.g. home weatherization) as well as resources to enhance community resilience equitably accessible to all residents regardless of race or income.
- Collaborate with partners to cultivate a deeper understanding of the

¹ Formerly Public Works Climate Protection in 2023

importance of food equity to community resilience.

- Cultivate a shared understanding of our community climate challenges and work across a diverse coalition of voices to co-design strategies for climate adaptation and resilience.

III. Food Equity Office of Sustainability Recommendations for Action

- Collaborate with partners to ensure progress on key actions related to food equity in the City's Climate Action Plan.
- Prioritize food equity and access in climate adaptation and resilience planning; develop specific strategies to enhance and sustain our local food systems.
- Continued collaboration in the Just Food, Just Climate project which aims to increase sustainable urban agriculture space in the City of Charlottesville's public land in a way that enhances climate protections and prioritizes grassroots community leadership, specifically for BIPOC growers.
- Research and work to advance residential, business, and institutional composting opportunities, with a priority on Charlottesville City Schools.
- Utilize a community-based approach that leverages public and private organizations as well as resident leadership in understanding how community needs connect with the City's environmental priorities.
- Cultivate deeper partnerships with Charlottesville Food Justice Network Partners in order to develop food equity practices and frameworks for advancing climate protection for local food system resilience.

IV. Food Equity Office of Sustainability FY24 Accomplishments

- Collaborative climate adaptation and resilience planning effort in partnership with Albemarle County and The University of Virginia. **The *Resilient Together* project was pushed back because of the EPA's timeline and is now full steam ahead.**
- Community Engagement **open house**
- Participation in local events such as **Westhaven Community Day**

- **Urban Forest Management** strategic planning process—funded by the USDA—is in first phase

V. Food Equity Supporting Partners

- Community Climate Collaborative
- UVA Equity Center
- Charlottesville Food Justice Network
- Black Bear Composting

Cultivate Charlottesville

Food Justice Network – Food Equity Initiative

City of Charlottesville Departments – Food Equity Profile

Neighborhood Development Services – James Freas

Purpose:

1. To check in on progress toward food equity goals within the Neighborhood Department Services folks
2. To edit and bring up to date the Neighborhood Development Services Food Equity Profile for our report to City Council on August 19, 2024

Timeline: In-person meeting July 18, 2024

I. Food Equity Vision Statement

The City's zoning codes and comprehensive plan are points of leverage in the development process. In order to achieve equitable food access during development, we must strive to include food equity practices explicitly in the city's comprehensive plan and zoning codes where it hasn't been considered before. By actively evaluating and planning for equitable food resources, the city will begin to address food security issues especially affecting low-resourced communities and people of color in Charlottesville.

Food Equity Initiative Policy Platform – Plank Alignment		
		
#1 Justice & Fairness	#2 The Power to Grow	#3 The Right to Good Food

II. Neighborhood Development Services Goals

- Map existing food resources to understand gaps in service and increase food access points in needed areas.
- Utilize NDS tools, such as zoning, to bring more local resources to the people. For example, make it possible for a local, affordable, grocer with fresh produce to open within the city circle.
- Continue to leverage opportunities to cultivate deeper support for minority business owners within the Charlottesville food economy by building more partnerships with organizations.
- Continue to incorporate food equity goals into local planning and policy work, including the city's upcoming strategic plan.

III. Food Equity Office of Neighborhood Development Services

Recommendations for Action

- ☐ Collaborate with Parks & Rec to include in the City Comprehensive Plan strategic investment in preserving green space for food security purposes.
- ☐ Continue to utilize a community-based approach that leverages public and private partnerships as well as resident leadership in conducting a bike and pedestrian pathway assessment and prioritization, especially transformation and walkability to key food resources.
- ☐ Update zoning ordinances to encourage units to establish home gardens and edible landscapes on residential properties, as well as local food resources, by streamlining processes.
- ☐ Amend the city's Comprehensive Plan and zoning ordinance to include definitions of and actions to advance food equity and healthy affordable housing.

IV. Food Equity Neighborhood Development Services FY24

Accomplishments and Upcoming Projects

- Adopted new zoning ordinance that went into effect in December 2023
- 8 more driver positions for CAT have been added
- Small area plan for the Preston corridor, Rose Hill, and 10th and Page

- Update all environmental ordinances—housing, climate action, environmental—there is not currently a green building ordinance
- Redevelopment of South First Street phase one is complete & South First Street with phase 2 is in the design process.

V. Food Equity Supporting Partners

- Cville Plans Together
- Public Works
- Cultivate Charlottesville Urban Agriculture Collective
- International Rescue Committee New Roots
- Charlottesville Food Justice Network
- City of Charlottesville Parks and Rec
- Piedmont Housing Alliance
- Charlottesville Redevelopment Housing Authority

Cultivate Charlottesville

Food Justice Network – Food Equity Initiative

City of Charlottesville Departments – Food Equity Profile

Charlottesville Area Transit – Ben Chambers

Purpose:

1. To check in on progress toward food equity goals within the Transportation/NDS Department
2. To edit and bring up to date the Transportation/NDS Food Equity Profile for our report to City Council

Timeline: In person meeting June 27, 2024; Presentation to the City August 19, 2024

I. Food Equity Vision Statement

In Charlottesville, 27% of those utilizing public transportation are at or below the federal poverty line and 28% are of a minority population (CAT). While Charlottesville Area Transit is increasing its capacity to address the population and employment density growth, routes are not yet designed based on consumer demand (CAT). Charlottesville residents have expressed interest in alternate transportation routes (City). As a provider of mass transit, it is CAT's goal to serve the needs of the entire city. Understanding that we serve as a lifeline to low-income neighborhoods and public housing, CAT continually seeks to improve service in these areas

Food Equity Initiative Policy Platform – Plank Alignment



#1 Justice & Fairness | #3 The Right to Good Food

II. Charlottesville Area Transit Goals

- Increasing community input in transportation plans in order to eliminate barriers for transit especially among low-income populations.
- Increasing general utilization and participation in Charlottesville transportation services including among youth, elderly, and low-income populations.
- Build and develop routes with intentionality, including giving consideration to specific stops (grocery stores, gardens, parks, and resources such as GoodWill) and associated challenges such as distance to stop.

III. Food Equity Office of Charlottesville Area Transit Recommendations for Action

1. Adapt/change routes to include specific spaces including grocery stores, food access markets, parks, and specific sites (ex. GoodWill), etc. that have already been identified as points of interest.
2. Raise funds to ensure free rides extend beyond the current 2026 plan. If unsuccessful work to establish a new travel bus pass at free or subsidized rates for low-income residents that qualify for SNAP/ WIC.
3. Revamp the CAT feedback process to include and increase community input through diverse frameworks including, a formal application or submission of comments online as well as informal avenues such as community-based events or town halls.
4. Increase ride analysis of food access routes including trip duration, distance to walk to stop (especially from BRAFB and other pantries), comfort, and safety.

V. Food Equity Charlottesville-Albemarle transit FY24 Accomplishments

- ROUTE 8:
 - Loops through 3 grocery stores in Charlottesville
 - Social awareness for excessive bag storage on bus routes
 - Community engagement needed to reach more Charlottesville community members

- There are still plans to increase the reach of MicroCAT to the Charlottesville
- Developed a position to evaluate bike and pedestrian programs by how well they are reaching people and collect community feedback.
 - Hired Transportation Planning Manager – Ben Chambers
 - Hired a Bike Ped Coordinator – Tommy Safranek
 - Safe Routes to School – Kyle Rodlend
- Tommy Safranek
 - Loop de Ville
 - Held Neighborhood Walk in January through Vinegar Hill with more than 100 participants
 - Community Engagement Coordinator
 - In May: Held a bike orientated event every day with Charlottesville City Schools and other after-school programs
 - City Sidewalk Designer
- CAT is in the works to start a E-Bike distribution System to provide a \$500 discount off electric bikes in the area to boost transportation throughout the city. They are also working to add ADA Small Car Scooters to be auctioned off to residents during the Fall of 2024

VI. Food Equity Supporting Partners

- Neighborhood Development Services
- Parks & Recreation
- Human Services
- Loaves and Fishes
- Cultivate Charlottesville Food Justice Network



FOOD JUSTICE NETWORK 2024 FOCUS: FOOD EQUITY INITIATIVE POLICY PLATFORM



Over the course of 2024, The Food Justice Network Large Group will take an in-depth look at each of the planks of the Food Equity Initiative. **We want to hear from you! How is your work aligning with or advancing the goals of each area?**

Join us at our bi-monthly meetings as we take a deep dive into each advocacy area. Our goal is to highlight our collective progress toward an equitable food system and gain insight on where we want to grow!



FEBRUARY 28

Food Equity & Justice

**Advancing Systemic Change and
Collective Movements**



APRIL 24

The Power to Grow

**Advancing Affordable Housing & Urban
Agriculture**



JUNE 26

The Right to Good Food

**Advancing Transportation &
Neighborhood Food Pathways**



AUGUST 28

Inspire Youth Choice

Advancing Healthy School Foods



OCTOBER 23

Build Community Wealth

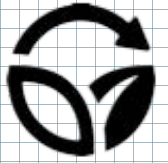
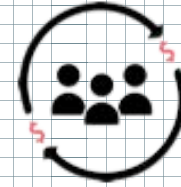
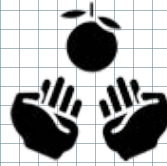
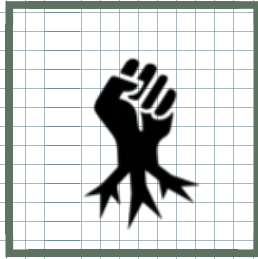
**Advancing Neighborhood Food Access
& Markets**



DECEMBER 11

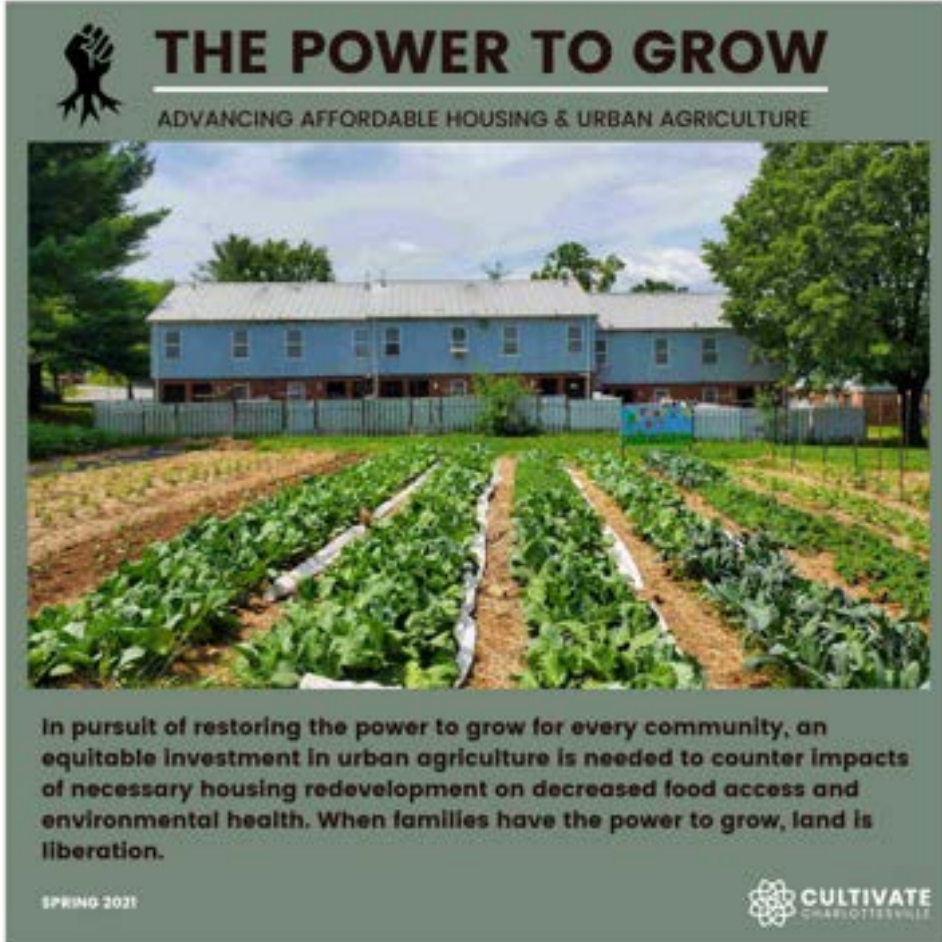
Restore Earth and Climate

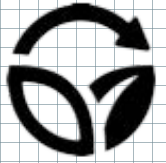
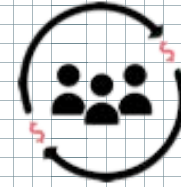
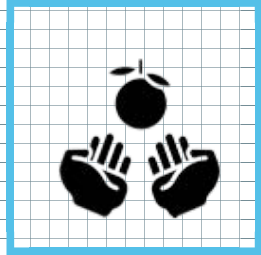
**Advancing Environmental and
Climate Justice**



APRIL 24 FOCUS:

Where are we now?

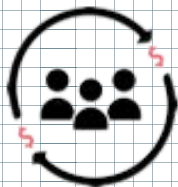




JUNE 26 FOCUS:

Where are we now?





AUGUST 28 FOCUS:

Where are we now?

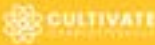


INSPIRE YOUTH CHOICE

ADVANCING HEALTHY SCHOOL FOOD

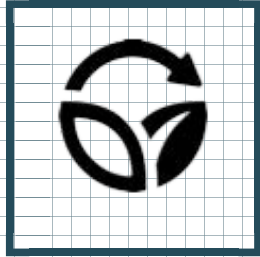
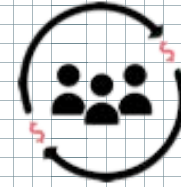
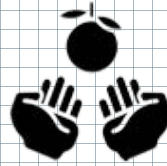


In order to ensure food equity across the city and provide all students the fuel they need to be successful learners, healthy school food options and infrastructure, informed by youth leadership, must be understood in the context of equity building and elevated with continued momentum. School nutrition programs are not a business but a service to build equity and health among Charlottesville youth.



SPRING 2021

Handwriting practice lines consisting of 15 horizontal dashed blue lines.



DECEMBER 11 FOCUS:

Where are we now?




RESTORE EARTH & CLIMATE

ADVANCING ENVIRONMENTAL & CLIMATE JUSTICE

In order to provide residents of color and those with low wealth the health benefits of access to green space and discontinue the harmful effects of redlining's heat island effect, strategic planning and accompanying investment must be made in affordable housing paired with dedicated green space for urban agriculture, affordable markets, and equitable transportation routes.

Spring 2021



CULTIVATE
COMMUNITY



Food Justice Network Presentation to City Council September 18, 2023



The Power to Grow Community Engagement Model



CULTIVATE
CHARLOTTESVILLE

Cultivate Charlottesville Food Justice Network enlisted UVA School of Medicine professor in Public Health Sciences Dr. Jeanita Richardson to train community advocates, apprentices, and staff on culturally-informed engagement practices. Advocates and apprentices then led the development of a plan to have conversations with their families, neighbors, and friends who live in areas near Booker T. Washington Park. Through surveys, listening circles, and community events, the advocates and apprentices learned from more than 350 residents about their feelings regarding urban agriculture and food access in Charlottesville.

The success of The Power to Grow Community Engagement Model has made an impact beyond the urban agriculture space to include current efforts to prioritize community voice in choice in the potential grocery at 501 Cherry Avenue.



**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	August 19, 2024
Action Required:	No action is required at this time.
Presenter:	William Bassett, Business and Golf Manager, Riaan Anthony, Director of Parks & Recreation
Staff Contacts:	William Bassett, Business and Golf Manager
Title:	Parks & Recreation Master Plan Update

Background

In 2023, the City began a Comprehensive Parks & Recreation Master Plan with PROS Consulting. The purpose of the Master Plan is to guide the department for the next 10 years and provide strategic direction and vision to meet current and emerging public needs, as well as remain the primary steward of the significant natural, cultural, and historic resources.

PROS Consulting will be providing an update on where they are in the process of the plan as well as outline key findings from community engagement.

Discussion

The presentation allows the Council to review and ask any questions or provide any feedback regarding the Master Plan process and emerging key findings and trends.

Alignment with City Council's Vision and Strategic Plan
Recreation, Arts, Culture

Community Engagement

Robust community engagement has occurred throughout the Master Plan process and PROS Consulting will provide specific details of engagement.

Budgetary Impact

There is no budgetary impact at this time.

Recommendation

Provide feedback and/or questions to PROS Consulting about the Master Plan.

Alternatives

There are no alternatives to consider at this time.

Attachments

1. Charlottesville Master Plan - Council Presentation 8.19.24



Parks and Recreation Master Plan Needs Assessment Findings



Agenda

- Community Engagement by the Numbers
- Focus Group Themes
- Public Meeting/Outreach Themes
- Statistically Valid Survey Results
- Site Specific Framework Plan Themes
 - **Tonsler**
 - **Washington Park**
 - **Court Square**
 - **Market Street**
- Next Steps



COMMUNITY ENGAGEMENT BY THE NUMBERS

IN PERSON ENGAGEMENT

Public Meeting #1 Attendance - 60

19 Master Plan Focus Group Mtgs - 72 participants

4 Master Plan Outreach Events - 500 participants

4 Site Specific Plan Focus Group Mtgs - 36 participants

Tonsler Park: Concept Plan Mtg - 12

Washington Park: Concept Plan Mtg - 50

Court Square/Market St. : Concept Plan Mtg - 14

2 City Council Meetings

1 Parks and Recreation Advisory Board Meeting

COMMUNITY ENGAGEMENT BY THE NUMBERS

PROJECT WEBSITE AND SURVEYS

Statistically Valid Survey - 392 Households

Project Website - 6,071 Site Visits

Project Website - 1,034 Master Plan Surveys Taken

Project Website - 580 Map Exercise Comments

Project Website - Washington Park Survey - 145

Project Website - Market Street Park Survey - 114

Project Website - Tonsler Park Survey - 109

Project Website - Court Square Survey - 76

Focus Group and Stakeholder Meetings Themes

- **Conduit to community building** (partnerships/relationships)
- **Reinvestment** in existing parks system.
- **Trails and connectivity.**
- **River access, environmental education and sustainability.**
- **Sustainable funding sources and increase in staffing levels.**

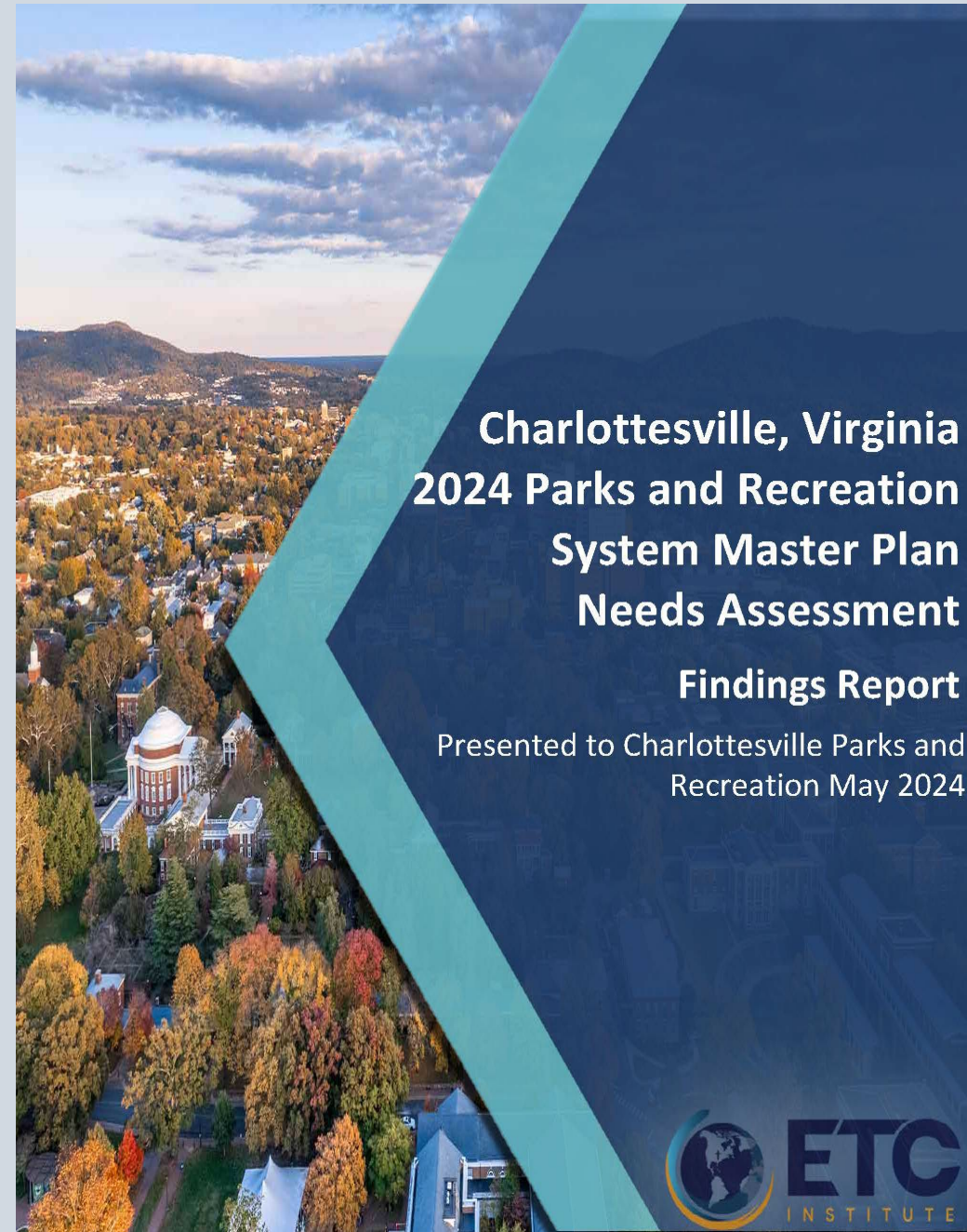
Outreach Event Themes

Crow Community Center
Jenkins Park
Forest Hills Park
Washington Park

- **Love staff, programs, for kids and low cost**
- **Walking in parks and use of spray grounds** are most participated activities
- **Word of mouth and Social Media** are how people learn about parks and recreation.
- **Needs:**
 - **Swim lessons/diving**
 - **Enrichment programs**
 - **Community events**
- **Restroom cleanliness and continuous outreach to the community** are the most desired improvements

Statistically-Valid Survey

- Developed in partnership with the City
- Administered by mail/phone/web
- Conducted Spring/Summer 2024
- Total of **392** completed surveys, 95% level of confidence with a margin of error of +/- 4.5% **(Goal was 350)**



**Charlottesville, Virginia
2024 Parks and Recreation
System Master Plan
Needs Assessment**

Findings Report

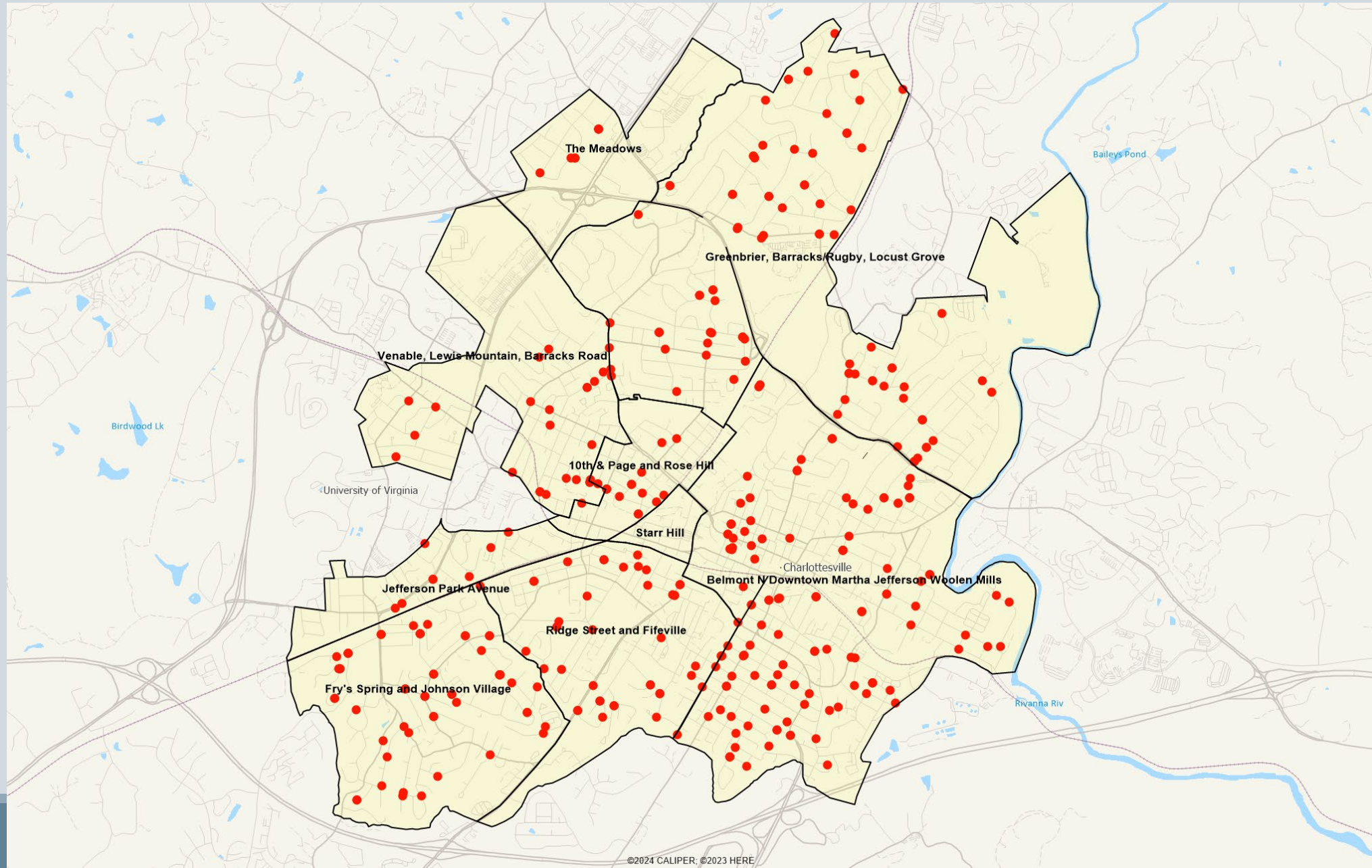
Presented to Charlottesville Parks and
Recreation May 2024



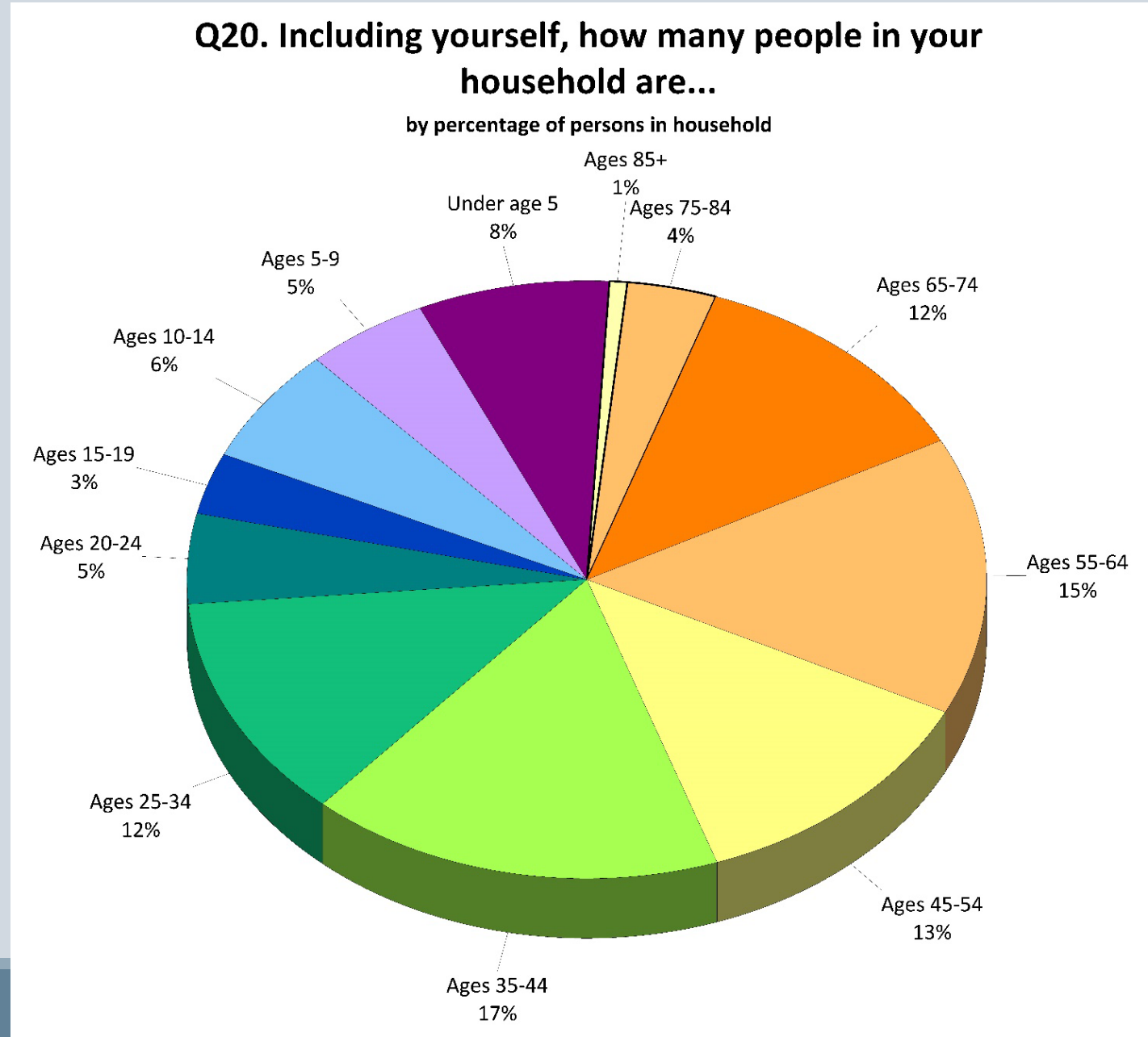
DEMOGRAPHICS



Survey Response – Location Map



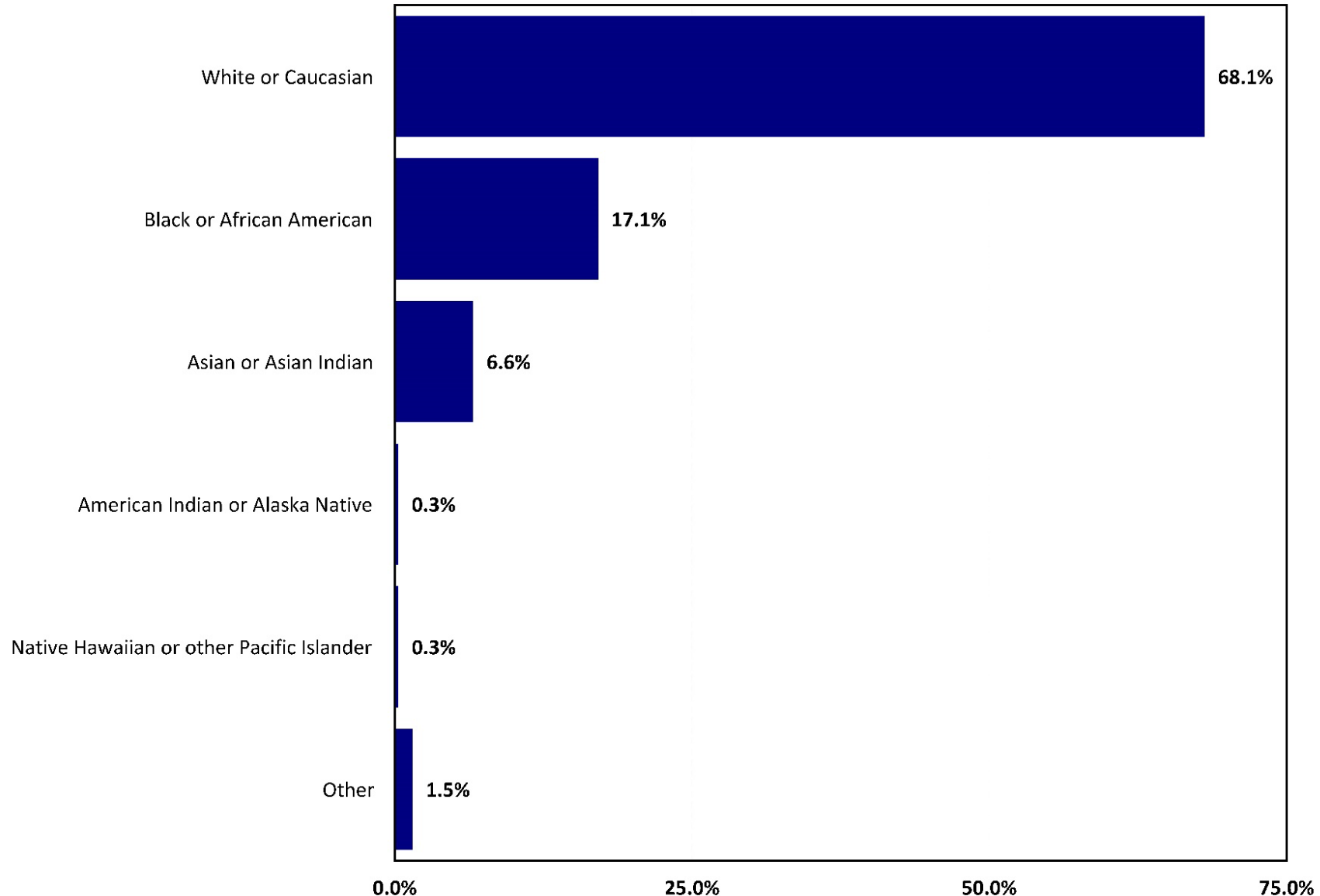
Ages Represented by Survey Respondents



Race/Ethnicity Representation of Survey Respondents

Q24. Which of the following best describes your race/ethnicity?

by percentage of respondents

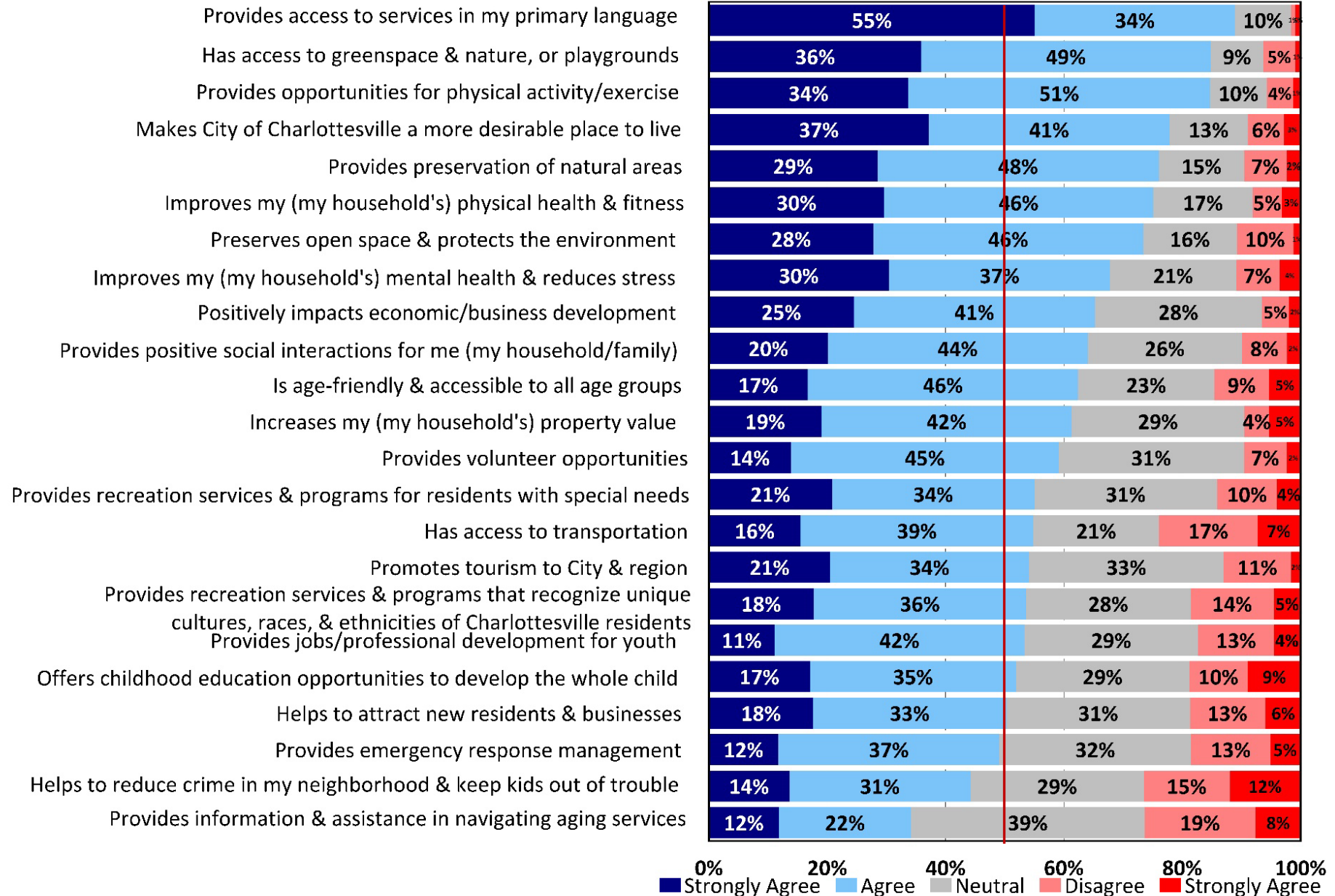


ADVOCACY



Q11. Please indicate your level of agreement with these statements about some potential benefits.

by percentage of respondents (excluding "don't know")

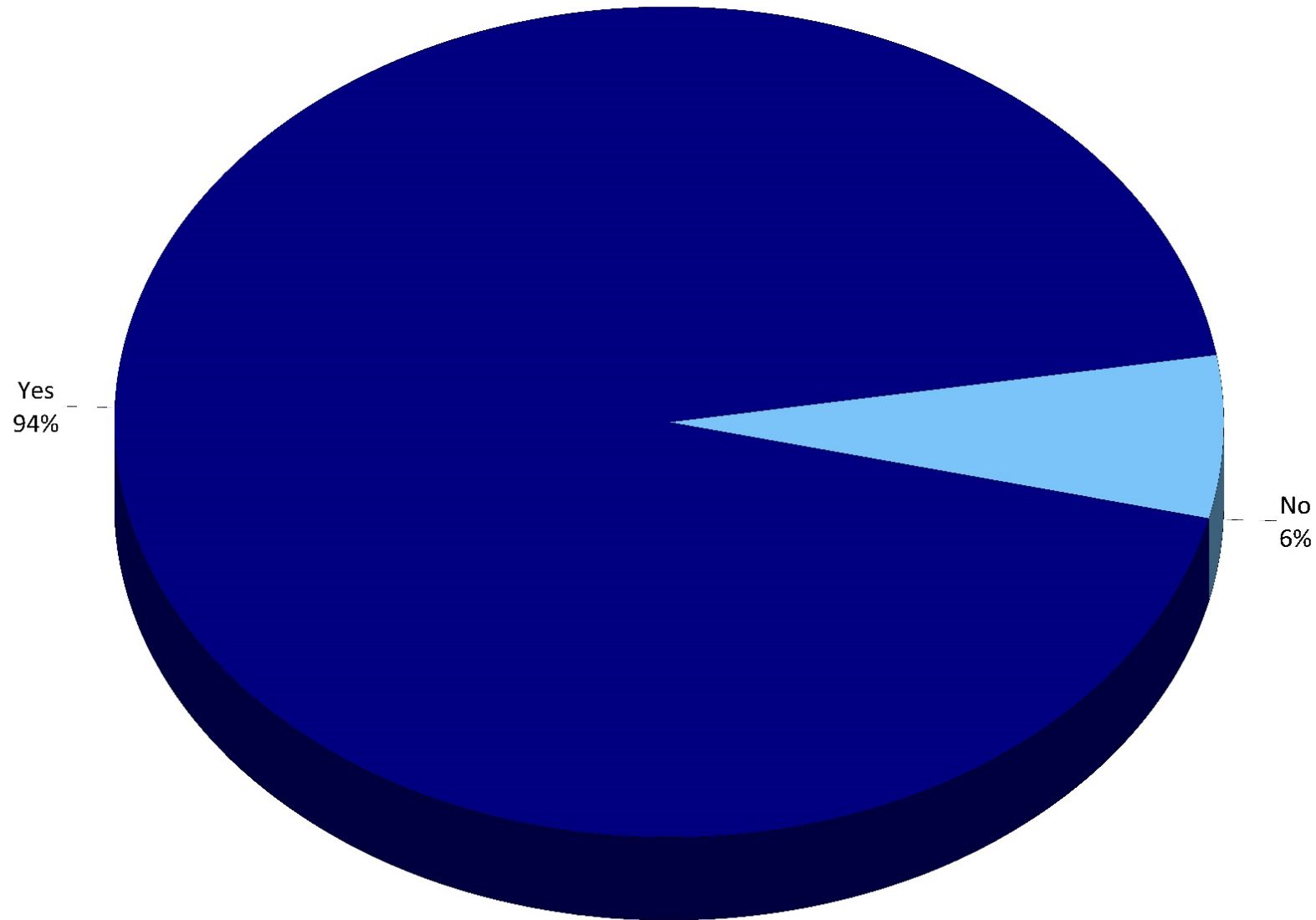


PARK AND
FACILITY
UTILIZATION
AND
CONDITION



Q1. Have you/your household visited any CPRD parks/facilities in the past year?

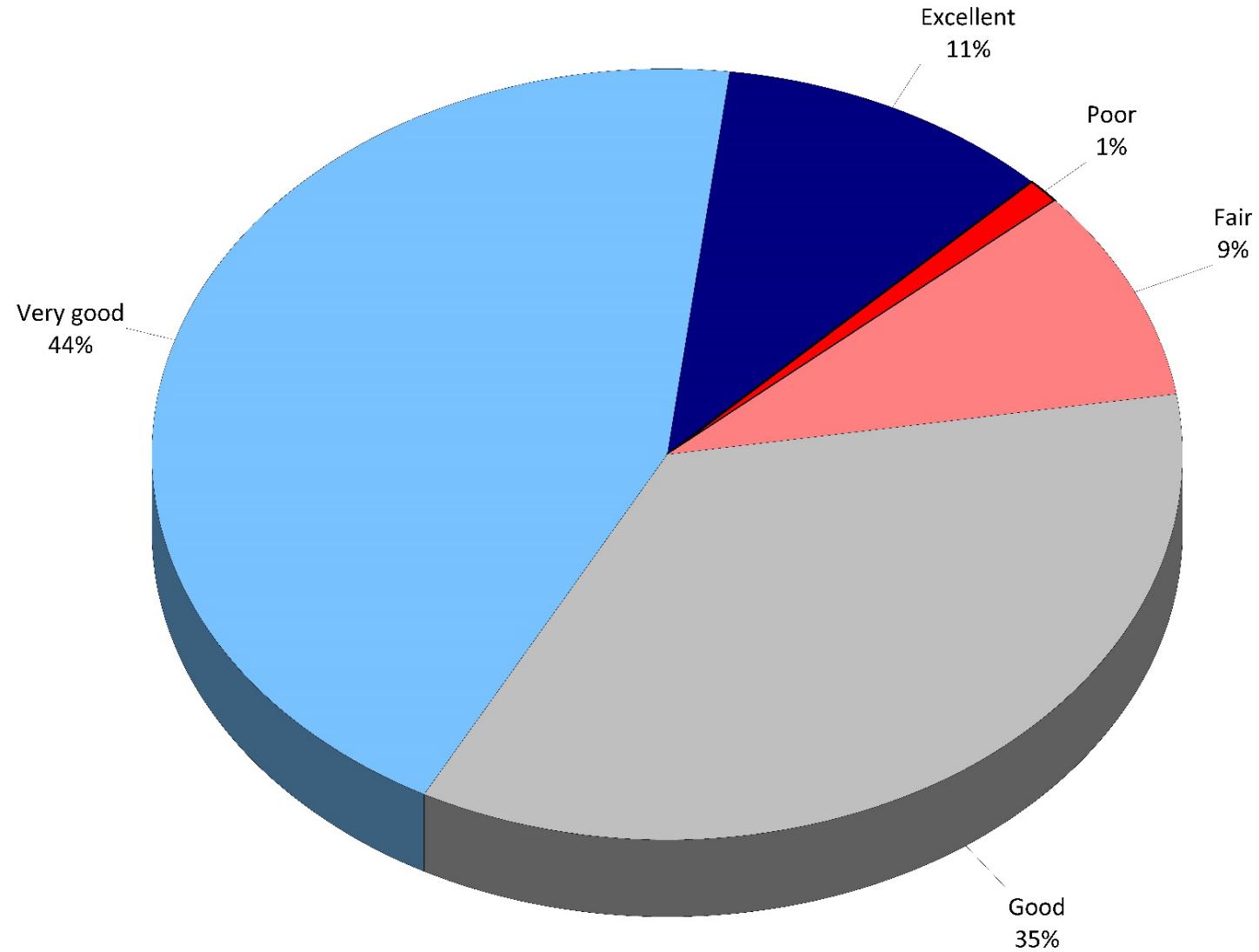
by percentage of respondents



National Benchmark = 76%

Q1b. Overall, how would you rate the physical condition of all CPRD parks and facilities you have visited?

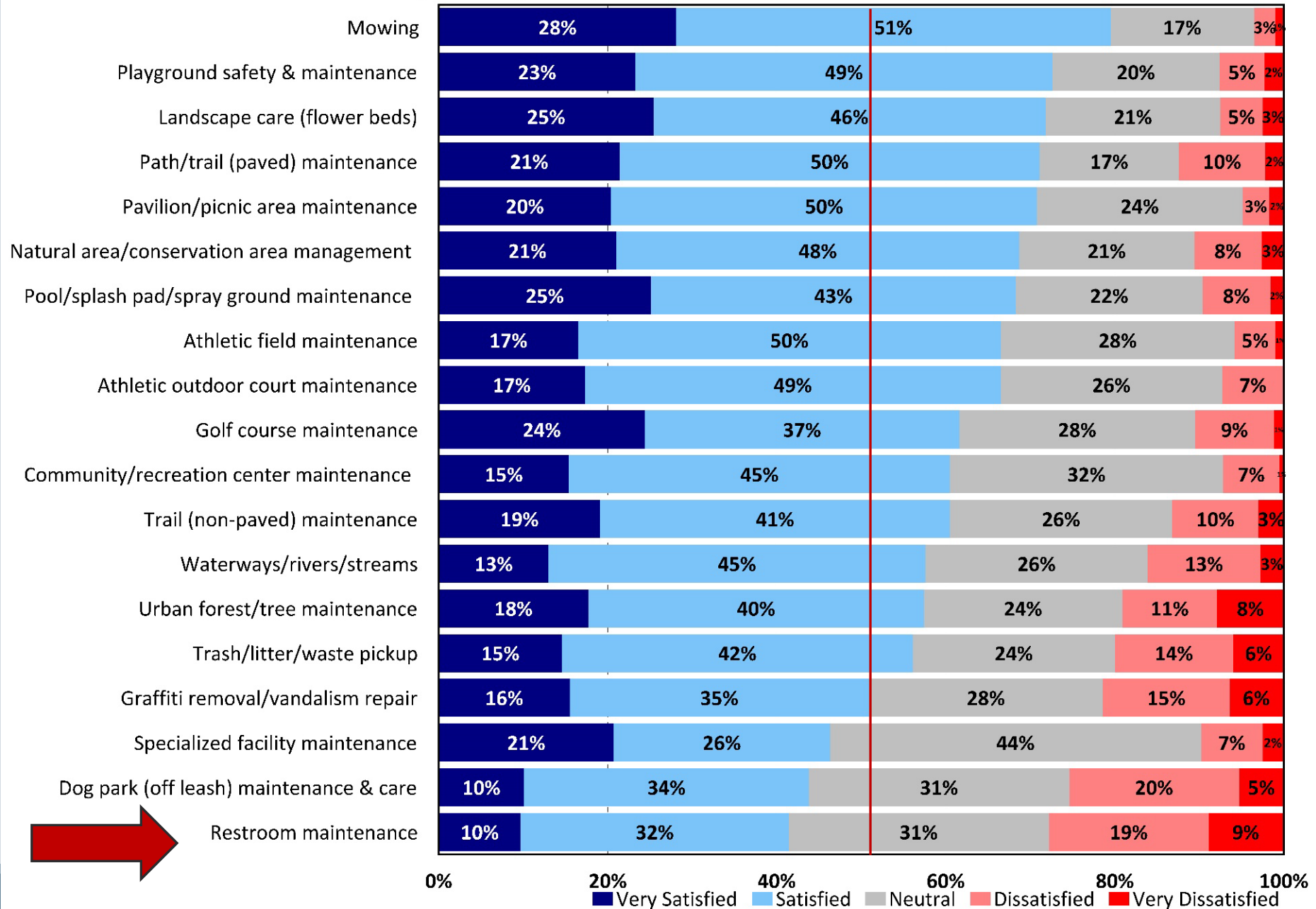
by percentage of respondents (excluding "not provided")



National Benchmark for Excellent = 27%

Q14. Please rate your satisfaction with the maintenance activities.

by percentage of respondents (excluding "don't know")

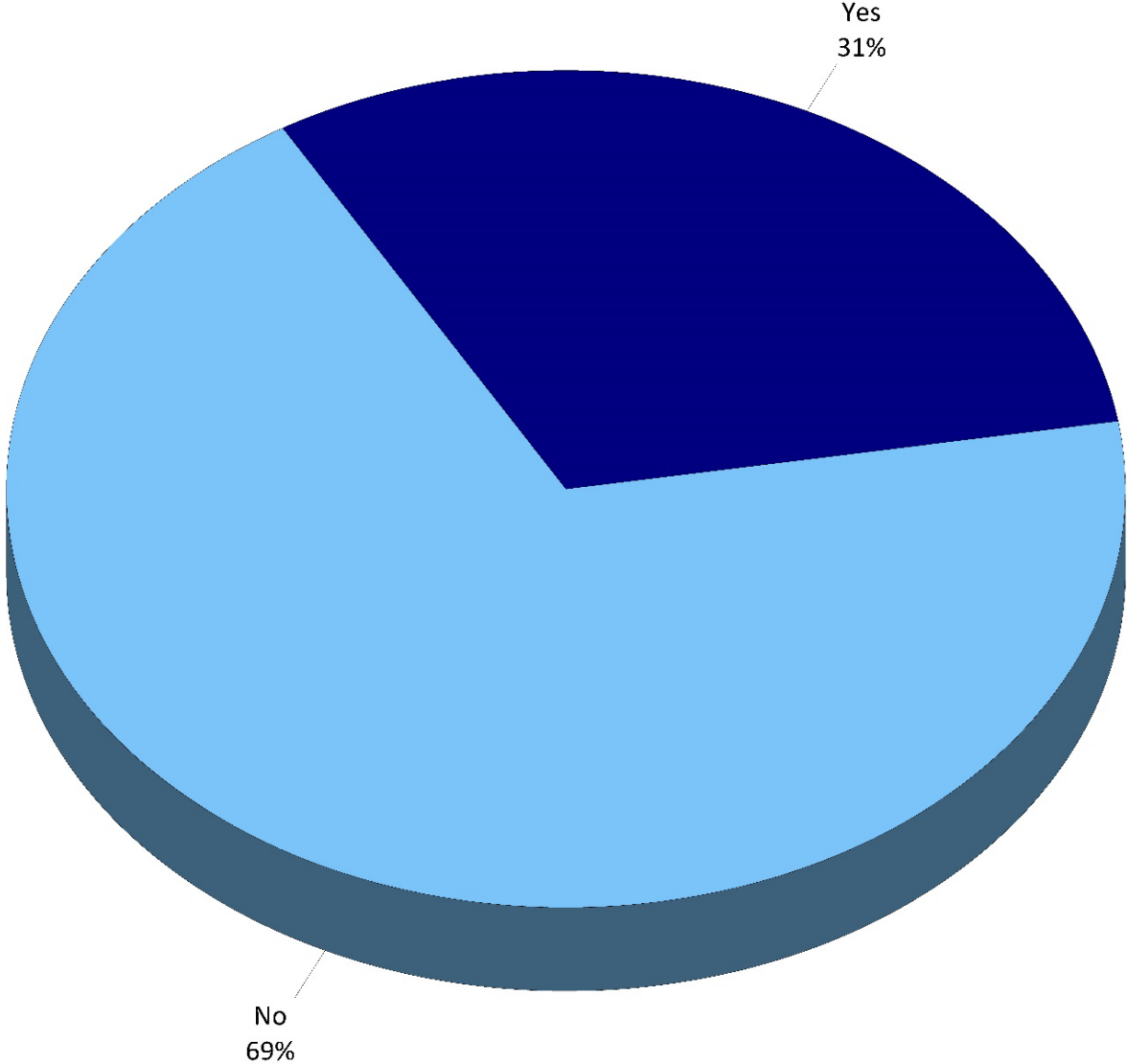


PROGRAM PARTICIPATION AND QUALITY



Q5. Has your household participated in any programs/events offered and/or hosted by CPRD in the past year?

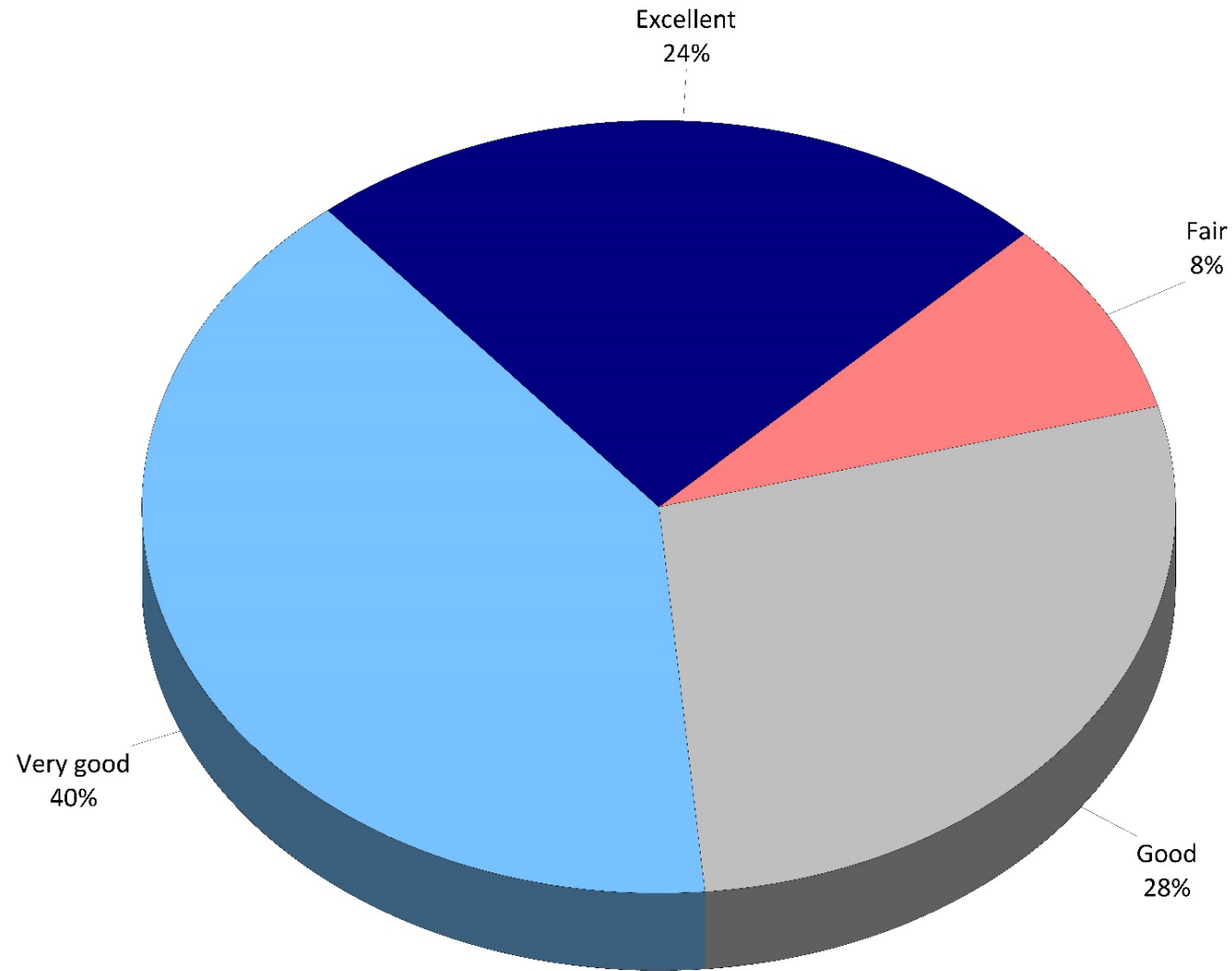
by percentage of respondents



National Benchmark = 32%

Q5b. How would you rate the overall quality of CPRD programs/events in which your household has participated?

by percentage of respondents (excluding "not provided")

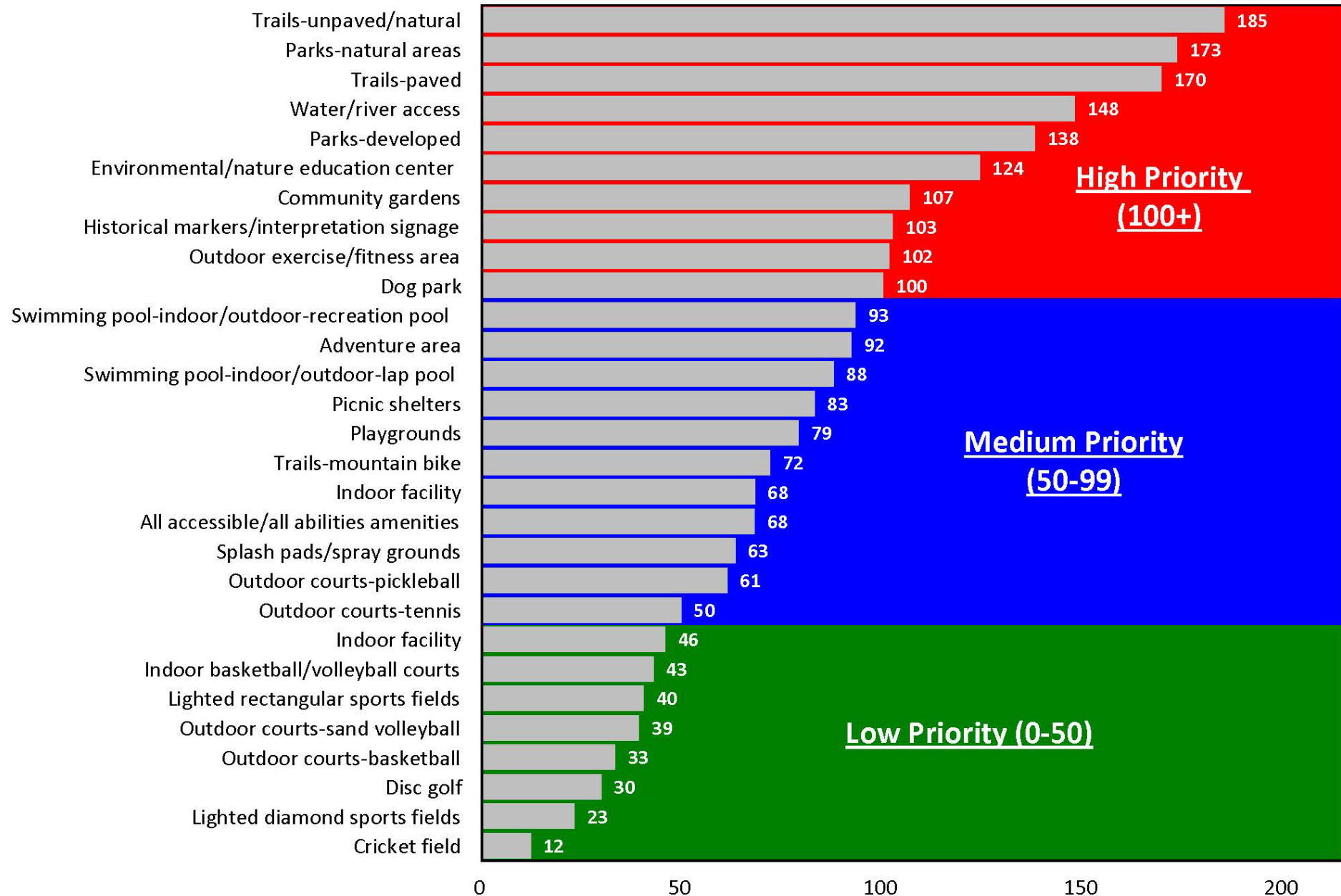


National Benchmark for Excellent = 23%

FACILITY AND AMENITY NEEDS



Top Priorities for Investment for Facilities/Amenities Based on Priority Investment Rating



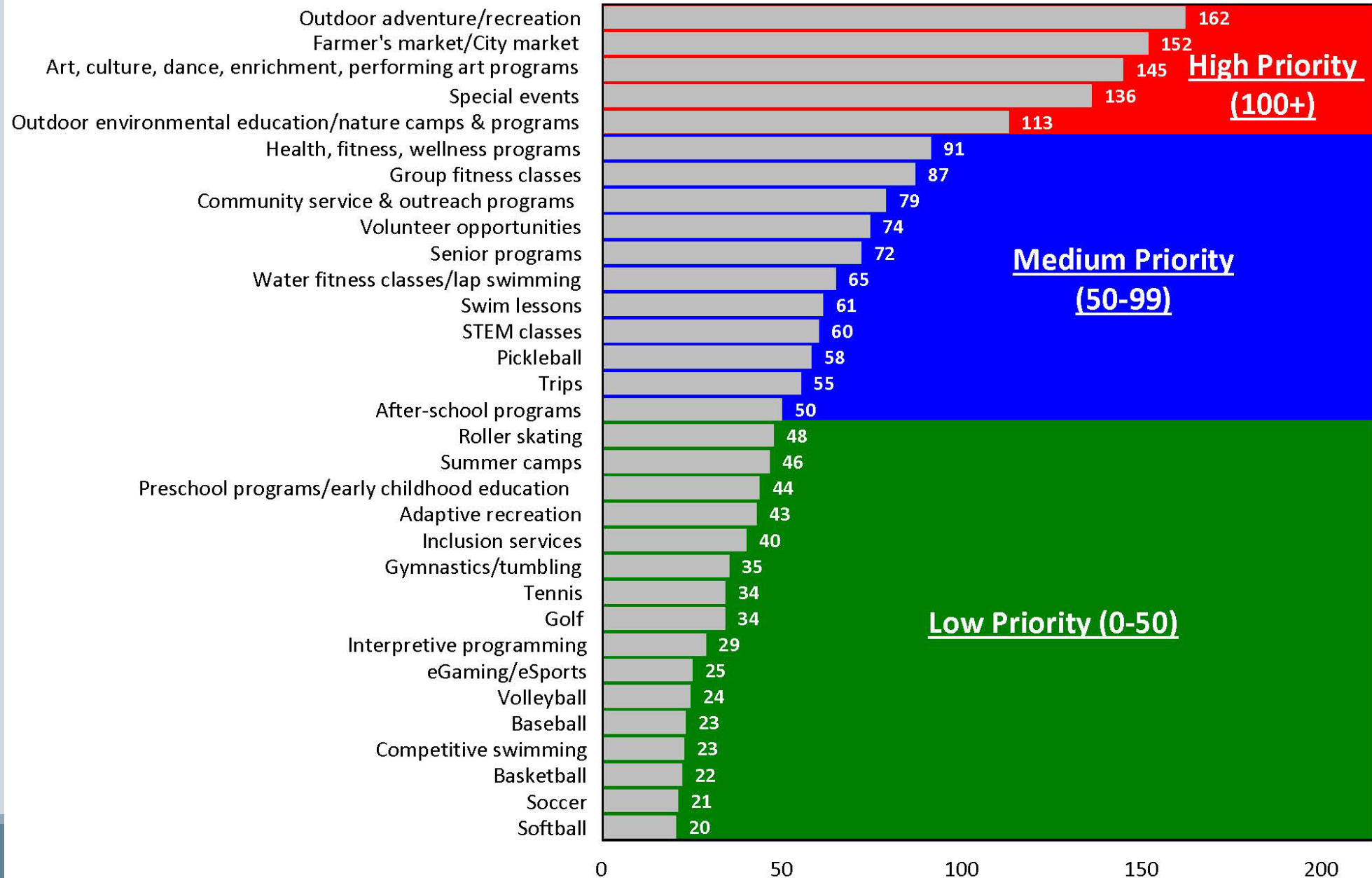
Highest Priority Parks, Facilities, Amenities

Top Priority Facilities and Amenities	City Wide	10th & Page & Rose Hill	Ridge Street & Fifeville	The Meadows	Fry's Spring & Johnson Village	Jefferson Park Avenue	Belmont North Downtown Martha Jefferson Woolen Mills	Greenbrier, Barracks/Rugby , Locust Grove	Venable, Lewis Mountain, Barracks Road
Trails-unpaved/natural	●	●	●	●	●	●	●	●	●
Parks-natural areas	●	●	●	●	●	●	●	●	●
Trails-paved	●	●	●		●	●	●	●	●
Water/river access	●	●	●	●	●	●	●	●	●
Parks-developed	●	●	●	●	●		●	●	●
Environmental/nature education center	●		●	●	●	●	●		
Community gardens	●						●	●	
Historical markers/interpretation signage	●	●							●
Outdoor exercise/fitness area	●		●					●	
Dog park	●	●					●		
Picnic Shelters		●							
Indoor Facility (Community/Recreation Center)		●							
Swimming Pool - Indoor/Outdoor - Lap Pool (Lap Swimming/Competition/Swim Teams)		●	●						
All Accessible/All Abilities Amenities (Athletic Fields, Playgrounds, Picnic Tables)		●							
Swimming Pool - Indoor/Outdoor - Recreation Pool (Therapy/Play/Swim Lessons)			●						
Adventure Area (BMX, Pump Track, Ropes Courses, Zip Lines, Rock Climbing)						●			
Trails - Mountain Bike							●		

PROGRAM AND SERVICE NEEDS



Top Priorities for Investment for Programs/Activities Based on Priority Investment Rating



Highest Priority Programs and Services

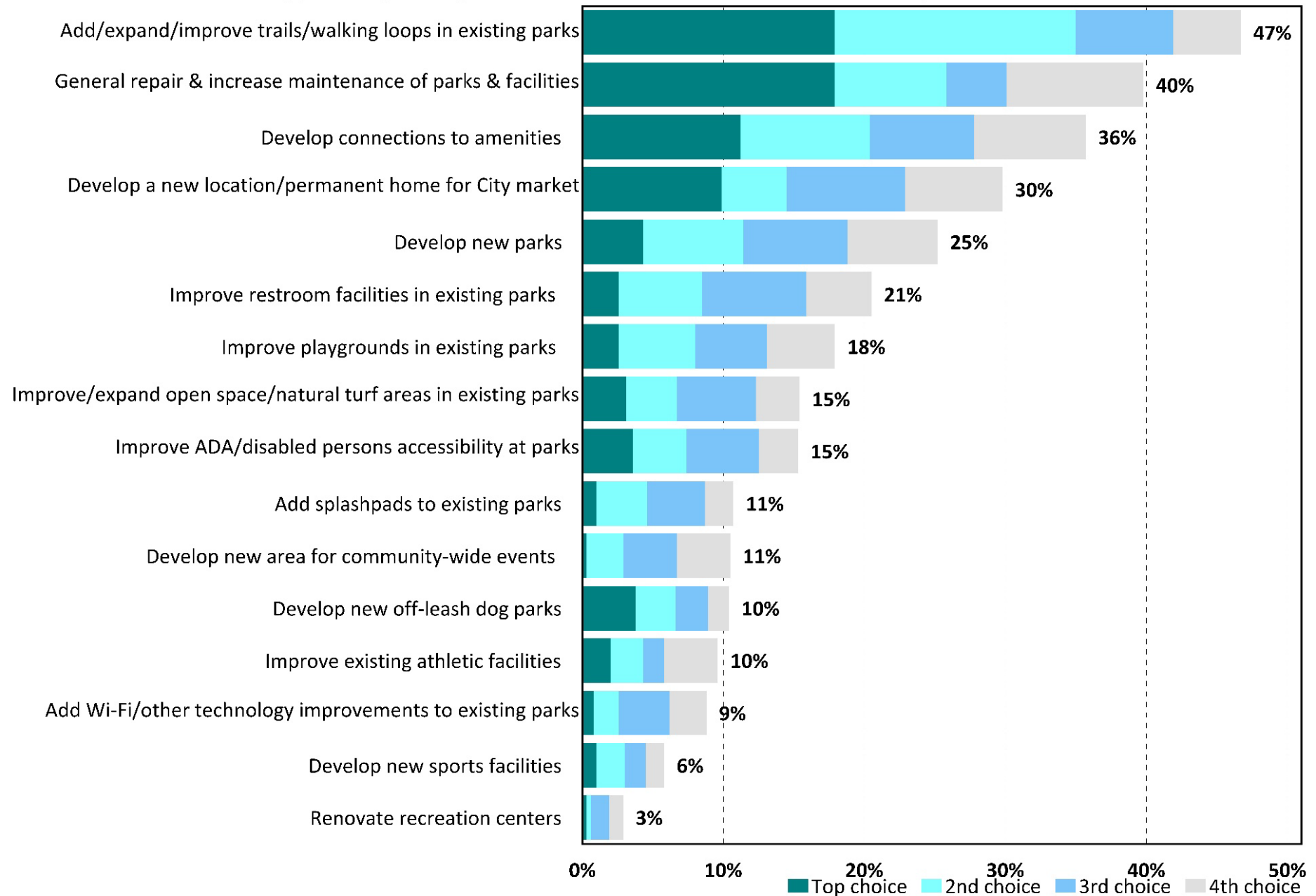
Top Priority Programs and Services	City Wide	10th & Page & Rose Hill	Ridge Street & Fifeville	The Meadows	Fry's Spring & Johnson Village	Jefferson Park Avenue	Belmont North Downtown Martha Jefferson Woolen Mills	Greenbrier, Barracks/Rugby , Locust Grove	Venable, Lewis Mountain, Barracks Road
Outdoor adventure/recreation	●		●	●	●	●	●	●	●
Farmer's Market/City Market	●	●	●	●	●	●	●	●	●
Art, culture, dance, enrichment, performing art programs	●	●	●	●	●	●	●	●	●
Special events	●		●	●	●	●	●	●	●
Outdoor environmental education/nature camps & programs	●			●	●	●		●	●
Group Fitness classes		●	●						
Senior programs		●		●					
Community service and outreach programs (drug prevention programs, professional development courses, mental wellness programs, workforce development/employment)		●	●						
Trips (senior, youth)		●							
Health, fitness, wellness programs		●	●						
Volunteer Opportunities		●							
Water fitness classes/lap swimming		●	●						

COMMUNITY SUPPORT

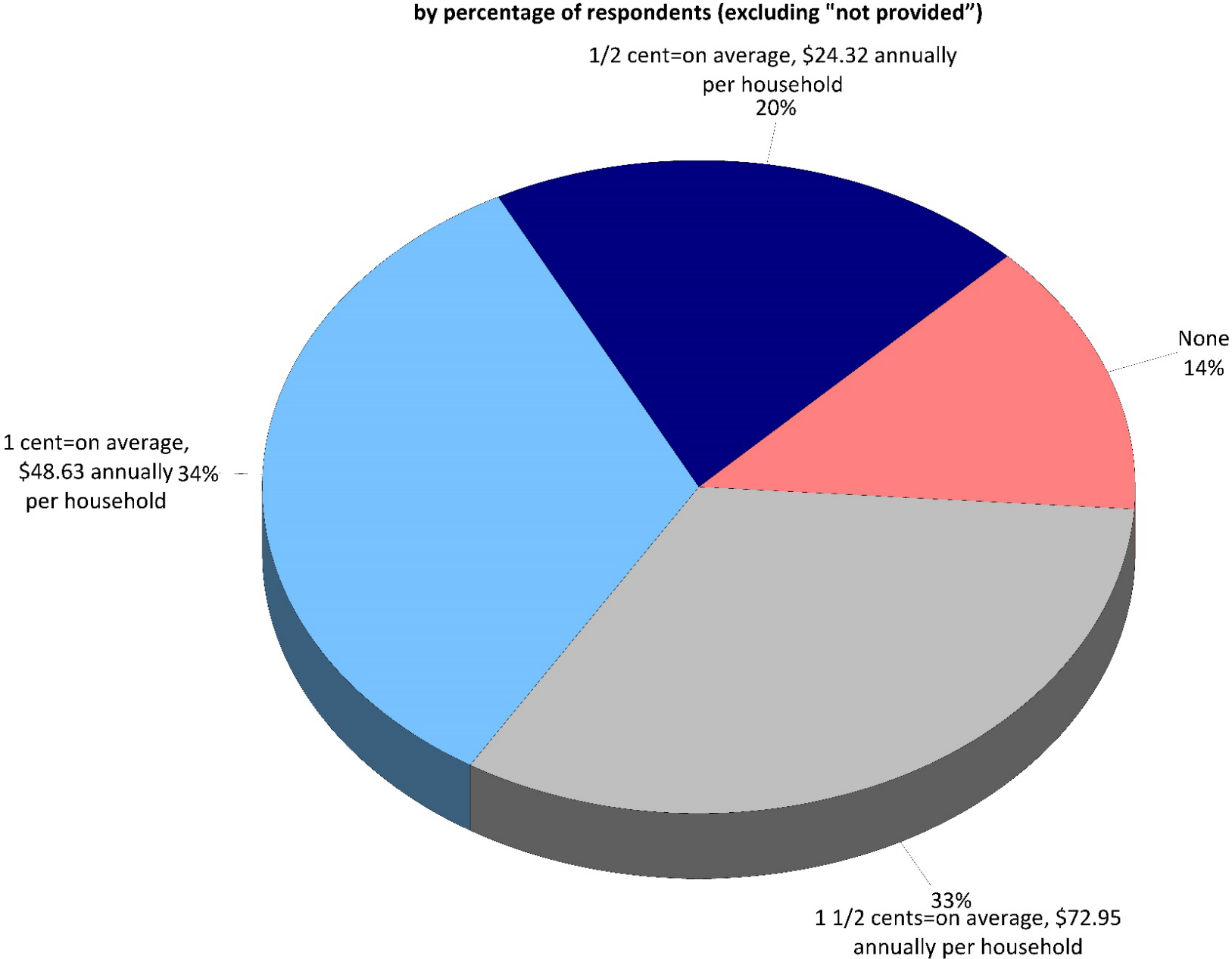


Q17. Which four actions would you be most willing to fund?

by percentage of respondents who selected the items as one of their top four choices



Q18. Please indicate your preferred level of additional tax rate financial support for the improvement of parks and recreation services.



SITE SPECIFIC FRAMEWORK PLANS FEEDBACK



Tonsler Park Site-Specific Plan Feedback

- **Provide more shade**
- **Expand diversity of sports offerings to engage children from diverse backgrounds**
- **Increase programming on site such as summer day camps and farmers markets**

Washington Park Site-Specific Plan Feedback

- **Improve restrooms.**
- **Make more welcoming to neighborhood children.**
- **ADA accessible, parking location, building too small to support programming demand.**
- **Ball diamond and open play field are both well used and should be maintained.**
- **Community garden.**

Market St. Park Site-Specific Plan Feedback

- **A flexible space that supports**
 - **Community events**
 - **Outdoor learning as an extension of the library**
 - **People that work downtown
(seating/shade/pathways)**
- **Acknowledge the history of the park without it becoming the sole focus of the park improvements.**

Court Square Site-Specific Plan Feedback

- **A contemplative quiet sitting space.**
- **Memorials/historic markers should be a focus on this site.**
- **Preserve shade trees.**

Next Steps – Fall 2024

- **Synthesize and Finalize Community Engagement Needs**
 - Public Meeting Tuesday 8/20 at 6pm at Carver Recreation Center
 - Project website surveys open through Sunday August 25th)
- **Individual park improvement plans**
- **Program and service improvement plans**
- **Connectivity analysis**
- **Site-specific framework plan development**
- **Capital improvement cost estimating**





QUESTIONS?



CHARLOTTESVILLE CITY COUNCIL MEETING MINUTES

June 3, 2024 at 4:00 PM

Council Chamber

The Charlottesville City Council met on Monday, June 3, 2024. Mayor Juandiego Wade called the meeting to order and Clerk of Council Kyna Thomas called the roll, noting the following councilors present: Mayor Juandiego Wade, Vice Mayor Brian Pinkston and Councilor Michael Payne.

On motion by Pinkston, seconded by Payne, Council by a 5-0 vote adopted the meeting agenda as amended, moving the Sidewalk Waiver Request for the MACAA Planned Unit Development item from the Consent Agenda to the Action Items for discussion as requested by Councilor Oschrein (Ayes: Oschrein, Payne, Pinkston, Snook, Wade; Noes: none).

REPORTS

1. REPORT: Human Rights Commission Annual Report

Ernest Chambers, Chair for the Human Rights Commission (HRC), and Todd Niemeier, Executive Director for the Office of Human Rights (OHR), presented the Human Rights Commission Annual Report. This report summarized the work done by the City of Charlottesville HRC and OHR during the 2023 Calendar Year and was presented to the HRC in its agenda packet for their annual planning meeting on March 9, 2024. The focus areas were:

1. Decent and affordable housing
2. Policies that preserve diversity, equity, and affordability in housing
3. Policies that undo historic racial inequities in housing
4. Policies that preserve and increase Black home ownership
5. Zoning that emphasizes more affordable housing

Staff recommended that Council continue to support and fully fund the HRC and OHR to fulfill the obligations set forth in the Charlottesville Human Rights Ordinance.

2. REPORT: Charlottesville Area Transit Strategic Plan

Garland Williams, Director of Charlottesville Area Transit (CAT), introduced the Transit Strategic Plan (TSP), noting a June 30 deadline for approval. He acknowledged the City's Transit Planner, Ben Chambers, and introduced Kimley Horn consultants Nick Adamo and Sam Sink, who briefed Council on the TSP.

Nick Adamo provided an overview of the project to develop the TSP, the work completed to-date, the TSP document, and planned improvements. The TSP will provide: 1) a replacement of the 2018 Transit Development Plan (TDP), previously required by the Virginia Department of Rail and Public Transportation as the key planning document shaping CAT service for the next 10 years; 2) an opportunity to evaluate and update services and the transit network to respond to changes in demand; and 3) a planning process that will ensure that transit service better serves the needs of customers and the Charlottesville region.

Sam Sink presented infrastructure and implementation considerations, including replacement and expansion of fleet vehicles, bus shelter installation, planning, environmental, and preliminary engineering work for CAT's operations facility (to accommodate a future zero-emissions fleet). They reviewed financial considerations, stating that CAT anticipates the need to increase local funding support, especially in 2026 and beyond, to maintain existing service and implement improvements.

Council engaged in discussion and Mr. Williams stated that Council will vote on a resolution for adoption of the Transit Strategic Plan at its June 17 meeting.

CLOSED MEETING

On motion by Pinkston, seconded by Snook, Council voted unanimously to convene in closed session pursuant to section 2.2-3712 of the Virginia Code, as authorized by Section 2.2-3711(A)(3) and (A)(6), for:

- (1) Discussion and consideration of the acquisition of real property for a public purpose where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body;
- (2) Discussion and consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the City would be adversely affected; and
- (3) Discussion and consideration of the eligibility of a prospective candidate for appointment to the Retirement Commission.

On motion by Pinkston, seconded by Snook, Council certified by a recorded vote of 5-0 that to the best of each Council member's knowledge only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the Motion convening the closed session were heard, discussed, or considered in the closed session (Ayes: Oschrein, Payne, Pinkston, Snook, Wade; Noes: none).

On motion by Pinkston, seconded by Payne, Council voted 5-0 to rescind the appointment of Philip Garber to the Retirement Commission (Ayes: Oschrein, Payne, Pinkston, Snook, Wade; Noes: none).

BUSINESS SESSION

Council began the business session with a moment of silence.

ANNOUNCEMENTS

Clerk Thomas read announcements from the City Treasurer and the Commissioner of the Revenue's offices regarding tax deadlines and tax changes effective July 1.

Mayor Wade recognized the recent death of beloved community member Melvin Walker, chef-owner of Mel's Café, and announced that a City Council proclamation will be read at Mr. Walker's funeral. Councilors shared their remembrances of Mel Walker and the significance of Mel's Café to the fabric of the community.

RECOGNITIONS/PROCLAMATIONS

- **RECOGNITION: H.E.R. Sports:** Councilor Oschrin presented a certificate of recognition to Jessica Carter, CEO of H.E.R. Sports.
- **PROCLAMATION: Gun Violence Awareness Day, June 7:** Councilor Snook presented the proclamation to Trisha Howell of Moms Demand Action.
- **PROCLAMATION: Men's Health Month:** Mayor Wade read the proclamation.
- **PROCLAMATION: Pride Month:** Councilor Payne read the proclamation.

COMMUNITY MATTERS

Mayor Wade opened the floor for comments from the public.

1. Sadhbh O'Flynn, Community Climate Collaborative, spoke in support of the Transit Strategic Plan.

CONSENT AGENDA*

Clerk Thomas read the following items into the record, and on motion by Pinkston, seconded by Oschrin, Council by a vote of 5-0 adopted the consent agenda (Ayes: Oschrin, Payne, Pinkston, Snook, Wade; Noes: None).

3. MINUTES: May 16-18 site visit to Champaign-Urbana, Illinois
4. RESOLUTION: Approving the 2024-25 Annual Action Plan for CDBG and HOME Programs and appropriation of associated CDBG funds (approximately \$438,617) and associated HOME funds (approximately \$83,016) (2nd reading)
 - a. RESOLUTION: Resolution approving the City of Charlottesville Annual Action Plan for the program year 2024-25 CDBG and HOME programs

RESOLUTION

Resolution Approving the City of Charlottesville-Thomas Jefferson Area HOME Consortium 1-Year Annual Action Plan for Program Year 2024-25

WHEREAS the City of Charlottesville is a designated Entitlement Community by the United States Department of Housing and Urban Development (HUD), and as such is a recipient of federal funds through the Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) programs, and

WHEREAS the City of Charlottesville is a contributing member of the Thomas Jefferson Area HOME Consortium (TJAHC) in partnership with the counties of Albemarle, Fluvanna, Greene, Louisa and Nelson, and through the Consortium shares in the benefits of participation in HUD's HOME program,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Charlottesville, Virginia, hereby approves the Charlottesville-Thomas Jefferson Area HOME Consortium 1-Year Annual Action Plan and its submittal to HUD for final review, as presented at a public hearing before Council on May 20, 2024.

- b. **RESOLUTION:** Resolution appropriating Community Development Block Grant funds to be received from the U.S. Department of Housing and Urban Development in support of the program year 2024-25 Annual Action Plan, in the approximate amount of \$438,617

RESOLUTION

**Appropriation of Community Development Block Grant (CDBG) Funds
Anticipated from the U.S. Department of Housing and Urban Development for
Program Year 2024-25, in the Approximate Amount \$438,617**

WHEREAS the City of Charlottesville has been advised by the U.S. Department of Housing and Urban Development (HUD) is expected to receive an anticipated Community Development Block Grant (CDBG) allocation for the 2024-25 program year in the approximate amount of \$438,617; and

WHEREAS City Council has received recommendations for the expenditure of funds from the city's CDBG/HOME Taskforce, as reviewed and approved by the City's Planning Commission at a public hearing on May 14, 2024, as provided by law; now, therefore,

BE IT RESOLVED by the City Council of Charlottesville, Virginia, that upon receipt of anticipated CDBG funding from the U.S. Department of Housing and Urban Development, said funds are hereby appropriated to the following individual expenditure accounts in the Community Development Block Grant Fund in accordance with the respective purposes set forth; provided, however, that the City Manager is hereby authorized to transfer funds between and among such individual accounts as circumstances may require, to the extent permitted by applicable federal grant regulations, as set forth below:

Economic Development Activities

<i>Fund</i>	<i>Account/Internal Order #</i>	<i>Funding Recommendation</i>	<i>Proposed Award</i>
218	1900550	CIC Entrepreneur Programs	\$18,874.50
218	1900552	CRHA Economic Opportunity Program Coordinator	\$67,948.19

Housing Activities

<i>Fund</i>	<i>Account/Internal Order #</i>	<i>Funding Recommendation</i>	<i>Proposed Award</i>
218	1900553	CRHA Affordable Housing Preservation at Dogwood	\$144,871.06
218	1900554	CRHA Housing Stability Program (TBRA)	\$17,725.93
218	1900555	LEAP Solar Readiness Program	\$17,384.53

Public Services Activities

<i>Fund</i>	<i>Account/Internal Order #</i>	<i>Funding Recommendation</i>	<i>Proposed Award</i>
218	1900556	IRC Financial Capabilities Program	\$15,452.91
218	1900557	PACEM Shelter Transportation	\$7,485.00
218	1900558	LVCA Beginning Level Workforce Development Program	\$14,487.11
218	1900559	PHAR Resident-Involved Redevelopment	\$24,145.18

Programmatic Funds

<i>Fund</i>	<i>SAP Cost Center #</i>	<i>Funding Recommendation</i>	<i>Proposed Alloc.</i>
218	3914001000	CDBG Planning & Admin	\$82,093.60

In the event that funding received from the U.S. Department of Housing and Urban Development differs from the amounts referenced above, all appropriated amounts may be administratively increased/reduced at the same prorated percentage of change to actual funding received. No subrecipient's grant may be increased above their initial funding request without further consideration by Council.

BE IT FURTHER RESOLVED that this appropriation is conditioned upon the receipt of not less than \$438,617 in CDBG funds from the U.S. Department of Housing and Urban Development for program year 2024-25, and all subrecipient awards are also conditioned upon receipt of such funds.

BE IT FURTHER RESOLVED that the amounts appropriated above within this resolution will be provided as grants to public agencies or private non-profit, charitable organizations (individually and collectively, "subrecipients") and shall be utilized by the subrecipients solely for the purpose stated within their grant applications. The City Manager is hereby authorized to enter into agreements with each subrecipient as deemed advisable so as to ensure that the grants are expended for their intended purposes and in accordance with applicable federal and state laws and regulations. To this end, the City Manager, the Director of Finance, and public officers to whom any responsibility is delegated by the City Manager pursuant to City Code Section 2- 147, are authorized to establish administrative procedures and provide for guidance and assistance in the subrecipients' execution of the funded programs.

- c. RESOLUTION: Resolution appropriating HOME Investment Partnership Program funds to be received from the U.S. Department of Housing and Urban Development in support of the program year 2024-25 Annual Action Plan, in the approximate amount of \$83,016

RESOLUTION

Appropriation of HOME Investment Partnership Program Funds Anticipated from the U.S. Department of Housing and Urban Development for Program Year 2024-25, in the Approximate Amount of \$83,016

WHEREAS the City of Charlottesville (the City) has been advised by the U.S. Department of Housing and Urban Development that the region served by the Thomas Jefferson Area HOME Consortium (TJAHC) is expected to receive an anticipated HOME Investment Partnerships (HOME) allocation for the 2024-25 program year in the approximate amount of \$651,111, of which the City is expected to receive approximately \$83,016 to support affordable housing initiatives; and

WHEREAS City Council has received recommendations for the expenditure of funds from the city's CDBG/HOME Taskforce, as reviewed and approved by the City's Planning Commission at a public hearing on May 14, 2024, as provided by law; and

WHEREAS it is a requirement of this grant from HUD that projects funded with HOME program funds must be matched at twenty-five (25) percent with local funding; now, therefore,

BE IT RESOLVED by the City Council of Charlottesville, Virginia, that upon receipt of anticipated HOME funding from the U.S. Department of Housing and Urban Development, said local funds from the Charlottesville Affordable Housing Fund (CAHF) are hereby appropriated to the following individual expenditure accounts in the HOME Fund in accordance with the respective purposes set forth; provided, however, that the City Manager is hereby authorized to transfer funds between and among such individual accounts as circumstances may require, to the extent permitted by applicable federal grant regulations, as set forth below:

HOME Local Match Funds from CAHF

Expenditure Fund to transfer from:

<i>Fund</i>	<i>Cost Center</i>	<i>G/L Account</i>	<i>Amount to Transfer</i>
426	CP-084	561425	\$20,754.17

Revenue Fund to transfer to:

<i>Fund</i>	<i>Cost Center</i>	<i>G/L Account</i>	<i>Receiving Amount</i>
425	P-00507	498010	\$20,754.17

BE IT FURTHER RESOLVED by the Council of the City of Charlottesville, Virginia that the amount of \$20,754.17 is hereby appropriated from the Charlottesville Housing Fund for expenditure as the local match for HOME funding received from HUD; and

BE IT FURTHER RESOLVED that this appropriation is conditioned upon the receipt by the City of not less than \$83,016 in HOME funds as the city's local share of HOME funds received by the Thomas Jefferson Area HOME Consortium from the U.S. Department of Housing and Urban Development for program year 2024-25, and all subrecipient awards are also conditioned upon receipt of such funds, and

In the event that funding received from the U.S. Department of Housing and Urban Development for program year 2024-25 differs from the amounts referenced above, all appropriated amounts may be administratively increased/reduced at the same prorated percentage of change to actual funding received. No subrecipient's funding award may be increased above their initial funding request without further consideration by Council.

BE IT FURTHER RESOLVED that the amounts appropriated above within this resolution will be provided as grants to public agencies or private non-profit, charitable organizations (individually and collectively, "subrecipients") and shall be utilized by the subrecipients solely for the purpose stated within their grant applications. The City Manager is hereby authorized to enter into agreements with each subrecipient as deemed advisable so as to ensure that the grants are expended for their intended purposes and in accordance with applicable federal and state laws and regulations. To this end, the City Manager, the Director of Finance, and public officers to whom any responsibility is delegated by the City Manager pursuant to City Code Section 2- 147, are authorized to establish administrative procedures and provide for guidance and assistance in the subrecipients' execution of the funded programs.

5. RESOLUTION: Resolutions to appropriate \$130,713 from the 2024 City Climate Protection Program – Program Support Grant with LEAP (carried)
 - a. RESOLUTION: Resolution to reallocate 2024 Climate Protection Program Support Grant funding
 - b. RESOLUTION: Resolution to authorize City Manager's signature for the Memorandum of Understanding (MOU) between the City and the Local Energy Alliance Program (LEAP) for grant funds to support the Climate Protection Program and promote energy performance improvements
6. RESOLUTION: Resolution to appropriate \$172,182 from the Virginia Department of Social Services to serve clients who are receiving auxiliary grants, adoption assistance, and independent living services (carried)
7. RESOLUTION: Resolution appropriating \$7,988 received from the Virginia Department of Social Services for the Percentage of Income Payment Program (carried)
8. RESOLUTION: Resolution to reallocate Tax and Rent Relief Budgets

RESOLUTION

Reallocating Budget Amounts for the Tax and Rent Relief Accounts

WHEREAS, the City of Charlottesville through the FY 2024 Budget process allocated a total of \$2,645,000 to be used for the tax, homeownership, and rent relief programs;

WHEREAS, the amounts originally budgeted were based on projections and do not align with the actual awards for each program;

THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that the tax, homeownership and rent relief budgets be reallocated in the following manner:

Budget Increases

\$285,838	Fund: 105	Cost Center: 1813006000	G/L Code: 540064
\$4,542	Fund: 105	Cost Center: 1813007000	G/L Code: 540065

Budget Decreases

\$89,974	Fund: 105	Cost Center: 1813003000	G/L Code: 540061
\$4,957	Fund: 105	Cost Center: 1813004000	G/L Code: 540062
\$74,395	Fund: 105	Cost Center: 1813005000	G/L Code: 540063
\$121,054	Fund: 105	Cost Center: 3343019000	G/L Code: 540065

<u>Account Code</u>	<u>Relief Type</u>	<u>Original Budget</u>	<u>Adjustments</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>Variance</u>
1813003000-540061	Rent Relief for Disabled	\$ 190,000	\$ (89,974)	\$ 100,026	\$ 100,026	\$ (0)
1813004000-540062	Rent Relief for Elderly	35,000	(4,957)	30,043	30,043	0
1813005000-540063	Tax Relief for Disabled	290,000	(74,395)	215,605	215,605	0
1813006000-540064	Tax Relief for Elderly	750,000	285,838	1,035,838	1,035,838	0
1813007000-540065	Stormwater Assistance	20,000	4,542	24,542	24,542	0
3343019000-540065	CHAP	1,360,000	(121,054)	1,238,946	1,229,500	9,446
		\$ 2,645,000	\$ -	\$ 2,645,000	\$ 2,635,553	\$ 9,447

BE IT FURTHER RESOLVED by the Council of the City of Charlottesville, Virginia that should other budget transfers be necessary between these accounts, the City Manager is authorized to do so in accordance with the reasoning set forth in this resolution.

9. RESOLUTION: Resolution to transfer \$9,064,654 to the City's Retirement Fund (carried)
10. RESOLUTION: Resolution appropriating \$45,567 from the Virginia Department of Social Services to use for overtime for Medicaid unwinding (carried)
11. RESOLUTION: Resolution to appropriate \$10,000 for The Tonsler League (carried)

CITY MANAGER REPORT

City Manager Sam Sanders reported that he was the keynote speaker at the PHAR (Public Housing Association of Residents) Internship graduation. Deputy City Manager Ashley Marshall announced Sunday Sundown events hosted by the City's Parks and Recreation Department. Deputy City Manager Eden Ratliff provided a reminder that the Charlottesville-Albemarle SPCA, a non-profit animal welfare organization, terminated its agreement with the city and county related to the funding model. The City, County and SPCA are engaged in negotiations to understand the totality of SPCA operations and necessary funding. City Manager Sanders launched a Transparency Portal on the city website to share critical information with the public on items of significant interest.

ACTION ITEMS

12. PUBLIC HEARING AND ORDINANCE to amend and reordain Chapter 31 (Utilities) of the Code of the City of Charlottesville, 1990, as amended, to establish new utility rates and service fees for City gas, water and sanitary sewer (carried)

Utilities Director Lauren Hildebrand and Finance Director Chris Cullinan presented the Fiscal Year 2025 Utility Rate Report, providing a summary of the rate and fee recommendations for water, wastewater, stormwater and natural gas for FY2025, with new rates effective July 1, 2024. The City of Charlottesville owns and operates public utilities for water, wastewater, natural gas and stormwater. The notice for the public hearing was advertised in the newspaper during the weeks of May 13, 2024, and May 20, 2024.

Mayor Wade opened the public hearing. With no speakers coming forward, he closed the public hearing. Council by unanimous consent moved the item to the June 17, 2024, meeting for second reading and vote on the consent agenda.

13. PUBLIC HEARING AND ORDINANCE to amend and reordain Chapter 31 (Utilities) of the Code of the City of Charlottesville, 1990, as amended, to establish a connection fee for new gas service (carried)

Utilities Director Lauren Hildebrand presented the ordinance and stated that the rates go into effect July 1, while the proposal is for the connection fee to go into effect January 1, 2025.

The City of Charlottesville owns and operates a natural gas utility that provides service to approximately 21,050 customers in the City of Charlottesville and Albemarle County. The City offers natural gas service to residential and commercial customers based on the proposed connected loads for their gas appliances. Department of Utilities staff make a financial evaluation of gas service requests to ensure installation, operation, and ongoing maintenance of the service are economically feasible for the gas utility.

The City currently offers gas service installation up to 150 feet at no cost to residential customers if the City's investments in installation costs are offset by the revenue generated within a payback period of approximately 4 ½ years. Charlottesville Gas proposed to discontinue offering service line installations for qualifying appliances such as gas heat or gas water heating at no cost to the customer and to charge a \$340.00 connection fee for the new service up to 150 feet of service line. New service for non-qualifying appliances that includes generators and gas fireplaces, will continue to pay the cost for a new service line and City Code will not change for a non-qualifying appliance. Services that exceed 150 feet will be required to pay the cost for the excess footage. Charlottesville Gas will use the funds from this connection fee to finance an expanded energy efficiency program to promote energy savings and reduce greenhouse gas emissions. The future effective date is to allow adequate notice to be given to interested parties. The notice for the public hearing was advertised in the newspaper during the weeks of May 13, 2024, and May 20, 2024.

Mayor Wade opened the public hearing. With no speakers coming forward, he closed the public

hearing. Council by unanimous consent moved the item to the June 17, 2024, meeting for second reading and vote on the consent agenda.

14. PUBLIC HEARING AND RESOLUTION to reprogram prior year CDBG funds to support ADA accessibility enhancements at a community playground, Minor Budget Amendment of approximately \$46,000 (carried)

Anthony Warn, Grants Analyst, presented the resolution. The City of Charlottesville (the City) is an Entitlement Community as designated by the U.S. Department of Housing and Urban Development (HUD) and, as such, is the recipient of annual allocations of federal funds through the Community Development Block Grants (CDBG) program. The City has used these funds over the years to support numerous projects designed to strengthen the community's ability to foster high quality living environments and housing and to expand economic opportunities for low- and moderate-income residents. In recent years both HUD and the City have strengthened their commitments to the use of CDBG funds to facilitate the removal of barriers to access as an important outcome to work towards.

Council by unanimous consent moved the item to the June 17, 2024, meeting for second reading and vote on the consent agenda.

15. ORDINANCE: Ordinance authorizing a Forgivable Loan to Piedmont Housing Alliance to support redevelopment of Kindewood/Friendship Court Phase 2 for the purpose of producing new housing for low and moderate income persons (carried)

Brenda Kelley, Redevelopment Manager, provided an overview of the proposed ordinance, which would establish the terms and conditions under which the Capital Improvement Plan funding previously approved for Phase 2 could be expended. Sunshine Mathon, Piedmont Housing Alliance, provided an update on the Phase 2 redevelopment for Kindewood. Piedmont Housing Alliance (PHA) intends to continue redeveloping the 11.75-acre Friendship Court property, now known as Kindewood, through four phases over a period of 7-8 years. This \$100+ million project includes the creation of approximately 450 affordable rental and homeownership units with tiers of affordability. The redevelopment will include commercial and community space, a community park, and associated infrastructure and parking. Phase 1 of the project is substantially complete and created 106 Affordable Units, including the 1:1 replacement of 46 of the existing Project-based Section 8 Rental Affordable Units. Phase 2 of the project proposes the creation of 104 affordable for-rent and for-sale units, including the 1:1 replacement of 54 of the existing Project-based Section 8 rental affordable units.

Over multiple budget years (FY22, FY23 and FY25), City Council has approved a total of \$5,750,000 in City Capital Improvements Program funding for Friendship Court Infrastructure Improvements and Friendship Court Redevelopment for Phase 2. To facilitate the allocation of the approved CIP funding for Phase 2, City staff has been working closely with PHA staff and consultants to develop the attached Ordinance that spells out the agreed-to specifics of how and when the funding will be disbursed, and for what the funding may be expended. Two Amended Declarations of Affordable Housing Covenants – one for rental units and one for homeownership units – will be required to be recorded prior to any disbursement of funding. These documents further provide protections and guarantees in place to ensure that Affordable Units and

infrastructure are built in accordance to the agreed upon performance requirements to disburse funding. The City Manager and City Attorney will be required to approve these covenants prior to recordation.

Council unanimously agreed to carry the item to the June 17, 2024, meeting for second reading and vote on the consent agenda.

16. RESOLUTION: Resolution authorizing an amendment to the Performance Agreement to support Friendship Court Phase 1 redevelopment efforts

Chris Engel, Director of Economic Development, presented the resolution. On October 19, 2020, city council approved a performance agreement with Piedmont Housing Alliance (PHA) to help support the redevelopment of the first phase of Friendship Court, now known as Kindlewood. The agreement commits the incremental increase in real estate tax revenue generated by the investment, once complete, as a source of financing. At the time of the original agreement, the entire site was a single parcel in the city's land records. PHA is undertaking the redevelopment in a series of discrete phases. The action requested in the amendment identifies the newly created parcel (new parcel 'B') that reflects the actual boundary of Phase 1. This reduction in footprint and base valuation enables the project to capture more financial benefit in a shorter timeframe. All other elements of the agreement remain the same.

On motion by Pinkston, seconded by Payne, Council by a vote of 5-0 approved the resolution authorizing an amendment to the Performance Agreement to support Friendship Court Phase 1 redevelopment efforts (Ayes: Oschrin, Payne, Pinkston, Snook, Wade; Noes: None).

**RESOLUTION
APPROVING AMENDMENT TO ECONOMIC DEVELOPMENT
PERFORMANCE AGREEMENT, AS MODIFIED**

WHEREAS, the Economic Development Authority of the City of Charlottesville, Virginia (**the "Authority"**), a political subdivision of the Commonwealth of Virginia (**the "Commonwealth"**), was established to promote the safety, health, welfare, convenience or prosperity of the inhabitants of the City of Charlottesville, Virginia (**the "City"**) by improving and rehabilitating a distressed area of the City which will enhance the tax base in the City and create opportunities for commercial and other economic development in the City; and

WHEREAS, the City Council of the City is empowered pursuant to Section 15.2-953 of the *Code of Virginia*, 1950, as amended (**the "Code"**), to make appropriations of public funds to the Authority for the purpose of promoting economic development in the City; and

WHEREAS, the Authority is empowered pursuant to Section 15.2-4901, *et seq.*, of the Code to, among other things, accept contributions, grants and other financial assistance from the City and make grants to any person, partnership, association, corporation, business, or governmental entity for the purposes of promoting economic development in the City; and

WHEREAS, the Authority, pursuant to that certain Economic Development Performance Agreement (**the “Initial Agreement”**) by and among the Authority and Piedmont Housing Alliance, a non-profit 501(c)(3) organization under the Internal Revenue Code of 1986 as amended (**“PHA”**) on its own behalf and on behalf of a limited liability company of which PHA serves as manager (**the “Developer”**), agreed to provide a certain financial incentive grant (**the “Grant”**) to the Developer in order to encourage and induce the Developer to invest a significant amount of money into real estate improvements, described as phase I of the planned development consisting of 106 units (**the “Investment”**) located in the City currently known as Friendship Court; and such phase I and 106 units are described and depicted on Exhibit A of the Initial Agreement (**the “Property”**) along with the other requirements included in such Investment as set forth in Exhibit B to the Initial Agreement; and

WHEREAS, the Authority proposes to enter into an Amendment to the Initial Agreement (**the “Amended Agreement”**), attached hereto as **Exhibit I**, by and among the Developer, which will amend the Initial Agreement in order to provide for the Investment on a subdivided 3.086-acre parcel as described in **Exhibit A**, which was a portion of the 11.77-acre parcel referenced in the Initial Agreement; and

WHEREAS, the Authority, while recognizing that the City Council of the City (**the “City Council”**) is not empowered under Virginia law to make any binding commitment beyond the current fiscal year of the City, has requested that the City Council annually appropriate monies to the Authority for the purpose of promoting economic development in the City by funding certain financial obligations of the Authority pursuant to and during the term of the Initial Agreement as amended by the Amended Agreement; and

WHEREAS, there has been presented to this meeting the form of the Amended Agreement which sets forth the understanding and agreement between the Authority and the Developer.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHARLOTTESVILLE, VIRGINIA:

1. The City Council finds and determines that the terms and conditions of the Amended Agreement, including the provisions for the Grant, is consistent with the mission, goals and purposes of the Authority.

2. It is the current intention of the City Council to make sufficient annual appropriation of monies to the Authority for the purpose of promoting economic development in the City by funding certain financial obligations of the Authority pursuant to and during the term of the Initial Agreement as amended by the Amended Agreement.

3. The City Manager or any other officer charged with the responsibility of preparing the City budget is hereby authorized and directed to include in the City budget for each fiscal year of the City during the term of the Initial Agreement as amended by the Amended Agreement, a request that the City Council appropriate sufficient monies to the Authority for the purpose of promoting economic development in the City and

funding certain financial obligations of the Authority pursuant to the terms of the Initial Agreement as amended by the Amended Agreement during such fiscal year.

4. The City Manager is hereby authorized to acknowledge the City's understanding of the Amended Agreement and to execute such documents as he deems appropriate in relation to such Amended Agreement.

5. All other acts of the City Manager, the Director of Economic Development or any other officer of the City relating to the purposes and intent of this resolution are hereby approved and ratified.

6. This resolution shall take effect immediately.

17. RESOLUTION: Resolution authorizing a Performance Agreement to support Friendship Court Phase 2 redevelopment efforts

Chris Engel, Director of Economic Development, presented the resolution. The Piedmont Housing Alliance (PHA) is continuing to redevelop the 11.75-acre Friendship Court property in four phases over the next 6-7 years. This \$100 million+ project includes the creation of approximately 400 affordable units with multiple tiers of affordability. The redevelopment will include commercial and community space as well as associated infrastructure and parking. To help facilitate the financing of the project, PHA has requested that the City consider an agreement that will share the incremental increase in real estate tax revenue generated by the investment. With a commitment from the City to contribute the future revenue stream (as a grant), PHA will leverage this to create a portion of the funds needed to fund Phase 2 of the project. This request does not ask for additional current revenue; it requests future revenue that comes with an increased tax base.

On motion by Pinkston, seconded by Payne, Council by a vote of 5-0 approved the resolution authorizing a Performance Agreement to support Friendship Court Phase 2 redevelopment efforts (Ayes: Oschrin, Payne, Pinkston, Snook, Wade; Noes: None).

**RESOLUTION
APPROVING PERFORMANCE AGREEMENT TO SUPPORT
FRIENDSHIP COURT PHASE 2 REDEVELOPMENT EFFORTS**

WHEREAS, the Economic Development Authority of the City of Charlottesville, Virginia (**the "Authority"**), a political subdivision of the Commonwealth of Virginia (**the "Commonwealth"**), was established to promote the safety, health, welfare, convenience or prosperity of the inhabitants of the City of Charlottesville, Virginia (**the "City"**) by improving and rehabilitating a distressed area of the City which will enhance the tax base in the City and create opportunities for commercial and other economic development in the City; and

WHEREAS, the City Council of the City (**the "City Council"**) is empowered pursuant to Section 15.2-953 of the *Code of Virginia*, 1950, as amended (**the "Code"**), to make appropriations of public funds to the Authority for the purpose of promoting economic development in the City; and

WHEREAS, the Authority is empowered pursuant to Section 15.2-4901, *et seq.*, of the Code to, among other things, accept contributions, grants and other financial assistance from the City and make grants to any person, partnership, association, corporation, business, or governmental entity for the purposes of promoting economic development in the City; and

WHEREAS, the Authority, pursuant to that certain proposed Performance Agreement (**the “Agreement”**) by and among the Authority and Piedmont Housing Alliance, a non-profit 501(c)(3) organization under the Internal Revenue code of 1986 as amended (**“PHA”**) on behalf of FC Phase 2, LLC, a Virginia limited liability company, including its permitted successors and assigns (**the “Developer”**), of which PHA serves as a member and manager of FC Phase 2 Managing Member LLC, the managing member of the Developer, attached hereto as **Exhibit I**, is proposing to provide a certain financial incentive grant (**the “Grant”**) to the Developer in order to encourage and induce the Developer to invest a significant amount of money into real estate improvements, described as phase 2 of the planned development consisting of 100 units (**the “Investment”**) located in the City currently known as Friendship Court; and such phase 2 and 100 units are described and depicted on Exhibit A of the Agreement (**the “Property”**) along with the other requirements included in such Investment as set forth in Exhibit B to the Agreement; and

WHEREAS, the Authority, while recognizing that the City Council is not empowered under Virginia law to make any binding commitment beyond the current fiscal year of the City, has requested that the City Council annually appropriate monies to the Authority for the purpose of promoting economic development in the City by funding certain financial obligations of the Authority pursuant to and during the term of the Agreement; and

WHEREAS, there has been presented to this meeting a draft of the Agreement which sets forth the understanding and agreement between the Authority and the Developer.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHARLOTTESVILLE, VIRGINIA:

1. The City Council finds and determines that the terms and conditions of the Agreement, including the provisions for the Grant, is consistent with the mission, goals and purposes of the Authority.

2. It is the current intention of the City Council to make sufficient annual appropriation of monies to the Authority for the purpose of promoting economic development in the City by funding certain financial obligations of the Authority pursuant to and during the term of the Agreement.

3. The City Manager or any other officer charged with the responsibility of preparing the City budget is hereby authorized and directed to include in the City budget for each fiscal year of the City during the term of the Agreement a request that the City Council appropriate sufficient monies to the Authority for the purpose of

promoting economic development in the City and funding certain financial obligations of the Authority pursuant to the terms of the Agreement during such fiscal year.

4. The City Manager is hereby authorized to acknowledge the City's understanding of the Agreement and to execute such documents as he deems appropriate in relation to such Agreement.

5. All other acts of the City Manager, the Director of Economic Development or any other officer of the City relating to the purposes and intent of this resolution are hereby approved and ratified.

6. This resolution shall take effect immediately.

18. ORDINANCE: Ordinance to create and enact Level 3 Communications Franchise Agreement (carried)

Steven Hicks, Director of Public Works, presented the request for approval of the Level 3 Communications Franchise Agreement. Following discussion, Council unanimously agreed to carry the item to the June 17, 2024, meeting for second reading and vote on the consent agenda.

19. ORDINANCE: Ordinance to create and enact Crown Castle Franchise Agreement (carried)

Steven Hicks, Director of Public Works, presented the request for approval of the Crown Castle Franchise Agreement. Following discussion, Council agreed to carry the item to the June 17 meeting for second reading and vote on the consent agenda.

20. ORDINANCE: Ordinance to create and enact Brightspeed Franchise Agreement (carried)

Steven Hicks, Director of Public Works, presented the request for approval of the Brightspeed Franchise Agreement. Following discussion, Council unanimously agreed to carry the item to the June 17, 2024, meeting for second reading and vote on the consent agenda.

21. RESOLUTION: Resolution considering a Sidewalk Waiver Request for the MACAA Planned Unit Development

This item was removed from the Consent Agenda for discussion at the request of Councilor Oschrein. Dannan O'Connell, City Planner, summarized the request and answered questions from Councilor Oschrein.

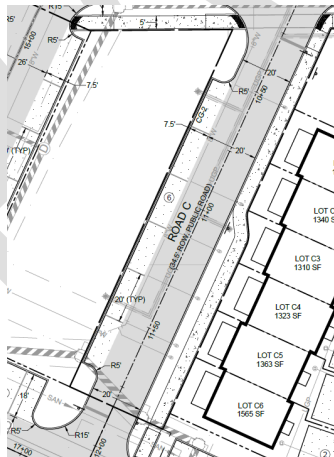
On motion by Snook, seconded by Payne, Council by a vote of 5-0 approved the resolution for a sidewalk waiver for the MACAA Planned Unit Development (Ayes: Oschrein, Payne, Pinkston, Snook, Wade; Noes: None).

**RESOLUTION
SIDEWALK WAIVER REQUEST FOR A RESIDENTIAL DEVELOPMENT
REFERRED TO AS "MACAA PUD"**

WHEREAS, Piedmont Housing Alliance (“Applicant”), on behalf of the Monticello Area Community Action Agency, (“Owner”) of certain land fronting on Park Street and the Route 250 Bypass, designated on the City Tax Map and Parcel (TMP) as Parcels 470007100, 470011000, and 470008000 (collectively, hereinafter, the “Subject Property”), has submitted an application seeking a waiver of the requirement of City Code Section 29-182(j)(2) where sidewalks shall be constructed to approved city standards on both sides of every new street. This application is submitted in connection with the Applicant/Developer’s proposed development of ZM21-00003 (Planned Unit Development), and

WHEREAS, City staff has submitted to City Council a staff report providing information and staff’s recommendation regarding the sidewalk waiver request, and City Council has reviewed the application and the staff report and has considered the factors set forth within the City’s Subdivision Ordinance, Sections 29-36 and 29-182(j)(5); now, therefore,

BE IT RESOLVED by the Council for the City of Charlottesville, Virginia that the sidewalk waiver request presented to this Council by the Applicant/Developer is hereby granted along approximately one hundred fifty (150) feet along the west side of the proposed ‘Road C’ abutting City Lots currently identified as Real Estate Parcel Identification Number 470007100 as depicted below.



COMMUNITY MATTERS (2)

Mayor Wade opened the floor for comments from the public and no one came forward to speak.

The meeting adjourned at 8:43 p.m.

BY Order of City Council

BY Kyna Thomas, Clerk of Council



CHARLOTTESVILLE CITY COUNCIL MEETING MINUTES

June 17, 2024 at 4:00 PM

Council Chamber

The Charlottesville City Council met on June 17, 2024. Vice Mayor Brian Pinkston called the meeting to order and Clerk of Council Kyna Thomas called the roll, noting the following councilors present: Vice Mayor Brian Pinkston and Councilors Natalie Oschrin, Michael Payne, and Lloyd Snook. Mayor Juandiego Wade gave prior notice of his absence.

On motion by Payne, seconded by Oschrin, Council by a 4-0 vote adopted the meeting agenda as amended, moving the second reading of the Ordinance to amend and reordain Chapter 31 (Utilities) of the Code of the City of Charlottesville, to establish a connection fee for new gas service from the Consent Agenda to the Action Items for discussion as requested by Councilor Payne (Ayes: Oschrin, Payne, Pinkston, Snook; Noes: none; Absent: Wade).

REPORTS

1. REPORT: State of Homelessness

Misty Graves, Director of the Department of Human Services, introduced the presentation and summarized the City's role on the continuum of care for people at risk for or who are experiencing homelessness.

Shayla Washington, Executive Director for the Blue Ridge Area Coalition for the Homeless (BRACH), the Continuum of Care designated Lead Agency, presented data about the number of people experiencing homelessness in the Charlottesville area. The Point in Time (PIT) count decreased from 2023 to 2024. The By-Name List beginning June 2023 counted 498 total people over one year and approximately 200 total people at a given time. The Homeless Information Line, created to assist people who are experiencing homelessness or at imminent risk (14 days or less) of becoming homeless, served 1,310 calls over one year and 587 unique callers during the same timeframe. Ms. Washington provided examples of how BRACH is addressing the need for housing and supportive services, and community partners joined her for the presentation.

Anna Mendez, Executive Director of The Haven, reported on The Haven's day shelter, reach-in, and housing services. The Haven's goal is to provide a safe and welcoming space for people experiencing homelessness and poverty, supporting individuals and families as they pursue stability through connections to resources and creative housing solutions.

Liz Yohn, Operations Manager at PACEM, provided information about their services, and spoke about a need for more low-barrier housing such as Premier Circle on Route 29, which provided 115 units of non-congregate shelter and centralized supportive services, aimed to functionally end chronic homelessness in the community.

Sandy Chirico, Director of Social Services at the Salvation Army, shared their program report. A Director of Social Services position was added; the corps assisted 4,677 people; the soup kitchen provided 49,265 meals; the shelter provided 18,278 nights lodging; the team assisted 577 families with energy assistance; and 6,829 volunteer hours were calculated with 1,515

volunteers. The Angel Tree program provided gifts for over 840 children, helping over 350 families. She provided an update on the giving campaign and timeline for construction of their new building.

Sarah Ellis, fundraising and Development Coordinator, reported on the Shelter for Help in Emergency (SHE), which offers a variety of services designed to empower victims of domestic/intimate partner violence and create a community of support. In addition to emergency shelter, SHE provides counseling, support and legal advocacy, Spanish-language outreach, Prevention services, and child and teen programs. Since 1979, 10,472 adults and children have received safe shelter and support services. The Shelter for Help in Emergency answers over 2,000 hotline calls, provides nearly 5,000 nights of safety, assists more than 400 adults and children seeking help each year, and provides emergency residential services to around 200 adults and children. On average, 36% of these clients are Charlottesville residents, representing the largest percentage of area requests for support services. The average length of stay is 23 nights and these statistics have remained consistent for many years.

Ms. Washington reported on Region Ten's PATH program (Projects for Assistance in Transition). The program provides outreach and assistance to adults with serious mental illness who are experiencing homelessness or who are at risk of becoming homeless. Services include community-based outreach, mental health connection and support, substance abuse support, and case management. 125 clients were served from June 1, 2023, to June 1, 2024. She also reported on behalf of Charlottesville City Schools and thanked organizations for setting up cooling shelters during extremely hot days.

Council and the city manager engaged in discussion with the community partners to clarify ongoing needs. Anthony Haro, Executive Director for the Blue Ridge Area Coalition for the Homeless (BRACH) Housing Program Manager, answered a question about the use of Housing Choice Vouchers. Service providers hold regularly recurring meetings and remain in constant communication.

CLOSED MEETING

On motion by Oschrein, seconded by Payne, Council voted unanimously to convene in closed session pursuant to section 2.2-3712 of the Virginia Code for:

1. Consideration of appointments to the Sister Cities Commission, under Virginia Code section 2.2-3711(A)(1); and
2. Discussion of and briefings regarding probable litigation and receipt of advice of legal counsel regarding the Water Street Garage, under Virginia Code sections 2.2-3711(A)(7) and 2.2-3711(A)(8).

On motion by Oschrein, seconded by Payne, Council certified by a recorded vote of 4-0 that to the best of each Council member's knowledge only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the Motion convening the closed session were heard, discussed, or considered in the closed session (Ayes: Oschrein, Payne, Pinkston, Snook; Noes: none; Absent: Wade).

BUSINESS SESSION

Council began the business session with a moment of silence.

ANNOUNCEMENTS

Councilor Payne announced the opening of cooling centers around the city to help during the heat wave.

COMMUNITY MATTERS

Mayor Wade opened the floor for comments from the public.

1. Sadhbh O'Flynn, Climate Justice Policy Manager with the Community Climate Collaborative (C3), spoke about the Transit Strategic Plan, the implementation of procedural justice for community engagement, and occupancy requirements for fleet expansion.
2. Clay Bowen, Climate Justice Policy Intern with C3, spoke in support adopting the Transit Strategic Plan and the implementation of a Regional Transit Authority, and about the need for a more robust mobile app for transit services.
3. Robin Hoffman, city resident, spoke about a desire to ride public transit, and the need for bus stop canopies. She also spoke about infrastructure for lighted bike lanes.
4. Caetano de Campos Lopes, C3, spoke in support of adopting the Transit Strategic Plan.
5. Carol Lansburg, Fluvanna resident and intern at C3, spoke about her passion for environmental protection, discouraged the purchase of additional diesel-fueled buses, and encouraged consideration of climate impact.
6. Susan Kruse, C3 Executive Director spoke in support of adopting the Transit Strategic Plan, in support of eliminating incentives for the municipal gas system, and in support of a climate resource hub.

CONSENT AGENDA*

Clerk Thomas read the following items into the record, and on motion by Snook, seconded by Oschrein, Council by a vote of 4-0 adopted the consent agenda (Ayes: Oschrein, Payne, Pinkston, Snook; Noes: none; Absent: Wade).

2. MINUTES: March 5 regular meeting
3. RESOLUTION to appropriate \$130,713 from the 2024 City Climate Protection Program – Program Support Grant with LEAP (2nd reading)

RESOLUTION

2024 Climate Protection Program Support Grant - \$130,713

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Charlottesville, Virginia that the sum of \$130,713 is hereby paid to LEAP from previously appropriated funds in the Gas Fund, Environmental Sustainability Cost Center as follows:

\$130,713 Fund: 631 Cost Center: 2711001000 G/L Account: 599999

4. RESOLUTION to authorize the city manager to sign a Memorandum of Understanding between the City and the Local Energy Alliance Program (LEAP) for grant funds to support the Climate Protection Program and promote energy performance improvements (2nd reading)

RESOLUTION

BE IT RESOLVED by the Council for the City of Charlottesville, Virginia, that the City Manager is hereby authorized to sign the following document, attached hereto, in form approved by the City Attorney or his designee.

Memorandum of Understanding (MOU) between the City and the Local Energy Alliance Program (LEAP) for grant funds to support the Climate Protection Program and promote energy performance improvements.

5. RESOLUTION to appropriate \$172,182 from the Virginia Department of Social Services to serve clients who are receiving auxiliary grants, adoption assistance, and independent living services (2nd reading)

RESOLUTION

**Appropriating Funding Received from the Virginia Department of Social Services
In the amount of \$172,182**

WHEREAS, the Charlottesville Department of Social Services has received an allocation of \$172,182 in the Fiscal Year 2024 budget from the Virginia Department of Social Services to be used for clients receiving auxiliary grants, adoption assistance, and independent living services.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$172,182, upon receipt by the City, is hereby appropriated for expenditure within the FY24 budget in the following manner:

Revenue – \$172,182

Fund:	212	Cost Center:	9900000000	G/L Account:	430080	\$172,182
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Expenditures - \$172,182

Fund:	212	Cost Center:	3311002000	G/L Account:	540060	\$20,000
Fund:	212	Cost Center:	3311004000	G/L Account:	540060	\$40,000
Fund:	212	Cost Center:	3311007000	G/L Account:	540060	\$60,000
Fund:	212	Cost Center:	3333006000	G/L Account:	540060	\$47,182
Fund:	212	Cost Center:	3343008000	G/L Account:	540060	\$5,000

6. RESOLUTION appropriating \$7,988 received from the Virginia Department of Social Services for the Percentage of Income Payment Program (2nd reading)

RESOLUTION
Appropriating Funding Received from the Virginia Department of Social Services to
administer the Percentage of Income Payment Program (PIPP)
In the amount of \$7,988

WHEREAS, the Charlottesville Department of Social Services has received an allocation of \$7,988 in the Fiscal Year 2024 budget from the Virginia Department of Social Services to be used to administer the Percentage of Income Payment Program (PIPP).

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$7,988, upon receipt by the City, is hereby appropriated for expenditures within the FY24 budget in the following manner:

Revenue – \$7,988

Fund: 212 Cost Center: 9900000000 G/L Account: 430080 \$7,988

Expenditures - \$7,988

Fund: 212 Cost Center: 3301005000 G/L Account: 510010 \$7,988

7. RESOLUTION to transfer \$9,064,654 to the City's Retirement Fund (2nd reading)

RESOLUTION
Appropriating the transfer of \$9,064,654 from the CIP Contingency fund to the
City's Retirement Fund

WHEREAS, implementation of the collective bargaining contracts and the class and compensation changes for unaffiliated employees will exceed the projected annual pension cost;

WHEREAS, best practice for pension plan management is to ensure that the pay changes implemented in FY 25 are fully funded at the time they are granted;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that the following is hereby transferred from CIP Contingency funds in the following manner:

Transfer From

\$9,064,654 Fund: 426 WBS: CP-080 G/L Account: 561869

Transfer To

\$9,064,654 Fund: 869 Cost Center: 1921001000 G/L Account: 498426

8. RESOLUTION appropriating \$45,567 from the Virginia Department of Social Services to use for overtime for Medicaid unwinding (2nd reading)

RESOLUTION
**Appropriating Funding Received from the Virginia Department of Social Services to
provide overtime for Medicaid unwinding
In the amount of \$45,567**

WHEREAS, the Charlottesville Department of Social Services has received an allocation of \$45,567 in the Fiscal Year 2024 budget from the Virginia Department of Social Services to be used to provide overtime for Medicaid unwinding.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$45,567, upon receipt by the City, is hereby appropriated for expenditures within the FY24 budget in the following manner:

Revenue – \$45,567

Fund: 212 Cost Center: 9900000000 G/L Account: 430080 \$45,567

Expenditures - \$45,567

Fund: 212 Cost Center: 3301005000 G/L Account: 510060 \$45,567

9. RESOLUTION to appropriate \$10,000 for The Tonsler League (2nd reading) Ordinance to amend and reordain Chapter 31 (Utilities) of the Code of the City of Charlottesville, 1990, as amended, to establish new utility rates and service fees for City gas, water and sanitary sewer (2nd reading)

RESOLUTION
Appropriating the amount of \$10,000 for the Tonsler League

WHEREAS Council has appropriated funding for outside and nonprofit agencies as part of the FY 25 competitive Vibrant Community Fund (VCF) process;

AND WHEREAS for FY 25, there was a remaining unallocated balance of \$12,000;

BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$10,000 is hereby appropriated to provide funding to the Tonsler League as follows:

Expenditures:

\$10,000 Fund: 105 Cost Center: 9743056000 G/L Account: 540100

10. RESOLUTION to reprogram prior year CDBG funds to support ADA accessibility enhancements at a community playground, Minor Budget Amendment of approximately \$46,000 (2nd reading)

RESOLUTION TO APPROPRIATE FUNDS
Resolution to Approve the Program Year 2023-24 Community Playground ADA
Enhancements Program at Johnson Elementary School and to Appropriate
Associated CDBG Funds from Prior Years, in the Amount of \$46,000

WHEREAS the City of Charlottesville ('City') is and has been an Entitlement Community, as designated by the U.S. Department of Housing and Urban Development ('HUD'), and as such Council has previously approved the appropriation of certain sums of federal grant receipts to specific accounts in the Community Development Block Grant ('CDBG') Fund; and

WHEREAS a balance of unspent CDBG funds from prior years exists that can be reprogrammed to meet important and current community needs, and

WHEREAS full and unfettered access to public amenities by all, especially for persons with mobility impairments, is a public benefit of immense value and an essential part of the City's work to foster high quality living environments for all;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the proposed *2024 ADA Accessibility Enhancements Program at Johnson Elementary Playground* as presented here today before Council is approved and that the Office of Community Solutions ("OCS") is hereby authorized to begin work to implement said program;

BE IT FURTHER RESOLVED that, in support of this program, appropriations made to the following expenditure account(s) in the CDBG Fund be amended by the respective amounts shown below:

<i>SAP Fund</i>	<i>Funding Source</i>	<i>SAP Expenditure Account (Internal Order #)</i>	<i>Proposed Reduction</i>
218	CDBG Closed Program	1900306	-\$1,090.00
218	CDBG Closed Program	1900308	-\$1,291.49
218	CDBG Closed Program	1900330	-\$13,324.00
218	CDBG Closed Program	1900361	-\$22,741.37
218	CDBG Closed Program	1900362	-\$15.00
218	CDBG Closed Program	1900363	-\$8.14

Total proposed reductions to prior year accounts = \$38,470.00

BE IT FURTHER RESOLVED that, in support of this program, appropriations made to the following revenue account in the CDBG Fund be amended by the respective amounts shown below:

<i>Program Year</i>	<i>Account/Internal Order #</i>	<i>SAP Revenue Account(s)</i>	<i>Current Balance</i>	<i>Proposed Addition</i>	<i>Proposed New Balance</i>
2023-24	1900527	CDBG PY23+ ADA at Johnson Elementary	\$7,530	\$38,470	\$46,000

As the funds to be appropriated in support of this program have been previously awarded to the City by HUD in prior program years and have also previously been appropriated by Council in support of approved CDBG activities, this proposal does not involve the appropriation of any new funds from the City's general budget.

BE IT FURTHER RESOLVED that the amounts appropriated above within this resolution will be provided as a grant to a public agency ('subrecipient') and shall be utilized by this subrecipient solely for the purpose stated within their approved Memorandum of Understanding and Scope of Work agreements with OCS.

The City Manager is hereby authorized to enter into agreements with such subrecipients as deemed advisable so as to ensure that the grant is expended for its intended purposes and in accordance with applicable federal and state laws and regulations.

To this end, the City Manager, the Director of Finance, and public officers to whom any responsibility is delegated by the City Manager pursuant to City Code Section 2-147, are authorized to establish administrative procedures and provide for guidance and assistance in subrecipients' execution of the funded program.

11. ORDINANCE authorizing a Forgivable Loan to Piedmont Housing Alliance to support redevelopment of Kindewood/Friendship Court Phase 2 for the purpose of producing new housing for low and moderate income persons (2nd reading)

ORDINANCE AUTHORIZING A FORGIVABLE LOAN TO PIEDMONT HOUSING ALLIANCE TO SUPPORT REDEVELOPMENT OF FRIENDSHIP COURT/KINDLEWOOD PHASE 2 FOR THE PURPOSE OF PRODUCING NEW HOUSING FOR LOW AND MODERATE INCOME PERSONS

12. ORDINANCE to create and enact Level 3 Communications Franchise Agreement (2nd reading)

AN ORDINANCE GRANTING A TELECOMMUNICATIONS FRANCHISE TO LEVEL 3 COMMUNICATIONS, LLC, ITS SUCCESSORS AND ASSIGNS TO USE THE STREETS AND OTHER PUBLIC PLACES OF THE CITY OF CHARLOTTESVILLE, VIRGINIA FOR ITS POLE, WIRES, CONDUITS, CABLES AND FIXTURES, FOR A PERIOD OF FIVE (5) YEARS

13. ORDINANCE to create and enact Crown Castle Franchise Agreement (2nd reading)
Ordinance to create and enact Brightspeed Franchise Agreement (2nd reading)

AN ORDINANCE GRANTING A TELECOMMUNICATIONS FRANCHISE TO CROWN CASTLE FIBER LLC, ITS SUCCESSORS AND ASSIGNS TO USE THE STREETS AND OTHER PUBLIC PLACES OF THE CITY OF CHARLOTTESVILLE, VIRGINIA FOR ITS POLES, WIRES, CONDUITS, CABLES AND FIXTURES, FOR A PERIOD OF FIVE (5) YEARS

14. ORDINANCE to create and enact Brightspeed Franchise Agreement (2nd reading)

AN ORDINANCE GRANTING A TELECOMMUNICATIONS FRANCHISE TO BRIGHTSPEED OF VIRGINIA LLC, ITS SUCCESSORS AND ASSIGNS TO USE THE STREETS AND OTHER PUBLIC PLACES OF THE CITY OF CHARLOTTESVILLE, VIRGINIA FOR ITS POLES, WIRES, CONDUITS, CABLES AND FIXTURES, FOR A PERIOD OF FIVE (5) YEARS

15. RESOLUTION for a Water and Wastewater Leak Credit for 2PIC LLC - \$18,212.63.

RESOLUTION

Approval of a Compromise of Claim in the Form of a Leak Credit of \$18,212.63 for Water and Wastewater Charges to the Utility Account of 2PIC, LLC

WHEREAS, the Director of Finance, City Attorney, and City Manager concur that circumstances associated with a leak at 178 Zan Road warrant a credit in the amount of \$18,212.63 for water and wastewater charges, and in accordance with City Code Sec. 11-132(4), City Council has authority to grant such a compromise of claim; now, therefore

BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the Director of Finance is hereby authorized to apply a credit of \$18,212.63 to the utility account of “2PIC LLC”.

CITY MANAGER REPORT

City Manager Sam Sanders asked Deputy City Manager Ashley Marshall to make a presentation on the Social Equity strategic outcome area identified in the city's Strategic Plan. She provided definitions and examples of equality and equity, leading to the definition of social equity: the fair, just, and equitable management of all institutions serving the public directly or by contract, the fair and equitable distribution of public services, and implementation of public policy, and the commitment to promote fairness, justice, and equity in the formation of public policy. The presentation listed social determinants of health and health outcomes as promoting community well-being is a cornerstone of local government service. Ms. Marshall also identified some complexities and gaps.

Council asked questions and provided feedback. Councilors requested that the information provided be linked on the city website.

ACTION ITEMS

- 16. PUBLIC HEARING and ORDINANCE amending and reordaining Chapter 10 (Water Protection) of the Code of the City of Charlottesville, to establish a Virginia Erosion and Stormwater Management Program consistent with the Code of Virginia**

James Freas, Deputy City Manager for Operations, introduced the ordinance for public hearing and approval. Effective July 1, 2024, Virginia’s MS4 localities are required to combine the Virginia Erosion and Sediment Control Program (VESCP) and the Virginia Stormwater

Management Program (VSMP) to create the Virginia Erosion and Stormwater Management Program (VESMP). Council will be considering state mandated revisions to our local code - Chapter 10 of the City Code (Water Protection Ordinance) which has been updated to comply with Virginia State Code § 62.1-44.15:27. The public hearing was advertised in the local newspaper on June 6 and June 13, 2024.

Vice Mayor Pinkston opened the public hearing. With no speakers, the public hearing was closed.

On motion by Payne, seconded by Oschrin, Council by a vote of 4-0 adopted the ordinance, waiving the second reading (Ayes: Oschrin, Payne, Pinkston, Snook; Noes: none; Absent: Wade).

AN ORDINANCE AMENDING AND REORDAINING CHAPTER 10 (WATER PROTECTION) OF THE CODE OF THE CITY OF CHARLOTTESVILLE, TO ESTABLISH A VIRGINIA EROSION AND STORMWATER MANAGEMENT PROGRAM

17. PUBLIC HEARING and ORDINANCE amending and reordaining Chapter 10 (Water Protection) of the Code of the City of Charlottesville, to update the City's Stormwater Utility Program consistent with Section 15.2-2114 of the Code of Virginia

Mr. Freas introduced the ordinance for public hearing and approval.

Vice Mayor Pinkston opened the public hearing. With no speakers the public hearing was closed.

On motion by Payne, seconded by Oschrin, Council by a vote of 4-0 adopted the ordinance, waiving the second reading (Ayes: Oschrin, Payne, Pinkston, Snook; Noes: none; Absent: Wade).

AN ORDINANCE AMENDING AND REORDAINING CHAPTER 10 (WATER PROTECTION) OF THE CODE OF THE CITY OF CHARLOTTESVILLE, TO UPDATE THE CITY'S STORMWATER UTILITY PROGRAM CONSISTENT WITH SECTION 15.2-2114 OF THE CODE OF VIRGINIA.

18. RESOLUTION authorizing the adoption of the Transit Strategic Plan

Garland Williams, Director of Charlottesville Area Transit, introduced the resolution, which upon approval authorizes Charlottesville Area Transit to submit the Plan to the State.

On motion by Payne, seconded by Oschrin, Council by a vote of 4-0 approved the resolution to adopt the Transit Strategic Plan (Ayes: Oschrin, Payne, Pinkston, Snook; Noes: none; Absent: Wade).

**A RESOLUTION TO
ACCEPT THE TRANSIT STRATEGIC PLAN (“TSP”)**

WHEREAS, the Charlottesville Area Transit system receives funding assistance from the Virginia Department of Rail and Public Transportation, hereafter referred to as the STATE, for public transportation; and

WHEREAS, the STATE requires that the governing body of the transit system, hereafter referred to as the CITY COUNCIL, adopt and submit a Transit Strategic Plan to identify projects, expansions, and capital expenditures that the Charlottesville Area Transit system anticipates pursuing for the following ten-year period; and

WHEREAS, the Charlottesville Area Transit staff have spearheaded the development of the Transit Strategic Document and input has been solicited in collaboration with the Thomas Jefferson Planning District Commission, stakeholders, partners, current and potential patrons; and

WHEREAS, adoption of this plan does not obligate or commit the CITY COUNCIL to the recommendations or expenditures of the plan; and

WHEREAS, the CITY COUNCIL hereby adopts the Transit Strategic Plan prepared by Kimley- Horn and Associates, Inc.

BE IT RESOLVED by CITY COUNCIL that the Transit Director is authorized, for and on behalf of the City of Charlottesville’s City Manager and CITY COUNCIL to submit to the STATE, the completed Transit Strategic Plan covering fiscal years 2024 through 2034.

19. RESOLUTION authorizing a minor budget amendment to Community Development Block Grant Program Year 2024-25 funding awards to reflect an increase in final HUD funds available

Anthony Warn, Grants Analyst, presented a resolution correcting the appropriation amounts for line item activities from amounts approved during the June 3, 2024 City Council meeting. The total amount approved was the same.

On motion by Oschrin, seconded by Payne, Council by a vote of 4-0 adopted the resolution to authorize a minor budget amendment to Community Development Block Grant Program Year 2024-25 funding awards (Ayes: Oschrin, Payne, Pinkston, Snook; Noes: none; Absent: Wade).

RESOLUTION
Appropriating Community Development Block Grant (CDBG) Funds Anticipated from the U.S. Department of Housing and Urban Development for Program Year 2024-25, in the Approximate Amount \$438,617

WHEREAS the City of Charlottesville has been advised by the U.S. Department of Housing and Urban Development (HUD) is expected to receive an anticipated Community Development Block Grant (CDBG) allocation for the 2024-25 program year in the approximate amount of \$438,617; and

WHEREAS City Council has received recommendations for the expenditure of funds from the city's CDBG/HOME Taskforce, as reviewed and approved by the City's Planning Commission at a public hearing on May 14, 2024, as provided by law; and

WHEREAS appropriation resolution #R-24-061, approved by Council on June 3, 2024, approved the correct CDBG total allocation of \$438,617 but did not accurately reflect the specific amounts proposed to be awarded and therefore did not accurately reflect the full award for each approved subrecipient program; now, therefore,

BE IT RESOLVED by the City Council of Charlottesville, Virginia, that upon receipt of anticipated CDBG funding from the U.S. Department of Housing and Urban Development, said funds are hereby appropriated to the following individual expenditure accounts in the Community Development Block Grant Fund in accordance with the respective purposes set forth; provided, however, that the City Manager is hereby authorized to transfer funds between and among such individual accounts as circumstances may require, to the extent permitted by applicable federal grant regulations, as set forth below:

Economic Development Activities

<i>Fund</i>	<i>Account/Internal Order #</i>	<i>Funding Recommendation</i>	<i>Revised Award</i>
218	1900550	CIC Entrepreneur Programs	\$20,168.87
218	1900552	CRHA Economic Opportunity Program Coordinator	\$72,607.93

Housing Activities

<i>Fund</i>	<i>Account/Internal Order #</i>	<i>Funding Recommendation</i>	<i>Revised Award</i>
218	1900553	CRHA Affordable Housing Preservation at Dogwood	\$154,806.00
218	1900554	CRHA Housing Stability Program (TBRA)	\$18,941.54
218	1900555	LEAP Solar Readiness Program	\$18,576.72

Public Services Activities

<i>Fund</i>	<i>Account/Internal Order #</i>	<i>Funding Recommendation</i>	<i>Revised Award</i>
218	1900556	IRC Financial Capabilities Program	\$16,512.64
218	1900557	PACEM Shelter Transportation	\$7,998.31
218	1900558	LVCA Beginning Level Workforce Development Program	\$15,480.60
218	1900559	PHAR Resident-Involved Redevelopment	\$25,801.00

Programmatic Funds

<i>Fund</i>	<i>SAP Cost Center #</i>	<i>Funding Recommendation</i>	<i>Revised Award</i>
218	3914001000	CDBG Planning & Admin	\$87,723.40

differs from the amounts referenced above, all appropriated amounts may be administratively increased/reduced at the same prorated percentage of change to actual funding received. No subrecipient's grant may be increased above their initial funding request without further consideration by Council.

BE IT FURTHER RESOLVED that this appropriation is conditioned upon the receipt of not less than \$438,617 in CDBG funds from the U.S. Department of Housing and Urban Development for program year 2024-25, and all subrecipient awards are also conditioned upon receipt of such funds.

BE IT FURTHER RESOLVED that the amounts appropriated above within this resolution will be provided as grants to public agencies or private non-profit, charitable organizations (individually and collectively, "subrecipients") and shall be utilized by the subrecipients solely for the purpose stated within their grant applications. The City Manager is hereby authorized to enter into agreements with each subrecipient as deemed advisable so as to ensure that the grants are expended for their intended purposes and in accordance with applicable federal and state laws and regulations. To this end, the City Manager, the Director of Finance, and public officers to whom any responsibility is delegated by the City Manager pursuant to City Code Section 2- 147, are authorized to establish administrative procedures and provide for guidance and assistance in the subrecipients' execution of the funded programs.

20. ORDINANCE to amend and reordain Chapter 31 (Utilities) of the Code of the City of Charlottesville, 1990, as amended, to establish a connection fee for new gas service (2nd reading)

This item was pulled from the Consent agenda at the request of Councilor Payne for discussion of the connection fee cost. He stated that he received feedback from community members concerned that the proposed connection fee was not based on locally calculated data, but by benchmarking other localities.

Lauren Hildebrand, Director of Utilities, explained how the fee was determined. Council engaged in discussion with Councilors Payne and Oschrein expressing concerns about the connection fee not being reflective of actual costs. She stated that the department looks at its fees during its annual rate setting and suggested that Council may want to reevaluate new gas service fees at that time.

On motion by Snook, seconded by Pinkston, Council by a vote of 3-1 adopted the ordinance (Ayes: Oschrein, Pinkston, Snook; Noes: Payne; Absent: Wade).

AN ORDINANCE AMENDING AND REORDAINING CHAPTER 31 (UTILITIES) OF THE CODE OF THE CITY OF CHARLOTTESVILLE, 1990, AS AMENDED, TO ESTABLISH NEW UTILITY RATES AND SERVICE FEES FOR CITY GAS, WATER AND SANITARY SEWER.

GENERAL BUSINESS

21. WRITTEN REPORT: Sister Cities Commission Annual Report

Council acknowledged receipt of the Sister Cities Commission Annual Report.

COMMUNITY MATTERS (2)

Vice Mayor Pinkston opened the floor for comments from the public:

- City resident Robin Hoffman thanked Deputy City Manager Marshall for her report earlier in the meeting regarding quality of life and health and well-being measures. She announced an event at the Botanical Garden of the Piedmont on June 29.

The meeting adjourned at 8:07 p.m.

BY Order of City Council

BY Kyna Thomas, Clerk of Council



CHARLOTTESVILLE CITY COUNCIL MEETING MINUTES

July 1, 2024 at 4:00 PM

Council Chamber

The Charlottesville City Council met on July 1, 2024. Vice Mayor Brian Pinkston called the meeting to order and Clerk of Council Kyna Thomas called the roll, noting the following councilors present: Vice Mayor Brian Pinkston and Councilors Natalie Oschrein, Michael Payne, and Lloyd Snook. Mayor Juandiego Wade gave prior notice of his absence.

On motion by Snook, seconded by Payne, Council by a 4-0 vote adopted the meeting agenda (Ayes: Oschrein, Payne, Pinkston, Snook; Noes: none; Absent: Wade).

REPORTS

1. REPORT: United Way Update

Ravi Respeto, United Way president, presented the update and answered Council questions. She described the "New United Way" and shared data about the crisis and opportunities in early childhood education and care. The United Way created a Financial Resiliency Task Force - a network of nonprofits working together to reduce poverty in the city of Charlottesville. The Family Investment Program helps families decrease bad debt, raise household income/investments, and purchase their first homes. The Driving Lives Forward program provides reliable transportation while building credit. The Small Business Grantmaking Program has collaborated with the Charlottesville Department of Economic Development.

2. REPORT: Local Energy Alliance Program (LEAP) update

Katie VanLangen and Wilson Ratliff, LEAP Co-Executive Directors, presented the update. The Local Energy Alliance Program (LEAP) is a Charlottesville-based nonprofit delivering energy efficiency, electrification, and solar solutions in Virginia to make homes safer, healthier, and more affordable while reducing energy usage and mitigating climate change. LEAP was founded in 2009 in partnership with the City of Charlottesville and Albemarle County. Presenters described the home weatherization process and the evolving business model, which allows LEAP to leverage diverse funding sources. LEAP served approximately 750 households in the state during the past year and projects expansion in 2024.

3. REPORT: Sidewalk Priority List update

The City's Comprehensive Plan sets goals and objectives for improving the safety and effectiveness of a variety of transportation modes operating on City streets. Looking at 2024 and beyond, the focus of transportation planning in the City will shift from responding to present-day concerns to more holistically aligning the City's goals and objectives with future actions and projects. One of those areas where the City is focusing efforts is to increase pedestrian movement and access through sidewalk improvements. Ben Chambers, Transportation Planning Manager, provided the update on planning work completed to-date, including qualitative and quantitative assessments, and the workflow for next steps. He answered questions from Council about project costs, distribution of projects, staff capacity, and funding sources.

CLOSED MEETING

On motion by Payne, seconded by Snook, Council voted unanimously to convene in closed session pursuant to section 2.2-3712 of the Virginia Code specifically:

1. Virginia Code section 2.2-3711(A)(1) to discuss appointments to the City Retirement Commission; and
2. Virginia Code sections 2.2-3711(A)(7) to consult with legal counsel and receive briefings by staff members or consultants pertaining to probable litigation regarding the Water Street Parking garage. where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, and 2.2-3711(A)(8) to receive advice of legal counsel.

On motion by Oschrein, seconded by Payne, Council certified by a recorded vote of 4-0 that to the best of each Council member's knowledge only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the Motion convening the closed session were heard, discussed, or considered in the closed session (Ayes: Oschrein, Payne, Pinkston, Snook; Noes: none; Absent: Wade).

BUSINESS SESSION

Council began the business session with a moment of silence.

ANNOUNCEMENTS

Councilor Oschrein made a statement about Independence Day fireworks safety.

RECOGNITIONS/PROCLAMATIONS

- **PROCLAMATION: Park and Recreation Month**

Councilor Oschrein presented the proclamation to Riaan Anthony, Interim Director of the Parks and Recreation Department. Mr. Anthony announced upcoming events and community engagement opportunities for input on the Parks and Recreation Master Plan.

- **PROCLAMATION: Charlottesville PEG-TV 30th Anniversary**

Councilor Payne presented the proclamation to David Dillehunt, Deputy Director for the Department of Communications and Public Engagement, who accepted with remarks.

COMMUNITY MATTERS

Vice Mayor Pinkston opened the floor for comments from the public.

1. Alex Janssen, county resident and city natural gas customer, spoke about climate change and in opposition to decarbonization efforts.
2. Nar Maya Gurung, city resident, spoke about the importance of the International Rescue Committee (IRC) garden program, IRC New Roots Farm.
3. Cecilia Lapp Stoltzfus, manager of the IRC food and agriculture program IRC New Roots Farm, spoke in support of the program at 410 Old Lynchburg Road, an item being considered

later in the meeting.

4. Kerry J. Rock, city resident, spoke about a problem of drug dealing and drug use in the Rose Hill neighborhood on Charlton Avenue. He spoke about similar issues at Washington Park, and he suggested installing a camera system at Washington Park like the one at Tonsler Park.
5. Tony Casey, city resident, spoke about crime issues on Charlton Avenue, and his observations. He requested additional police patrols in the neighborhood.
6. Trish Sizensky, city resident, spoke about crime issues in the Rose Hill neighborhood and feeling unsafe in her neighborhood. She asked about solutions for creating safe space in the neighborhood.
7. Peter Krebs, Piedmont Environmental Council, spoke in support of the Lease Agreement with the IRC for property at 410 Old Lynchburg Road for the New Roots Garden, and stated that this is the highest best use of the property.
8. Alphonsine Nyabenda, city resident and a local farmer for ten years, spoke about the joy of gardening and working with the IRC.

On motion by Snook, seconded by Oschrin, Council by a vote of 4-0 reappointed Phil Garber to the Retirement Commission.

CONSENT AGENDA*

Clerk Thomas read the following items into the record, and on motion by Snook, seconded by Oschrin, Council by a vote of 4-0 adopted the consent agenda (Ayes: Oschrin, Payne, Pinkston, Snook; Noes: none; Absent: Wade).

4. MINUTES: March 18 regular meeting, June 25 Joint Council-CRHA meeting
5. RESOLUTION to appropriate funds for the Virginia Department of Education Special Nutrition Program Summer Food Service Program - \$100,000 (carried)

CITY MANAGER REPORT

At the request of City Manager Sam Sanders, Police Chief Michael Kochis provided an update on crime activity in the city.

Mr. Sanders acknowledged community frustration and requested that community members be proactive and cooperative to help police to hold criminals accountable.

Mr. Sanders met with community leaders during the past week to get ideas for solutions. He spoke about the Co-responder model goal to help get to the root cause of calls for service when people are in crisis. Regarding the unhoused population, he acknowledged the challenge and complications of implementing sustainable solutions, and he stated that issues that he finds unacceptable will be addressed. The city is moving closer to the reality of an overnight shelter.

ACTION ITEMS

- 6. PUBLIC HEARING and RESOLUTION Authorizing The Issuance And Sale Of General Obligation Public Improvement Bonds Of The City Of Charlottesville, Virginia, In An Aggregate Principal Amount Not To Exceed \$65,000,000, To Finance The Costs Of Certain Public Improvement Projects, Providing For The Issuance And Sale Of General Obligation Refunding Bonds Of The City Of Charlottesville, Virginia, In An Aggregate Principal Amount Not To Exceed \$25,000,000, Providing For The Form, Details And Payment Of Such Bonds, And Providing For The Refunding Of Certain Outstanding General Obligation Bonds Of The City**

Krisy Hammill, Budget Director, summarized the parameters and background surrounding bond issuance and answered clarifying questions for Council.

Vice Mayor Pinkston opened the public hearing. No one came forward to speak and the public hearing was closed.

On motion by Snook, seconded by Payne, Council by a vote of 4-0 passed the resolution authorizing the sale of bonds. (Ayes: Oschrein, Payne, Pinkston, Snook; Noes: none; Absent: Wade).

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS OF THE CITY OF CHARLOTTESVILLE, VIRGINIA, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$65,000,000, TO FINANCE THE COSTS OF CERTAIN PUBLIC IMPROVEMENT PROJECTS, PROVIDING FOR THE ISSUANCE AND SALE OF GENERAL OBLIGATION REFUNDING BONDS OF THE CITY OF CHARLOTTESVILLE, VIRGINIA, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$25,000,000, PROVIDING FOR THE FORM, DETAILS AND PAYMENT OF SUCH BONDS, AND PROVIDING FOR THE REFUNDING OF CERTAIN OUTSTANDING GENERAL OBLIGATION BONDS OF THE CITY

- 7. ORDINANCE authorizing a grant of public funding to subsidize the South First Street Phase Two Redevelopment Project of Charlottesville Redevelopment and Housing Authority (carried)**

Alex Ikefuna, Office of Community Solutions Director, summarized the request to approve the agreement designating how previously approved funds will be spent. Council agreed to carry the item to the July 15 consent agenda for second reading and vote, with updates as discussed.

- 8. RESOLUTION to approve an Agreement of Lease with International Rescue Committee (IRC) for property at 410 Old Lynchburg Road**

Riaan Anthony, Parks and Recreation Director, presented the request. The City, through its Parks and Recreation Department, acquired an approximately 8.45 acre parcel of land located in

Albemarle County at 410 Old Lynchburg Road (aka Moores Creek Farm) in August 2023. At the time of purchase, and currently, the International Rescue Committee (IRC) operates the New Roots Farm on this property. An Agreement of Lease with the IRC is proposed for Council approval to allow continuation of these outdoor gardening activities. If approved, the lease will ensure the existing farm and gardens might remain on the property for up to approximately five years as the Parks and Recreation Department works with the IRC to determine a long-range home and plan for the farm and gardens, and while City staff continues to review lease processes and procedures on City-owned properties.

On motion by Payne, seconded by Oschrein, Council by a vote of 4-0 passed the resolution. (Ayes: Oschrein, Payne, Pinkston, Snook; Noes: none; Absent: Wade).

RESOLUTION

Approving an Agreement of Lease with International Rescue Committee (IRC) for lease of property at 410 Old Lynchburg Road

WHEREAS, IRC desires to lease certain City-owned property for a term of eighteen (18) months with City or Lessee option for additional three (3) one-year extensions;

WHEREAS, City Council has considered the terms of the lease of this city-owned property at 410 Old Lynchburg Road; NOW, THEREFORE,

BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the Agreement of Lease of City-owned property located at 410 Old Lynchburg Road, Charlottesville, Virginia, to IRC, presented to Council this same date for consideration, is hereby APPROVED and the City Manager is hereby authorized to execute the approved lease on behalf of City Council.

COMMUNITY MATTERS (2)

Vice Mayor Pinkston opened the floor for comments from the public and there were no speakers.

The meeting adjourned at 7:49 p.m.

BY Order of City Council

BY Kyna Thomas, Clerk of Council

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	August 19, 2024
Action Required:	Resolution
Presenter:	Kristel Riddervold, Director of the Office of Sustainability
Staff Contacts:	Kristel Riddervold, Director of the Office of Sustainability Tray Biasioli Climate Program Specialist Garland Williams, Director of Transit Taylor Harvey-Ryan, Grants Program Manager
Title:	Resolution to appropriate EPA Clean School Bus Program rebates - \$420,000 (2nd reading)

Background

In May 2024, the City of Charlottesville was notified that its application for rebates was selected for \$420,000 in funding through the Environmental Protection Agency's (EPA) Clean School Bus (CSB) program to support the acquisition of two electric school buses (ESBs). This program was established as part of the 2021 Bipartisan Infrastructure Law and provides funding for replacement of diesel-fueled buses with no- or low-emission school buses. In coordination with other relevant departments, Office of Sustainability staff applied for rebates to support acquisition of two ESBs. These ESBs will provide cleaner air for students, bus drivers, and school staff, in addition to reducing carbon emissions, supporting the City's climate and sustainability goals.

Discussion

Authorized CSB funding will assist with the purchase of two ESBs in Charlottesville's pupil transportation fleet. These buses will provide cleaner transportation solutions to Charlottesville's students, reducing diesel pollution and greenhouse gas emissions. These new ESBs will replace two older diesel buses (model years 2012 & 2013) that are ready for retirement from service.

Office of Sustainability staff have communicated with Dominion Energy regarding charging infrastructure for these buses. Dominion will design, install, and maintain this infrastructure at their expense, in coordination with City staff. Staff trainings on operation and maintenance of ESBs is available through our bus distributor, Sonny Merryman, and will be provided at the time of bus delivery.

The total upfront costs of the two ESBs will be \$808,576. After applying the CSB funding, the cost to the City will be \$388,576. These funds will come from the CCS pupil transportation budget, which has budgeted \$623,800 for the purchase of buses in FY 25. Including the grant funds, the ESB purchases will be \$65,218 more expensive than purchasing 2 equivalent diesel buses. Following purchase, the

City will be eligible for an \$80,000 reimbursement via the federal Commercial Clean Vehicle Credit. Including the value of this reimbursement, the total cost to the City will be \$14,782 less than the cost of purchasing 2 traditional diesel buses.

ESB purchase orders will be submitted in the next few months with the goal of having them placed in service during the 2025-26 school year. Rebate payment request forms can be submitted once the purchase order is placed and are due by November 29, 2024. Bus delivery is expected 9-12 months after the purchase order is submitted. Buses must be placed in service and two retired diesel buses must be sold or scrapped by close-out deadline of May 29, 2026.

Alignment with City Council's Vision and Strategic Plan

This action is in direct alignment with the City's new Strategic Plan Framework's outcome area, *Climate Action*. Incorporation of ESBs into the pupil transportation fleet will advance climate action, improve student and bus driver health through the elimination of diesel tailpipe emissions, and provide students an opportunity to learn about clean transportation technologies. Additionally, this bus acquisition is supported by the City's 2023 Climate Action Plan. A Key Action in Chapter 6 of the Climate Action Plan calls for the City to "*evaluate and begin integrating EV School Buses into the City's pupil transportation fleet*" (CAP, pg. 68).

Additionally, the purchase of ESBs is in alignment with City Council's Green City Vision and the City's Comprehensive Plan: Chapter 7 (Environment, Climate, and Food Equity).

Community Engagement

There has been substantial community engagement around the topic of transit buses as part of CAT's fuel transition planning. During that process, there was extensive public support for bus electrification. While these discussions primarily focused on transit buses, school buses were frequently mentioned, emphasizing the broad support for ESBs within the community.

Additionally, in May 2022, School Superintendent Gurley asked the City to explore the conversion of the pupil transportation fleet from diesel to electric, indicating school district support of these buses.

Budgetary Impact

A local match of \$386,292 is required and will be paid from funds previously appropriated for the purchase of buses.

Recommendation

Staff recommends City Council approval and appropriation of the funding in the amount of \$420,000 from the EPA CSB Program for purchase of 2 new electric school buses.

Suggested motion: "I move to approve the RESOLUTION for the City of Charlottesville to accept EPA Clean School Bus Program funding."

Alternatives

City Council could decline to accept funding and instead pursue purchasing buses funded with 100% local funds.

Attachments

1. Resolution_EPA CSB Rebate

RESOLUTION

WHEREAS, The City of Charlottesville, through the Office of Sustainability, has been notified that it will be awarded rebates from the US Environmental Protection Agency (EPA) Clean School Bus Program to support the purchase of two electric school buses;

NOW, THEREFORE IT BE RESOLVED by the Council of the City of Charlottesville, Virginia, that upon receipt of the awarded EPA rebates, said funding, anticipated in the sum of \$420,000 is hereby appropriated, in the following manner:

Revenues

\$420,000	Fund: 106	Funded Program: 2200076	G/L Account: 431010
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Expenditures

\$420,000	Fund: 106	Funded Program: 2200076	G/L Account: 541040
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BE IT FURTHER RESOLVED, that this appropriation is conditioned upon receipt of \$420,000 from the EPA Clean School Bus Program.

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	August 19, 2024
Action Required:	Appropriate grant funds
Presenter:	Lauren Hildebrand, Director of Utilities
Staff Contacts:	Lauren Hildebrand, Director of Utilities Taylor Harvey-Ryan, Grants Program Manager
Title:	Appropriate \$7,120,650.00 from the United States Department of Transportation (DOT) Pipeline and Hazardous Materials Safety Administration (PHMSA) Natural Gas Distribution Infrastructure & Safety Modernization (NGDISM) grant program (2nd reading)

Background

The Utilities Department applied for and was awarded \$7,120,650 from the United States Department of Transportation (DOT) Pipeline and Hazardous Materials Safety Administration (PHMSA) Natural Gas Distribution Infrastructure & Safety Modernization (NGDISM) grant program for the Low Pressure, Legacy Cast Iron Pipeline Replacement project. No project match is required.

Discussion

The project consists of replacing the last mile of 10-inch cast-iron main line with 4-inch high-density polyethylene (HDPE) pipe, replacing first generation polyethylene and other legacy plastic pipe with 2-inch HDPE, and removal of 20 gas meters from the interior of various buildings for safer access. The cast iron main has been in service for nearly 100 years and needs to be replaced to increase the safety and reliability of the City of Charlottesville's natural gas infrastructure. The project will take place along West Main Street and University Avenue. The project will replace a total of 13,000 linear feet of cast iron and legacy plastic pipe with high-density polyethylene (HDPE) and polyethylene (PE) pipes.

Alignment with City Council's Vision and Strategic Plan

The project supports City Council's Vision and Strategic Plan. It contributes to the Strategic Plan's Outcome Areas of Climate Action and Organizational Excellence.

Community Engagement

The Department of Utilities began a survey of the project area and notified residents and businesses by letter and door hangers that the survey was underway. Outreach will be conducted via door hangers, press releases, and meetings to provide project specific information and to receive public input. These efforts will be to familiarize interested parties with the scope and goal of the project and to minimize disruption to the stakeholders.

Budgetary Impact

No budgetary impact is anticipated because of this appropriation, as no local match is required.

Recommendation

Staff recommends the appropriating of these grant funds.

Alternatives

City Council may elect to not accept the funding from the Department of Transportation; however, this will halt the replacement of the pipeline.

Attachments

1. Utilities DOT PHMSA Resolution

RESOLUTION

Appropriating Funding in the Amount of \$7,120,650 To Be Received from United States Department of Transportation

WHEREAS, The City of Charlottesville, through the Utilities Department, has been notified that it will be awarded a grant from United States Department of Transportation (DOT) Pipeline and Hazardous Materials Safety Administration (PHMSA) Natural Gas Distribution Infrastructure & Safety Modernization (NGDISM) grant, in the amount of \$7,120,650.00.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that, upon receipt of the PHMSA NGDISM funding from the Department of Transportation, said funding, anticipated in the sum of \$7,120,650, is hereby appropriated in the following manner:

Revenues			
\$7,120,650	Fund 631	Order 1900563	GL 431110 Federal grants
Expenditures			
\$7,120,650	Fund 631	Order 1900563	GL 530300 Construction Contracts

BE IT FURTHER RESOLVED that this appropriation is conditioned upon receipt of \$7,120,650 in funds from the Department of Transportation.

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	August 19, 2024
Action Required:	Approve resolution
Presenter:	Chris Engel, Director of Economic Development
Staff Contacts:	Chris Engel, Director of Economic Development Robinson Hubbard, Deputy City Attorney Samuel Sanders, Jr., City Manager
Title:	Resolution to Appropriate funding to the Parking Fund - \$1,400,000 (2nd reading)

Background

The City, by virtue of its membership in the Water Street Parking Garage Condominium Association (WSPGCA) entered into a 99-year ground lease for the land under the Water Street Parking Garage in 1991. At the time, this enabled new structured parking to be built at a key location in an effort to support the growing downtown mall area. The ground rent during the early years of the lease was favorable to the WSPGCA and below market value. As of 2014, and every ten years thereafter, the rent resets based on the appraised value of the land as if unimproved. In 2014, the rent reset triggered litigation involving the property owner, the association, the City, and others. In 2018, the City entered into an agreement to lease the remaining 317 parking spaces so that the facility could be uniformly managed.

Discussion

In early 2024, the property owner presented an appraisal indicating a significant increase in the ground lease rent. In an effort to avoid litigation and make this increase more gradual, the association and tenant sought to negotiate an alternative solution. The parties have reached agreement on a solution that includes the following elements:

1. An amendment to the ground lease that sets the annual rent to be paid for the period from July 1, 2024, to June 30, 2044.
2. An amendment to the parking space lease that extends the term to June 30, 2044, and sets the annual rent to be paid for the period from July 1, 2024, to June 30, 2044.
3. An option for the City to purchase the land (subject to the ground lease mentioned above) and the parking spaces (subject to the above-mentioned lease) effective July 1, 2044. If the City does not exercise this option, then Charlottesville Parking Center will purchase the City's parking spaces.

The amendments remove the opportunity for future appraisal disputes, provide known costs and

allow current parking operations to continue uninterrupted.

The option agreement provides the City a twenty-year timeframe to assess the need for and desirability of municipally owned and operated parking facilities and determine if ownership is appropriate at that time. It also ends the City's rent obligation to the WSPGCA as of 2044.

Alignment with City Council's Vision and Strategic Plan

The item supports City Council's Strategic Plan Framework Areas of Transportation and Economic Prosperity.

Community Engagement

No engagement specific to this application

Budgetary Impact

There will be no impact on the general fund in FY25. The source for the additional appropriation is from previously appropriated funds in the Capital Projects Contingency fund. Future budgets and parking rates will need to be adjusted to accommodate these obligations on an annual basis.

Recommendation

Staff recommends approval of the resolution and appropriation of the funds.

Alternatives

N/A

Attachments

1. RES_WSPGCA Resolution to Approve Appropriation 08.05.24

RESOLUTION

**To appropriate funding from the Capital Improvement Plan Contingency Account
to the Parking Fund - \$1,400,000**

WHEREAS, the City, by virtue of its membership in the Water Street Parking Garage Condominium Association (“WSPGCA”), entered into a 99-year ground lease for the land under the Water Street Parking Garage in 1994, which enabled the construction of a parking facility to support the growing Downtown Mall area; and

WHEREAS, the WSPGCA’s governing documents provide that the base rent for the land underneath the Water Street Parking Garage (the “Garage”) must be renegotiated every ten years, based on the appraised value of the land as if the land was unimproved; and

WHEREAS, the ground lease, pursuant to a negotiated settlement agreement includes an increase in the rent amount to be paid by the City for FY25;

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that \$1,400,000 shall be transferred from the Capital Improvement Program Contingency Account to the City’s Parking Fund to fund the increase in the annual lease payment:

Transfer from:

\$ 1,400,000	Fund: 426	WBS: CP-080	G/L Account: 540100
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Transfer to:

\$ 1,400,000	Fund: 650	Cost Center: 6511003000	G/L Account: 560160
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**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	August 19, 2024
Action Required:	Approval of a resolution, as a Consent Agenda item, expanding the existing easement granted to Dominion Power in 2013.
Presenter:	Michael Goddard, Facilities Development Manager
Staff Contacts:	Scott Hendrix
Title:	Resolution for approval of easement additions for the Bypass Fire Station

Background

In 2013, the City of Charlottesville granted Dominion Power a utility easement (80-12-0061, attached) in McIntire Park for the purpose of providing underground electrical service to the existing Bypass Fire Station. With the replacement Bypass Fire Station now under construction, Dominion is requesting minor additions to the existing easement via a new easement so that they may be able to provide electrical power service to the new fire station. These additions are defined in a new easement instrument (81-24-0033, attached).

Discussion

Staff has worked with Dominion to verify the location, effectiveness, and practicality of the additions being proposed and has concluded that the modification represented in 81-24-0033 are legitimate and necessary additions to the easement for Dominion to be able provide electrical service to the new fire station.

Alignment with City Council's Vision and Strategic Plan

The project supports City Council's "Green City" vision as the new facility will be LEED certified and will include on-site solar generation. The new facility will support the goals of the Strategic Plan: Goal 2 (A Healthy and Safe City); Goal 3 (A Beautiful and Sustainable Natural and Built Environment); and Goal 5 (A Well-managed and Responsive Organization).

Community Engagement

There has been a great deal of citizen engagement throughout this project:

- Public Meeting – Special Use Permit; 08-08-2022
- Public Meeting – Planning Commission; 01-10-23
- Public Meeting – City Council Granting of Special Use Permit; 02-06-2023
- Public Meeting – City Council Granting Critical Slope Waiver; 02-06-2023
- Public Meeting – Site Plan Review for Adjacent Property Owners; 08-16-2023

- Public Meeting – Planning Commission Final Approval Meeting; 01-09-2024

Budgetary Impact

This has no impact on the General Fund.

Recommendation

Staff recommends approval of the requested easement.

Alternatives

For Reference: Plat 80-12-0061_with highlighted existing easement

For Action: Plat 81-24-0033_Proposed additions to existing easement; for execution

Attachments

1. Easement 81-24-0033_CA Approved to form_corrected Exhibit Name
2. Agenda Background Memo_Dominion Pwr Easement - RJH edit 7.23.24
3. RES - Resolution Dominion Easement Fire Station 7.23.24



Right of Way Agreement

THIS RIGHT OF WAY AGREEMENT, is made and entered into as of this _____ day of _____, by and between the CITY OF CHARLOTTESVILLE ("**GRANTOR**") and VIRGINIA ELECTRIC AND POWER COMPANY, a Virginia public service corporation, doing business in Virginia as Dominion Energy Virginia, with its principal office in Richmond, Virginia ("**GRANTEE**").

W I T N E S S E T H :

1. That for and in consideration of the mutual covenants and agreements herein contained and other good and valuable consideration, the receipt and sufficiency whereof is hereby acknowledged, **GRANTOR** grants and conveys unto **GRANTEE**, its successors and assigns, the ~~perpetual~~ right, privilege and exclusive easement over, under, through, upon, above and across the property described herein, for the purpose of transmitting and distributing electric power by one or more circuits; for its own internal telephone and other internal communication purposes directly related to or incidental to the generation, distribution, and transmission of electricity; for fiber optic cables, wires, attachments, and other transmission facilities, and all equipment, accessories and appurtenances desirable in connection therewith, for the purpose of transmitting voice, text, data, internet services, and other communications services, including the wires and attachments of third parties; and for lighting purposes; including but not limited to the rights:

1.1 to lay, construct, operate and maintain one or more lines of underground conduits and cables including, without limitation, one or more lighting supports and lighting fixtures as **GRANTEE** may from time to time determine, and all wires, conduits, cables, transformers, transformer enclosures, concrete pads, manholes, handholes, connection boxes, accessories and appurtenances desirable in connection therewith; the width of said exclusive easement shall extend FIFTEEN (15) feet in width across the lands of **GRANTOR**; and

1.3 to apportion, lease, or license the voice, text, data, internet service, and other communications rights herein in whole or in part to third parties as may be useful or practical, including the rights to transmit third party data and the right to apportion, lease, or license surplus communications capacity to third parties for the exercise of such rights.

2. The easement granted herein shall extend across the lands of **GRANTOR** situated in the CITY OF CHARLOTTESVILLE, Virginia, as more fully described on Plat(s) Numbered 81-24-0033, attached to and made a part of this Right of Way Agreement; the location of the boundaries of said easement being shown in broken lines on said Plat(s), reference being made thereto for a more particular description thereof.

3. All facilities constructed hereunder shall remain the property of **GRANTEE**. **GRANTEE** shall have the right to inspect, reconstruct, remove, repair, improve, relocate on and within the easement area, including but not limited to the airspace above the property controlled by **GRANTOR**, and make such changes, alterations, substitutions, additions to or extensions of its facilities as **GRANTEE** may from time to time deem advisable.

This Document Prepared by Virginia Electric and Power Company and should be returned to: Dominion Energy Virginia, 1719 Hydraulic Road, Charlottesville, VA 22901.

Initials: _____

(Page 1 of 6 Pages)

DEVID No(s). 81-24-0033

Tax Map No. 450001000

Form No. 728493-1 (Dec 2021)

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Right of Way Agreement

4. **GRANTEE** shall have the right to keep the easement clear of all buildings, structures, trees, roots, undergrowth and other obstructions which would interfere with its exercise of the rights granted hereunder, including, without limitation, the right to trim, top, retrim, retop, cut and keep clear any trees or brush inside and outside the boundaries of the easement that may endanger the safe and proper operation of its facilities. All trees and limbs cut by **GRANTEE** shall remain the property of **GRANTOR**.

5. For the purpose of exercising the right granted herein, **GRANTEE** shall have the right of ingress to and egress from this easement over such private roads as may now or hereafter exist on the property of **GRANTOR**. The right, however, is reserved to **GRANTOR** to shift, relocate, close or abandon such private roads at any time. If there are no public or private roads reasonably convenient to the easement, **GRANTEE** shall have such right of ingress and egress over the lands of **GRANTOR** adjacent to the easement. **GRANTEE** shall exercise such rights in such manner as shall occasion the least practicable damage and inconvenience to **GRANTOR**.

6. **GRANTEE** shall repair damage to roads, fences, or other improvements (a) inside the boundaries of the easement (subject, however, to **GRANTEE**'s rights set forth in Paragraph 4 of this Right of Way Agreement) and (b) outside the boundaries of the easement and shall repair or pay **GRANTOR**, at **GRANTEE**'s option, for other damage done to **GRANTOR**'s property inside the boundaries of the easement (subject, however, to **GRANTEE**'s rights set forth in Paragraph 4 of this Right of Way Agreement) and outside the boundaries of the easement caused by **GRANTEE** in the process of the construction, inspection, and maintenance of **GRANTEE**'s facilities, or in the exercise of its right of ingress and egress; provided **GRANTOR** gives written notice thereof to **GRANTEE** within sixty (60) days after such damage occurs.

7. **GRANTOR**, its successors and assigns, may use the easement for any reasonable purpose not inconsistent with the rights hereby granted, provided such use does not interfere with **GRANTEE**'s exercise of any of its rights hereunder. **GRANTOR** shall not have the right to construct any building, structure, or other above ground obstruction on the easement; provided, however, **GRANTOR** may construct on the easement fences, landscaping (subject, however, to **GRANTEE**'s rights in Paragraph 4 of this Right of Way Agreement), paving, sidewalks, curbing, gutters, street signs, and below ground obstructions as long as said fences, landscaping, paving, sidewalks, curbing, gutters, street signs, and below ground obstructions do not interfere with **GRANTEE**'s exercise of any of its rights granted hereunder. In the event such use does interfere with **GRANTEE**'s exercise of any of its rights granted hereunder, **GRANTEE** may, in its reasonable discretion, relocate such facilities as may be practicable to a new site designated by **GRANTOR** and acceptable to **GRANTEE**. In the event any such facilities are so relocated, **GRANTOR** shall reimburse **GRANTEE** for the cost thereof and convey to **GRANTEE** an equivalent easement at the new site.

8. **GRANTEE'S** right to assign or transfer its rights, privileges and easements, as granted herein, shall be strictly limited to the assignment or transfer of such rights, privileges and easements to any business which lawfully assumes any or all of **GRANTEE'S** obligations as a public service company or such other obligations as may be related to or incidental to **GRANTEE'S** stated business purpose as a public service company; and any such business to which such rights, privileges and easements may be assigned shall be bound by all of the terms, conditions and restrictions set forth herein.

9. If there is an Exhibit A and, or, Exhibit B attached hereto, then the easement granted hereby shall additionally be subject to all terms and conditions contained herein provided said Exhibit A and, or, Exhibit B is executed by **GRANTOR** contemporaneously herewith and is recorded with and as a part of this Right of Way Agreement.

10. Whenever the context of this Right of Way Agreement so requires, the singular number shall mean the plural and the plural the singular.

Initials: _____

(Page 2 of 6 Pages)

DEVID No(s). 81-24-0033

Form No. 728493-1 (Dec 2021)

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Right of Way Agreement

11. **GRANTOR** covenants that it is seised of and has the right to convey this easement and the rights and privileges granted hereunder; that **GRANTEE** shall have quiet and peaceable possession, use and enjoyment of the aforesaid easement, rights and privileges; and that **GRANTOR** shall execute such further assurances thereof as may be reasonably required.

12. The individual executing this Right of Way Agreement on behalf of **GRANTOR** warrants that **GRANTOR** is a corporation duly organized and existing under the laws of the state hereinabove mentioned and that he or she has been duly authorized to execute this easement on behalf of said corporation.

NOTICE TO LANDOWNER: You are conveying rights to a public service corporation. A public service corporation may have the right to obtain some or all of these rights through exercise of eminent domain. To the extent that any of the rights being conveyed are not subject to eminent domain, you have the right to choose not to convey those rights and you could not be compelled to do so. You have the right to negotiate compensation for any rights that you are voluntarily conveying.

IN WITNESS WHEREOF, GRANTOR has caused its corporate name to be signed hereto by its authorized officer or agent, described below, on the date first above written.

Corporate Name: CITY OF CHARLOTTESVILLE

By (Signature): _____

Name (Print): _____

Its: _____

State of Virginia

City/County of _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____
by _____,

(Name of officer or agent)

(Title of officer or agent)

of CITY OF CHARLOTTESVILLE, a(n) Virginia

(Name of corporation)

(State of Incorporation)

corporation, on behalf of the corporation.

Notary Public (Print Name) _____

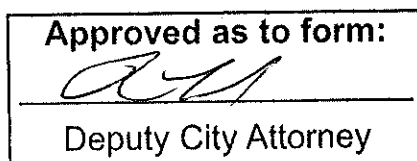
Notary Public (Signature) _____

Virginia Notary Reg. No. _____ My Commission Expires: _____

(Page 3 of 6 Pages)

DEVID No(s). 81-24-0033

(Notary Seal Here) _____





Right of Way Agreement

Exhibit A

THIS RIGHT OF WAY AGREEMENT dated _____, _____, by and between the

City of Charlottesville

a political subdivision of the Commonwealth of Virginia ("**GRANTOR**"), and VIRGINIA ELECTRIC AND POWER COMPANY, a Virginia public service corporation doing business in Virginia as Dominion Energy Virginia ("**GRANTEE**") is hereby amended as follows:

1. This Right of Way Agreement shall be limited in duration and shall remain in force for a term of forty (40) years, except for any air rights together with easements for columns for support granted hereunder, in which case such air rights together with easements for columns for support shall exist for a term of sixty (60) years. At the end of any such term, this Right of Way Agreement shall automatically terminate unless **GRANTOR** agrees to renew this Right of Way Agreement for an additional term of years.
2. In the event that this Right of Way Agreement is terminated, or if the removal of **GRANTEE's** facilities is otherwise desired by **GRANTOR**, then **GRANTOR** agrees that it will pay the cost of removing **GRANTEE's** wires and facilities, and, if appropriate, the cost of replacing **GRANTEE's** wires and facilities. Upon the termination of this Right of Way Agreement, **GRANTOR** agrees to provide **GRANTEE**, if needed by **GRANTEE**, a suitable substitute easement subject to the same terms provided for herein for **GRANTEE's** wires and facilities. In the event that this Right of Way Agreement is revoked or terminated, all facilities constructed hereunder shall remain the property of **GRANTEE**.
3. **GRANTOR** covenants that in the event that **GRANTOR** sells or conveys the real property on which **GRANTEE's** wires and facilities are located by this Right of Way Agreement, **GRANTOR** will provide **GRANTEE** with a suitable permanent easement for **GRANTEE's** wires and facilities and, if necessary, pay the cost of relocating **GRANTEE's** wires and facilities to such permanent easement.

GRANTOR:

City of Charlottesville

a political subdivision of the Commonwealth of Virginia

By: _____

Its: _____

(Page 4 of 6 Pages)

DEVID No(s). 81-24-0033

Form No. 728558 (Aug 2019)

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Right of Way Agreement

EXHIBIT B

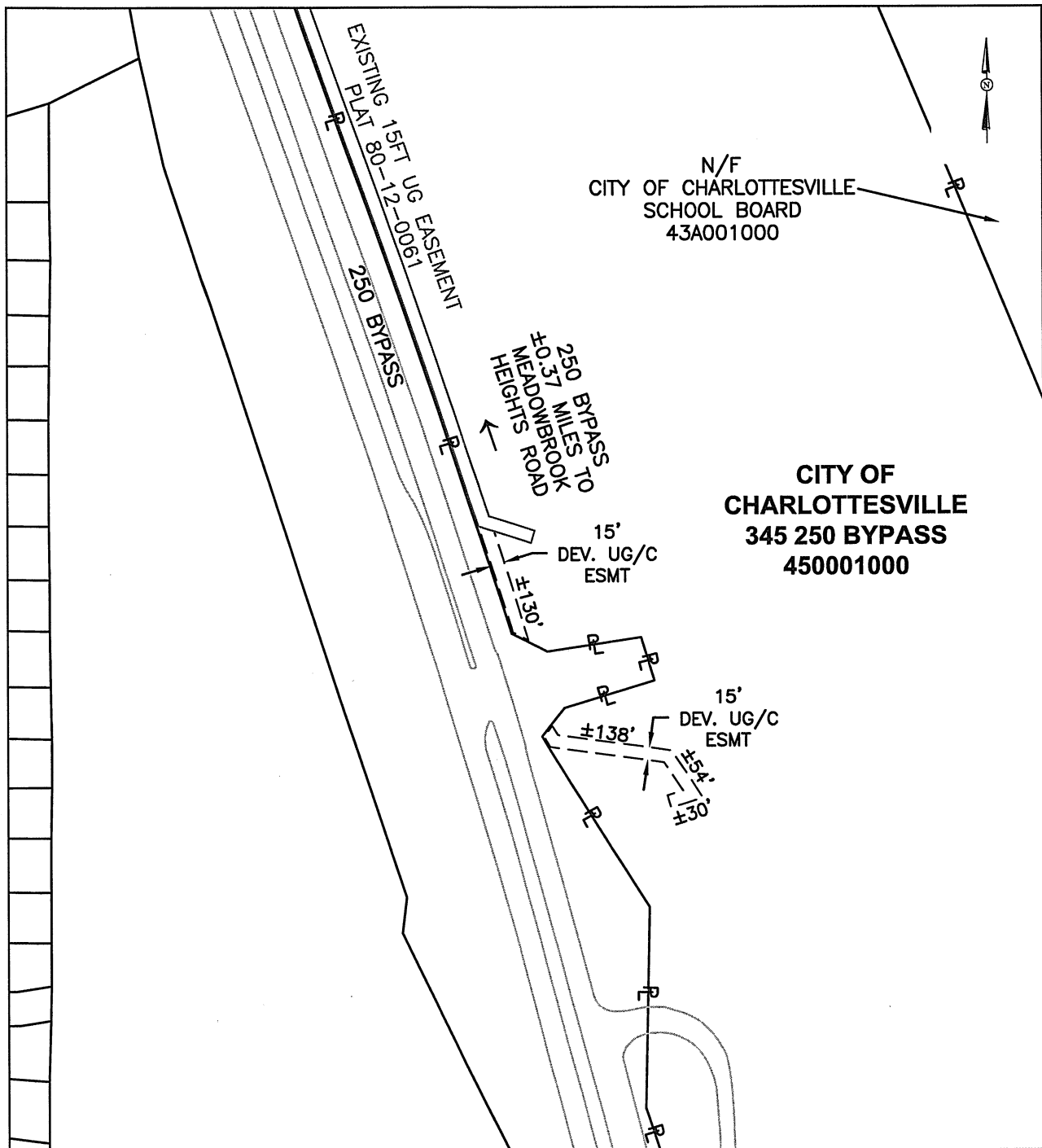
This Exhibit B shall be attached to and part of the Right of Way Agreement executed by the undersigned GRANTOR(s) on the _____ day of _____, _____. The following terms and conditions are incorporated therein:


GRANTEE agrees to indemnify, protect, defend and hold harmless GRANTOR, its employees or agents from and against all claims, actions, losses, damages, costs, expenses and liabilities that arise directly out of injury to or death of any person or loss of or damage to GRANTOR's real or personal property in or upon the easement or GRANTOR's contiguous area, including the person or property of GRANTOR, its employees and agents, to the extent such injury, death, loss or damage is proximately caused by the gross negligence or willful misconduct of GRANTEE, its employees or agents. For the avoidance of doubt, the foregoing indemnity does not include, and does not extend or apply to, any claims, actions, losses, damages, costs, expenses and liabilities arising in any way from any acts or omissions of GRANTOR, its agents, employees, or licensees.

City of Charlottesville (SEAL)

(Page 5 of 6 Pages)

DEVID No(s). 81-24-0033



LEGEND	Region	Local Office	State	PLAT TO ACCOMPANY RIGHT-OF-WAY AGREEMENT UG/C VIRGINIA ELECTRIC AND POWER COMPANY doing business as Dominion Energy Virginia
--- Location of Right-of-Way Boundary	Western	Charlottesville	VA	
=  = Indicates Property Line is Right-of-Way Boundary	County-City City of Charlottesville		Grid Number G0026KI5400	
	Work Request No. 10610691	DEVID No. 81-24-0033	Scale Not to Scale	
*NOTE: The centerline of the facilities in the field determine the centerline of the easement.	Date 05/29/2024	By S. Shelton		
	OWNER INITIALS _____		Page 6 of 6	

row_10610691_0033.dwg

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	August 19, 2024
Action Required:	Approval of a resolution, as a Consent Agenda item, expanding the existing easement granted to Dominion Power in 2013.
Presenter:	Mike Goddard, Deputy Director of Public Works- Facilities and Project Management, City of Charlottesville
Staff Contacts:	Scott Hendrix, Sr. Project Manager, City of Charlottesville
Title:	Extension of Dominion Energy Electric Easement To Accommodate Providing of Power to the New Fire Station (under construction)

Background:

In 2013, the City of Charlottesville granted Dominion Power a utility easement (80-12-0061, attached) in McIntire Park for the purpose of providing underground electrical service to the existing Bypass Fire Station. With the replacement Bypass Fire Station now under construction, Dominion is requesting minor additions to the existing easement via a new easement so that they may be able to provide electrical power service to the new fire station. These additions are defined in a new easement instrument (81-24-0033, attached).

Discussion:

Staff has worked with Dominion to verify the location, effectiveness, and practicality of the additions being proposed and has concluded that the modification represented in 81-24-0033 are legitimate and necessary additions to the easement in order for Dominion to be able provide electrical service to the new fire station.

Alignment with Council Vision Areas and Strategic Plan:

The project supports City Council’s “Green City” vision as the new facility will be LEED certified and will include on-site solar generation. The new facility will support the goals of the Strategic Plan: Goal 2 (A Healthy and Safe City); Goal 3 (A Beautiful and Sustainable Natural and Built Environment); and Goal 5 (A Well-managed and Responsive Organization).

Community Engagement:

There has been a great deal of citizen engagement throughout this project:

- Public Meeting – Special Use Permit; 08-08-2022
- Public Meeting – Planning Commission; 01-10-23
- Public Meeting – City Council Granting of Special Use Permit; 02-06-2023
- Public Meeting – City Council Granting Critical Slope Waiver; 02-06-2023

- Public Meeting – Site Plan Review for Adjacent Property Owners; 08-16-2023
- Public Meeting – Planning Commission Final Approval Meeting; 01-09-2024

Budgetary Impact:

This has no impact on the General Fund.

Recommendation:

Staff recommends approval of the requested easement.

Alternatives:

If approval for the new easement areas is not given, the new fire station will not have electrical service.

Attachments:

For Reference: Plat 80-12-0061_with highlighted existing easement

For Action: Plat 81-24-0033_Proposed additions to existing easement; for execution

**A RESOLUTION
EXPANDING AN EASEMENT GRANTED TO
DOMINION POWER TO ENABLE
ELECTRICAL POWER SERVICE TO THE
NEW FIRE STATION**

WHEREAS, in 2013, the City of Charlottesville (“City”) granted a utility easement to Dominion Power for the purpose of providing underground electrical service to the Charlottesville Fire Department (“CFD”) Fire Station located on the 250 Bypass; and

WHEREAS, the City is currently constructing a new fire station on the 250 Bypass, which necessitates the expansion of the existing easement to enable the provision of electrical service to the new fire station; and

WHEREAS, City staff has worked with Dominion Power to verify the location, effectiveness, and practicality of the additions being proposed and has concluded that these modifications are legitimate and necessary additions to the easement to enable Dominion to provide electrical service to the new fire station; and

WHEREAS, the the proposed expanded easement is depicted on Plat 81-24-0033, respectively, which has been enclosed for reference; and

WHEREAS, the new fire station will comport with City Council’s vision of a “Green City,” as the new facility will be LEED certified and will include on-site solar generation, among other featured;

NOW, THEREFORE, BE IT RESOLVED, that the City of Charlottesville approves expansion of the existing easement provided to Dominion Power for the provision of electrical power service to the new fire station, located on the 250 Bypass, as depicted in Plat 81-24-0033.

	<u>Aye</u>	<u>No</u>
Payne		
Pinkston		
Snook		
Wade		
Puryear		

Approved by Council
August ____, 2024

Kyna Thomas, MMC
Clerk of Council

Suggested Motion: I move to pass this resolution and expand the easement granted to Dominion Power for the purpose of providing electrical power service to the new fire station located on the 250 Bypass.

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	August 19, 2024
Action Required:	Appropriation
Presenter:	Misty Graves, Director of Human Services
Staff Contacts:	Hunter Smith, Human Services Planner Reginald Allen, Human Services Planner
Title:	Resolution to Appropriate Virginia Juvenile Community Crime Control Act Grant (VJCCCA) - \$452,704 (1 of 2 readings)

Background

In July 2010, the City of Charlottesville became the fiscal agent for the Virginia Juvenile Community Crime Control Act (V.J.C.C.C.A.) funds for both Charlottesville and Albemarle County. This funding stream was established by the 1995 Virginia General Assembly to create balanced, community-based systems of sanctions, programs and services for juvenile offenders. These funds are used to support the Community Attention programs. In Fiscal Year 2025, \$292,058 in V.J.C.C.C.A.funds will be received from the Virginia Department of Juvenile Justice with a required local maintenance of effort of \$52,231 from Albemarle County, and \$108,415 from the City for a total of \$452,704. The grant period is from July 1, 2024 through June 30, 2025.

Discussion

The V.J.C.C.C.A. grant funds the delinquency prevention and youth development services provided by The Department of Human Services for Charlottesville/Albemarle youth involved in the juvenile justice system. These services include the following programs: the Teens GIVE service-learning program that provides community service opportunities during both the school year and the summer; Community Support Services which provide pro-social skills training like anger management, individual and group support services; parenting support services and services for youth on electronic monitoring (to be provided by an outside vendor for FY25). Some restorative justice programming will also be available through a partnership with the Central Virginia Community Justice organization. These funds may also be used to provide prevention programming for youth who qualify under guidelines set by the Department of Juvenile Justice.

Alignment with City Council's Vision and Strategic Plan

The VJCCCA grant aligns with the City of Charlottesville's Strategic Plan - Goal 2: A Healthy and Safe City Objective 2.3: Improve community health and safety outcomes by connecting residents with effective resources. Community Attention's VJCCCA funded programs provide community based services that prevent delinquency and promote the healthy development of youth. Expected outcomes include decreased delinquent behavior during and after program participation.

Community Engagement

The V.J.C.C.C.A. funded programs engage local youth involved in the juvenile justice system and their families by providing prevention and youth development programs. The programs also engage and coordinate with other local agencies and organizations in the provision of services to the youth.

Budgetary Impact

The funds will be expensed and reimbursed to the V.J.C.C.C.A. Fund. The required General Fund City contribution has already been appropriated as part of the Fiscal Year 2023 Council Adopted Budget so no new funds are required to cover the match.

Recommendation

Staff recommends approval and appropriation of funds.

Alternatives

If the V.J.C.C.C.A. funds are not appropriated, Community Attention would have to serve fewer youth and eliminate programs and staff.

Attachments

1. FY25 VJCCCA Resolution (final)

RESOLUTION

Appropriating the sum of \$452,704 received from the Commonwealth as a Virginia Juvenile Community Crime Control Act Grant (V.J.C.C.C.A.)

WHEREAS, the City of Charlottesville has been awarded \$292,058 from the Virginia Department of Juvenile Justice; and

WHEREAS, this grant requires local maintenance of effort funds in the amount of \$52,231 from Albemarle County and \$108,415 from the City; and

WHEREAS, the grant award covers the period from July 1, 2024 through June 30, 2025.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that upon receipt of the sum of \$452,704 from the Commonwealth of Virginia, that sum is hereby appropriated in the following manner:

Revenue – \$452,704

\$292,058	Fund: 220	Cost Center: 3523001000	G/L Account: 430080
\$52,231	Fund: 220	Cost Center: 3523001000	G/L Account: 432030
\$108,415	Fund: 220	Cost Center: 3523001000	G/L Account: 498010

Expenditures - \$452,704

\$103,704	Fund: 220	Cost Center: 3523001000	G/L Account: 519999
\$349,000	Fund: 220	Cost Center: 3523001000	G/L Account: 599991

All funds hereby appropriated shall be accounted for and expended only in accordance with requirements of the VJCCCA grant program.



City Manager's Report

City Departments

8-19-2024

City Manager – Sam Sanders (he/him)

- Working with the Budget team to confirm the FY26 budget schedule
- The FY26 City Manager Community Budget Forum will be held on 12/12 at Carver Recreation Center – stay tuned for more details
- Community Conversation with PHAR on 8/7 regarding the need for crime and mental health interventions with Mayor Wade, Chief Kochis, and Senator Deeds
- Spoke at the Back to School Bash at Ting Pavilion on 8/10 where I announced that I signed an [Anti-Bullying Policy](#) to encourage all kids to celebrate their differences and let each other be who they are
- Attended the following regional meetings:
 - Rivanna Solid Waste Authority and Rivanna Water & Sewer Authority Board Meetings on 0723
 - Discussed special refuse collection days set for the Spring and the Fall – the Fall Schedule has been posted on the Rivanna website
 - Completed a performance evaluation of Director Bill Mawyer, who continues to perform well as the leader of the Rivanna Authorities
 - Congratulations to Rivanna for a FEMA grant in the amount of \$198,930 for flood protection resiliency and the protection of critical infrastructure in flood level rising events
 - Received updates on strategic planning and cyber security as part of joint meeting of both boards
 - Board Action: Renamed the Ivy UMC to the Ivy Solid Waste and Recycling Center to better identify its purpose
 - CHO Board Meeting on 8/13
 - Completed a performance evaluation of the Director Jason Burch who received high marks for his first year in the role
 - Airport is finalizing and operating agreement with Uber and will begin discussions with Lyft shortly
 - Working with TSA on new working screening provisions to meet a new federal mandate for how airport staff move around the airport facility
 - CHO continues to see increased passenger activity, resulting in our filling new seats as they become available.
 - Met with County Executive Jeff Richardson on 8/13
 - Preparing for Joint Board of Supervisors & City Council Meeting to be held on September 17th
 - TJPDC meeting with Mayor & Chairs/CAOs on 8/14
 - Meeting with Courtney Cacatian (Charlottesville Albemarle Convention & Visitors Bureau) on 8/16

Deputy City Manager for Social Equity – Ashley Marshall (she/her)

- **Community Transportation Association of Virginia:** The Office of Social Equity presented a session at the annual CTAV meeting focused on how transit can accommodate those who have invisible disabilities that are covered under the ADA. Ashley Marshall – DCM and Paul Rudacille – ADA Coordinator presented.

- **ADA Transition Plan:** An update was provided at the August 5, 2024, meeting on the progress of the ADA Transition Plan update. Information on the process including historical press releases can be found at: <https://www.charlottesville.gov/1729/ADA-Self-Evaluation-and-Transition-Plan>
- **Parks & Recreation Master Plan Surveys:** Surveys remain open for the Parks and Recreation Master Plan focus areas of Market Park, Court Park, Tonsler Park, and Booker T. Washington Park. Members of the community can take those surveys and see all of the updates on the plan's progress at: <https://engagepros.mysocialpinpoint.com/Charlottesville>
- **City's First Youth Anti-Bullying Policy:** City Manager Samuel Sanders, Jr. signed the City's First Youth Anti-Bullying Policy that will cover any City-lead or run service, activity, program, or facility by request of his LGBTQIA+ Liaison – Ashley Marshall, the Office of Social Equity, Office of Human Rights, Department of Human Services, Parks & Recreation, and the Jefferson-Madison Regional Library. The policy ensures that any bullying based on a youth's actual or perceived, race, color, ethnicity, religion, national origin, sex, age, personal appearance, sexual orientation, gender identity or expression, intellectual ability, familiar status, family responsibilities and more will be prohibited. The policy also provides a youth code of conduct and a way to report incidents of bullying or retaliation. The teams involved are very thankful for Mr. Sanders's prompt consideration of the request and his dedication to making sure that everyone can safely participate in our youth-focused programs, activities, services, and facilities.

Deputy City Manager for Operations – James Freas (he/him)

- The Department of Public Works hosted a final public meeting on the preferred design for the Stribling Avenue sidewalk project. Based on the public feedback received, the Department will now move to finalize the design and prepare for implementation.

Neighborhood Development Services – Director James Freas (he/him)

- Our NDS summer intern, Maya Claggett, presented the results of her work this summer to the Planning Commission on August 13th. Her research looked into best practices in Virginia for tree preservation and protection, particularly of street trees and at city public art programs. For both, her work included drafting potential ordinance or policy language as a starting point for future discussion on these topics. Ms Claggett is a student in the UVA Urban and Environmental Planning Masters program.
- The City's monthly neighborhood walk visited the Barracks/Rugby neighborhood in August. Starting in September, the monthly walk series will focus on neighborhoods surrounding the University, beginning with the JPA neighborhood. The walk series aims to bring City staff, neighbors, students, and visitors out for a stroll to discover the City together, one neighborhood every month. Walks occur on the second Sunday of every month. More information on time, location, and route will be available through the City's social media and on the City's Biking and Walking webpage.
- City staff are completing a grant application for funding through USDOT's Safe Streets for All program that would provide matching funds for the City's Neighborhood

Transportation Improvements capital funds to deploy a variety of traffic calming interventions throughout the City to test their effectiveness. Should the City be awarded funding, these demonstration projects would provide staff with public feedback and tested practices and materials that will inform future updates to the City's Standards and Design Manual and Traffic Calming Guidelines.

- NDS is hiring. We have an open position for a Property Maintenance Inspector.

Parks & Recreation – Director Riaan Anthony (he/him)

- Master Plan surveys are still open for Benjamin Tonsler, Booker T. Washington, Court Square and Market Street Parks. Surveys can be taken online at: Charlottesville Parks and Recreation Master Plan | EngagePros (mysocialpinpoint.com)
- Master Plan Key Findings Public Meeting will be held on August 20, 6:00 pm at Carver Recreation Center and on Wednesday August 21, 5:30 pm at City Space. PROS Consulting will release and discuss the key findings from the Community Engagements for the Master Plan.
- Registration for Fall Programs opened on Monday, August 5th. Visit Parks and Recreation - Splash (myvscloud.com) to view and register for classes online.
- As our summer camp season comes to a close, we want to extend our heartfelt thanks to the entire community for making this year's camp session a resounding success. Your enthusiasm, support, and participation have made this summer truly memorable. We look forward to seeing you again next year for more fun, learning, and adventure!
- Outdoor Pool Schedule Update:
 - As we transition towards the end of summer, please note that our outdoor pools will be operating on a limited schedule starting in August. Beginning August 17th, our pools will only be open on weekends. Below are the updated hours of operation:
 - August 17 - 18: 11:00 AM - 7:00 PM (Weekend Only)
 - August 24 - 25: 11:00 AM - 7:00 PM (Weekend Only)
 - August 31 - September 2: 11:00 AM - 7:00 PM (Weekend Only, including Labor Day)

We hope you'll join us for a final splash before the season ends!

Utilities – Director Lauren Hildebrand (she/her)

- Every August Charlottesville welcomes thousands of new residents to the community, providing the Department of Utilities with an increase in requests and inquiries. To help both new and current customers streamline their experience with the department, Utilities wants to remind everyone that it offers convenient electronic options for a variety of its services. Requests to start and stop service, enrollment in paperless billing, signing up for automatic payments or pay by text, and information on utility rates and charges can be found online under the Utility Billing section of the department's website at www.charlottesville.gov/utilities.
- The cooler temperatures of fall are just around the corner, and Charlottesville Utilities wants to remind residents that the department offers a \$300 rebate towards the installation of upgraded attic insulation. Proper attic insulation is one of the most cost-

effective ways to increase comfort, lower heating and cooling bills, and improve overall home energy efficiency. Get ahead of the cooler weather now and be comfortable when the colder months arrive! For more information on the attic insulation rebate, as well as other household rebates offered by Utilities, visit www.charlottesville.gov/utilities.

Information Technology – Director Steve Hawkes

- The City's SAP User Group held a meeting in July to discuss some SAP related project updates and provide a training session on how users can run reports, customize reports and export data.
- Cam Jones started work on June 24 as an IT technical support specialist. Cam comes to us after recently graduating from William and Mary and is a welcome addition to the IT Helpdesk Team.

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	August 19, 2024
Action Required:	Review and approval by Council of the program year 2023-2024 (PY24) CAPER report & establishment of Council's priorities for the program year 2025-2026 (PY25) CDBG & HOME Programs
Presenter:	Anthony Warn, Grants Analyst, Alexander Ikefuna, Director, Office of Community Solutions
Staff Contacts:	Anthony Warn, Grants Analyst Taylor Harvey-Ryan, Grants Program Manager
Title:	Public Hearing on the Program Year 2023-2024 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Programs and to Establish Council Priorities for Program Year 2025-2026 (1 of 2 readings)

Background

The City of Charlottesville participates in the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) programs of the U.S. Department of Housing & Urban Development (HUD) as an 'Entitlement Community' and as such is the recipient of federal funds to support a range of affordable housing and community development activities.

HUD requires that all localities operating HUD-funded programs develop strategic Consolidated Housing and Community Development Plans, as well as 1-Year Annual Plans that outline how the locality plans to achieve the goals it has set for its use of HUD funds. The City's current Consolidated Plan was reviewed by the Planning Commission and approved by Council at a public hearing held on May 1, 2023, and covers program years 2023-2027 (#R-23-065). Additionally, Council reviewed and approved the associated 1-Year Annual Action Plan for the 2023-2024 program year at a public hearing on June 5, 2023 (#R-23-084). Both of these locally approved plans were subsequently reviewed and approved by HUD.

HUD further requires that localities operating HUD-funded programs perform a self-evaluation of their progress towards their strategic goals and objectives and report publicly at the end of each program year on their progress towards meeting these goals through the Consolidated Annual Performance and Evaluation Report (CAPER).

Discussion

Through public review and discussion of the CAPER, the City of Charlottesville seeks to provide a meaningful forum for community engagement with the goals and activities of the CDBG and HOME programs to ensure that these programs are designed to address core needs within the community and continue to bring meaningful benefits to City residents.

Program Performance Highlights for PY23 CDBG Activities

During the 2023-2024 program year, the city's CDBG program directly benefitted City residents in multiple ways by supporting activities that:

- Provided critical and emergency home repairs to income-qualified homeowners
- Subsidized tuition for local entrepreneurs to participate in small business training and support programs through a local CDFI, graduates of which could become eligible for small-business startup grant funding
- Supported outreach and intake programs serving the area's unhoused population to bring them into a coordinated system of care
- Provided significant infrastructure enhancements to support the creation of the region's first large-scale shared-use commercial kitchen in heart of the Belmont neighborhood
- Facilitated the creation of the City's newest ADA-compliant trail bridge to connect city residents to an emerging trail network and to the city's Jordan Park (note that only the bridge is currently ADA-compliant; an ADA-compliant pathway is currently pending)
- Addressed long-standing community concerns by funding the removal of significant physical barriers to access in two community playgrounds, including broken concrete pathways that impeded access for mobility-impaired visitors to those public spaces
- Supported programs to train residents of publicly supported housing to help plan the redevelopment of historically underserved neighborhoods
- Facilitated energy-efficiency upgrades and roof repairs to enable income-eligible homeowners to participate in a solar panel installation program offered by Dominion Energy
- Facilitated significant infrastructure improvements for the Blue Ridge Area Food Bank, more than tripling their capacity to safely store and distribute fresh produce

Table 1: CDBG Program Accomplishments PY23*

Activity Type	Outcome Type(s)	Goal	Actual
Economic Development	Employment Trainings/Startup Grants	15	19
	Employment Readiness (<i>Literacy</i>)	30	65
Affordable Housing	Homeowner Rehabs (<i>Critical</i>)	2	2
	Homeowner Rehabs (<i>Energy Efficiency</i>)	5	6
Public Facilities & Infrastructure Improvements	Infrastructure Improvements	2	2
	Parks & Recreational Facilities	2	3
Public Services	Coordinated Entry/Homelessness	100	258
	Jobs Retained	2	2

* These are preliminary counts and may change before final submission to HUD of the CAPER

Several subrecipients were able to make significant progress throughout program year 2023-2024 in terms of catching up on delays in implementing their funded activities related to the COVID pandemic. For example, LEAP fully expended the unspent balance of the PY22 CDBG funds for which they were granted a 1-year extension.

Similarly, HOME-funded subrecipients were able to deliver many benefits to the greater Charlottesville area (note that accomplishments are reported for all members of the HOME Consortium as a result of the way the data is calculated by HUD):

Program Performance Highlights for PY23 HOME Activities

The City participates in HUD's HOME program through a long-standing cooperative partnership with the Thomas Jefferson Planning District Commission (TJPDC) and the counties of Albemarle, Fluvanna, Greene, Louisa & Nelson. The City is the formal Lead Agency for the Consortium and TJPDC serves as the Consortium's Managing Body, coordinating all HOME-funded activities and serving as the Consortium's primary point of contact with HUD.

During the 2023-2024 program year, the city's HOME program directly benefitted City residents in multiple ways by supporting the following activities:

- Construction of new affordable rental and homeowner units to be made available to income-eligible households at or below 60% of area Median Family Income (MFI)
- Renovations to currently occupied affordable rental units and associated energy-efficiency upgrades (e.g., replace old appliances, etc.)

*Table 2: HOME Program Accomplishments PY23**

<i>Funded Programs</i>	<i>Goal</i>	<i>Actual</i>
PHA Permanent & Long-Term Homeownership	6-10	Pre-Construction
PHA 1025 Park Street Redevelopment	6-9	Pre-Construction
Community Services Housing Continued Rehabs & Repairs to Preserve Affordable Rental Housing	50	In Process

** These are preliminary counts and may change before final submission of the CAPER to HUD*

Alignment with City Council's Vision and Strategic Plan

This agenda item aligns directly with Council's vision for Charlottesville to be a place where everyone thrives, and Strategic Plan Framework and the following Strategic Outcome Areas: Economic Prosperity, Housing, Recreation, Arts and Culture, Partnerships, and Climate Action. This also addresses several of the provisions in the Affordable Housing Plan and the city's Comprehensive Plan.

Community Engagement

Consistent with the practices of the CDBG and HOME programs in prior years, community engagement throughout the development all CDBG & HOME programs will be supported through multiple best practices. Community notices will be issued announcing the anticipated availability of HUD funding. All received applications for both programs will be reviewed by a CDBG/HOME Taskforce consisting of a diverse group of city residents. Taskforce funding recommendations will be made available for public review and comment and will be advertised widely, including, among others: as a City News Alert through the city's Department of Communications; an email notice to an extensive list of groups and interested individuals; posting on both the website of the city's Office of Community Solutions as well as that of the Thomas Jefferson Planning District Commission; and through the local newspapers.

Additionally, Taskforce funding recommendations will be presented at multiple public hearings before both the city's Planning Commission and City Council, with final approval coming from City Council. (Additional information available online at <https://www.charlottesville.gov/675/Office-of-Community-Solutions> and <https://tjpcdc.org/our-work/thomas-jefferson-regional-home-consortium/>)

Budgetary Impact

Approval of the program year 2023-2024 CAPER and approval of Council's priorities for the 2025-2026 program year CDBG & HOME programs do not involve the receipt or appropriation of any funds, and so do not have any budgetary impact at the present time.

When Council does review and approve CDBG-funded programs in the future, subrecipients will be reimbursed for their approved activities using funds provided to the City by HUD and as such do not have a negative impact on the City's budget. These funds instead augment and extend the city's ability to support community benefit programs.

HUD does, however, require that localities expend on affordable housing programs local funds (referred to as local match funds) in the amount of a minimum of 25% of that locality's HOME allocation for that program year. As the Consortium's Lead Agency, the City of Charlottesville has historically provided the full amount of HOME match funds for Consortium members through the ongoing activities of the Charlottesville Affordable Housing Fund

(CAHF) and through direct appropriations from the CAHF to cover the City's local match requirement.

In addition, the City's local match contributions are closely aligned to and accounted for in Council's ongoing commitment to invest up to \$10,000,000 or more per year to support affordable housing initiatives.

Recommendation

Staff recommends Council approve the program year 2023-2024 CAPER evaluation and similarly approve the related Council Priorities for the 2025-2026 program year CDBG and HOME programs, as presented before Council.

Suggested motion:

I move to APPROVE the resolution approving the CAPER for program year 2023-2024, as presented here today before Council.

Suggested motion:

I move to APPROVE the resolution establishing Council's Priorities for the program year 2025-2026 CDBG & HOME programs, as presented here today before Council.

Alternatives

Based on the comprehensive Needs Assessment process that informed the HUD-approved 5-Year Consolidated Plan for program years 2023-2027 and the requirement for local approval of the CAPER to maintain the city's eligibility to receive CDBG and HOME funds from HUD, no alternatives are recommended.

Attachments

1. Resolution to Approve CAPER PY23
2. Resolution to Establish Council Priorities CDBG & HOME for Program Year 2025-26
3. Council Priorities for CDBG & HOME PY23 (#R-22-115)
4. Draft CAPER PY23 (Placeholder)

Resolution to Approve the City of Charlottesville & Thomas Jefferson HOME Consortium Consolidated Annual Performance and Evaluation Report (CAPER) for the Program Year 2023-2024 (PY23) CDBG & HOME Programs

WHEREAS the City of Charlottesville has been designated as an Entitlement Community by the United States Department of Housing and Urban Development (HUD) and as such is a recipient of federal funds through the Community Development Block Grant (CDBG) & HOME Investment Partnerships (HOME) programs, and

WHEREAS the City is a contributing member of the Thomas Jefferson HOME Consortium (TJHC) in partnership with the counties of Albemarle, Fluvanna, Greene, Louisa and Nelson, and through the Consortium shares in the benefits of participation in HUD's HOME program, and

WHEREAS City Council approved a 5-Year Consolidated Plan covering program years 2023-2027 at a public hearing held on May 1, 2023, and the associated 1-Year Annual Action Plan for program year 2023-2024 at a public hearing on June 5, 2023; and

WHEREAS HUD requires all localities receiving HUD funds to report on their annual accomplishments at the end of each program year through the CAPER; now

THEREFORE BE IT RESOLVED that the City Council of Charlottesville, Virginia, hereby approves the city's Program Year 2023-2024 CAPER report.

**Resolution to Establish Council Priorities for the Program Year 2025-2026
Community Development Block Grant (CDBG) & HOME Investment Partnerships
(HOME) Programs**

WHEREAS the City of Charlottesville has been designated as an Entitlement Community by the United States Department of Housing and Urban Development (HUD) and as such is a recipient of federal funds through the Community Development Block Grant (CDBG) & HOME Investment Partnerships (HOME) programs, and

WHEREAS the City is a contributing member of the Thomas Jefferson HOME Consortium (TJHC) in partnership with the counties of Albemarle, Fluvanna, Greene, Louisa and Nelson, and through the Consortium shares in the benefits of participation in HUD's HOME program, and

WHEREAS in accordance with the City of Charlottesville's HUD-approved Citizen Participation Plan, the city's CDBG/HOME Task Force composed of residents and community representatives will be called on to review requests for funding of potential CDBG & HOME projects and to make recommendations for funding to Council in the Spring of 2025; now

THEREFORE BE IT RESOLVED by the City Council of Charlottesville, Virginia, that the Program Year 2025-2026 CDBG & HOME programs (PY25) shall prioritize to the degree possible:

- A continued emphasis on expanding access to affordable housing opportunities, including but not limited to low-income housing redevelopment; workforce development, including but not limited to efforts to bolster Section 3 training opportunities other economic development activities; microenterprise assistance; access to quality childcare; homeowner rehabilitation and energy-efficiency upgrades; down payment assistance; and improvements to public infrastructure designed to eliminate or reduce barriers to access to public amenities for mobility-impaired residents
- For program year 2025-2026, \$89,896.51 of CDBG Entitlement funds shall be set aside to support Economic Development activities
- For program year 2025-2026, \$89,896.51 of CDBG Entitlement funds shall be set aside to support Public Facilities and Improvement activities, with a special emphasis on activities that will eliminate or reduce barriers to access for mobility-impaired residents
- The CDBG Admin and Planning budget shall be set at 20% of the City's CDBG allocation
- Any other guidelines or directions Council may wish to give in determining how CDBG and HOME funds should be spent

RESOLUTION
Establishing Council Priorities for
CDBG and HOME Funds FY 2023-2024

WHEREAS, the City of Charlottesville is a U.S. Department of Housing and Urban Development (HUD) Entitlement Community for the Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) programs and as such expects to receive an award of funding July 1, 2023; and

WHEREAS, in accordance with the City of Charlottesville's Citizen Participation Plan for HUD funding, the CDBG Task Force composed of citizen and community representatives will need to review potential projects and make recommendations for funding in Spring 2023;

BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that the priorities and spending allowances for FY 2023-2024 shall be as follows:

- Council's priorities for the CDBG and HOME program for FY 2023-2024 shall be access to affordable housing (including but not limited to low income housing redevelopment), workforce development (including but not limited to efforts to bolster Section 3 training opportunities and partnerships with the City's GO programs), microenterprise assistance, access to quality childcare, homeowner rehabilitation, and down payment assistance.
- For FY 23-24, \$89,896.51 CDBG entitlement shall be set aside for Economic Development
- For FY 23-34 \$89,896.51 CDBG Entitlement shall be set aside for Public Facilities and Improvements.
- The CDBG Admin and Planning budget shall be set at 20% of the total CDBG entitlement.

Placeholder for the Draft CAPER PY23 pending completion by TJPDC, to be made available for 15-day public comment period

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	August 19, 2024
Action Required:	Approval of the Ordinance
Presenter:	Juandiego Wade - Mayor
Staff Contacts:	Kyna Thomas, Clerk of Council Robinson Hubbard, Deputy City Attorney
Title:	Ordinance to increase the salaries of City Council Members pursuant to 15.2-1414.6 of the Virginia Code (2nd reading)

Background

During the 2024 Legislative Session, the General Assembly amended Virginia Code § 15.2-1414.6 to allow for an increase to the salaries paid to members of City Council. This salary is largely based on the population of the locality being served. Charlottesville is authorized to increase the Mayor's annual salary from \$20,000 to \$37,000. City Councilor salaries may be increased from the current annual salary of \$18,000 to a maximum of \$34,000. In addition, City Council may, by ordinance, adjust the annual salary in any year or years by an inflation factor not to exceed five percent. This salary increase may not take effect until July 1 after the next regularly scheduled general election of council members.

Discussion

Current salaries for City Council are so low that they create a potential barrier to candidates that may not be able to serve on Council due to financial concerns. The increase to salary may give people with less financial means the ability to serve, which would broaden the pool of potential candidates for office.

Alignment with City Council's Vision and Strategic Plan

This action aligns with the City's goal of Organizational Excellence by potentially allowing for a larger pool of candidates for City Council.

Community Engagement

N/A

Budgetary Impact

If the maximum salary increases were approved, the Mayor's salary would increase by \$17,000 a year, and the other four Councilors' salaries would increase by \$16,000. Council could also approve an annual increase of up to 5% per year to match inflation. The salary increases would total \$81,000

in the first year and potentially could increase annually. This increase cannot go into effect until July 1, 2026.

Recommendation

N/A

Alternatives

The alternative is to not pass the Ordinance to increase City Councilors' salaries.

Attachments

1. ORD city council salary increase draftv2 7.17.2024

**AN ORDINANCE
INCREASING THE SALARIES OF MEMBERS OF CITY COUNCIL
PURSUANT TO SECTION 15.2-1414.6 OF THE CODE OF VIRGINIA**

WHEREAS, in July 2024, the Virginia General Assembly amended the Code of Virginia § 15.2-1414.6 to authorize localities to increase the salaries of members of City Council, with the City of Charlottesville receiving authorization to increase the salaries of City Councilors from \$18,000 to \$34,000, and to increase the Mayor's salary from \$20,000 to \$37,000; and

WHEREAS, the statutory limits placed on City Councilor salaries by the General Assembly have not been adjusted for inflation since 1996; and

WHEREAS, the new maximum salaries reflect the impact of inflation between the years 1997 and 2024; and

WHEREAS, the current low salaries for City Council may prevent citizens of middle or lower levels of income from participating in local government, as these citizens may not be able to offset lost income from time spent away from work; and

WHEREAS, pursuant to the Code of Virginia the salary increases contemplated herein cannot come into effect until the July 1 following the next general election for members of City Council, which would be July 1, 2026.

NOW, THEREFORE, BE IT ORDAINED, that the City of Charlottesville, Virginia pursuant to Va Code § 15.2-1414.6, hereby increases the salaries of City Councilors to \$34,000, and the salary of the Mayor to \$37,000. This salary increase will take effect on July 1, 2026.

Approved by Council
August ____, 2024

Kyna Thomas, MMC
Clerk of Council

Suggested Motion: I move to pass this ordinance and increase the salaries of City Council and of the Mayor, effective July 1, 2026.

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	August 19, 2024
Action Required:	Consideration of ordinance and resolution adoption
Presenter:	Taylor Yowell, Voter Registrar
Staff Contacts:	Eden Ratliff, Deputy City Manager Robinson Hubbard, Deputy City Attorney
Title:	Ordinance to Adopt Ranked Choice Voting ("RCV") as the Voting Method for the June 2025 City Council Primary election (1 of 2 readings)

Background

In July 2021, the Virginia General Assembly passed a bill to amend the Code of Virginia § 24.2-673.1 to authorize localities to implement Ranked Choice Voting in elections of members of a county board of supervisors or a city council. The Electoral Board and Registrar of the City of Charlottesville have studied the potential benefits of Ranked Choice Voting, including review of the successful conduct of a Ranked Choice Voting election in June 2023 for the nomination of members of the Arlington, Virginia Board of Supervisors, and determined that there are no technical barriers to conducting the 2025 Charlottesville City Council primary using the same Ranked Choice Voting process.

Discussion

Ranked Choice Voting is an election method which allows voters the option to rank candidates in order of preference (first, second, third choice, etc.), though they are not required to do so. If a candidate receives more than half of the first choices, that candidate wins, as in other elections.

If there is no majority winner after counting the first choices, the race is decided by an instant runoff. The candidate with the fewest votes is eliminated, and voters who ranked that candidate as their first choice will have their votes counted towards their second choice. This process continues until a candidate receives more than one half of the vote count, winning the election.

Ranked Choice Voting has been successfully adopted in various localities and states across the nation and has been shown by research to support more diverse candidate pools and improved civility in campaigns and elections. The use of Ranked Choice Voting in the June 2025 primary election allows for the introduction of this new method to our community.

We propose that the Ordinance is passed to allow implementation of Ranked Choice Voting.

Alignment with City Council's Vision and Strategic Plan

This change aligns with the City's commitment to encourage civility in politics, more diverse candidates for office, and broader participation in elections.

Community Engagement

If this Ordinance is passed, then City Council, with the assistance of the General Registrar and Board of Elections, must engage in community engagement to educate the public on the change to Ranked Choice Voting and its perceived advantages. Pursuant to VA Administrative Code 1VAC20-100-80, the local governing body must develop and distribute an educational/outreach program.

Budgetary Impact

If this Ordinance is passed, then there will be additional expenditures needed for new hardware/software for RCV tabulation, a mailing to all registered voters, publication of notice in the local newspaper(s), and other changes necessary to implement this new voting method. The estimated cost for these upgrades is \$26,460.

Recommendation

Adopt the Ordinance and subsequent appropriation resolution.

Alternatives

Leave the current voting format as it is.

Attachments

1. ranked choice voting ordinance 8.1.2024

**AN ORDINANCE
ESTABLISHING RANKED CHOICE VOTING AS
THE ELECTION METHOD FOR
THE JUNE 2025 PRIMARY ELECTION**

WHEREAS, ranked choice voting (“RCV”) means the method of casting and tabulating votes in which voters rank candidates in order of preference, tabulation proceeds in sequential rounds in which last-place candidates are defeated and the candidates with the most votes in the final round are nominated; and

WHEREAS, in July 2021, the Virginia General Assembly amended the Code of Virginia § 24.2-673.1 to authorize localities to implement RCV in elections of members of a county board of supervisors or a city council, and the decision to conduct an election by ranked choice voting shall be made, in consultation with the local electoral board and general registrar, by a majority vote of the board of supervisors or city council that the office being elected serves; and

WHEREAS, the Electoral Board and Registrar of the City of Charlottesville, Virginia having reviewed the successful conduct of a RCV primary election in June 2023 for the nomination of members of the County of Arlington, Virginia, Board of Supervisors and determined that there are no technical barriers to conducting the 2025 Charlottesville City Council primary using the same RCV process; and

WHEREAS, the method of RCV empowers voters to express their full preferences on their ballots and has been successfully adopted in various localities and states across the nation, and has been shown in research to support more diverse candidate pools and improved civility in campaigns and elections. The use of RCV in the June 2025 primary elections for the Charlottesville City Council will allow for the introduction of this new method to our community; and

WHEREAS, state law provides that any changes to an election shall occur at least 90 days prior to such election, and adoption of this resolution more than nine months before the primary election provides sufficient time for City Council to educate and engage the community on the changes, as well as prepare the new ballots and tabulation system;

NOW, THEREFORE, BE IT ORDAINED, that the City of Charlottesville, Virginia hereby establishes RCV as the election method in the June 2025 City Council primary election.

Approved by Council
August ____, 2024

Kyna Thomas, MMC
Clerk of Council

Suggested Motion: I move to pass this ordinance and establish Ranked Choice Voting as the election method for the June 2025 City Council Primary Election.

RESOLUTION
Appropriating Funding for Ranked Choice Voting
\$26,460

WHEREAS the City Council has approved an ordinance to adopt Ranked Choice Voting as the voting method for the June 2025 City Council Primary election; and

WHEREAS pursuant to Virginia State Administrative Code 1VAC20-100-80, the local governing body must develop and distribute an educational/outreach program and purchase new hardware/software for ranked choice voting tabulation;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Charlottesville, Virginia, that the sum of \$25,420 is hereby appropriated to be transferred from the Council Strategic Initiatives account in the General Fund to the Voter Registrar's budget for this purpose.

Transfer From:

\$26,460 Fund: 105 Cost Center: 1011001000 G/L Code: 599999

Transfer To:

\$26,460 Fund: 105 Cost Center: 2301001000 G/L Code: 599999

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	August 19, 2024
Action Required:	Approval of the Ordinance and Repeal of City Code Secs. 18-24(b) and 18-25(f), respectively
Presenter:	Eden Ratliff, Deputy City Manager
Staff Contacts:	Robinson Hubbard, Deputy City Attorney
Title:	Public Hearing and Ordinance to repeal City Code Sec. 18-24(b) and 18-25(f) pursuant to the Ragged Mountain Reservoir Settlement Agreement

Background

In April 2017, Albemarle County (“the County”) filed a legal action in Charlottesville Circuit Court (“Circuit Court”) against the City challenging permitted activities at the Ragged Mountain Reservoir (“the Reservoir”). While located in the County, the Reservoir is owned by the City, and supplies water to residents and businesses in both localities. The litigation involved determining which recreational activities are permitted at the Reservoir. The County sought to prohibit bicycling and permit horseback riding at the Reservoir, while corresponding provisions of the City Code permitted bicycling and prohibited horseback riding at the Reservoir.

The Charlottesville Circuit Court found in favor of the County, and the City appealed this action to the Court of Appeals of Virginia. The two parties then entered into a Settlement Agreement which ended litigation on the matter.

City Council approved this Settlement Agreement on March 4, 2024.

Discussion

The Settlement Agreement contained the following terms:

1. The City would withdraw its appeal from the Court of Appeals of Virginia.
2. The City would repeal Charlottesville City Code Secs. 18-24(b) and 18-25(f).
3. The County would be allowed (but not required) to install signs at strategic locations on the Reservoir notifying visitors that bicycling and/or horseback riding is not permitted.
4. The County would maintain primary law enforcement responsibilities at the Reservoir.
5. The City maintains authority to exercise police property over the Reservoir or persons using the Reservoir, or to send law enforcement officers to the Reservoir to protect the property or enforce the laws of the Commonwealth.

The proposed ordinance simply strikes the portions of the City Code which allows bicycling and horseback riding at the Reservoir.

Alignment with City Council's Vision and Strategic Plan

Approval of this Ordinance is aligned with improving and/or maintaining a positive working relationship with the County.

Community Engagement

N/A

Budgetary Impact

N/A

Recommendation

Approval of the Ordinance

Alternatives

Council can elect not to take any action, putting the City in violation of the terms of the Settlement Agreement.

Attachments

1. Agreement between Charlottesville Albemarle ending RMNA litigation Fully Signed 20240311
2. ORD - Repeal Sec. 18-24(b) and 18-25(f) 2024 - 8.14.2024

**AGREEMENT BETWEEN THE CITY OF CHARLOTTESVILLE AND THE
COUNTY OF ALBEMARLE RESOLVING THE RAGGED MOUNTAIN
RESERVOIR LITIGATION**

This Agreement memorializes the City of Charlottesville's and the County of Albemarle's final resolution of the litigation pending between the localities in the Charlottesville Circuit Court (Case No. CL17-203) and subject to a Notice of Appeal to the Court of Appeals of Virginia.

WHEREAS, the City of Charlottesville ("City") and the County of Albemarle ("County") (each individually referred to as a "Party" and collectively referred to as the "Parties") desire to document their understanding regarding the end of litigation between the Parties in the noted matter and the implementation and maintenance of appropriate signage and law enforcement responsibilities at the Ragged Mountain Reservoir (Albemarle County Parcel Identification Number 07500-00-00-00100) (the "Reservoir").

NOW THEREFORE, the Parties hereto covenant and agree as follows:

1. Resolution of Pending Litigation

The City will withdraw its appeal to the Court of Appeals of Virginia of the Charlottesville Circuit Court's Final Order entered on September 30, 2022, in Case No. CL17-203. Consistent with that Final Order, the City will repeal Charlottesville City Code Section 18-24(b) and Charlottesville City Code Section 18-25(f) on or before the date which is six (6) months from the date of full execution of this Agreement.

2. Posting Signs at the Reservoir

After the City withdraws its appeal, the County will be allowed (but not required) to install signs at strategic locations on the Reservoir notifying visitors that bicycling is not permitted, amongst other activities prohibited by the Parties consistent with the Court's Final Order. The signs may also notify visitors of permitted activities (i.e., hiking on trails, nature watching, picnicking at designated locations, kayaking, and additional activities that may be permitted by amendment of the County Code in a manner consistent with the Court's Final Order). Any such signs will be designed in a format materially the same as signs depicted in the attached Exhibit A, reflecting such activities as are prohibited and permitted from time to time in accordance with this Agreement. The County will be responsible for the design, production, installation, and maintenance of such signs and related hardware (i.e., posts and fasteners) and the costs thereof.

3. Law Enforcement

Upon the City withdrawing its appeal, the County will maintain primary law enforcement responsibilities at the Reservoir consistent with its current level of responsiveness to calls for service at the Reservoir and may increase enforcement efforts and activities based upon the efficacy of the County's sign postings and public education outreach efforts. This Agreement in no manner restricts the City's authority to exercise police power over the Reservoir and over persons using the Reservoir and to send its law enforcement officers to the Reservoir for the purpose of protecting the property, keeping order therein, or otherwise enforcing the laws of the Commonwealth of Virginia and the City's ordinances as such laws and ordinances may relate to the operation and use of the Reservoir, provided the same are consistent with the Final Order. This Agreement has no effect on any other police power the Parties and their respective police departments have, consistent with the Final Order, under current and future federal, state, and local law or under any existing or future mutual aid agreement or other agreement, memorandum of agreement, or memorandum of understanding between the Parties. Neither does this Agreement limit the immunities from suit or liability, exemption from laws, ordinances and regulations, or any other benefit the Parties' law enforcement officers, agents, and other employees enjoy while performing law enforcement services on the Reservoir under this Agreement.

4. Sovereign Immunity

Nothing in the Agreement is to be interpreted to be an express or implied waiver of either Party's sovereign immunity or to be an assumption of risk or liability by a Party for the acts or omissions of the other Party's law enforcement officers, agents, or other employees causing harm to persons or property not party to this Agreement.

5. Public Rights

The Parties acknowledge this Agreement will benefit the public but agree nothing contained herein shall be construed to convey to the public a right of access to or use of the Reservoir contrary to the City's lawful regulations and agreements. This Agreement does not confer upon the public or permit any use of the Reservoir that is otherwise prohibited by federal, state, or local law or regulation. Nothing herein confers to the public or any third-party a right to enforce any term of this Agreement.

6. Acknowledgement of Cooperative Efforts

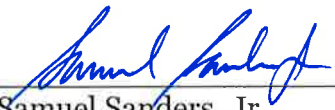
The Parties acknowledge and shall continue their cooperation and mutual efforts in ending the litigation and achieving a level of assistance that will most effectively allow the City and the County to preserve public safety and welfare at the Reservoir.

7. Duration and Amendment

This Agreement shall continue until modified or terminated in a writing approved by the Parties' governing bodies and executed on behalf of the Parties.

WHEREFORE, this Agreement has been authorized by the City Council of the City of Charlottesville, Virginia, in an open meeting on March 5, 2024, and by the Board of Supervisors of the County of Albemarle, Virginia, in an open meeting on March 6, 2024, and each governing body has authorized the execution of this Agreement by the City Manager and the County Executive, respectively, as attested by the Clerk of each governing body.

CITY OF CHARLOTTESVILLE, VIRGINIA


By: 
Samuel Sanders, Jr.
City Manager

Date: 03/07/24

Approved as to Form:

By: 
Charlottesville City Attorney

COUNTY OF ALBEMARLE, VIRGINIA

By: 
Jeffrey W. Richardson
County Executive

Date: 3/11/24

Approved as to Form:

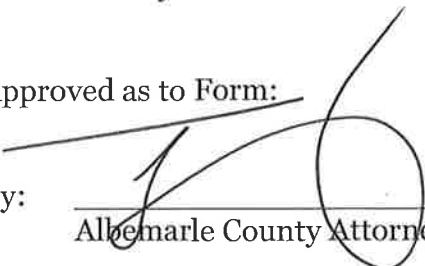
By: 
Albemarle County Attorney

EXHIBIT A



**AN ORDINANCE TO AMEND CITY CODE
CHAPTER 18, PARKS, AND RECREATION
SECTIONS 18-24(b) and 18-25(f)**

WHEREAS, the Ragged Mountain Reservoir (“the Reservoir”) is owned by the City of Charlottesville (“the City”), but located in Albemarle County (“the County”) and supplies water to residents and businesses in both localities; and

WHEREAS, in April 2017, the County filed a legal action against the City challenging permitted recreational activities at the Reservoir, as the County sought to prohibit bicycling and permit horseback riding at the Reservoir, while a corresponding provisions of the City Code permitted bicycling and prohibited horseback riding at the Reservoir, and the two parties eventually entered into a Settlement Agreement which ended litigation on the matter; and

WHEREAS, City Council approved the Settlement Agreement on March 4, 2024, and pursuant to this Settlement Agreement, the City agreed to repeal City Code Sections 18-24(b) and 18-25(f); and

WHEREAS, the required public hearings on the proposed amendment have been conducted; and

WHEREAS, this City Council has considered staff recommendations; and

WHEREAS, this Council finds that the proposed appeal of City Code Sections 18-24(b) and 18-25(f) herein are in accordance with the Settlement Agreement, therefore,

BE IT ORDAINED by the Council of the City of Charlottesville, Virginia that Chapter 18 Parks and Recreation, Sections 18-24(b) and 18-25(f) of the Code of the City of Charlottesville, 1990, as amended, be and hereby is amended and reenacted as follows:

Sections 18-24(b) and 18-25(f)

Sec. 18-24. - Authorized activities.

The following activities are permitted in the Ragged Mountain Natural Area:

(a) Hiking and jogging on designated trails, picnicking, and birdwatching;

~~(b) Bicycling on designated trails;~~

(~~b~~) Kayaking, canoeing, and boating on the reservoir; the use of electric motors is permitted, but gasoline marine motors are prohibited, except when used by Rivanna Water and Sewer Authority employees, agents or contractors for purposes related to the maintenance or surveillance of the dam and the water supply; and

(~~d~~) Fishing that is conducted in compliance with all state regulations and licensing requirements.

(12-19-16(3))

Sec. 18-25. - Prohibited activities.

Any activity not expressly permitted by this article is prohibited within the Ragged Mountain Natural Area. These prohibited activities include, but are not limited to:

(a) Trapping, hunting, or the discharge of firearms;

(b) Camping or remaining in the natural area after sunset;

(c) Swimming or diving in the Ragged Mountain Reservoir;

(d) Setting, maintaining or allowing any fire;

(e) Consumption of alcoholic beverages;

~~(f) Horse riding, except when authorized by special permit issued through the city department of parks and recreation;~~

(~~g~~) Using motor vehicles except on roads paved or improved for vehicular traffic and in designated parking areas; provided that the prohibition of motor vehicles shall not apply to approved ADA mobility assistance devices;

(~~h~~) Accessing the reservoir's auxiliary spillway, except on designated trails;

(~~i~~) Storing boats or other personal property at the natural area; allowing motor vehicles to remain in the parking area after sunset; or mooring boats on the reservoir;

(~~j~~) Littering or leaving trash or refuse in the natural area;

(~~k~~) The transporting or releasing of wildlife or the disturbance of nests or nesting sites;

(~~h~~^k) Conducting organized running or bicycling races or competitions;
and(m)Bringing any dog, except for a service animal, into the natural area.

(12-19-16(3))

	<u>Aye</u>	<u>No</u>
Payne		
Pinkston		
Snook		
Wade		
Oschrin		

Approved by Council
July ____, 2024

Kyna Thomas, MMC
Clerk of Council

Suggested Motion: I move that Chapter 18 Parks and Recreation, Sections 18-24(b) and 18-25(f), of the Code of the City of Charlottesville be amended.

Legend: Deleted language
New language

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	August 19, 2024
Action Required:	No Council Action Required
Presenter:	Lauren Hildebrand, Director of Utilities
Staff Contacts:	Lauren Hildebrand, Director of Utilities
Title:	Land Use and Environmental Planning Committee Semi-Annual Report

Background

In 1986, the Planning and Coordination Council (PACC) was established with the purpose of promoting cooperation in planning and community development among the City of Charlottesville, Albemarle County and the University of Virginia (UVA). As an advisory body, PACC fostered cooperative planning and provided guidance and recommendations for decisions made by the City, the County and UVA.

In November 2019, City Council, Albemarle County Board of Supervisors and UVA approved dissolution of the PACC and established the Land Use and Environmental Planning Committee (LUEPC) in order to broaden PACC's collaboration beyond land use and to include environmental topics and sustainability. Also, LUEPC would allow professional staff to develop solutions on a continuous basis with regularly scheduled reports to leadership of all three entities. LUEPC is intended to be a vehicle to collaborate and coordinate land use and development plans and projects and to consider environmental and infrastructure issues facing the community.

Discussion

LUEPC met both virtually and in-person for the first half of 2024. The committee has continued concentrating on project discussion and coordination. The agendas for the monthly meetings are developed around themes – either geographical areas or specific topics. LUEPC's Semi-Annual Report for the first half of 2024 (attached) has been compiled and includes the highlights of the meetings.

Alignment with City Council's Vision and Strategic Plan

This contributes to the Strategic Outcome Area: Partnerships

Community Engagement

The agenda and meeting minutes for the LUEPC's meetings are published on the Thomas Jefferson Planning District Commission's website for the community to review.

Budgetary Impact

There are no budget impacts.

Recommendation

There are no staff recommendations and the report is intended to inform City Council of the LUEPC's meetings.

Alternatives

Attachments

1. LUEPC Semi-Annual Report - JAN thru JUN 2024



Land Use and Environmental Planning Committee First Half-Yearly Report January through June 2024 Update

The Land Use and Environmental Planning Committee (LUEPC) was established to replace the Planning and Coordination Council (PACC) by the County of Albemarle, the City of Charlottesville, and the University of Virginia (UVA) in 2019. The Committee shares and coordinates land use and development plans and projects; considers environmental and infrastructure issues facing the community; and, from time to time, advances ideas and solutions supporting the mutual advantage of these entities. As part of its charge, the Committee shall, not less than twice each year, submit a report summarizing the group's work.

The County, City and the University face similar environmental planning and project challenges. The committee, by its nature, creates opportunities to address these shared challenges by coordinating community messaging and institutional practices. The first half of 2024 continued the focus on project discussions and coordination. The agendas for the monthly meeting are formed around themes - either geographical areas or specific topics. This report will focus on some of the key themes under discussion. The Committee's meeting minutes and presentations are posted on the LUEPC website which is hosted by the Thomas Jefferson Planning District Commission (TJPDC): <https://vapacc.org>.

Beginning 2023, two new concepts were added to the LUEPC meetings:

1. A routine cadence in communications between LUEPC and the Virginia Department of Transportation (VDOT) where VDOT representatives are invited on a quarterly basis to share updates on transportation projects, and
2. The inclusion of regular guests with regional perspectives such as the Thomas Jefferson Planning District Commission (TJPDC).

Charge Statement

The Land Use and Environmental Planning Committee was established to share and coordinate land use and development plans and projects; consider environmental and infrastructure issues facing the community; and, from time to time, advance ideas and solutions that support our mutual advantage. The LUEPC may also serve as an advisory committee to the City, County, and UVA. The Committee will meet regularly to discuss timely issues from each entity and share that information with the public and each entity's senior leadership at biannual updates of all three entities. Through its work, the Committee further seeks to ensure that the actions, policies, and processes of the Committee are reflective of an ongoing commitment by the entities to support an equitable and inclusive community. The Committee defines equity as all community members having access to community benefits and opportunities needed to reach their full potential and to experience optimal well-being and quality of life; inclusion means that all



peoples shall be respected and valued as members of this community. The Three-Party Agreement dated May 5, 1986, remains in effect as to land use planning between the City, County and UVA.

Land Use and Environmental Planning Committee Summary of Activity

First Half Yearly Report – January through June 2024

Virtual meetings were routinely held via the Zoom meeting platform. Quarterly meetings were held in person at the site hosted by the chairing organization. For 2024, in-person meetings were held at Zehmer Hall, 104 Midmont Ln, Charlottesville VA 22903 and the County of Albemarle, 401 McIntire Road, Charlottesville, VA 22902 as UVA served as chair of LUEPC with the City serving as vice-chair. In 2025, the City will serve as the chair of LUEPC.

January 19, 2024:

ALBEMARLE COUNTY AND UNIVERSITY OF VIRGINIA

Presenters: David Benish, Albemarle County, Planning Chief

Julia Monteith, UVA Office of the Architect, Associate University Planner

- [Three-Party Agreement Presentation](#)

February 16, 2024:

UNIVERSITY OF VIRGINIA & RIVANNA WATER AND SEWER AUTHORITY

Presenter: Elisa Langille, UVA Office of the Architect, Campus Planner

- [Institute of Biotechnology at Fontaine Research Park Presentation](#)

Presenter: Bill Mawyer, RWSA Executive Director

- [Ragged Mountain Reservoir Water Supply Presentation](#)

March 15, 2024

VIRGINIA DEPARTMENT OF TRANSPORTATION

Presenters: Dr. Torsha Bhattacharya, Virginia State office of Trails, Program Manager,

David Cook, VDOT, State Bicycle and Pedestrian Planner

- [VDOT State Trails Office Updates](#)

Presenter: Christine Fix, VPRA, Director of Planning

- [Virginia Passenger Rail Authority](#)

Presenter: Taylor Holden DRPT, Rail Planning and Data Manager

- [DRPT Corridor ID Program Virginia Overview](#)

April 19, 2024

UNIVERSITY OF VIRGINIA FOUNDATION

Presenters: Frank Hancock, UVA Foundation, Real Estate Project Manager

Andi Cumbo, Birdwood Genealogy

- [Birdwood Cultural Genealogy Presentation](#)

May 17, 2024

VIRGINIA DEPARTMENT OF TRANSPORTATION

Presenter: Charles Proctor, VDOT, Planner

- [VDOT Barracks Road and Ivy Road Pipeline Studies Presentation](#)

The June meeting was canceled.



LUEPC Membership

Albemarle County

Community Development Director
Facilities and Environmental Services Director
Representative from the County Planning Commission

City of Charlottesville

Neighborhood Development Services Director
Director of Public Works
Director of Utilities
Representative from the City Planning Commission

University of Virginia

Architect for the University
Associate University Planner
Director of Facilities Management
Operations Director of Real Estate and Leasing Services

University of Virginia Foundation

Director of Design and Development
Director of Real Estate Asset Management

Rivanna Water and Sewer Authority

Executive Director

