



**Human Rights Commission
Meeting Minutes
Special Meeting
September 9, 2024
In-person Meeting
5:00 pm**

Click [HERE](#) to access rebroadcasts of past Human Rights Commission meetings on YouTube.

Click [HERE](#) to access an archive of past Human Rights Commission work on the City website.

1. WELCOME

- a. CALL TO ORDER
 - i. Vice Chair, Wolfgang Keppley, called the meeting to order at 5:12 pm
- b. ROLL CALL
 - i. Wolfgang Keppley
 - ii. Dawn Lawson
 - iii. Elizabeth Stark
 - iv. Jason Melendez
- c. MISSION (recited by all): *Act as a strong advocate to justice and equal opportunity by providing citywide leadership and guidance in the area of civil rights.*

2. MATTERS BY THE PUBLIC

- a. PUBLIC COMMENT
 - i. None
- b. COMMISSION RESPONSE TO MATTERS BY THE PUBLIC
 - i. None

3. WORK SESSION

- a. New Commissioner orientation
 - i. IT Security Training
 - 1. Staff person from IT department presents training and sets up email accounts for newly appointed commissioners
 - ii. Freedom of Information Act Training
 - 1. On motion by Wolfgang, seconded by Elizabeth, the Commission voted 4-0 to convene in closed meeting pursuant to section 2.2-3712 of the Virginia Code, specifically as authorized by Virginia Code section 2.2-3711(A)(8) for consultation with the Commission's legal counsel regarding specific legal matters requiring the provision of legal advice, specifically, advice regarding compliance with the Virginia Freedom of Information Act (Ayes: 4; Noes: 0).
 - 2. On motion by Wolfgang, seconded by Dawn, the Commission certified by a recorded vote of 4-0 that to the best of each Commission member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion

convening the closed session were heard, discussed, or considered in the closed session (Ayes: 4; Noes: 0).

- iii. Director presents New Commissioner Orientation slideshow (available in meeting Agenda Packet)

4. MATTERS BY THE PUBLIC

- a. PUBLIC COMMENT
 - i. None
- b. COMMISSION RESPONSE TO MATTERS BY THE PUBLIC
 - i. None

5. COMMISSIONER UPDATES

- a. None

6. NEXT STEPS

- a. None

7. ADJOURN

- a. Meeting adjourned at 6:53 pm