



Agenda

Date: October 17, 2024

Time: 3:00 pm

Location: City of Charlottesville - Office of Economic Development

1. Call to order
 2. Approve July 18, 2024, Meeting Minutes
 3. OED Update
 4. Procurement Update
 5. Discussion
 6. Public Comment
 7. Adjournment
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Additional Information:

Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call the ADA Coordinator at (434) 970-3182 or submit a request via email to ada@charlottesville.gov. The City of Charlottesville requests that you provide a 48-hour notice so that proper arrangements may be made.



Minutes

Date: July 18, 2024

Time: 3:00 pm

Members Present

Juandiego Wade

Nicole Hawker

Teira Farley

Staff Present

Keith Groomes

Chris Engel

Vernice Groomes

Trish Carpenter

Meeting called to order by Chris Engel at 3:00 PM. Mr. Engel asked if anyone had any comments or changes to the January 18th meeting minutes. No updates noted, Nicole made a motion to approve, Mr. Wade second. All present approved.

Keith Groomes, Entrepreneurship Program Specialist who joined OED in February was introduced to the Committee. He shared with the Committee the updated Resource Guide which was introduced at Tom Tom festival this year. The revised resource guide is now compiled into one document and outlines all the programs currently available within the City. Great resource to share for interested entrepreneurs. Keith provided a quick summary on the United Way Envision grant which was awarded to seven recipients from both the City and the County. The GO Start-up program will re-launch this fall and Keith provided a brief outline of the class.

OED Updates shared with the Committee: Keith shared his experience at the Black Business Expo which was part of the Juneteenth Celebration at The Jefferson School; Keith attended the UVA SWaM event and made connections and also participated in the CIC workshop event. Keith was asked by Mahogany and Friends, which holds day camps for middle school students, to present the ins and outs of being an entrepreneur. Keith has been busy visiting all the businesses and talking with each to see what their needs are.

Vernice Grooms provided updates from Procurement– She is recruiting for her open position. The job title and salary has been re-evaluated and adjusted, hoping to attract many applicants; the Open Gov for procurement system went live and all bids and awards are fully electronic for all steps of the process.

Chamber is having their Minority Gala event September 27th.

Meeting adjourned 3:55.

No further updates from, the meeting was adjourned 3:45 PM.