



Sister Cities Commission Meeting

Tuesday, July 8, 2025

4:30pm – 6:00pm

CitySpace, Small Conference Room

100 Fifth Street NE, Charlottesville, VA 22902

Call to Order

I. Approval of Minutes – June 3, 2025

II. Chair's Report – Edward Herring

- a. Welcome to new commissioner
- b. Discussion of officer responsibilities

III. Budget Report –

IV. Reports and Updates

- Communications Update
- Program and Events Update
- Grants – Kimberly Hayes
- Education – Alicen Brown
- Outreach – Alicen Brown and Cherry Stewart
- Huehuetenango, Guatemala (*friendship city*) – Edward Herring
- Besancon, France – Elizabeth Smiley
- Poggio a Caiano, Italy – Stella Mattioli
- Winneba, Ghana – Kimberly Hayes

V. Adjournment

The next Sister Cities Commission meeting will be held virtually on Tuesday, August 5, 2025, at 4:30 p.m. The annual retreat will be held on Tuesday, September 9, 2025, at 5:30 p.m. in the CitySpace Main Conference Room.

Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call (434) 987-1267 or submit a request via email to ada@charlottesville.gov. The City of Charlottesville requests that you provide 48 hours' notice so that proper arrangements may be made.