



## **Sister Cities Commission Meeting**

Tuesday, August 5, 2025

4:30pm – 6:00pm

Virtual meeting

### **Call to Order**

I. **Approval of Minutes** – July 8, 2025

II. **Chair’s Report** – Edward Herring

a. Discussion: CSCC Annual Retreat

III. **Budget Report** –

IV. **Reports & Updates**

- Communications Update –
- Program and Events Update –
- Grants – Kimberly Hayes
- Education – Alicen Brown
- Outreach –
- Huehuetenango, Guatemala (*friendship city*) – Edward Herring
- Besancon, France – Elizabeth Smiley
- Poggio a Caiano, Italy – Stella Mattioli
- Winneba, Ghana – Kimberly Hayes

V. **Adjournment**

The CSCC Annual Retreat will be held on Tuesday, September 9, 2025, at 5:30 p.m. in the CitySpace Main Conference Room.

Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call (434) 987-1267 or submit a request via email to [ada@charlottesville.gov](mailto:ada@charlottesville.gov). The City of Charlottesville requests that you provide 48 hours’ notice so that proper arrangements may be made.