

**Agenda**  
**City of Charlottesville**  
**Board of Architectural Review**  
**Regular Meeting**  
**August 19, 2025 5:30 pm**  
**Hybrid Meeting (In-person in Council Chambers and virtual via Zoom)**



Welcome to this Regular Monthly Meeting of the Charlottesville Board of Architectural Review. Staff will introduce each item, followed by the applicant's presentation, which should not exceed ten minutes. The Chair will then ask for questions from the public, followed by questions from the BAR. After questions are closed, the Chair will ask for comments from the public. For each application, members of the public are each allowed three minutes to ask questions and three minutes to offer comments. Speakers shall identify themselves and provide their address. Comments should be limited to the BAR's purview; that is, regarding only the exterior aspects of a project. Following the BAR's discussion and prior to taking action, the applicant will have up to three minutes to respond.

**Noted times are approximate only.**

5:00 **Pre-Meeting Discussion**

5:30 **Regular Meeting**

**A. Matters from the public not on the agenda [or on the Consent Agenda]**

**B. Consent Agenda** (Note: Any consent agenda item may be pulled and moved to the regular agenda if a BAR member wishes to discuss it, or if any member of the public is present to comment on it. Pulled applications will be discussed at the beginning of the meeting.)

1. **Meeting Minutes:** May 20, 2025 & June 17, 2025. *[To be attached to the Agenda Packet]*
2. **Certificate of Appropriateness Application**  
BAR # 25-0100  
1600 Gordon Avenue, Tax Parcel 090016000  
Rugby Road, University Circle, Venable Neighborhood ADC District  
Owner: Martha Jefferson House  
Applicant: Mark Barstow  
Project: Door replacement

**C. Deferred Items**

N/A

**D. New Items**

- (5:40) 3. **Certificate of Appropriateness Application**  
BAR # 24-0051  
300 Ridge Street, Tax Parcel 280151000  
Ridge Street ADC District  
Owner/Applicant: Carla Shifflett  
Project: Alteration/addition

- (6:15) 4.      **Certificate of Appropriateness Application**  
BAR # 25-0099  
310 4<sup>th</sup> Street NE, #201; Tax Parcel 330205L00  
North Downtown ADC District  
Owner: Court Square LLC; Great Eastern Management Co.  
Applicant: Caitlin Byrd Schafer  
Project: New roof structure over existing patio

**E. Other Business**

- (6:35) 5.      **Pre-Application Conference**  
**No formal action will be taken.**  
BAR # 25-0097  
714 Ridge Street, Tax Parcel 250077000  
Ridge Street ADC District  
Owner: 270 Partners LLC  
Applicant: Kevin Schafer, Design Develop  
Project: Two residential structures with dwelling units
- (7:10) 6.      **Pre-Application Conference**  
**No formal action will be taken.**  
BAR # 25-0095  
835 West Main Street, Tax Parcel 310183000  
843 West Main Street, Tax Parcel 310175000  
847 West Main Street; Tax Parcel 310174000  
West Main Street ADC District  
Owners: Kim T. & Chris Dabney; Fluvanna Holdings, LLC  
Applicants: Megan Nedostup & Andree Sahakian, Contractor  
Project: Multi-story housing development
- (7:50) 7.      **Pre-Application Conference**  
**No formal action will be taken.**  
BAR # 25-0084  
Tax Map 29 Parcels 71,73,74,75,76  
202, 204, 208 & 214 7<sup>th</sup> Street SW & 613 Delevan Street  
204 & 208 7<sup>th</sup> Street SW - Individually Protected Properties  
Owners:  
    202: Monticello Media LLC  
    204: William Lynch & 204-7 LLC  
    208: Michael J. Christian  
    214: 7<sup>th</sup> St LLC  
    613 Delevan St: Mattie L. Hall  
Applicant: Mitchell-Matthews Architects  
Project: New multi-story, mixed-use building
- (8:30) 8.      **Staff Discussion-**
  - Administrative approvals
  - Reminder: CLG training requirements

**F. Adjourn (9:00)**

**Board of Architectural Review Authority**

Per Charlottesville code Chapter 34, Section: 5.1.5.C.2., the Board of Architectural Review is responsible for final action regarding:

- a. Certificates of Appropriateness under Major Historic Review; and
- b. Appeals regarding Certificates of Appropriateness under Minor Historic Review.

**Public Participation & Access**

Regarding public comment(s): The BAR values community participation and input and welcomes public comments at meetings. The intent is to allow public input; not initiate a dialogue or debate with the board.

Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call the ADA Coordinator at (434) 970-3182 or submit a request via email to [ada@charlottesville.gov](mailto:ada@charlottesville.gov) . The City of Charlottesville requests that you provide a 48-hour notice so that proper arrangements may be made.