



## **Sister Cities Commission Meeting**

Tuesday, October 21, 2025

4:30pm – 6:00pm

CitySpace, Small Conference Room

100 Fifth Street NE, Charlottesville, VA 22902

### **Call to Order**

I. **Approval of Minutes** – September 9 Annual Retreat; October 2 Poggio Committee Meeting

II. **Chair’s Report** – Edward Herring

- a. Delegation visit to Huehuetenango
- b. Meeting Format recommendations

III. **Election of Officers and Committee Appointments** – Alicen Brown & Maxicelia Robinson

IV. **Review the CSCC Logo**

V. **CSCC All-Virtual Public Meetings & Remote Participation Policy**

VI. **Report: VA & West VA SCI Statewide Meeting** – Cherry Stewart

VII. **Committee Updates & 2026-2027 Goals**

- Education – Alicen Brown
- Grants – Kimberly Hayes
- Besancon, France – Elizabeth Smiley
- Huehuetenango, Guatemala (friendship city) – Edward Herring
- Poggio a Caiano, Italy – Stella Mattioli
- Winneba, Ghana – Kimberly Hayes

VIII. **Program Updates**

IX. **Adjournment**

The next Sister Cities Commission meeting will be held on Tuesday, November 4, 2025, at 4:30 p.m. in the CitySpace Small Conference Room.

Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call (434) 987-1267 or submit a request via email to [ada@charlottesville.gov](mailto:ada@charlottesville.gov). The City of Charlottesville requests that you provide 48 hours’ notice so that proper arrangements may be made.