



City Council Meeting Agenda
October 20, 2025
City Hall Council Chamber
605 E. Main St.
Charlottesville, VA 22902

Juandiego R. Wade, Mayor
Brian R. Pinkston, Vice Mayor
Natalie Oschrin
Michael K. Payne
J. Lloyd Snook, III
Kyna Thomas, Clerk

4:00 PM Opening Session

I. Call to Order/Roll Call

II. Agenda Approval

III. Reports

1. Report: Public Defender's Office
2. Report: Offender Aid & Restoration
3. Report: Leaf Collection & Snow Operations

5:30 PM Closed Meeting (if called)

6:30 PM Business Session

IV. Moment of Silence

V. Announcements

VI. Recognitions/Proclamations

- Recognition: Biophilic Cities Acceptance

VII. Community Matters Public comment for up to 16 speakers (limit 3 minutes per speaker). Preregistration available for first 8 spaces at <https://www.charlottesville.gov/692/Request-to-Speak>; speakers announced by Noon on meeting day (9:00 a.m. sign-up deadline). Additional public comment at end of meeting. Comments on Public Hearing items are heard during the public hearing only.

VIII. Consent Agenda* The consent agenda consists of routine, non-controversial items whereby all items are passed with a single motion and vote. Individuals speaking during Community Matters may address items on the Consent Agenda.

4. Minutes: September 15, 2025 regular meeting
5. Resolution: Resolution to appropriate funding from the Virginia Department of Housing and Community Development FY2026 CoC Capacity Building Funds - \$25,000 (2nd reading)
6. Resolution: Resolution to Appropriate Albemarle County's Human Services Fund for Community Attention Youth Internship Program (CAYIP) - \$60,000 (2nd reading)
7. Resolution: Resolution to Appropriate Funds from the Virginia Risk Sharing Association - \$18,238.84 (2nd reading)
8. Resolution: Resolution authorizing payment to Kokosing Construction Company, Inc for bridge repair contract claim (2nd reading)

9. Resolution: Resolution to appropriate funds from the Virginia Department of Criminal Justice Services Edward Byrne Memorial Justice Grant in the amount of \$150,000 (1 of 2 readings)
10. Resolution: Resolution to Reallocate Capital Improvement Program (CIP) funds for ADA Transition Plan work - \$1,365,216.25 (1 reading)
11. Resolution: Resolution to Amend Composition of Community Policy and Management Team

IX. City Manager Report

- Report: City Manager Report
 - a. Report: City Manager's 1st Quarter Work Plan Update

X. Action Items

12. Public Hearing/Res.: Public hearing and Resolution to allocate \$7,950,000 of Capital Improvement Program (CIP) Contingency Funds (2nd reading)
13. Resolution: Resolution Supporting VDOT Revenue Sharing Application for a New Sidewalk on Cedar Hill Road
14. By Motion: Adoption of the City Council 2026 Legislative Agenda
15. Resolution: Resolution Authorizing Agreement to Settle *White v. Charlottesville City Council*
16. Resolution: Resolution to allocate \$650,000 of Capital Improvement Program (CIP) Contingency Funds for an Infrastructure Study and Model

XI. General Business

17. Written Report: Rivanna Authorities Quarterly Report

XII. Community Matters (2)

XIII. Adjournment

MEETING GUIDELINES

- This is an in-person meeting with an option for the public to participate electronically by registering in advance for the Zoom webinar at www.charlottesville.gov/zoom. The meeting may also be viewed on the City's streaming platforms and local government Channel 10. Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call (434) 987-1267 or submit a request via email to ada@charlottesville.gov. The City of Charlottesville requests that you provide 48 hours' notice so that proper arrangements may be made.
- The presiding officer shall ensure that individuals address their comments to City Council at appropriate times, in accordance with the meeting agenda and Council's Rules of Procedure.
- No person who is not a member of the city council shall orally address it until leave to do so has been granted by the city council or until invited to do so by the mayor. (City Code sec.2-71)
- Remarks and actions that disrupt the progress of the Council meeting, and remarks from persons other than councilors, the City Manager, the City Attorney, or a presenter for an Agenda Item are not permitted.
- The presiding officer shall call an individual to order, including a councilor, when that individual goes afoul of these rules. The following are examples of remarks and behavior that are not permitted:
 - i. Interrupting a speaker who is addressing Council at the speaker's microphone, or interrupting a speaker who has otherwise been invited to address Council during Community Matters or a Public Hearing
 - ii. Interrupting a councilor who is speaking
 - iii. Shouting, and talking (either individually or in concert with others) in a manner that prevents a speaker or a Councilor from being heard or that otherwise hinders the progress of the meeting
 - iv. Blocking paths for emergency exit from the meeting room; engaging in any conduct that prevents a member of the audience from seeing or hearing councilors during a meeting; standing on chairs or tables within the Council meeting room
 - v. Threats or incitement of violence toward councilors, City staff or members of the public
 - vi. Engaging in conduct that is a criminal offense under the City Code or the Virginia Code
 - vii. Campaigning for elected office
 - viii. Promotion of private business ventures
 - ix. Using profanity or vulgarity
 - x. Personal attacks against Councilors, City staff or members of the public
 - xi. Behavior which tends to intimidate others
- During a City Council meeting the presiding officer shall have control of the Council Chambers and the connecting halls and corridors within City Hall, and any other venue where a Council meeting is being held. In case of any conduct described above, the presiding officer may take measures deemed appropriate, including but not limited to suspending the meeting until order is restored, ordering areas to be cleared by the Sergeant at Arms, or requiring any individual to exit the meeting room and adjacent premises (connecting halls and corridors.)

Policy Briefing Summary

City Council



Regarding:	Public Defender's Office
Staff Contact(s):	Samuel Sanders, Jr., City Manager
Presenter:	
Date of Proposed Action:	October 20, 2025

Issue

Background / Rule

Analysis

Financial Impact

Recommendation

Recommended Motion (if Applicable)

Attachments

None

Policy Briefing Summary

City Council



Regarding: Offender Aid & Restoration
Staff Contact(s):
Presenter:
Date of Proposed Action: October 20, 2025

Issue

Background / Rule

Analysis

Financial Impact

Recommendation

Recommended Motion (if Applicable)

Attachments

1. OAR_City Council presentation



OAR

FY27 Charlottesville
Work session

Alignment with the City

Primary Impact: Charlottesville provides comprehensive, trusted public safety services and treats everyone with respect and dignity

Indirect Impact:

Economic prosperity
Adult Education and Vocation
Partnership

Foundational Designation: Providing safe, evidence-based and cost-effective alternative to incarceration for Central Virginia and providing services to City of Charlottesville residents who are or were incarcerated

City's Core Values:

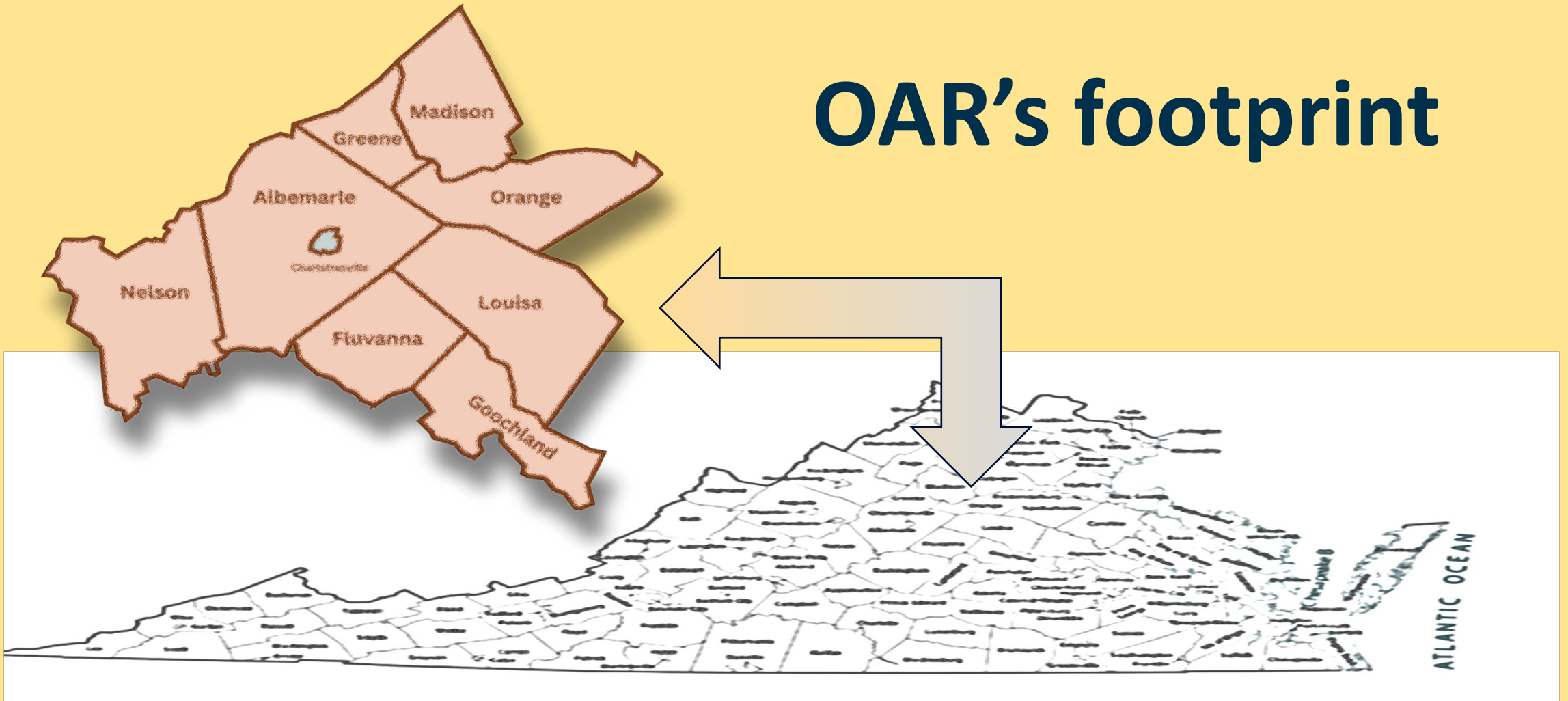
Commitment
Integrity
Respect
Innovation
Collaboration

About Us

- Has been providing service to the city of Charlottesville since 1971
- Regional Community Corrections Agency providing Pretrial Services, Local Probation, Reentry Services, Peer Support Services, Recovery Courts, Therapeutic Docket, and Criminal Justice Planning for Charlottesville and the 8 surrounding counties. (Pop = 305,906 / 3080 sq miles)
- Serve approximately 4000 people annually
- *“Where everyone has the opportunity for success”*



OAR's footprint



Why OAR?

- Research tells us that in as little as 72 hours people begin to lose their pro-social ties and their risk to re-offend increases
- Successful reintegration should begin on day one
- Over-supervising and over conditioning low risk people causes harm
- There are research driven best practices that can reduce reoffending
- Individualized success plans based on risk and need reduce reoffending and increase success
- Alternative responses to incarceration and the adversarial court process yield the best long term outcomes
- Approximately 50% of crimes are committed by individuals who do not reside in the jurisdiction of the offense so a siloed response is not as effective
- Effective use of public money
 - Cost per day per inmate at ACRJ = \$152.45
 - Avg. length of stay at ACRJ = 33 days
- OAR is an integral part of a larger system that has produced lower reported crime rates, reductions in jail population and a rebooking rate less than the national average over the last ten years

Pretrial Services

Provides pretrial investigation and supervision for defendants prior to trial

Utilizes an evidence based risk and recommendation matrix to provide neutral information for bond hearings. (*Maximize release*)

Utilizes evidence based supervision strategies. (*Maximize public safety and Court appearance*)

Release and supervision based on RISK and not finances

Funding FY26 - \$861,458

State = 79%

Local = 21%

Clients served FY24 – 2621

Cville = 31%

“I have met nothing but caring people here at OAR in Charlottesville”

Local Probation

Sentencing alternative for individuals convicted of misdemeanor and class 5/6 felony offenses

Utilizes supervision strategies designed to reduce the likelihood of re-offending

Supervision is individualized and based on risk to reoffend versus one size fits all or charge based

Funding FY26 - \$904,649

State = 83%

Local = 16%

Fee for service = 1%

Clients served FY24 – 1463

Cville = 18%

“Was not expecting that this would be as “nice” of an experience as it was!”

Adult Recovery Court

Alternative Court response for individuals with substance use disorders charged with felony offenses within Albemarle and Charlottesville

Collaborative team with the Circuit Court Judge, Commonwealth's Attorney, Law Enforcement, Defense, Region Ten, Peer Support and OAR

Phased approach to supervision and treatment in which intensity is lessened as milestones are reached

Graduation occurs after a minimum of 1 year program participation, employment and 4 months of continuous sobriety

Funding FY26 - \$395,446

State = 60%

City = 25%

Albemarle 15%

Clients served FY25 - 56

Cville = 42%

Albemarle = 58%

"They were very encouraging and supportive in getting started in recovery"

Therapeutic Docket

Alternative Court response for high risk individuals suffering with serious mental illness who have been charged with felony/misdemeanor offenses within Albemarle and Charlottesville

Collaborative team with the General District Court Judge, Commonwealth's Attorney, Defense, Region Ten, Partner for Mental Health, Peer Support and OAR

Phased approach to supervision and treatment in which intensity is lessened as milestones are reached

Graduation occurs after a minimum of 9 months participation and demonstrated successful management of their illness

Funding FY26 - \$264, 689

State - 30%

City – 37%

Albemarle – 23%

Clients FY25 - 58

City – 36%

Albemarle – 64%

“Everyone in the office really do care and saved my life!”

Reentry Services

Services designed to address pre-release transition planning and evidence based class facilitation, immediate post release emergency services, and long term case management to reduce reoffending and improve self sufficiency

Serves ACRJ, CVRJ and the local prisons

Facilitates community collaboration by chairing the local reentry initiatives – Reentry Councils and Reentry EBDM committee

Reentry Services are voluntary

FY26 Funding - \$631,886

State = 39%

Federal = 8% ***

Local = 53%

Clients FY25 - 743

City = 35%

Albemarle = 15%

Outlying = 50%

“OAR reentry has been very helpful with me in reaching my goals.”

Peer Support Services

New program in FY26

Staffed by individuals with lived experience

Designed to enhance the services provided by OAR's Recovery Courts and Therapeutic Docket

Funding in partnership with the City, Albemarle, Fluvanna, Nelson, Orange and Madison as a regional Opioid Abatement Award

FY26 Funding

State = 95%

Local = 5%

Equal share from
each jurisdiction

"OAR is one of the first places I have dealt with in the legal system that actually cares about us."

Criminal Justice Planning

Planning position that is staff to the Thomas Jefferson Area Community Criminal Justice Board and the Charlottesville/Albemarle Evidence Based Decision Making Team

Conducts local research and analysis to inform system stakeholders to make data driven decision making

Project manager of the partnership with UVA's System Engineering School and School of Data Science

Produces annual reports to inform local elected officials of trends within the criminal justice system so decisions can be made using local data

FY26 Funding = \$87,602

100% local funding and requests are based upon jurisdiction population size

"I think this OAR office has been the most respectful I've been to! You guys are great!"

Additional Programming to other jurisdictions



Fluvanna Adult Recovery Court

Nelson Adult Recovery Court

Orange/Madison Adult Recovery Court

Rural Reentry Services

"I've only had good positive experiences with OAR"

Challenges

- Wage competition and job retention- wages are consistently 10% lower than similarly situated positions
- Uncertainty in Federal funding and grant opportunities
- Future legislative changes
- Growth (office space)
- Local/state funding imbalance
- Reimbursement funding
- Meeting the community needs with less – Harder to be an agency of “Yes”

Agency Successes

- Successful relocation within the city
- Receives local funding support from all jurisdictions served
- Fundamental funding designation for several programs
- Growth of agency especially programming in outlying jurisdictions (Peer support/Recovery Courts/Reentry/Opioid Abatement)
- Federal funding cuts did not derail service delivery



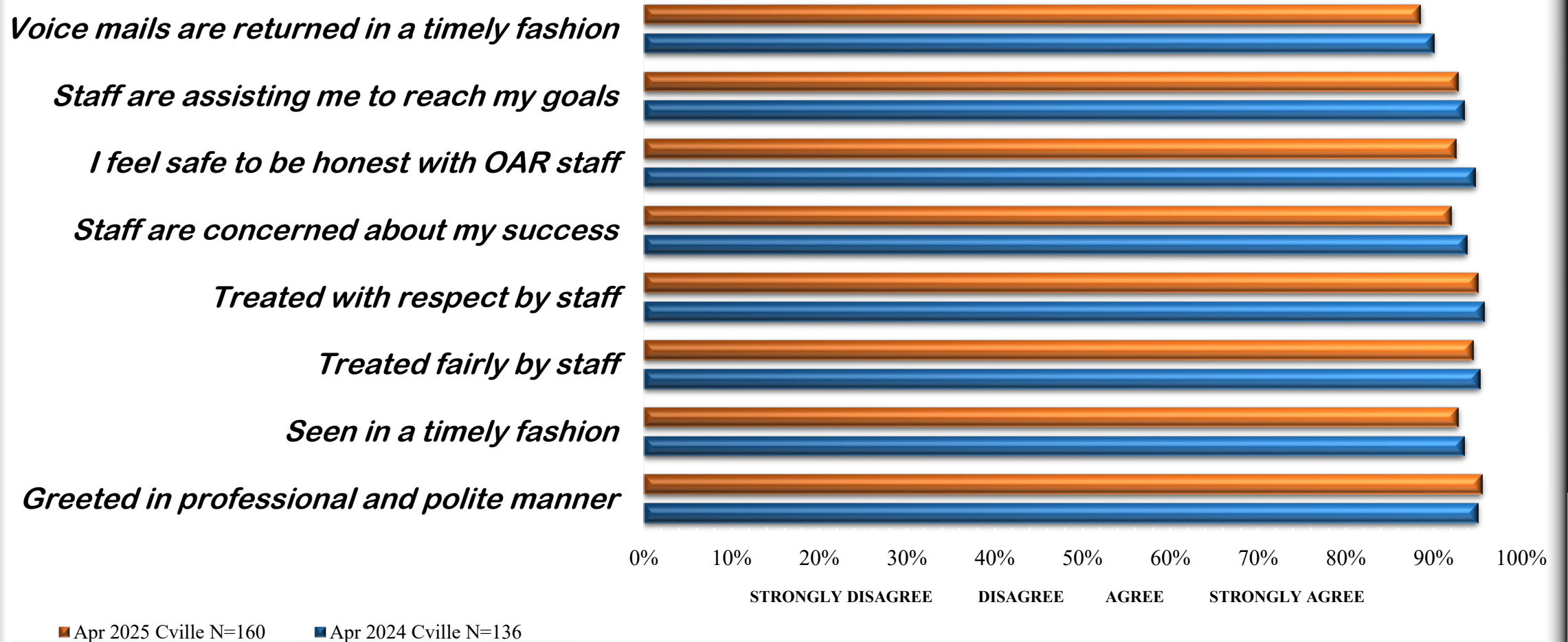
Our talented staff

- Staff are trained/certified on a variety of risk reducing, evidence based and harm reduction skills
 - Effective communication
 - Risk assessment (MH/SUD/Recidivism)
 - Success planning
 - Trauma responsiveness
 - Intimate partner violence
 - Substance use disorders
 - Mental health first aid
 - Reentry Specialist
 - Peer Recovery Specialist
 - Cognitive Behavioral Interventions
 - Suicide Prevention
 - Revive Narcan training



Client Survey results

OAR Client Survey Summary - Charlottesville



Client success

Pretrial public safety and appearance rates above 90%

Clients that complete OAR probation supervision are 2.5 x less likely to re-offend


485 Recovery Court graduates

105 Therapeutic Docket graduates

254 MRT graduates (CBT programming for high risk individuals)

Research determined that despite being at high risk to reoffend, reentry clients are less likely to reoffend than the general jail population

Award winning partnership between the CCJB and UVA



***“Where
everyone has
the opportunity
for success!”***

Thank you for the
longstanding
partnership
between
Charlottesville
and OAR

Ross Carew
Executive Director

rcarew@oar-jacc.org
434 296 2441 ext 108



Policy Briefing Summary

City Council



Regarding:	Leaf Collection & Snow Operations
Staff Contact(s):	Steven Hicks, Director of Public Works
Presenter:	Jonathan Dean, Public Service Manager
Date of Proposed Action:	October 20, 2025

Issue

Presentation on the City's Leaf Collection Program and Snow and Ice Management Program

Background / Rule

The City's leaf collection program, which usually begins around the first week of November each year, provides curbside collection of loose leaves for the Charlottesville community up to three times per season. Additionally, the City provides a bagged leaf drop-off location that occurs on scheduled Saturdays throughout the collection season. The City's Snow and Ice Management program consists of multiple departments, who all contribute to snow and ice control efforts, with the goal of restoring safe travel ways for our community in a safe and efficient manner. To better serve the Charlottesville community, the City's snow response is centrally coordinated through the City's Snow Operations Team.

Analysis

N/A

Financial Impact

N/A

Recommendation

N/A

Recommended Motion (if Applicable)

N/A

Attachments

1. Leaf Collection Information Council Presentation 10202025
2. City of Charlottesville Snow and Ice Management Program Executive Summary
3. Snow and Ice Management Program Council Presentation 10202025



Leaf Collection Program

City of Charlottesville Public Works Department

Agenda

- Collection Start
- What to Expect
- Best Practices
- Communication



Collection Start

- Leaf Collection begins on October 27th
- Detailed weekly schedule information available on website



**Last Week
Of
October**

What to Expect

- The City collects loose leaves at the curbside for residents up to three times per season
- There will also be a drop-off option available for residents who wish to bag their leaves for disposal
- The collected leaves are taken to a local farm where they are turned into compost that is used by area residents, farms, and landscaping companies



**Curbside
Collection**

Best Practices

- Do not block storm drains or fire hydrants
- Do not mix with other yard debris
- Do not block travel-ways, curb ramps, or crosswalks
- Consider mulching or starting an at-home compost pile



Tips and Alternatives

With Street Parking



With No Street Parking



With No Street Parking



With No Street Parking



Communication

- Sign up for text alerts: **434-771-0251**
- Visit www.Charlottesville.gov/leaves for information and schedule maps



**Community
Awareness**

Executive Summary

The City of Charlottesville Snow and Ice Management Program is designed to serve as an operational guide for the City of Charlottesville snow response outlining the effective use of resources, identifying effective communication strategies and defining the levels of service residents can anticipate. This plan strives to maximize services while minimizing the impact to the environment as well as being cost efficient.

The goal is to remove snow and ice from Charlottesville roadways and travel areas as rapidly and practically as possible. This does not always mean pavement will be bare and dry, but it will be passable. While the severity of each winter storm is unpredictable, the City will continue to work within its resources to maintain the highest level of customer service possible while balancing efficiency in snow and ice control.

Snow and ice events can cause significant disruptions to the safety and well-being of our community. Therefore, a well planned and executed winter operations plan is imperative. Preparation includes an analysis of the previous year's issues and challenges, equipment readiness, resource availability, emergency equipment rental, training, material inventory and current technology. To better serve the Charlottesville community, the City's snow response is centrally coordinated through the City's Snow Operations Team, a multi-departmental group made up of staff from: Public Works, Utilities, Parks and Recreation, Neighborhood Development Services, and Charlottesville Area Transit.

The City of Charlottesville Snow Operations Team is responsible for coordinating winter operations for approximately 165 centerline miles of roadway, 31 miles of Safe Routes to School sidewalk segments, 18 miles of City property sidewalk segments, 20 municipal parking lots, 10 school parking lots, 16 Parks and Recreation parking lots, the Downtown Pedestrian Mall, and enforcement of the sidewalk clearing ordinance. Prioritization of routes are determined by traffic volume, access to emergency routes, access to public transportation, and access to schools. The priority plan for snow removal divides streets into primary routes, auxiliary routes, and secondary/residential routes.

During a typical winter, Charlottesville can average 16 to 20 inches of accumulation with average temperatures of 25°F and above. A variety of factors are considered when preparing for a snow-and-ice event. Factors include:

- Rate and accumulation of snowfall
- Moisture content
- Presence of sleet and freezing rain
- Temperature during and after storm
- Time of day
- Storm duration
- Intervals between storms

These various factors are considered when establishing response levels. Depending on the response necessary for the event, snow removal operations will include primarily the DPW Divisions: Public Service, Facilities Maintenance, Fleet, and the Departments of Utilities and Parks and Recreation. However, this may include other City agencies and staff depending on the magnitude of the weather event. Making the City of Charlottesville's Snow and Ice Control Plan effective requires the cooperation of many partners.



Snow and Ice Management Program

City of Charlottesville Snow Operations Team

Agenda

- Charlottesville Weather Context
- Overview of Current Program
- Program Changes
- General Responsibilities
- Technology Improvements
- Communications
- Objectives and Results
- Questions



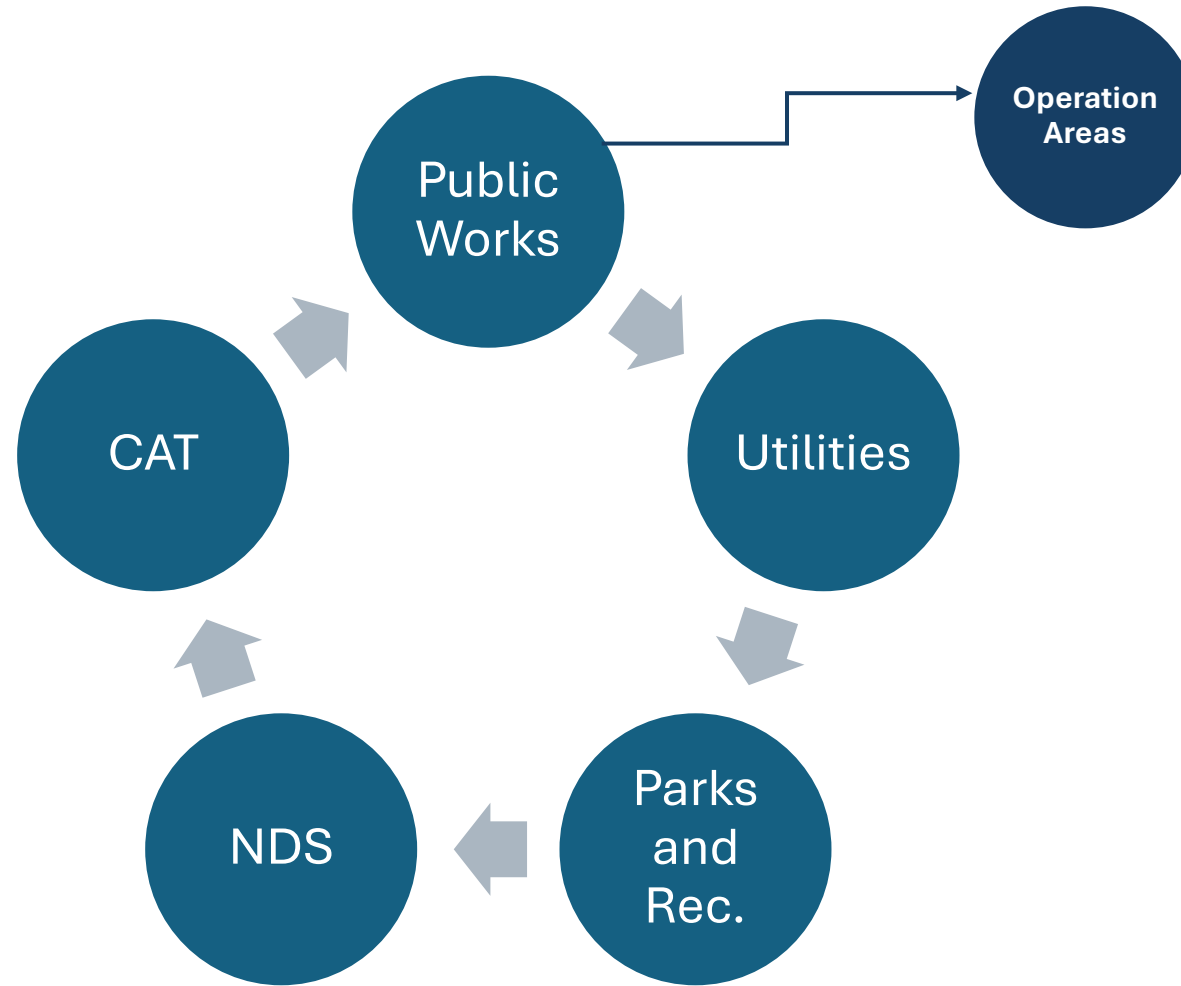
Charlottesville Winter Weather

- Average 16-20 inches of accumulation
- Average temperatures of 25°F and above
- Transitional weather events
- Inconsistent and irregular



**Variable
Weather
Factors**

Current Program Overview



**Multi-
Department
Effort**

Current Program Overview

Operational Area	Description
Street Plowing	165 centerline miles
Safe Routes to School	31 miles of sidewalk
City Property Sidewalk Clearing	18 miles of City property frontage
Parking Lot Clearing	20 Municipal Facility Lots 10 School Lots 16 Parks and Rec. Facility Lots
Downtown Mall	Clearing of pedestrian areas
Transit Stop Clearing	Bus and passenger access
Enforcement of Sidewalk Clearing Ordinance	24-hours post storm



Operation Areas

Current Program Overview

Department/Division	Pieces of Equipment	Number of Personnel
Charlottesville Area Transit	2	3
Neighborhood Development Services	Compliance	3
Parks and Recreation	26	36
Public Works/Facilities Maintenance	13	27
Public Works/Fleet	Support	10
Public Works/Public Service	22	45
Utilities	17	30



**Operation
Resources**

Current Program Overview

- Formal snow season runs from November – April
- Training Programs and Annual Snow “Dry-Run”
- Event Planning Operations
 - Type of Event
 - Forecasted Accumulation
 - Classification of Event
 - Equipment Availability
 - Materials Inventory
 - Treatment Plan
 - Scheduling of Crews

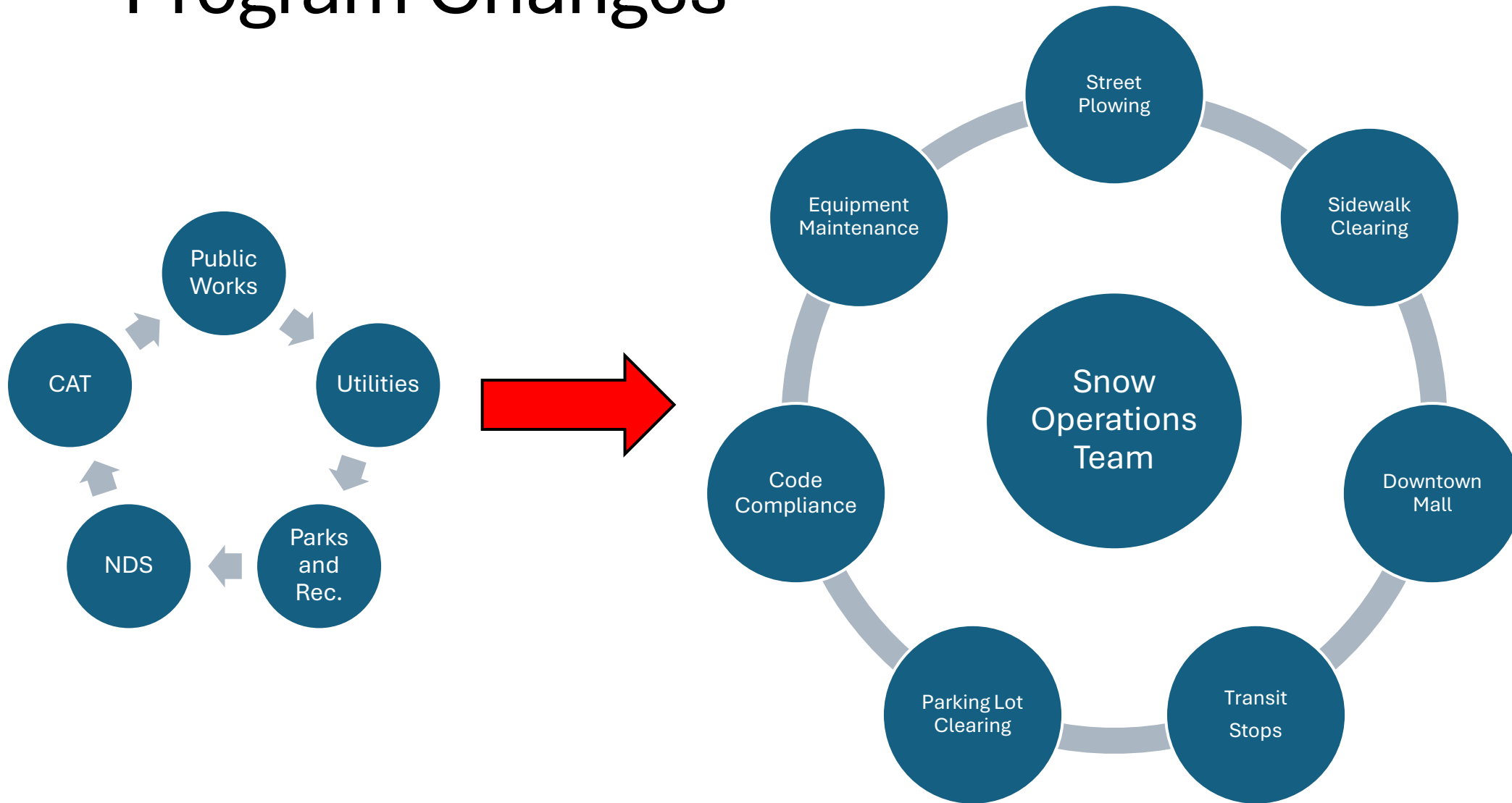


**Off-Season
Preparation
And
Planning**

Program Changes



Unified Operations Plan



Program Changes

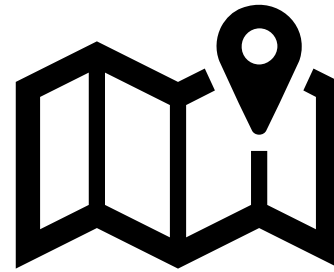
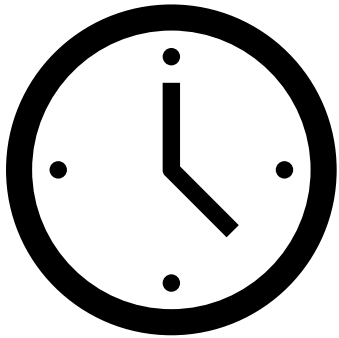
- Creation of a central City Operations Plan
- Increased staff and resources on Day/Night 12-hour shifts
- Augmented street plowing routes with tandem coverage
- Activation of Secondary Routes sooner
- Increased Transit stop service frequency
- Unified pre-season training plan
- Increased flexibility to position resources



**One
Operation
Approach**

Program Changes

- Responsiveness to weather and operational conditions



**When
and
Where
Needed**

General Responsibilities – Snow Ops

- **Public Works – Public Service Division:** Leads plowing and treatment of primary and residential streets; deploys operators and heavy equipment to keep roadways safe and passable
- **Public Works – Facilities Maintenance Division:** Supports snow clearing for City and school properties, including sidewalks and parking lots, while balancing emergency facility needs
- **Public Works – Fleet Division:** Keeps equipment and vehicles mission-ready – inspection, fueling, repairs, and attachments – throughout the event
- **Utilities Department:** Maintains water, sewer, gas, and stormwater management services as its core mission; when capacity allows, provides skilled operators and equipment for snow clearing, especially large parking lots and areas where Utilities' resources are most effective
- **Parks & Recreation:** Clears City parks, recreation facilities, Downtown Mall, and associated parking areas; contributes staff/equipment to sidewalk clearing as needed.
- **Neighborhood Development Services (NDS):** Supports community communication, ordinance enforcement (including sidewalk-clearing requirements), and contractor coordination as necessary
- **Charlotteville Area Transit (CAT):** Identifies transit priorities to ensure snow removal supports continued operation of routes and stops



Roles and Core Services

General Responsibilities – Cont'd

- **City Manager's Office/Communications:** Leads public and internal information efforts including – closure/delay of City Offices, declaration of formal end of event for 24-hour sidewalk clearing, and approval of Emergency Snow Route activations
- **Police Department:** Enforcement of City code, towing actions, and provides mutual coordination in emergency situations (trees in power lines, accident, signal outage or public safety response, etc.)
- **Fire Department:** Provides mutual coordination in emergency situations (trees in power lines, accident or public safety response, etc.)



Roles and Core Services

Technology Improvements

- Increased use of GIS based resources
- Expanding capabilities of our Fleet's AVL system
- Operational awareness across the City
- Enhancing plowing feedback

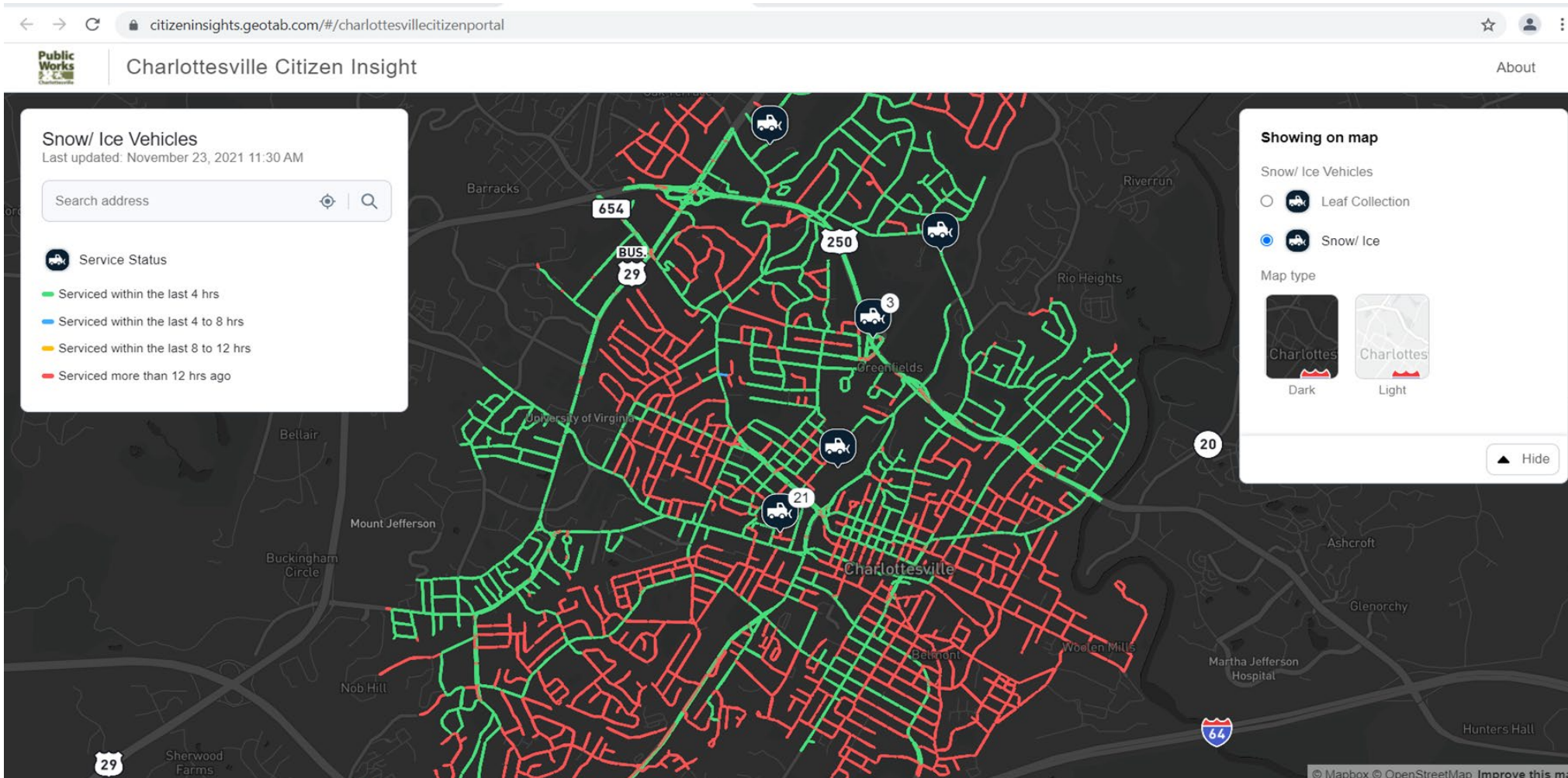


**Technology
Where it
Makes
Sense**

Technology Improvements



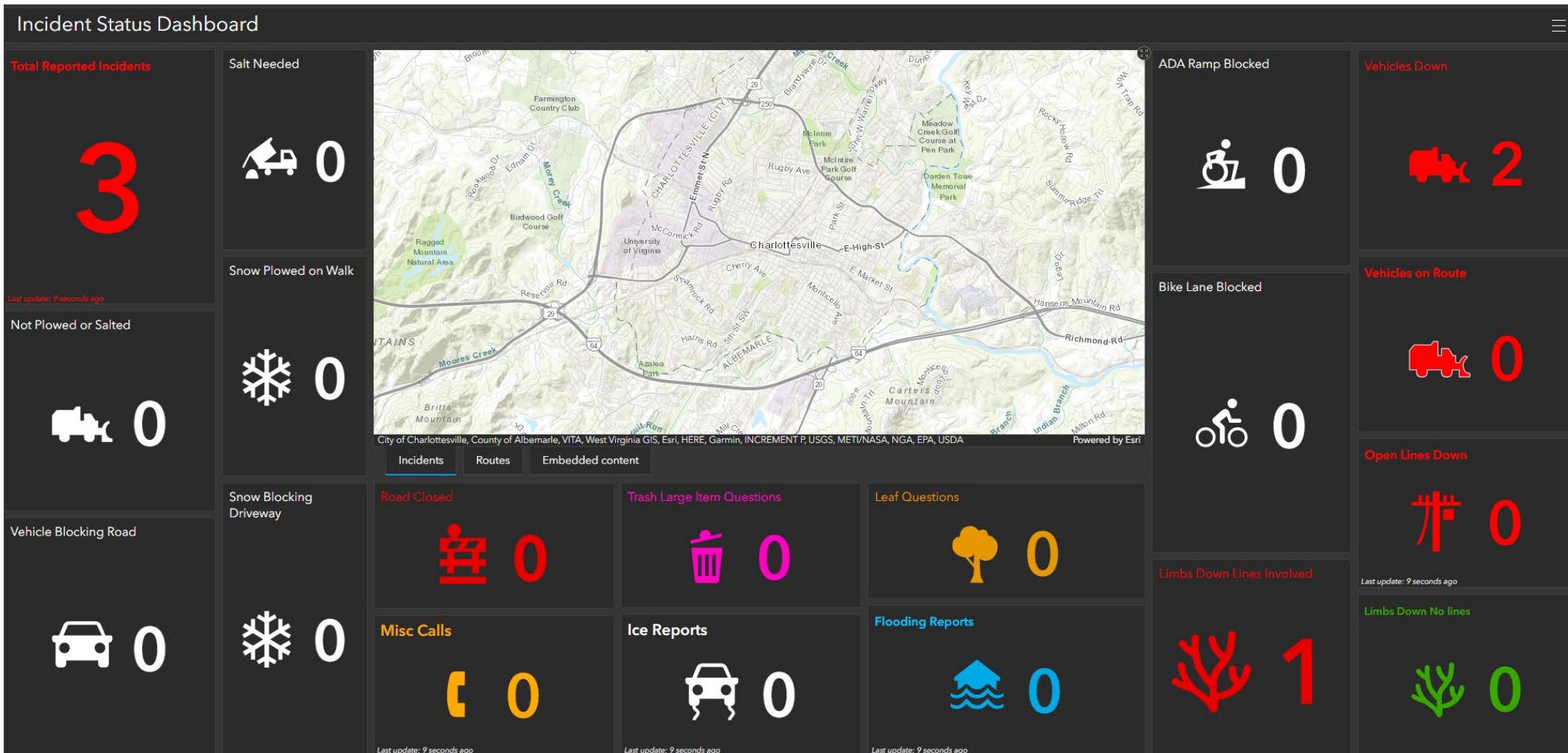
Resident Information



Technology Improvements



Internal Operations Awareness



Communications

- City Webpages
 - Snow and Winter Weather Information Page
 - Snow and Ice Removal Page
- City Emergency Alert System
- Emergency Operations Center
- New Informational Flyer



**Outreach
Tools**

Communications



Snow Removal Guide

City of Charlottesville

Snow Progress and Route Priorities

The City clears snow from **roadways**, **publicly owned sidewalks**, the **Downtown Pedestrian Mall**, and many **municipal and public school parking lots**. Multiple City departments play significant roles in these efforts, helping to return our travel ways to a safe condition as quickly and efficiently as possible. **Community members and businesses play their part as well, by clearing privately owned sidewalks** to provide safe pathways for our many pedestrians.

The City prioritizes snow removal based on **Primary and Secondary routes**. Emergency Snow Route roads include: West Main Street, East Market Street, Water Street, East High Street, Mall crossings at 4th and 2nd streets.

When plowing any street, **our first aim is to open a path wide enough to allow vehicles to pass**. Major streets with multiple lanes are cleared from curb-to-curb when possible. In the event a Snow Emergency is declared, **snow will be plowed from the travel lane into the vacant parking lane**. The City may remove snow from the

parking lane based on need following each snow event.

On residential streets, the aim is to first clear a path the width of a snow plow. If possible please minimize the use of on-street parking during an event to assist with removal efforts. This opens traffic, and also minimizes large piles of snow that may linger for days or weeks after the storm. **It is unavoidable that a city plow truck will deposit some snow in driveway entrances**. The city will not come back to clear it. **It is the property owner's responsibility to clear the snow**.



Be a good neighbor

Per City Code, it is the responsibility of **owners/occupants** of any City which abut or front onto a sidewalk **to clear the sidewalk and ice within 24 hours** of snowfall. Cleared sidewalks ensure the safety of both pedestrians and motorists by giving users a clear path to walk.

Please report snow issues by using the [MyCville App](#) at 434-970-3182.



Be prepared for snow!

Print out this page or save to your phone to use as a quick reference guide for snow resources.



Make a report or request with the MyCville App

Report a non-emergency issue or request a snow service with [MyCville App](#). You can also report/request by phone at 434-970-3333, option #2.



Be a good neighbor; clear your sidewalk!

It's the **property owner's responsibility** to clear your sidewalk of snow, sleet and ice **within 24 hours** of the end of snowfall.



Track snow removal and road conditions

Visit our [Citizen's Insight Map](#) to see which roads have been serviced and current road conditions.



Scan QR code to download the MyCville App



Scan QR code to visit the Citizen's Insight Map

[City Code 1976, Sec. 28-26](#)

How to properly deposit snow on public rights-of-way

Help keep our city accessible; don't pile snow/ice from your property onto streets or sidewalks. If you don't have space to store snow from your own sidewalk, driveway, or walkway, **you may move the extra snow on the edge of the public area next to your property — but not in travel lanes, crosswalks, sidewalks, or accessible parking spaces**.



Community Awareness

Objectives and Results

- Streamline resource and operations planning
- Provide a greater level of service for our community
- Remove snow and ice from travel ways in a quicker and more efficient manner
- Prioritize safety and well being of our Community and City staff



**Continuous
Improvement**

Questions



Feedback



This Certificate Acknowledges that the

City of Charlottesville

Has Become a Partner in the Biophilic Cities Network

A network of cities that place nature at the heart of their design and planning;
cities that care about and actively protect, restore and celebrate the nature,
biodiversity and wildness within them; cities that recognize the profound power
that nature has to make our lives healthier, happier, and more meaningful;
cities that seek, through many means, to foster deep connections to the natural world.



Tim Beatley, Biophilic Cities Network

September 19, 2025

Date



CHARLOTTESVILLE CITY COUNCIL MEETING MINUTES
September 15, 2025 at 4:00 PM
Council Chamber

The Charlottesville City Council held a regular meeting on Monday, September 15, 2025. Mayor Juandiego Wade called the meeting to order, and Clerk of Council Kyna Thomas called the roll, noting all councilors present: Mayor Juandiego Wade, Vice Mayor Brian Pinkston and Councilors Natalie Oschrein, Michael Payne and Lloyd Snook.

On motion by Pinkston, seconded by Payne, Council unanimously adopted the meeting agenda.

REPORTS

1. REPORT: Charlottesville Free Clinic

Willa Barnhardt, Executive Director, presented the Charlottesville Free Clinic update. When asked about funding, she stated that donors have mentioned that with recent economic uncertainty, they are giving less. Volunteer work at the Free Clinic continues to be strong and they could always use more volunteers to meet the needs of more people.

2. REPORT: Blue Ridge Health District (BRHD)

Ryan McKay, BRHD Health Director, presented the BRHD Funding and Impact Update. Significant State and Federal funding cuts have resulted in loss of staff and public health provider positions as well as negative impacts to community engagement activities and health screenings. The long-term impact will result in a diminished capacity to respond to outbreaks of communicable diseases. Mr. McKay outlined potential funding and program cuts, and while there were no expected changes to the FY26 budget, future loss of grants could impact the FY27 funding request.

Mr. McKay emphasized the need to connect individuals to the resources that they need to improve social determinants of health.

3. REPORT: Child Health Partnership

John Nafziger, Executive Director, presented an update on of Child Health Partnership (CHP) services and programs. CHP provides at-home support to children and parents to promote the health and well-being of families facing challenges in our community. He stated that families are facing increasingly greater challenges, as CHP marks its 35th anniversary. CHP provides dedicated teams of registered nurses and certified family support specialists who build trusted relationships with families in their homes to: 1) promote child and family health; 2) enhance parenting skills and child development; and 3) foster family self-sufficiency. CHP averages one to two home visits per month and families average 20 months in the program.

To answer questions from City Council, work session presenters discussed local gaps in health care services.

4. CLOSED MEETING

On motion by Pinkston, seconded by Snook, Council voted 5-0 (Ayes: Oschrein, Payne, Pinkston, Snook, Wade; Noes: none) to meet in closed session as authorized by Virginia Code Section 2.2-3712 for the following reasons:

1. Pursuant to Virginia Code Section 2.2-3711(A)(3), discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; and
2. Pursuant to Virginia Code Section 2.2-3711(A)(1) for consultation with legal counsel pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body.

On motion by Pinkston, seconded by Payne, Council by a vote of 5-0 (Ayes: Oschrein, Payne, Pinkston, Snook, Wade; Noes: none) certified that to the best of each Council member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the Motion convening the closed session were heard, discussed, or considered in the closed session.

BUSINESS SESSION

The business session of the meeting began with a moment of silence.

ANNOUNCEMENTS

Councilor Oschrein announced the Loop de Ville hiking, biking and running event on September 27.

Mayor Wade announced the Next Gen Skilled Trades Day event on October 4th at Piedmont Virginia Community College.

Councilor Payne announced September 15 as the 8th Annual CYM (Close Your Mouth (and Listen)) Day observance, presented by Mr. Alex-Zan.

RECOGNITIONS/PROCLAMATIONS

- **PROCLAMATION: 2025 Cville Sabroso Day**
Councilor Payne presented the Cville Sabroso Day proclamation to Andrea Jacobs, event coordinator.
- **PROCLAMATION: Co-Responder and Crisis Responder Week**
Councilor Snook presented the Co-Responder and Crisis Responder Week proclamation to members of the Charlottesville ANCHOR Team.
- **PROCLAMATION: 50th Anniversary McGuffey Art Center**
Vice Mayor Pinkston presented the 50th Anniversary proclamation to Bill LeSueur.
- **PROCLAMATION: 125th Anniversary University Baptist Church**
Mayor Wade presented the proclamation to Pastor Matthew Tennant.

COMMUNITY MATTERS

Mayor Wade opened the floor for comments from the public.

1. Kate Lambert, CEO of Boys & Girls Club of Central Virginia, thanked City Council for restoring funding to the Boys & Girls Clubs afterschool programming, and she listed many program successes.
2. Joy Johnson, city resident and Chair of PHAR (Public Housing Association of Residents), requested a commitment to inclusive zoning. She spoke in support of the Westhaven, 10th & Page, and Fifeville

neighborhoods and against luxury student housing developments that encroach upon these neighborhoods.

3. Wendy Gao, community organizer with PHAR, spoke against trickle-down housing cost increases as a result of luxury housing developments. She spoke in support of including housing residents in conversations about deeply affordable housing and addressing the housing affordability crisis. She spoke in support of the Westhaven, 10th & Page, and Fifeville neighborhoods and against luxury student housing developments that encroach upon these neighborhoods.
4. Frank Bechter, Fifeville resident, spoke about an ideal location in Fifeville for student housing, and against a proposed large luxury student housing development in Fifeville, which could displace residents and raise housing costs.
5. Sarah Malpass, Fifeville resident and Vice President of the Fifeville Neighborhood Association, spoke in support of the Westhaven, 10th & Page, and Fifeville neighborhoods and against luxury student housing developments that encroach upon these neighborhoods. She stated that the by-right zoning is not in alignment with the culture of the neighborhood.
6. Angela Carr, city resident and member of the PHAR Board, expressed concern about large buildings being built to hover over lower-wealth neighborhoods.
7. Rosia Parker, Westhaven resident, spoke in support of affordable housing for the Westhaven, 10th & Page, and Fifeville neighborhoods
8. Alicia Lenahan, Albemarle County resident, spoke about historical events involving police action toward children, and a recent court ruling allowing racial profiling. She requested that Council adopt an anti-ICE resolution.
9. Sophia Marrero, city resident, spoke against trickle-down housing and expressed concern about a proposed large luxury student housing development in Fifeville, which could displace residents and raise housing costs. She requested that Council prioritize long-time resident over university students.
10. Laura Goldblatt, Belmont resident, spoke against the LB Collective proposed luxury student housing development on West Main Street and in other neighborhoods going forward.
11. Dr. Emily Yen, city resident, requested additional funding for CAT bus services to reach 15- minute routes and improve infrastructure at bus stops. She requested that micro-CAT service be brought in-house so that all people who work for CAT can make a living wage.
12. Aba Codiaga, member of Friends of PHAR, a UVA student organization, spoke against a proposed large luxury student housing development on West Main Street, expressing concern about displacement of people in historically Black neighborhoods.
13. Sylethia Carr, long-time city resident, spoke against the proposed large luxury student housing development that would hover over the Westhaven neighborhood, which could displace residents and continue to raise housing costs.
14. Susan McCulley, Albemarle County resident and owner of two properties in the city, requested that Council adopt an anti-ICE resolution.
15. Isis spoke in support of Westhaven residents.
16. N Anconduar (?), Urban Planning Student at UVA and member of Friends of PHAR, spoke about her belief in a commitment to be great and good and to know what we stand for as a community, and the need for Council and residents to take care of everyone.

Councilor Payne requested future analysis from the City Attorney whether City Council has the legal authority to dictate how federal law enforcement operates within the locality. He also spoke about by-

right development with the new Zoning Code and inclusionary zoning.

CONSENT AGENDA

Clerk Thomas read the following Consent Agenda items into the record, and on motion by Pinkston, seconded by Oschrin, Council unanimously adopted the Consent Agenda (Ayes: Oschrin, Payne, Pinkston, Snook, Wade; Noes: none).

5. RESOLUTION to Appropriate Grant Funds from the Anne and Gene Worrell Foundation for the C.A.Y.I.P. (Community Attention Youth Internship Program) in the amount of \$42,480 (2nd reading)

RESOLUTION TO APPROPRIATE ANNE AND GENE WORRELL FOUNDATION AWARD OF \$42,480 TO HUMAN SERVICES COMMUNITY ATTENTION YOUTH INTERNSHIP PROGRAM (C.A.Y.I.P.)

WHEREAS, the City of Charlottesville Department of Human Services has been awarded \$42,480 from the Anne and Gene Worrell Foundation.

WHEREAS, the funds will be used to support C.A.Y.I.P., a program operated by the Department of Human Services. The grant award covers the period from January 1st, 2025 through December 31st, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$43,480 is hereby appropriated in the following manner:

Revenue – \$42,480

\$42,480 Fund: 213 Cost Center: 3413003000 G/L Account: 451020

Expenditures - \$42,480

\$42,480 Fund: 213 Cost Center: 3413003000 G/L Account: 530450

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon the receipt of \$42,480 from the Anne and Gene Worrell Foundation.

6. RESOLUTION to appropriate Virginia Juvenile Community Crime Control Act Grant (VJCCCA) - \$452,704 (2nd reading)

RESOLUTION TO APPROPRIATE VIRGINIA JUVENILE COMMUNITY CRIME CONTROL ACT (VJCCCA) GRANT IN THE AMOUNT OF \$292,058 TO THE DEPARTMENT OF HUMAN SERVICES

WHEREAS the City of Charlottesville has been awarded a Virginia Juvenile Community Crime Control Act Grant in the amount of \$292,058 from the Virginia Department of Juvenile Justice; and

WHEREAS this grant requires local maintenance of effort funds in the amount of \$52,231 from Albemarle County and \$108,415 from the City; and

WHEREAS the grant award covers the period from July 1, 2025, through June 30, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville, that upon receipt of the sum of \$292,058 from the Commonwealth of Virginia, that sum is hereby appropriated in the following manner:

Revenue – \$452,704

\$292,058	Fund: 220	Cost Center: 3523001000	G/L Account: 430080
\$52,231	Fund: 220	Cost Center: 3523001000	G/L Account: 432030
\$108,415	Fund: 220	Cost Center: 3523001000	G/L Account: 498010

Expenditures - \$452,704

\$103,704	Fund: 220	Cost Center: 3523001000	G/L Account: 519999
\$349,000	Fund: 220	Cost Center: 3523001000	G/L Account: 599991

7. RESOLUTION to appropriate Virginia State Police FY 26 HEAT Equipment Reimbursement Funding - \$10,000 (2nd reading)

**RESOLUTION APPROPRIATING FUNDS FOR FY 2026 HELP ELIMINATE AUTO THEFT (HEAT) EQUIPMENT REIMBURSEMENT PROGRAM
\$10,000.00**

WHEREAS, the City of Charlottesville, through the Police Department, has received a grant from the Virginia Department of State Police’s Help Eliminate Auto Theft (HEAT) Program in the amount of \$10,000.00 to be used for sending investigators and/or officers who investigate auto theft- related crimes to training for the BERLA Toolkit and to pay the FY 2026 annual fees for the BERLA Toolkit.

WHEREAS, the grant award covers the period of July 1, 2025, through May 31, 2026.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that a total of \$10,000.00 be appropriated in the following manner:

Revenues \$10,000.00

Fund: 209	IO:1900612	CC3101005000	\$10,000.00	GL:430110	State Grant
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Expenditures \$10,000.00

Fund: 209	IO:1900612	CC3101005000	\$5,000.00	GL:530210	Education/Training
Fund: 209	IO:1900612	CC3101005000	\$5,000.00	GL:530260	Software Lic/Maint; and

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon receipt of the \$10,000.00 from the Virginia Department of State Police.

8. RESOLUTION to Appropriate \$25,680 from the Virginia Department of Criminal Justice Services 2026 JAG Law Enforcement Equipment Grant (2nd reading)

**RESOLUTION APPROPRIATING FUNDS FOR VIRGINIA DEPARTMENT OF CRIMINAL JUSTICE SERVICES FY 2026 BYRNE/JAG PROGRAM -
LAW ENFORCEMENT EQUIPMENT AWARD #: 551190
\$25,680.00**

WHEREAS, the Virginia Department of Criminal Justice Services (“VDCJS”) awarded a grant to the City’s Police Department, through the FY 2026 Byrne/JAG Program - Law Enforcement Equipment Grant Program to procure and deploy eight (8) new high-performance desktop computers to replace the General Investigation Bureau (“GIB”) detectives' less efficient laptops; and

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that a total of \$25,680.00 be appropriated in the following manner:

Revenues \$25,680.00

\$19,260.00	Fund: 209	Internal Order 1900605	G/L Account: 431110
\$6,420.00	Fund: 209	Internal Order 1900605	G/L Account: 561209

Expenditures \$25,680.00

\$25,680.00	Fund: 209	Internal Order 1900605	G/L Account: 520900; and
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BE IT FURTHER RESOLVED, that this appropriation is conditioned upon the reimbursement of funds or goods as supplied from the VDCJS FY 2026 Byrne/JAG Program - Law Enforcement Equipment Grant Program for seventy-five percent (75%) of the total cost and the use of Virginia Forfeited Asset Sharing Program funds for twenty-five percent (25%) of the total cost.

9. RESOLUTION Appropriating Charlottesville/Albemarle Adult Recovery Court Grant Award in the amount of \$240,000 (layover)
10. RESOLUTION to appropriate the Victim Witness Grant - \$299,672 (layover)
11. RESOLUTION to appropriate funding from the Virginia Department of Housing and Community Development, Housing Opportunities for Persons with AIDS/HIV (HOPWA) Grant 25-HOPWA-303 in the amount of \$392,582 (layover)

CITY MANAGER REPORT

Presentation by Foothills Children’s Advocacy Center

Sherri McKinney, Foothills Children's Advocacy Center, presented an update on Foothills services. Four core services provided are: 1) Forensic Interviews, 2) Onsite Medical Exams; 3) Family Advocacy; and 4) Multidisciplinary Team (MDT) Case Review. She announced that Foothills has new staff, a new name, a new logo and tagline, a new location (co-located) with SARA (Sexual Assault Resource Agency), a new website, and a new Strategic Plan. Foothills Children's Advocacy Center can be reached at www.foothillscac.org.

City Manager Report

City Manager Sanders congratulated the Rose Hill neighborhood on a great event over the weekend. He provided an update on the Oak Lawn property transfer which was recently announced. Mr. Sanders provided a report on the Homelessness Intervention Plan, including a timeline of intervention activities. Councilors followed up with comments and a request for a community-wide approach

ACTION ITEMS

12. PUBLIC HEARING and RESOLUTION to Approve Exercise of Eminent Domain for the

Acquisition of Right-of-Way and Easements in Service to the East High Streetscape

Lee Cooper, Transportation Project Manager, presented the request to obtain by eminent domain three remaining parcels of 26 properties needed in service to the East High Streetscape, particularly for fulfilling the right-of-way tasks for the East High Streetscape Project.

Mayor Wade opened the public hearing. With no speakers coming forward, the public hearing was closed.

On motion by Pinkston, seconded by Oschrein, Council by a vote of 5-0 (Ayes: Oschrein, Payne, Pinkston, Snook, Wade; Noes: none) approved the resolution.

A RESOLUTION AUTHORIZING THE ACQUISITION FOR PUBLIC PURPOSES BY PURCHASE OR CONDEMNATION OF REAL PROPERTY FOR THE EAST HIGH STREETSCAPE PROJECT

WHEREAS, the City of Charlottesville, Virginia (“City”), has obtained approval to construct the East High Streetscape Project within the City that will provide intersection improvements along with sidewalk improvements for its citizens (“Projects”); and

WHEREAS, providing safe roadways and pedestrian access is a public purpose for which the City is authorized to enter upon and take possession of property before the conclusion of condemnation proceedings, including the procedures in Chapter 3, § 25.1-300 *et seq.*, of Title 25.1 of the Code of Virginia, 1950, as amended (“Virginia Code”); and

WHEREAS, pursuant to Virginia Code §§ 15.2-1901, 15.2-1901.1, 15.2-1902, 15.2-1903, and 15.2-1904, the City is authorized to acquire by condemnation necessary land to permit the construction and maintenance of the proposed road improvement to provide safer roadways to City residents, and the City is vested with the power of eminent domain for the acquisition of land for the purposes of such public use; and

WHEREAS, the City Council of the City of Charlottesville, Virginia (“City Council”), finds that it is necessary to obtain certain properties, listed and attached hereto as Exhibit “A” (“Properties”), which are in the City, to be used for the construction of the Projects; and

WHEREAS, the City has made a *bona fide* but ineffectual effort to purchase the Properties from the owner of the Properties (“Owners”) hereto attached as Exhibit “A,” having previously established the just compensation therefor and having promptly offered in writing to pay the same to the Owners, which offer was rejected; and

WHEREAS, the City has made every reasonable effort to acquire the Properties by negotiation; and

WHEREAS, a Public Hearing on the subject matter of this Resolution was duly held on September 15, 2025, as required by Virginia Code §§ 15.2-1903 and -1905(C), at which City Council declared its intent to enter and take the Properties for the purposes of /to the citizens of the City, an inherently public use under Virginia Code § 15.2-1904(A); and

WHEREAS, the compensation offered to the Owners by the City for the Properties is in accordance with the City’s determination of just compensation.

NOW THEREFORE, BE IT OFFICIALLY RESOLVED, by City Council that, after due consideration, that City hereby approves and adopts the following resolutions; and

BE IT FURTHER RESOLVED, that the construction, operation, and maintenance of the Projects are approved as a critical public use, necessary to ensure the health, safety, and welfare of the members of the public served by the City; and

BE IT FURTHER RESOLVED, that the acquisition of the Properties by purchase, condemnation, or other means, free and clear of any and all liens, judgments, deeds of trust, leases, or other conflicting encumbrances, is approved, such acquisition being necessary for the construction of the Projects; and

BE IT FURTHER RESOLVED, that the Properties will be used by the City for the Projects in furtherance of its public and governmental functions pursuant to the Virginia Code, and that that the acquisition of the Properties are for road improvements, which is a public use pursuant to Virginia Code §§ 1-219.1(A)(i) and (D)(iii); that no more private property is being taken, than that which is necessary to achieve the public use intended by and for the road improvements; and that this Resolution otherwise complies with Virginia Code § 1-219.1; and

BE IT FURTHER RESOLVED, that the City previously has made *bona fide* efforts to acquire the Properties from the Owner(s), but, to date, those efforts have been ineffectual; and

BE IF FURTHER RESOLVED, that the City does hereby authorize its City Manager, Deputy City Manager, City Project Manager, City Staff, and the City Attorney, or their designees, respectively, to take all actions for and on behalf of the City, which are or may be appropriate or necessary for the City to acquire the Properties through the exercise of its power of eminent domain, including, but not limited to, any actions or proceedings necessary to achieve the transfer of defeasible title by Certificate of Take, pursuant to the procedure established in Chapter 3, § 25.1-300 et seq., Title 25.1 of the Virginia Code; the filing of any papers or pleadings with the Circuit Court of City of Charlottesville, Virginia; and other actions related to the initiation of any legal proceedings necessary or appropriate to acquire the Properties by eminent domain, provided, however, that nothing in this Resolution shall be construed as preventing the continued negotiation by the City Manager, Deputy City Manager, City Project Manager, City Staff, and/or the City Attorney, or their designees, for the acquisition by purchase or other means of the Properties, before the initiation of any such eminent domain proceedings; and

BE IT FURTHER RESOLVED, that City Council authorizes the payment into the Court or to the Clerk thereof, for the Owner(s)' benefit, or the issuance of a Certificate of Deposit in lieu of payment pursuant to Virginia Code §§ 15.2-1904(D) and 25.1-305(A)(2), to be issued by the City Manager, or his designee, and countersigned by the City's Finance Director for availability of funds; and

BE IT FURTHER RESOLVED, hat all the actions taken by the City Manager, City Finance Director, City Project Manager, City Staff, and the City Attorney in connection with this matter are hereby ratified and confirmed; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately; and

BE IF FINALLY RESOLVED, that a copy of this Resolution be filed with the papers of this Meeting.

EXHIBIT “A”
EMINENT DOMAIN FOR THE EAST HIGH STREETSCAPE PROJECT

Parcel 003 identified as East Jefferson Assemblage LLC, Tax Parcel No. 530172000

- Acquisition area: 220 SF (in temporary and grading easements that need to be acquired)
- Offer amount: \$1,800.00

Parcel 026 identified as MWPC Properties, LLC & IRR Properties LC, Tax Parcel No. 540007000

- Acquisition area: 65 SF (in fee acquisition); 112 SF (in temporary and grading easement that needs to be acquired and cost to cure item)
- Offer amount: \$8,480.00

Parcel 032 identified as East Jefferson Assemblage LLC, Tax Parcel No. 530180000

- Acquisition area: 74 SF in fee acquisition, 928 permanent utility easement, 1,323 SF in temporary and grading easement
- Offer amount: \$41,595.00

13. RESOLUTION considering 1114 East High Street Special Exception Permit Amendment (Build-To and Transition Screening)

Benjamin Koby, Planner, presented the request and Planning Commission recommendation.

Matt Alfele, Development Planning Manager, provided background about the Development Review Process, during which the issue requiring a Special Exception Permit was discovered. Staff and the Planning Commission recommended approval of the SEP with the following conditions:

1. The size, location, and use will be consistent with the materials submitted in application PL-25-0038 and PL-25-0041 both dated August 12, 2025.
2. Two large trees shall be provided on the subject property in accordance with Section 34-4.7 (Transition Screening). However, placement of these trees is not required between the studio workshop and the property line.
3. A minimum six (6) foot fence—existing or future—shall be provided between the studio workshop and the property line. The fence shall be maintained and kept in good repair.
4. The studio workshop shall not exceed one (1) story in height.

On motion by Pinkston, seconded by Payne, Council by a vote of 5-0 (Ayes: Oschrein, Payne, Pinkston, Snook, Wade; Noes: none) approved the resolution.

**RESOLUTION APPROVING A SPECIAL EXCEPTION PERMIT AMENDMENT
FOR PROPERTY LOCATED AT 1114 E. HIGH STREET**

WHEREAS, Luckyball’s Juggler Training Camp, LLC (“Landowner”), is the current owner of a lot identified on 2025 City Tax Map 28 as Parcel 112 (City Parcel Identification No. 540021000), having an area of approximately 0.43 acres (18731 square feet) (“Subject Property”); and

WHEREAS, the Landowner proposes to modify the Build-To and Transition Screening requirements on the Subject Property to build a studio workshop space behind the existing structure on site ("Project"); and

WHEREAS, the Project is described in more detail within the Applicant's application materials submitted in connection with Applications PL-25-0038 and PL-25-0041, as required by City Development Code § ("CDC") 34-5.2.15.B.2 (collectively, the "Application Materials"); and

WHEREAS, the Planning Commission ("PC") made a recommendation of approval at its August 26, 2025, Public Meeting, per CDC § 34-5.2.15.C.2, subject to the following conditions:

- The size, location, and use will be consistent with the materials in Applications PL-25- 0038 and PL-25-0041, both dated August 12, 2025;
- Two (2) large trees shall be provided on the subject property in accordance with Section 34-4.7 (Transition Screening). However, placement of these trees is not required between the studio workshop and the property line;
- A minimum six (6) foot fence, existing or future, shall be provided between the studio workshop and the property line; said fence shall be maintained and kept in good repair; and
- The studio workshop shall not exceed fourteen feet five inches (14' – 5") in height.

WHEREAS, upon consideration of the PC's recommendation and the Staff Reports discussing this Application, as well as the factors set forth within CDC § 34-5.2.15.D, this City Council finds and determines that granting the proposed Special Exception Permit ("SEP") would serve the public necessity, convenience, general welfare, or good zoning practice.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that, pursuant to City CDC §§ 34-2.4.3.A.5., 34-4.7, and 34-5.2.15, subject to and with the PC's conditions contained above, a SEP is hereby approved and granted to authorize the Project and require a new building to be built outside of the Build-To Zone required on the primary street lot line in the CX-5 Zoning District, and modification to the Transition Screening requirements due to the adjacency of an R-A zoned parcel.

14. RESOLUTION Appropriating Community Flood Preparedness Fund Grant Award in the amount of \$400,000 (layover)

Kristel Riddervold, Director of the Office of Sustainability, presented the grant resolution. She emphasized the need for a culture of preparedness.

Council agreed to carry the item to the October 6th meeting for second reading and vote on the consent agenda.

15. RESOLUTION authorizing the City's participation in the proposed settlements of Opioid-related claims against ALVOGEN, AMNEAL, APOTEX, HIKMA, INDIVIOR, MYLAN, SUN, and ZYDUS

Ashley Reynolds-Marshall, Deputy City Manager, presented the resolution request and provided background information about statewide processes led by the Attorney General's Office. Answering a question from Councilor Snook, Ms. Marshall stated that the City has already received approximately \$400,000 in funds.

On motion by Oschrin, seconded by Payne, Council by a vote of 5-0 (Ayes: Oschrin, Payne, Pinkston, Snook, Wade; Noes: none) approved the resolution.

**A RESOLUTION OF THE CITY OF CHARLOTTESVILLE CITY COUNCIL
APPROVING OF THE CITY’S PARTICIPATION IN THE PROPOSED SETTLEMENTS
OF OPIOID-RELATED CLAIMS AGAINST ALVOGEN, AMNEAL, APOTEX, HIKMA,
INDIVIOR, MYLAN, SUN, AND ZYDUS, AND DIRECTING THE CITY ATTORNEY TO
EXECUTE THE DOCUMENTS NECESSARY TO EFFECTUATE THE CITY’S
PARTICIPATION IN THE SETTLEMENTS**

WHEREAS, the opioid epidemic that has cost thousands of human lives across the country also impacts the Commonwealth of Virginia and its counties and cities, including the City of Charlottesville by adversely impacting the delivery of emergency medical, law enforcement, criminal justice, mental health and substance abuse services, and other services by Charlottesville’s various departments and agencies; and

WHEREAS, the Commonwealth of Virginia and its counties and cities, including Charlottesville, have been required and will continue to be required to allocate substantial taxpayer dollars, resources, staff energy, and time to address the damage the opioid epidemic has caused and continues to cause the citizens of the Commonwealth and Charlottesville and

WHEREAS, settlement proposals have been negotiated that will cause the opioid manufacturers Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus (collectively, “the Manufacturers”) to pay an aggregate of approximately \$720 million dollars nationwide to resolve opioid- related claims against them; and

WHEREAS, the City has approved and adopted the Virginia Opioid Abatement Fund and Settlement Allocation Memorandum of Understanding (the “Virginia MOU”), and affirms that each of the pending settlements with the Manufacturers shall be considered a “Settlement” that is subject to the Virginia MOU, and shall be administered and allocated in the same manner as the opioid settlements entered into previously with opioid distributors McKesson, Cardinal Health, and AmerisourceBergen, opioid manufacturers Janssen Pharmaceuticals, Teva Pharmaceuticals, and Allergan, and retail pharmacy chains CVS, Walgreens, Walmart, and Kroger;

WHEREAS, the City Attorney has reviewed the available information about the proposed settlements with the Manufacturers and has recommended that the City participate in the settlements to recover its share of the funds that the settlements would provide.

NOW THEREFORE BE IT RESOLVED that the Charlottesville City Council, this 6th day of September 2025, approves of the City’s participation in the proposed settlements of opioid-related claims against the Manufacturers, and directs the City Attorney to execute the documents necessary to effectuate the City’s participation in the settlements, including the required release of claims against the Manufacturers.

GENERAL BUSINESS

16. DISCUSSION: Legislative Agenda Discussion – Part 1

City Manager Sanders introduced the item for discussion of recommended legislative positions made by the Office of Sustainability, the Human Rights Commission, and the Planning Commission.

Council requested a pared down list of policy priorities. Following summaries from Todd Niemeier,

Director of the Office of Human Rights; Kristel Riddervold, Director of the Office of Sustainability; and Phil D'Oronzio, Planning Commissioner, City Manager Sanders stated that he would bring back a shorter prioritized list for Council consideration.

COMMUNITY MATTERS (2)

Mayor Wade opened the floor for comments from the public. No speakers came forward.

On motion by Pinkston, seconded by Snook, Council voted unanimously to adjourn the meeting at 9:15 p.m.

BY Order of City Council

BY Kyna Thomas, Clerk of Council

DRAFT

Policy Briefing Summary

City Council



Regarding:	Resolution to appropriate funding from the Virginia Department of Housing and Community Development FY2026 CoC Capacity Building Funds - \$25,000 (2nd reading)
Staff Contact(s):	Taylor Harvey-Ryan, Grants Program Manager
Presenter:	Taylor Harvey-Ryan, Grants Program Manager
Date of Proposed Action:	October 20, 2025

Issue

Appropriation of DHCD VHSP CB funds and Approval for City Manager to execute grant agreement

Background / Rule

The Office of Budget and Grants Management in coordination with the Blue Ridge Area Coalition for the Homeless (B.R.A.C.H.) received a grant from the Virginia Department of Housing and Community Development. The Virginia Housing Solutions Program (V.H.S.P.) Continuum of Care Balance of State Local Planning Group Capacity Building (C.B.) Program award is \$25,000 and funds to be expended between August 1, 2025 and June 30, 2026.

Analysis

The City of Charlottesville has staff from the Office of Budget and Grants Management and the Department of Human Services serving on the B.R.A.C.H. Board of Directors. Virginia Homeless Solutions Program (V.H.S.P.) Continuum of Care Balance of State Local Planning Group Capacity Building Program has been granted by DHCD to lead agencies or their designees of the Continuum of Care to support the organizational capacity and administrative needs of the Continuum of Care lead agencies in Virginia. Funds may be used for the following:

1. The development and management of homeless crisis response systems
2. Grant administration and reporting of DHCD administered homeless services programs
3. Staff training
4. Essential operational tasks

Financial Impact

There is no budgetary impact to the City of Charlottesville as this grant is entirely state fund and no local match is required. All funds will be distrusted to sub-recipients.

Recommendation

Staff recommends te acceptance and appropriation of the FY26 VHSP CB grant funds and the approval for the City Manager to execute the grant agreement and any subsequent amendments as applicable.

Recommended Motion (if Applicable)

I move to approve the resolution as presented to appropriate the FY26 VHSP CB grant funds in the amount of \$25,000.

I move to approve the City Manager to execute the FY26 VHSP CB grant agreement and any subsequent amendments as applicable for the administration of the FY26 VHSP CB grant award.

Attachments

1. FY26 VHSP CB Resolution

RESOLUTION

Appropriating Funding in the Amount of \$25,000 To Be Received from the Virginia Department of Housing and Community Development's Virginia Homeless Solutions Program, Continuum of Care Capacity Building Fund Program Year 2025- 2026

WHEREAS, The City of Charlottesville, through the Office of Budget and Grants Management has been notified that it will be awarded a grant from the Virginia Homeless Solutions Program (V.H.S.P.) Continuum of Care and Virginia balance of State Local Planning Group Capacity Building (C.B.) Funds of the Virginia Department of Housing and Community Development in the amount of \$25,000.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that upon receipt of the V.H.S.P. C.B. funding the Commonwealth of Virginia, said funding, anticipated in the sum of \$25,000, is hereby appropriated in the following manner:

Revenues

\$25,000	Fund 209	Order 1900615	G/L 430110 State Grant
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Expenditures

\$25,000	Fund 209	Order 1900615	G/L 530550 Contractual Services
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BE IT FUTHER RESOLVED that this appropriation is conditioned upon receipt of \$25,000 in funds from the Virginia Department of Housing and Community Development.

Policy Briefing Summary

City Council



Regarding:	Resolution to Appropriate Albemarle County's Human Services Fund for Community Attention Youth Internship Program (CAYIP) - \$60,000 (2nd reading)
Staff Contact(s):	Reginald Allen, Human Services Planner, Taylor Harvey-Ryan, Grants Program Manager
Presenter:	Misty Graves, Director of Human Services
Date of Proposed Action:	October 20, 2025

Issue

Albemarle County has awarded \$60,000 to the Department of Human Services to support 22 youth residing in the County.

Background / Rule

The Community Attention Youth Internship Program (CAYIP) offers youth aged 14 to 21 an internship opportunity to gain on-the-job experience. Internship sessions are offered during the school year and the summer. Youth earn a performance-based stipend as an incentive at \$15.00 per hour. Youth have access to career opportunities, learn workplace readiness skills, and identify their strengths.

Analysis

The Funds allow us to expand to county residents.

Financial Impact

No impact on the General Fund. No match required.

Recommendation

Human Services Department recommends the council approve Resolution as written.

Recommended Motion (if Applicable)

Attachments

1. CAYIP FY26 VJCCCA Resolution (final)



**RESOLUTION #R-2025-365
RESOLUTION TO APPROPRIATE THE COUNTY'S HUMAN
SERVICES FUND (FORMERLY A.B.R.T.) GRANT IN THE AMOUNT OF
\$60,000 TO THE DEPARTMENT OF HUMAN SERVICES**

WHEREAS, the City of Charlottesville has been awarded the County's Human Service Fund (formerly A.B.R.T.) in the amount of \$60,000.

WHEREAS, the funds will be used to support the Community Attention Youth Internship Program (C.A.Y.I.P.), providing internships for 22 youth in Albemarle County.

WHEREAS, the grant award covers the period from July 1, 2025, through June 30, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville, that upon receipt of the sum of \$60,000 from the County's Human Services Fund, that sum is hereby appropriated in the following manner:

Revenue – \$60,000

\$60,000 Fund: 213 Cost Center: 3413003000 G/L Account: 432030

Expenditures - \$60,000

\$60,000 Fund: 213 Cost Center: 3413003000 G/L Account: 530450

Date Adopted:

Certified: _____
Clerk of Council

Policy Briefing Summary

City Council



Regarding:	Resolution to Appropriate Funds from the Virginia Risk Sharing Association - \$18,238.84 (2nd reading)
Staff Contact(s):	Laura Morris, Deputy Director of Administration
Presenter:	Leon Henry, Director
Date of Proposed Action:	October 20, 2025

Issue

The Virginia Risk Sharing Association has reimbursed the Charlottesville Department of Social Services \$18,238.84 due to the loss of department vehicle, # 3379.

Background / Rule

A Department of Social Services vehicle, #3379, was involved in a multi-car accident. The city's insurance provider, Virginia Risk Sharing Association, investigated the accident, assessed the vehicle, and determined that it was totaled.

Analysis

Department vehicles are used by staff to visit vulnerable children and adults in the community. Having a reliable fleet of vehicles is critical to the department's business needs.

Financial Impact

The appropriated funds will be added to budgeted funds to purchase a replacement for vehicle #3379.

Recommendation

Staff recommends appropriating this funding.

Recommended Motion (if Applicable)

N/A

Attachments

1. Insurance Reimbursement Resolution Sep 2025

RESOLUTION

Appropriating Funding Received from the Virginia Risk Sharing Association for insurance reimbursement in the amount of \$18,238.84

WHEREAS, the Charlottesville Department of Social Services has received a reimbursement of \$18,238.84 in the Fiscal Year 2026 budget from the Virginia Risk Sharing Association for vehicle loss associated with an accident involving vehicle # 3379.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$18,238.84, upon receipt by the City, is hereby appropriated for expenditures within the FY26 budget in the following manner:

Revenue – \$18,238.84

Fund: 212	Cost Center: 3301008000	G/L Account: 451110	\$18,238.84
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Expenditures - \$18,238.84

Fund: 212	Cost Center: 3301008000	G/L Account: 541040	\$18,238.84
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Date Adopted:

Certified:

Clerk of Council

Policy Briefing Summary

City Council



Regarding:	Resolution authorizing payment to Kokosing Construction Company, Inc for bridge repair contract claim (2nd reading)
Staff Contact(s):	Brennen Duncan, Traffic Engineer
Presenter:	Brennen Duncan, Traffic Engineer
Date of Proposed Action:	October 20, 2025

Issue

Resolution authorizing payment to Kokosing Construction Company, Inc for bridge repair contract claim from the Risk Management Fund

Background / Rule

In November of 2020, the City entered into a contract with Kokosing Construction Company, Inc. ("KCC") for the repair of four separate bridges within the City. During the course of the project, work was delayed on the 250 bypass over the Norfolk Southern Railway while the City sought additional funding from VDOT for additional repairs. KCC submitted claims for costs allegedly caused by the delay. The City negotiated a settlement whereby the City will recognize an excusable time extension for the project with no assessment of liquidated damages. Both the City and KCC have accepted \$275,000 as full and final settlement of all claims asserted by KCC.

Analysis

The approval of the Resolution aligns with Council's vision to ensure a safe community with regular repair and maintenance of vital city infrastructure.

Financial Impact

Payment of up to \$275,000 from the City's Risk Management fund will be remitted for the settlement of delay claims submitted by KCC. Staff expects approximately \$200,000 of this cost is reimbursable from VDOT.

Recommendation

Staff recommends approval of this Resolution.

Recommended Motion (if Applicable)

I move approval of the Resolution authorizing payment to Kokosing Construction Company, Inc for bridge repair contract claim from the Risk Management Fund.

Attachments

1. Resolution_Kokosing Settlement



RESOLUTION #R-__-__

Resolution authorizing payment to Kokosing Construction Company, Inc for bridge repair contract claim from the Risk Management Fund

WHEREAS on November 2, 2020 the City entered into a contract with Kokosing Construction Company, Inc. (“KCC”) for the repair of four separate bridges within the City; and

WHEREAS the project’s scope of work included “concrete deck replacement, concrete deck mill/hydro-mill and overlay, concrete deck patching, steel beam repairs, bearing repairs and/or replacements, cleaning and painting of steel beams and bearing assemblies, concrete superstructure surface repairs, deck joint closures, expansion joint replacement, and erosion and drainage repairs”; and,

WHEREAS during the course of the project, work was delayed on the 250 bypass over the Norfolk Southern Railway while the City sought additional funding from VDOT for additional repairs; and

WHEREAS KCC has submitted a claim for costs allegedly caused by this delay totaling \$564,949.30 plus interest of \$115,748.98; and,

WHEREAS the City has negotiated a settlement whereby the City will recognize an excusable time extension for the project until February 21, 2023, with no assessment of liquidated damages, and KCC will accept \$275,000 as full and final settlement of all claims asserted by KCC in the current dispute; and,

WHEREAS approximately \$200,000 remains available for the payment of change order claims from VDOT’s State of Good Repair funding.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that:

1. The Manager is authorized to spend up to \$275,000 from the City’s Risk Management fund for the settlement of delay claims submitted by KCC in connection with a contract entered between the City and KCC on or about November 2, 2020.
2. The City Manager is further authorized to execute all documents necessary to effectuate said settlement.

Date Introduced: October 6, 2025

Date Adopted:

Certified:

Clerk of Council

Policy Briefing Summary

City Council



Regarding:	Resolution to appropriate funds from the Virginia Department of Criminal Justice Services Edward Byrne Memorial Justice Grant in the amount of \$150,000 (1 of 2 readings)
Staff Contact(s):	Taylor Harvey-Ryan, Grants Program Manager
Presenter:	Susan Morrow
Date of Proposed Action:	October 20, 2025

Issue

The Office of Budget and Grants Management was notified of a grant award received from the Virginia Department of Criminal Justice Services in the amount of \$150,000 from the Edward Byrne Memorial Justice Assistance Grant to support the Albemarle- Charlottesville Therapeutic Docket program run by Offender Aid and Restoration (O.A.R.) from September 1, 2025 through June 2027.

Background / Rule

The City of Charlottesville, on behalf of the Albemarle- Charlottesville Therapeutic Docket program, has received a Department of Criminal Justice Services grant under the federal Edward Byrne Memorial Justice Assistance Grant program in the amount of \$150,000 for operation of the Therapeutic Docket program, which is run by Offender Aid and Restoration (O.A.R.). The City of Charlottesville serves as fiscal agent for the Department of Criminal Justice Services grant.

Analysis

The Albemarle-Charlottesville Therapeutic Docket program is a supervised 9 to 12 month treatment program that serves as an alternative to incarceration for offenders. The Therapeutic Docket is a specialized docket within the existing structure of the court system given the responsibility to handle cases involving adult misdemeanor offenders who suffer from serious mental illness. The program uses the power of the court to assist offenders to achieve wellness and recovery through a combined system of intensive supervision, medication management, mental health treatment, and regular court appearances.

Other funding for the program includes three funding sources:

Supreme Court of VA:	\$78,150 (pending appropriation)
City of Charlottesville:	\$127,050, (previously appropriated)
Albemarle County:	\$59,488, (previously appropriated)

Total Funding for Program: \$414,688

This relates to the City of Charlottesville's priority area of safety/criminal justice. The Therapeutic Docket is a valuable, less expensive alternative to incarceration for certain criminal offenders with serious mental illness which utilizes a blend of court-ordered supervision, mental health treatment services, court appearances, and behavioral sanctions and incentives to reduce recidivism and enhance personal accountability and mental health and wellness among participants.

The Therapeutic Docket is a direct service provider and is engaged daily with non-violent criminal offenders with serious mental illness who are at a high level of risk for re-offending and have a high

level of need due to mental illness. By collaborating with the Court system, Region Ten Community Services Board and Partner for Mental Health, the Therapeutic Docket provides these offenders with a highly structured, rigorously supervised system of treatment and criminal case processing that results in a significant reduction in recidivism rates for program participants and graduates. Participants gain access to the Therapeutic Docket through referrals from police, probation, magistrates, defense attorneys and other local stakeholders. Participants have active criminal cases pending in the General District Court. If they successfully complete the program, which takes a minimum of 9 months, participants may have their pending charges dismissed or receive an all-suspended sentence. If participants are unsuccessful and have to be terminated from the program, they return to court to face their original charges. Successful Therapeutic Docket participants return the community's investment in them by improving their mental health status, maintaining compliance with treatment regimens, including medications, and reducing their criminal behaviors in the community.

Financial Impact

No financial impact to the City of Charlottesville as City funding has been previously appropriated.

Recommendation

Staff recommend the appropriation of the grant funds and the execution of the grant agreement.

Recommended Motion (if Applicable)

I move to approve the resolution as presented to appropriate the DCJS Edward Bryne Memorial Justice Assistance Grant in the amount of \$150,000.

I move to approve the City Manager to execute the Statement of Grant Award and any subsequent amendments as applicable for the administration of the DCJS Edward Bryne Memorial Justice Assistance Grant.

Attachments

1. Resolution DCJS SCIP Edward Bryne Memorial Justice Assistance Grant \$150,000
2. DCJS SCIP SOGA Charlottesville

APPROPRIATION

Virginia Department of Criminal Justice Services Edward Byrne Memorial Justice Assistance Grant in the amount of \$150,000

WHEREAS, the Virginia Department of Criminal Justice Services Court of Virginia awarded an Edward Byrne Memorial Justice Assistance Grant in the amount of \$150,000 for the Albemarle-Charlottesville Therapeutic Docket in order to fund salaries, benefits, and operating expenses; and

WHEREAS, the City of Charlottesville serves as the fiscal agent for this grant program; and

WHEREAS, the City of Charlottesville and Albemarle County both have dedicated local matches to this grant, totaling \$186,539; and

WHEREAS, the grant award covers the period October 1, 2025 through June 30, 2027.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$150,000, received as a grant from the Virginia Department of Criminal Justice Services, is hereby appropriated in the following manner:

Revenues

\$150,000 Fund: 211 Internal Order: #1900616 G/L Account: 430110

Expenditures

\$150,000 Fund: 200 Internal Order: #1900616 G/L Account: 430110

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon the receipt of \$150,000 from the Virginia Department of Criminal Justice Services.



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

The Honorable Jackson H. Miller
Director

Tracy Louise Winn Banks, Esq.
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

August 26, 2025

Sam Sanders
City Manager
P.O. Box 911
Charlottesville, Virginia 22902

RE: 549972-2025 Byrne SCIP

Dear Sam Sanders:

Congratulations on being a recipient of the above-mentioned grant program. Your DCJS grant award number is **553566** and was approved for a total award of **\$150,000**, funded through Award Number **15PBJA-23-GG-00037-BSCI**. The project period is **9/1/2025** through **6/30/2027**.

Included with this letter is your Statement of Grant Award/Acceptance (SOGA), Special Conditions, Reporting Requirements, and Projected Due Dates. In addition, there may be "Action Item" Special Conditions related to your grant award called *Encumbrances* that require your immediate attention. If there are any, please submit those documents via the On-line Grants Management System (OGMS) at <https://ogms.dcjs.virginia.gov>.

We will be happy to assist you in any way we can to assure your project's success. To indicate your acceptance of the award and conditions, please sign the included SOGA and return it electronically within the next 60 days to grantsmgmt@dcjs.virginia.gov. If you have questions, contact your DCJS Grant Monitor **Patricia Shaw** at **(804) 908-1749** or via email at Patricia.Shaw@dcjs.virginia.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Jackson H. Miller".

Jackson Miller
Director

STATEMENT OF GRANT AWARD (SOGA)

Virginia Department of Criminal Justice Services
1100 Bank Street, 12th Floor
Richmond, VA 23219

549972-2025 Byrne SCIP**DCJS Grant Information**

Subgrantee:	Charlottesville, City	DCJS Grant Number:	553566
UEI Number:	C6VFXLAFKEY1	Indirect Cost Rate*:	%
Grant Start Date:	9/1/2025	Grant End Date:	6/30/2027

Federal Grant Information

Federal Award Number:	15PBJA-23-GG-00037-BSCI	Federal Award Amount:	\$5,081,671
Assistance Listing Title:	Edward Byrne Memorial Justice Assistance Grant Program		
Federal Awarding Agency:	BJA	Assistance Listing Number:	16.738
		Federal Start Date:	10/1/2022
Project Description	To strengthen Crime Control.		

Award Amounts

Federal Funds:	\$150,000
State General Funds:	\$ 0
State Special Funds:	\$ 0
Local Match:	\$ 0
TOTAL BUDGET:	\$150,000

Authorized Officials

Project Director	Project Administrator	Finance Officer
Taylor Harvey-Ryan Grants Program Manager P.O. Box 911 Charlottesville, Virginia 22902 434-970-3418 harveyryant@charlottesville.gov	Sam Sanders City Manager P.O. Box 911 Charlottesville, Virginia 22902 434-970-3106 sanderss@charlottesville.gov	Nakysa Critzer Senior Accountant for Grants and Special Revenues P.O. Box 911 Charlottesville, Virginia 22902 434-970-3174 critzern@charlottesville.gov

*Please indicate your ICR in the space provided, if applicable.

As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and reviewing the Special Conditions, hereby accepts this grant and agrees to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award. If there has been a change in an authorized official, cross out the information on the document and write the new contact information. Do not electronically alter this document.

Signature: _____
Authorized Official (Project Administrator)

Title: _____

Date: _____

Policy Briefing Summary

City Council



Regarding:	Resolution to Reallocate Capital Improvement Program (CIP) funds for ADA Transition Plan work - \$1,365,216.25 (1 reading)
Staff Contact(s):	Jonathan Dean, Public Service Manager
Presenter:	Brennen Duncan, Traffic Engineer
Date of Proposed Action:	October 20, 2025

Issue

A reallocation of CIP funds is being requested to provide Public Works with the flexibility to use previously appropriated funds to help implement all priorities of the ADA Transition Plan.

Background / Rule

Previously funds were appropriated in the CIP for ADA Signal Improvements. The majority of the upgrades have been completed and there is a balance of \$1,365,216.25 remaining in the CIP account. Staff is requesting to reallocate the remaining balance to a new account which will be used to help address all ADA Transition Plan priorities which will be implemented by Public Works.

Analysis

The majority of the ADA traffic signal upgrades have been completed and all pedestrian signals have been upgraded to be audible. Remaining issues such as curb ramps at signalized intersections and trip hazards need to be addressed as part of the larger ADA transition plan. Public Works is requesting the remainder of the funds in the ADA Signal Improvements fund be reallocated over into a more generalized "ADA PW Implementation" fund to better manage and implement all the priorities that emerge from the ADA transition Plan.

Financial Impact

No new funding is being requested. This resolution seeks approval to reallocate funds previously appropriated.

Recommendation

Staff recommends approval of the resolution.

Recommended Motion (if Applicable)

Attachments

1. ADA Funds Reallocation



RESOLUTION #R-__-__
Reallocating Capital Improvement Funds (CIP) for ADA Transition Plan Work
the amount of \$1,365,216.25

WHEREAS the City Council of Charlottesville, Virginia desires to complete work as identified in the City's ADA Transition Plan; and

WHEREAS and whereas ADA Signalization projects previously funded in the City's Capital Improvement Fund have been completed and have remaining unspent fund allocations;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$1,365,216.25 is hereby appropriated to the new CIP account for Public Works to use to implement ADA Transition Plan priorities as follows;

Transfer From:

\$1,365,216.25 Fund: 426 WBS: P-00943 G/L Account: 599999

Transfer To:

\$1,365,216.25 Fund: 426 WBS: 2600056 G/L Account: 599999

Date Adopted:

Certified: _____
Clerk of Council

Policy Briefing Summary

City Council



Regarding:	Resolution to Amend Composition of Community Policy and Management Team
Staff Contact(s):	John Maddux, City Attorney
Presenter:	John Maddux, City Attorney
Date of Proposed Action:	October 20, 2025

Issue

Amending composition of Community Policy and Management Team to better reflect the reorganization of the City Manager's office

Background / Rule

On May 2, 2016, the Charlottesville City Council adopted a Resolution creating the Community Policy and Management Team (CPMT) as required by Virginia law.

Analysis

Currently, the CPMT includes a designated position for "the Assistant City Manager assigned to manage the Charlottesville Department of Social Services."

As of September 25, 2025, the City Manager's Office has been reorganized and restructured. As a result of this, an updated designation is requested to better reflect the reorganization of the office.

This resolution will replace the position reserved for the Assistant City Manager charged with supervising the Department of Social Services with "the City Manager or their designee."

Financial Impact

Recommendation

Recommended Motion (if Applicable)

Attachments

1. RES_Appeal to CPM Team Positions - Final



RESOLUTION #R-__-__
AMENDING COMPOSITION OF
COMMUNITY POLICY AND MANAGEMENT TEAM

WHEREAS, on May 2, 2016, the City Council established a Community Policy and Management Team (CPMT) as required by Virginia Code §§2.2-5204 et seq.; and

WHEREAS, the current CPMT designates a position for “the Assistant City Manager assigned to manage the Charlottesville Department of Social Services”; and

WHEREAS, the City Manager’s Office has been reorganized such that flexibility is needed with respect to CPMT appointments.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville that:

The CPMT position designated for “the Assistant City Manager assigned to manage the Charlottesville Department of Social Services” in Resolution [#] is hereby replaced by “the City Manager or their designee.”.

Date Adopted:

Certified: _____
Clerk of Council



City Manager's Report

City Departments

10-20-2025

City Manager – Sam Sanders (he/him)

- Received and executed Housing & Urban Development's confirmation for the FY25 Award in the amount of \$1,132,461.06:
 - Community Development Block Grants: \$445,452.00
 - HOME: \$687,009.06
- Signed the Bee City agreement which confirms the City will implement a program to enhance understanding among local government staff and the public about the vital role that pollinators play, the steps residents can take to sustain them, and to support and encourage healthy pollinator habitat creation and enhancement.
- October 6:
 - Proud to have joined in the ribbon cutting of the new Fire Station No. 1 (Bypass Fire Station) to ensure of fire personnel have quality, reliable infrastructure to support them in serving our community.
- October 8:
 - Met with Charlottesville City Schools leadership and members of our Capital Development team regarding the continued planning for the Oak Lawn site that UVA is donating to the City of Charlottesville.
- October 9:
 - Joined Mayor Wade and Economic Development Director Chris Engel for the AstraZeneca announcement at Rivanna Station. This is a great moment for Albemarle County and one that has significant implications on the region as an amazing shift toward greater regional promise for all.
 - Facilitated the quarterly Neighborhood Leaders Meeting where the City team was able to engage directly with our neighborhoods on matters of importance to each of them.
- October 10:
 - Welcomed participants to the UVA Lunch and Lessons Learned panel where we heard from practitioners in Baltimore, Dallas, and DeKalb County, Georgia on their amazing work in violence interruption and prevention. Thank you to Dr. Brian Williams for his continued interest in analyzing issues and solutions that impact the community. The Public Engagement in Governance Looking, Listening, and Learning Laboratory (PEGLLLLab) is a great resource here at UVA with a reach far beyond Charlottesville.
 - Attended the Chamber of Commerce's Minority Business Alliance Gala where I was able to join in the celebration of Kaye Monroe, Alex Urpi, and Quinton Harrell on their tenured leadership of this important business networking group. Andrea Copeland was also praised for her direct support of this affinity group and as the new President & CEO, she will now have a broader strategy priority.

- Notes from recent Rivanna Solid Waste Authority and Rivanna Water & Sewer Authority meetings:
 - Received a presentation on the Crozet Water Treatment Plant Project. This \$12.2M project was approved to proceed.
 - Received an update on the solar project at Ivy which is now connected. In total, 7,224 solar panels installed which could produce enough power to serve approximately 3,000 homes.
 - Received financial updates for both Authorities with year-end audits reflecting on budget results.
 - Entries for the Imagine a Day without Water art contest will be accepted until October 27. More information on how to participate can be found [online \(link\)](#).
 - Phase 1 of the Central Water Line project begins this month in the first phase from the Observatory Water Treatment Plant to Lewis Street.
 - Reminder: Ivy Solid Waste Recycling Center will shift to cashless operations in February 2026.

Deputy City Manager (DCM) – James Freas (he/him)

- DCM Freas was invited to join the Steering Committee for the Charlottesville Arts Council Planning Project. This collaborative, community-led effort to create a future Arts Council for the area is being facilitated by New City Arts Initiative with the support of the City, UVa Arts, Charlottesville Albemarle Convention and Visitors Bureau, the FUNd at Charlottesville Albemarle Community Foundation, and the Anne & Gene Worrell Foundation. There will be opportunities throughout the process for community input.
- October 1:
 - Spent an enjoyable afternoon at Pen Park connecting with the Utilities Department staff at their annual picnic.
 - Along with the City Manager and the Mayor, DCM Freas welcomed this year's cohort of Youth Council representatives.

Utilities – Director Lauren Hildebrand (she/her)

- The Department of Utilities offered 150 free trees to residents through the Arbor Day Foundation's Energy-Saving Trees Program. This marks the program's second fall offering, and sixth overall program opportunity, and to-date has helped plant more than 1,000 trees in Charlottesville. The program guides residents in strategically planting trees on their property to assist with energy conservation and a reduction in household energy costs. The program also serves to reinforce safe digging practices by having residents contact Virginia 811 prior to planting their tree. Utilities worked with the City's arborist to

determine the most suitable tree species for the community to plant and offered four species to choose from.

- Tree reservations opened to the community on October 6, and within less than 36 hours all 150 trees had been reserved. The tree pick-up event will be held on October 24 and 25 at the Utilities Administration Building, and any unclaimed trees will be donated to the Parks & Recreation Department. The Utilities Department thanks the community for their continued support and enthusiasm for the Energy-Saving Trees Program!
- With the arrival of autumn comes an increase in falling leaves from trees, and the Department of Utilities wants to remind residents of the importance of keeping storm drains clear of debris. Proactive maintenance of keeping storm drains clear of leaves, twigs, branches, and other debris is key to the efficient flow of stormwater and helps prevent sediment from entering our community's waterways. Utilities encourages residents to remain aware of the condition of their neighborhood storm drains, and remember, "Only rain down the drain"!

Human Services – Director Misty Graves (she/her)

- This school year's Youth Council convened this month to learn more about each other and their assignment ahead. The 15 youth are appointed by City Council to engage civically and share their insight with Council at the end of the school year.
- The Community Based Services team at the Department of Human Services successfully completed their FY24 audit by the Virginia Department of Juvenile Justice. The team serves youth to prevent justice involvement.
- The Community Attention Youth Internship Program (CAYIP) was awarded \$42,480 from the Anne & Gene Worrell Foundation. This additional funding will allow CAYIP to accept more youth into the program this year. To learn more about the program and how youth ages 14 – 24 years old can apply, visit: <https://www.charlottesville.gov/256/Community-Attention-Youth-Internship>
- Community Attention Foster Families (CAFF) recently received notice that they were awarded \$125,000 from the Virginia Department of Social Services (VDSS) for the Resource Family Collaborative Grant. This grant will allow CAFF to work with our partners in Greene, Albemarle, and Fluvanna to increase the number of kinship connections for local youth.
 - As of October 13, the CAFF program has 118 youth in our programming. Of those youth, 75 of the 118 are placed in relative/kinship family homes, leaving only 43 youths placed in resource family homes.
 - The state average for youth in kinship care based upon the VDSS snapshot data from October 1 is 18.68%.

Parks & Recreation – Director Riaan Anthony (he/him)

- City Market
 - Charlottesville City Market ranked third in Farmers Market in the Nation, receiving 3,170 votes in the national popular vote.
 - This is the market's highest ranking since 2020, when it placed second.
 - The City will receive \$1,500 in prize money for the third-place finish.
- Athletics
 - HER Sports All-Girl Youth Flag Football League Debut (Ages 7–11) – The league launched in September with strong participation in its first season. Early feedback from parents and players has been very positive, emphasizing fun, teamwork, and safe play. Coaches and staff are actively monitoring the inaugural season to ensure quality and to gather feedback for future improvements.
 - Pickleball Growth at Carver: Beginner clinics are underway. Carver Recreation Center introduced new Adult Beginner Pickleball Clinics this fall, which have attracted steady interest. Participants are building foundational skills and confidence, preparing for open play and upcoming leagues. Pickleball remains one of the fastest-growing programs, and these clinics help support the sport's continued success in Charlottesville.
- Golf
 - Registration is now open for the 2025 Lazy Parrot Fall Classic at Meadowcreek Golf Course. Register online at [2025 Lazy Parrot Fall Classic \(link\)](#).
- Downtown Safe Halloween Event: Saturday, October 25, 2:00-4:00 PM at the Ting Pavilion. This is a free, family-friendly event featuring games, a costume contest, prizes, and live performances.
- Downtown Mall Educational Walks/Discussions: Parks & Recreation will host guided walks to discuss ongoing Downtown Mall tree maintenance.
 - Thursday, October 16 | 5:30-7:00 PM
 - Wednesday, October 22 | 5:30-7:00 PM
 - Location: Parks & Recreation Administration Building, 501 East Main Street (next to the Market Street parking garage)
- We are pleased to share a brief summary of the successful Virginia Amateur Skateboard League (VASL) contest held at Charlottesville Skate Park earlier this month weekend as part of the statewide VASL series.
- Event Overview: VASL Stop #8 featured three exciting competitions:
 - Street Contest
 - Park Bowl Contest
 - Traditional Bowl Contest
- Each event kicked off with the girls' divisions and included age brackets to ensure inclusive participation. Skateboarders from across Virginia—representing

cities like Virginia Beach, Richmond, and Roanoke—joined local Charlottesville skaters for a day of friendly competition and community building.

- Highlights:
 - The top three skaters in each event received medals and mini skateboard trophies.
 - Practice ran from 8:00–10:00 AM, registration opened at 9:00 AM, and contests began promptly at 10:00 AM.
 - Sponsor banners were prominently displayed throughout the street course, adding a professional and festive atmosphere.
 - The weather was ideal, and the park saw a steady flow of participants and spectators throughout the day.
- One memorable moment involved an 8-and-under Charlottesville skater spending over two hours learning a new trick from a visiting national-level skater from Virginia Beach—an inspiring example of mentorship and skill-sharing.
- Community Impact:
 - The event provided a valuable opportunity for skaters to connect, share techniques, and showcase their talents. It fostered a sense of unity among Virginia’s skateboarding community and highlighted Charlottesville as a welcoming and vibrant host city.
- Thank you for your continued support of youth recreation and community events. We look forward to future collaborations that promote active lifestyles and positive engagement.

Public Works – Director Steven Hicks (he/him)

- The City received the grand prize in the Design Bid Build Category at the Virginia Transportation Construction Alliance (VTCA) Awards program for the Belmont Bridge replacement. This program recognizes outstanding design work in the transportation industry.

Information Technology – Director Steve Hawkes (he/him)

- The City has successfully completed the upgrade to SAP S/4HANA following nearly two years of planning and an 18-month implementation effort. This transition required significant staff time and coordination across departments. With SAP S/4, users now benefit from a modern, intuitive interface that improves user satisfaction and productivity. The platform enables real-time analytics, enhanced reporting, and lays the foundation for future AI capabilities—features not available in our previous system. Upgrading now, ahead of SAP’s 2027 end-of-support deadline, was a more cost-effective and less disruptive option than switching to a new provider, reducing long-term risk, and ensuring continuity.

Charlottesville Fire Department (CFD) – Chief Michael Thomas (he/him)

- Fire Chief's Report:
 - We held a successful ribbon-cutting ceremony this month for the new Station No. 1 (Bypass Station). Thank you to everyone who helped make this project a success.
 - CFD proudly donated air packs to CATEC's firefighter program.
 - Key operation metrics:

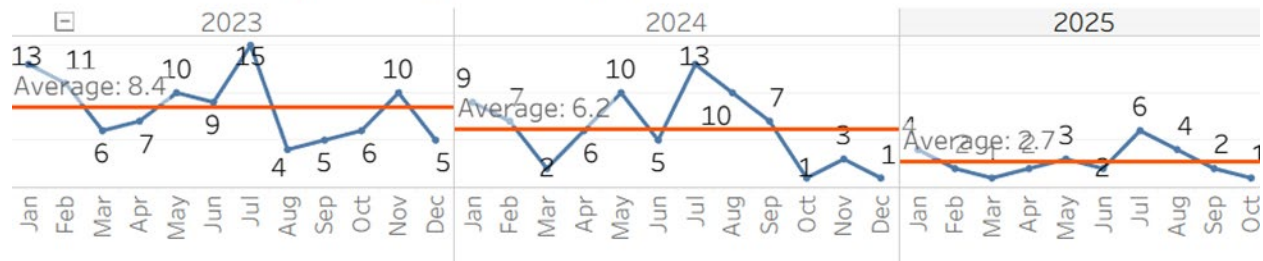
Type	Fiscal Year		
	FY 23	FY 24	FY 25
EMS	5,168	4,879	1,434
Fire	173	204	48
Other	2,322	2,843	912
Total	7,663	7,926	2,394

- From July through September of FY25, call volume decreased by 3.21% overall compared to the same months in FY24. EMS call volume over the equivalent period decreased by 6.95%. Overall, fire calls changed from an average of 16 to an average of 14.

Trends and Patterns		
Average monthly EMS incidents July-September: 325	Average fire incidents July-September: 14	Average monthly other incident types July-September: 266
Change in average monthly incidents since last year: -3.21%	Average change in monthly fire incidents since last year: -12.5%	Average change in monthly other incident types since last year: +4.31

- On average, CFD has run 325 EMS incidents, 14 fire incidents, and 266 other incident types each month this fiscal year. Comparing those monthly averages to the year before, EMS incidents slightly decreased. Fire slightly decreased and other incident types increased.

City EMS System Opioid Overdose Incidents



- Opioid overdoses in the City have decreased in 2025. CFD and Charlottesville Albemarle Rescue Squad (CARS) have run an average of about three overdoses monthly in 2025, a decrease from 2024's average of six monthly overdoses.
- Unhoused EMS Patients:
 - CFD & CARS added a new field to patient care reports to track emergency medical responses to unhoused patients in June 2024. Our records show that since January 2025, CFD & CARS have responded to 53 unhoused patients monthly on average.
 - The top three findings of attendants in charge on these incidents were non-traumatic pain (12% of calls), bodily injuries (15% of calls), and alcohol abuse (8.5% of calls).
- Community Risk Reduction (CRR)/ Fire Marshall's Office (FMO) - Fire Prevention Week (FPW):
 - We had a fantastic week of activities highlighting FPW and the safe use of lithium-ion batteries. Throughout the week, we connected with hundreds of City residents and business owners to share critical fire safety information.
 - City staff also participated in a fire safety presentation for the City Safety Committee, focusing on lithium-ion battery safety and common fire code violations found in City buildings. In addition, CFD continued its outreach by distributing stovetop firestops to residents across Charlottesville—an effort made possible through a partnership between Charlottesville Ale Trail and CFD's CRR team, which is helping to provide additional funding for this important initiative.
 - CFD will continue FPW messaging throughout the month, including visits to multiple preschools to promote fire safety to our youngest community members.

FY26 CITY MANAGER'S WORK PLAN

July 1, 2025 – June 30, 2026

Charlottesville

Commitment to Community Prosperity

ACTION ITEM	TARGET MEASURE	COMPLETION DATE	STATUS	RESOURCE ALLOCATION	NOTES
Operationalize accessibility priorities to demonstrate a citywide commitment to sustaining an ADA <i>Culture of Compliance</i>	Transition Plan Priorities Sidewalk Priorities List Dominion Pole Removal Project CAT Amenities Plan	Ongoing Dec 2025 Feb 2026 Jun 2026	All Items In Progress	City Manager's Office All Departments & Offices	
Prioritize efforts to support civil rights and empowerment priorities that ensure prosperity for all	HR Ordinance Alignment PCOB operations reset Adult programming Anti-Violence Projects Assess Re-Entry Supports	Ongoing	Exploring 1 st Set Done Exploring Proposing Evaluating	Human Rights PCOB Human Services City Manager's Office City Attorney's Office	
Establish high performance standards for social services and human services to ensure fair engagement for all	Define Quality Standards Achieve High Performance	Dec 2025 June 2026	Delayed	Human Services Social Services City Manager's Office	Priority has been placed on understanding the potential impacts to federal changes; will shift to this work in 1 st Quarter
Deepen integration of Social Determinants of Health in local government operations	Project List Host Community Convenings Develop Health/Wellness Plan Produce community data sets	Quarterly	Reset underway w/Chief Prosperity Officer	City Manager's Office	Utilize CHNA, Orange Dot Report, Community Well-Being Report, Weldon Cooper reporting
Explore community initiatives to resolve systemic pain and injury	Develop Priority List Host Community Convenings	June 2026		City Manager's Office	

Strategic Outcome: Economic Prosperity

ACTION ITEM	TARGET MEASURE	COMPLETION DATE	STATUS	RESOURCE ALLOCATION	NOTES
Focus on the alignment of additional work projects to support the implementation of the Zoning Ordinance	Implementation Work Plan Short Term Rental Management Program Environmental & Regulatory Studies	Jul 2025 Oct 2025 Dec 2025 Jan 2026	Finalizing framework Initiating studies	NDS City Manager's Office City Attorney's Office	Vision Plans for 10 th & Page & Rose Hill
Leverage the financial outcomes of low wealth residents to create economic mobility & opportunity	Integrate ICMA E&O Officer Pursue model programming Launch three initiatives	Oct 2025 Dec 2025 Feb 2026	Advertising Position	Emergency Management City Manager's Office	Economic Mobility & Opportunity Officer (ICMA)

(as of October 1, 2025)

Develop a robust employment opportunity initiative using city's Downtown Job Center	Downtown Job Center Assessment Program Enhancements List Create Economic Mobility Plan	Dec 2025 Feb 2026 Apr 2026	Initiating through reassignment to OED	City Manager's Office Human Services Social Services	
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Strategic Outcome: Climate Action

ACTION ITEM	TARGET MEASURE	COMPLETION DATE	STATUS	RESOURCE ALLOCATION	NOTES
Continue environmental sustainability projects using plastic bag tax revenue	Complete annual project list	June 2026	PBT Plan	Sustainability Office	Coordinated effort with the County
Maintain robust Climate Action planning with citywide work plan	Year End Report Annual Plan Collection of citywide lists	July 2025 July 2026 Dec 2025	DONE In Progress	Sustainability Office All Departments & Offices	
Sustain commitment to decarbonizing the Gas Utility	Implement Decarb Priorities	Quarterly	Exploring Collaborative Opportunities	City Manager's Office Utilities Sustainability Office	Carbon Offsets Connection Fees Sustainability Contributions
Integrate EV buses into transit fleet	Complete EV infrastructure Deploy 2 EV buses	Dec 2025 Jun 2026	Preparing for delivery	Sustainability Office CAT NDS	Integrate 2 additional EV buses if grant awarded

Strategic Outcome: Education

ACTION ITEM	TARGET MEASURE	COMPLETION DATE	STATUS	RESOURCE ALLOCATION	NOTES
Operationalize a comprehensive schools investment strategy to define operational, development, interior maintenance, groundskeeping, and enrichment programming and codify by agreement for annual planning	Sustainability Work Plan Facilities Work Plan Groundskeeping Schedule Enrichment Program List Revised Funding Formula Long Term Facilities Plan	Ongoing	Conditions Assessment DONE Coordinating Agreement Scope in Progress	City Manager's Office Public Works Human Services Parks & Recreation City Attorney's Office Budget/Grants Management	

Strategic Outcome: Housing

ACTION ITEM	TARGET MEASURE	COMPLETION DATE	STATUS	RESOURCE ALLOCATION	NOTES
Explore and initiate a series of consistent homeless intervention strategies	Low Barrier Shelter Ops Plan COC Capacity Enhancements Outreach Services Strategy Long-Term Management Plan	TBD Jul 2025 Sep 2025 Oct 2025	In Progress Underway Exploring Delayed	City Manager's Office Human Services Social Services	Priority focus on the acquisition of 2000 Holiday Drive and the development of an operations plan for the new facility

(as of October 1, 2025)

Continue the implementation of the Affordable Housing Plan with focus on underperforming categories	Assess 30% AMI impacts Initiate a Tracking Report HEAT Program Deployments	Oct 2025 Dec 2025 Mar 2026	Delayed	NDS City Manager's Office	CSRAP Program Update Land Bank Ordinance Tax Abatement Program
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Strategic Outcome: Organizational Excellence

ACTION ITEM	TARGET MEASURE	COMPLETION DATE	STATUS	RESOURCE ALLOCATION	NOTES
Recruit highly qualified candidates to fill critical positions to support organizational excellence	Sr. Budget Analyst Deputy City Attorney (2) Deputy Parks Director (1)	Ongoing	In Progress DONE In Progress	City Manager's Office Human Resources	
Continue to modernize approach to human resource management and systems	Define Meet & Confer Process Labor Relations Engagement Hard to Fill Analysis Update Evaluation Program	Sep 2025 Quarterly Dec 2025 Jan 2026	DONE Underway	Human Resources	
Develop and deploy communications & public engagement priorities to consistently prioritize transparency for public access to the local government	Internal Plan External Plan Completed Projects List	Oct 2025 Dec 2025 Mar 2026	In progress In Progress	Communications & Public Engagement City Manager's Office Clerk of Council Information Technology	CM Budget Forums Report to the Community Produce Media Center content Expanded Work Session Series
Enhance budget office focus to include workflow management to support annual citywide budgeting	Integrate grants workflow Strengthen office capacity Produce FY26 Budget	Jul 2025 Dec 2025 Apr 2026	DONE Underway	Budget & Grants Management	
Improve capital improvement planning process and procedures	Progress Report Meetings CIP Management Procedures	Oct 2025 Jan 2026	In Design	City Manager's Office Information Technology	
Produce informative assessments to support strategic planning to implement council's vision with reliable implementation strategies	Survey Result Priority List Strategic Planning	Sep 2025 Jun 2026	In Design	City Manager's Office Information Technology	Closeout FY24-FY26 Plan Produce FY27-FY31 Plan
Prioritize highly effective finance department of internal services to achieve organizational excellence	Implement recommendations Migrate to new ERM system Onboard new City Assessor	Ongoing Aug 2025 Jul 2025	Evaluating DONE DONE	Finance Assessor's Office	
Invest in the stabilization of the City Attorney's Office with consistent legal representation and consultation	Internal Policy Updates (12) Deploy records management strategy Complete hiring plan	Monthly Dec 2025 Jan 2026	Underway Underway DONE	City Attorney's Office City Manager's Office	
Maintain focus on the development and sustainment of a high functioning City Manager's Office with broad organizational capacity	Reimagining CMO & workflow Conduct/implement internal service assessments	Oct 2025	Underway	City Manager's Office	

(as of October 1, 2025)

Prioritize Council-Manager contacts to support cooperation and decision making	Retreats (2) Policy Priorities Boards & Commissions Liaison		In Progress	City Manager,'s Office City Attorney's Office Clerk of Council	Legislative Agenda Strategic Retreat Organizing Retreat
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Strategic Outcome: Partnerships

ACTION ITEM	TARGET MEASURE	COMPLETION DATE	STATUS	RESOURCE ALLOCATION	NOTES
Prioritize mutually beneficial regional agreements	Mutual Aid Agreements Regional Leader Convenings Town & Gown Engagements	Annually Quarterly Quarterly	DONE DONE Resetting	City Manager's Office City Attorney's Office Police Fire	
Pursue Accountability Measures in community investment activities	Implement metrics in funding allocations per FY budget Maintain city grants inventory	July 2025 Mar 2026 Jun 2026	In Progress Underway	Human Services Budget & Grants Management	
Continue management of ARPA funding to until program expires	Performance Audit Reports to US Treasury	Dec 2025 Quarterly	In Progress	Finance	
Maintain collaborative relationships to sustain high quality of life for all	Quality of Life Investments Signature Partnerships	Quarterly Spring 2026	In Progress Defining	City Manager's Office	Quality of Life Fund
Establish a collaborative liaison relationship with city boards & commissions and council appointees	Produce City Service Handbook Create B&C Bylaws Repository	Dec 2025 June 2026	Initiated	City Manager's Office Clerk of Council	Active management to be taken by the Assistant to the City Manager

Strategic Outcome: Public Safety

ACTION ITEM	TARGET MEASURE	COMPLETION DATE	STATUS	RESOURCE ALLOCATION	NOTES
Sustain a committed approach to public engagement prioritizing Community Safety & Support to build community trust	Community Walks Community Academy Gun Buyback Program Police Explorer Program Youth Liaison Group	Monthly Annually Jan 2025 TBD TBD	Ongoing In Progress DONE	City Manager's Office Police Human Services	
Strengthen citywide emergency management framework	Onboard Coordinator Comprehensive Work Plan Tabletop Exercises & Drills	Aug 2025 Dec 2025 June 2026	DONE Developing Planning	Emergency Management Fire Police Chief	
Support and facilitate critical Infrastructure Improvements	Street acceptance agreements Community Impact Projects Deploy OpenGov Asset Mgmt	Dec 2025 Continuous Jan 2026	In Progress Developing In Progress	Public Works Utilities City Manager's Office City Attorney's Office	Central Water Line Schenks Branch
Maintain prioritization of mental health and substance abuse interventions	Opioid Abatement Plan Public Health Strategies Marcus Alert Implementation	Continuous	In Progress Exploring Developing	City Manager's Office Human Services Social Services	

(as of October 1, 2025)

	Anchor Enhancements		Proposed	Police Chief	
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Strategic Outcome: Recreation, Arts, Culture

ACTION ITEM	TARGET MEASURE	COMPLETION DATE	STATUS	RESOURCE ALLOCATION	NOTES
Prioritize Downtown Mall Investments to preserve the city's primary quality of life amenity	Lighting Improvements Management of Fountains Dedication of Mall Manager Increased maintenance plan	0426 1025 0725 Ongoing	Developing Developing DONE Developing	City Manager's Office NDS Public Work Economic Development Parks & Recreation	
Demonstrate commitment to the implementation of the Parks & Recreation Master Plan	Complete Priority Projects Complete Parks Equity Plans	0325	Developing	Parks & Recreation	Equity Plans: Market Street, Court Square, Tonsler Park, Washington Park
Develop and manage a citywide public art program to capture the creative attractiveness within the city	Standard Operating Policy Public Art Program Ordinance	1125	Developing	City Manager,'s Office NDS Public Works City Attorney's Office	

Strategic Outcome: Transportation

ACTION ITEM	TARGET MEASURE	COMPLETION DATE	STATUS	RESOURCE ALLOCATION	NOTES
Maintain commitment to individual development to achieve sustained performance w/VDOT Portfolio	Combine Project Mgmt Team Complete Portfolio Assessment Realign Portfolio w/VDOT	0725 1025 1125	DONE DONE DONE	City Manager's Office Public Works	
Implement enhancements to reliability, frequency, and ridership with climate innovation	Set FY27 Budget Priorities Integrate System Enhancements	0126 Quarterly 0425	Developing	CAT NDS	
Complete priority transportation initiatives to demonstrate commitment to accessibility and public safety	Complete assembled lists	Quarterly 0626	In Progress	Public Works NDS CAT	Safe Routes to Schools Urgent Infrastructure Sidewalk Priorities Transit Amenities

The City Manager's responsibility is to ensure that every effort possible is focused on implementing **Council's Vision for Charlottesville: *To be a place where everyone thrives.*** This work plan is first centered on Council's *Commitment to Community Prosperity* with a set of actionable items categorized by the Strategic Outcome Areas adopted by Council in September 2023 for the City of Charlottesville Strategic Plan (FY2024-FY2026).

TIER ONE: *Housing, Education, and Transportation*

TIER TWO: *Climate Action, Organizational Excellence, and Public Safety*

TIER THREE: *Economic Prosperity, Partnerships, and Recreation, Arts, & Culture*

(as of October 1, 2025)

Policy Briefing Summary

City Council



Regarding:	Public hearing and Resolution to allocate \$7,950,000 of Capital Improvement Program (CIP) Contingency Funds (2nd reading)
Staff Contact(s):	James Freas, Deputy City Manager, John Maddux, City Attorney, Chris Engel, Director of Economic Development
Presenter:	Samuel Sanders, Jr., City Manager
Date of Proposed Action:	October 20, 2025

Issue

The City Manager is requesting an appropriation of funds from the Capital Improvement Program (CIP) Contingency Fund to several one-time expenditures that have not previously been appropriated.

Background / Rule

Per the City's financial fund balance policy, year-end surpluses from the City's General Fund are transferred to the CIP Contingency Fund where they accumulate until appropriated by City Council for expenditure.

Analysis

\$25.1 million was added to the City's CIP Contingency Fund balance at the close of FY 24. The addition was the result of the City's \$22.4 million surplus and \$2.7 million was added per the gainsharing agreement with the school board. The City's CIP Contingency Fund currently has an unallocated balance of \$14.8 million including the funds added at the end of FY 24 and funds which have accumulated from prior years. City Council must approve any expenditures from the CIP contingency fund.

This appropriation is requesting approval to allocate \$7,950,000 for the following uses:

1. **Acquisition of 2000 Holiday Drive** - An amount not to exceed \$6.3M is being requested for the acquisition of 2000 Holiday Drive as approved by Council resolution on October 6, 2025 which authorized the City Manager to execute the agreement and payment of \$100,000 deposit from the Citywide Reserve. A maximum of \$6.2M is being requested to pay the remaining balance of \$6.1 million (\$6.2 million purchase price less the \$100,000 deposit previously paid), up to \$100,000 for closing and any other associated and \$100,000 will be used to reimburse the Citywide reserve for the \$100,000 deposit previously paid. Any unused funds will be returned to the CIP Contingency.
2. **City Environmental and Mobility Policy Plans** - \$1,500,000 is being requested for the commission of these two studies. The studies will be managed by the department of Neighborhood Development Services.
3. **City Hall Renovations - \$150,000** is being requested to fund some minor renovations in the offices of the City Manager, Budget and Grants Management and NDS. The offices are being renovated to add additional work spaces in each of those offices.

Financial Impact

No new funding is being requested. This resolution is requesting an allocation of previously appropriated funds in the CIP Contingency account.

Recommendation

Staff recommends approval of the resolution.

Recommended Motion (if Applicable)

"I move adoption of the attached Resolution to allocate \$7,950,000 of Capital Improvement Program (CIP) Contingency Funds as recommended by the City Manager."

Attachments

1. CIP Contingency Allocation - October 2025
2. CIP Contingency Account History_September 30, 2025



RESOLUTION #R-__ - __
**Resolution to Allocate \$7,950,000 from the Capital Improvement Program
Contingency Fund**

WHEREAS per the City of Charlottesville's financial policy, year-end surpluses from the City's General Fund are transferred to the CIP contingency Fund where they accumulate until appropriated by the City Council for expenditure; and

WHEREAS the City Manager has made a recommendation and request to allocate a portion of the contingency funds for several one-time expenditures not previously appropriated; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$7,950,000 is hereby allocated from currently appropriated funds in the CIP Contingency Fund for the following:

<u>Description</u>	<u>Amount</u>
City Environmental and Mobility Policy Plans	1,500,000
City Hall Renovations	150,000
Property Acquisition - 2000 Holiday Drive	
<i>Purchase Price</i>	\$ 6,200,000
<i>Less: Deposit Paid from Citywide Reserve</i>	(100,000)
<i>Add: Citywide Reserve Reimbursement for Deposit Paid</i>	100,000
<i>Closing and any other associated costs</i>	100,000
<i>Amount Not to Exceed</i>	6,300,000
Total Funding Allocation	\$ 7,950,000

Date Adopted:

Certified: _____
Clerk of Council

Capital Projects Contingency Account History - CP-080

Carry-Forward Balance from FY05	661,327.67
New Money FY06 CIP Budget	801,002.00
Transfer to P-00203 - Downtown Rec Center	(2,000.00)
Transfer to P-00171 - Mail Replacement Design	(49,000.00)
Transfer to P-00197 - Courts Study	(921,655.00)
Transfer from P-00010 - MSPG Chiller	125.22
Transfer from P-00120 - Central Fire Station	674.83
Ending Balance - 6/30/06	490,474.72
New Money FY07 CIP Budget	819,520.00
Transfer to P-00119 - Fire Stations/Equipment	(75,000.00)
Transfer to P-00383 - Council Chamber ADA	(8,500.00)
Transfer from P-00010 - MSPG Chiller	422.70
Transfer to SH-001 - Schools Projects 06-07	(75,000.00)
Transfer to P-00420 - Public Building Space	(20,000.00)
Transfer From General Fund FY06 Surplus	7,807,686.00
Ending Balance - 6/30/07	8,939,603.42
New Money FY08 CIP Budget	1,108,149.00
Transfer from General Fund FY07 Surplus	7,035,772.00
Transfer to Schools to fund add'l Technology Request	(761,200.00)
Transfer to P-00432 - Mobile Video Cameras	(195,760.00)
Transfer to P-00236 -Mobile Data Computers	(622,700.00)
Transfer to P-00434 - Defibrillators	(160,000.00)
Transfer to P-00435 - Mobile Data Terminal	(30,000.00)
Transfer to P-00349 - Fire Station Headquarters Expansion	(1,500,000.00)
Transfer to P-00431 - Crow/Smith Repairs	(500,000.00)
Transfer to P-00439 - CAHIP	(1,500,000.00)
Transfer to P-00167 - Strategic Investment	(1,500,000.00)
Transfer to Sidewalks/Trails	(500,000.00)
Transfer to P-00440 - Stormwater Improvement	(50,000.00)
Transfer to DR-002 - Water Resources	(750,000.00)
Transfer from P-00420 - Public Building Space	9,901.50
EMS Operations - transfer back to GF	(551,747.00)
Transfer to P-00351 - Court Square Initiative	(456,563.97)
Ending Balance - 6/30/08	8,015,454.95
New Money FY09 CIP Budget	1,509,110.00
Smith Pool Replacement	(5,000,000.00)
CAHIP	(500,000.00)
Transfer to P-00508 - Pedestrian Safety Improvements	(300,000.00)
OAR - Community Correction Supplement - GF xfer reduction	(8,548.00)
Transfer to P-00509 - Voter Machines	(48,500.00)
Transfer to P-00216 - Hillsdale Drive Connector	(38,921.00)
Transfer to P-520 Home Energy Conservation Grant	(125,000.00)
Transfer to P-231 - IT Infrastructure	(592,000.00)
	38,921.00
Transfer to P-00435 - Mobile Data Terminals - Fire	(79,000.00)
Ending Balance - 6/30/09	2,871,516.95
New Money FY10 CIP Budget	571,152.00
Transfer to P-00566 - New Voting Machines	(65,000.00)
Transfer to P-00233 - CityLink Recurring	(141,000.00)
Transfer to P-00575 - Apprenticeship Program	(50,000.00)
FY09 GF Surplus	1,711,786.00
Transfer to P-000583 - Fleet Fuel Force	(1,000.00)
Transfer to Washington Park Pool	(200,000.00)
Transfer to P-00589 - Snow Costs	(1,024,512.00)
Repayment from IT for Infrastructure Transfer in FY09	592,000.00
Transfer to SS-007 - Street Paving	(1,000,000.00)
Ending Balance - 6/30/10	3,264,942.95

New Money FY11 CIP Budget	200,000.00
Repayment from IT for CityLink Transfer in FY10	141,000.00
FY10 GF Surplus	2,056,226.00
Transfer to P-00336 West Main Street Improvements	(350,000.00)
Ending Balance per SAP - 6/30/11	5,312,168.95
New Money FY12 CIP Budget	807,355.00
FY12 CIP Budget	(2,000,000.00)
Transfer to Transit P-00334 - Hybrid Bus Purchase	(256,194.00)
Transfer to P-00666 and P-00664 - GIS Web Viewer and Real Estate Assessment Software	(249,232.00)
Transfer to P-00684-01 - Ivy/Emmett Project	(50,000.00)
FY11 GF Surplus	1,708,072.00
Transfer to P-00695 - CRHA RFP's	(650,000.00)
LEAP - Energy Efficiency and Renewables Loan Program Grant	(500,000.00)
Ending Balance - 6/30/12	4,122,169.95
New Money FY13 CIP Budget	71,707.00
New Money FY13 CIP Budget - CRHA Reimbursement	650,000.00
FY13 CIP use of funds from contingency	(1,800,000.00)
Transfer to P-00158 - Onesty Pool per 7/16/12 Resolution	(100,000.00)
FY12 GF Surplus	3,070,703.00
Transfer to Schools for Science Labs per 1/22/13 Resolution	(3,000,000.00)
ECC Appropriation - 5/6/13	(520,298.00)
Emmett and Hydraulic Signal Coordination Appropriation - 6/17/13	(450,000.00)
Ending Balance - 6/30/13	2,044,281.95
New Money FY14 CIP Budget	0.00
Emmett and Hydraulic Intersection Improvements Appropriation - 9/3/13	(250,000.00)
Hillsdale Drive Phase II Appropriation - 10/21/13	(300,000.00)
FY13 GF Surplus	1,648,723.00
Elliott Avenue Streetscape Appropriation - 12/2/13	(43,400.00)
Landmark Escrow	111,006.39
Landmark Escrow	(8,500.00)
Sale of Land - Edward Lowry	5,800.00
Context Sensitive Street Design - 2/3/14 Appropriation	(50,000.00)
Landmark Appropriation - 4/7/14	(102,506.39)
Nelson/Northwood/2nd Street Intersection at McIntire Road - 4/7/14 Council Agenda	(90,000.00)
Cash Flow loan to TJPDC Appropriation - 4/21/14	(300,000.00)
P&R Office Relocation - 6/2/14 appropriation	(40,000.00)
Johnson School and Cherry Hill Drainage - 6/16/14 resolution	(30,000.00)
Hope Community Center Property Purchase - 6/16/14 resolution	(595,000.00)
Hope Community Center Property Purchase - title search fees	(1,613.77)
Ending Balance per SAP - 6/30/14	1,998,791.18
Adopted FY15 CIP - use of FY13 fund balance surplus funds	(1,000,000.00)
708 Page Street Appropriation - 7/7/14 Agenda	(259,400.95)
McIntire/Harris Roundabout Study - 10/6/14 Resolution	(44,836.00)
Firing Range Resolution - 11/3/14 Agenda	(351,225.00)
TJPDC - repayment of loan - 12/15/14 Agenda	300,000.00
General District Court Resolution - 12/15/14 Agenda	(7,435.00)
FY14 GF Surplus	972,595.00
Light Survey for Downtown and University Avenue - 12/15/14 Agenda	(97,366.50)
Sale of Land Cherry Avenue and Ridge Street - 12/15/14 Agenda	312,782.04
OLR - return of funds - 2/2/15 Agenda	850,000.00
Affordable Housing/Tonsler Park Resolution - 2/17/15	(312,782.04)
Smith Aquatic Project - 6/15/15	(150,000.00)
Ending Balance per SAP - 06/30/15	2,211,122.73
FY15 YE Appropriation - Cherry Ave Land Sale to be used for Affordable Housing	312,782.00
610 Ridge Street Blight Remediation Appropriation - 9/21/15	(125,000.00)
FY15 GF Surplus	2,282,540.00
Parking Operations Fund Resolution - 6/20/16	(500,000.00)
Ending Balance per SAP - 06/30/16	4,181,444.73

Police MDC Appropriation - September 6, 2016	(173,272.00)
FY16 YE Appropriation	3,918,223.00
801-805 East Market Street Property Purchase Expenses	(2,856,718.01)
Comp Plan Appropriation	(100,000.00)
Ending Balance per SAP - 06/30/17	4,969,677.72
SIA Form Based Code Appropriation - 7/17/17	(228,000.00)
Mobile Date Computers for CARS Appropriation - 8/21/17	(60,000.00)
CAHF Resolution for AHIP and Habitat for Humanity - 10/16/17	(645,656.00)
FY17 YE Appropriation	4,726,726.00
CHS Track Appropriation - 2/5/18	(325,000.00)
Downtown Mall Pedestrian Safety Improvements Appropriation - 5/21/18	(100,000.00)
CRHA Internet Service Infrastructure Appropriation - 6/4/18	(150,000.00)
Ending Balance per SAP - 06/30/18	8,187,747.72
<i>FY19 CIP Budget</i>	<i>(2,200,000.00)</i>
Circuit Court Renovations Appropriation - 7/2/18	(582,000.00)
Charlottesville Parking Center - WSPG Settlement	(528,180.00)
FY18 YE Appropriation	3,201,082.00
Comprehensive Plan Completion and Long Range Planning Appropriation - 2/4/19	(690,000.00)
Smith Recreation Center Appropriation - 3/18/19	(300,000.00)
Hartman's Mill Road Property - January 2019	(270,000.00)
Ending Balance per SAP - 6/30/19	6,818,649.72
Housing Redevelopment - FY20 CIP Budget	(3,201,082.00)
Hartman's Mill Road Property Purchase - remaining expenses	(911.75)
Covenant School Sidewalk - 6/18/18 Appropriation	(375,000.00)
East Market Land Purchase - December 2, 2019	(1,280,000.00)
FY2019 Year-End Surplus	500,000.00
Asset Management System Appropriation - March16,2020 (partial)	(100,000.00)
Ending Balance per SAP - 6/30/20	2,361,655.97
Asset Management System Appropriation - March 16, 2020 (remaining balance)	(422,218.00)
FY 2020 Year-End Appropriation - December 21,2020	3,909,846.00
CARS MOU Contingency Transfer - 2/4/21	(91,064.00)
Ending Balance per SAP - 6/30/21 -	5,758,219.97
Statue Removal Appropriation - July 7, 2021 Appropriation	(1,000,000.00)
FY 2021 Year-End Appropriation - January 5, 2022	6,674,971.00
Available balance - 06/30/2022	11,433,190.97
New Funds - FY 23 Budget	1,974,467.00
Fuel Tank Project Transfer - November 7	(700,000.00)
FY 22 YE Appropriation	6,662,547.30
FY 22 School Gainsharing Funds	1,042,414.50
CAT Radio Appropriation - February 21, 2023	(237,000.00)
Available balance - 06/30/23	20,175,619.77
FY 2024 CIP Allocation	(8,327,150.00)
City Hall Water Leak Appropriation - July 17	(1,500,000.00)
0 East High Appropriation - November 6	(6,000,000.00)
Virginia Supportive Housing/Premier Circle Appropriation - January 16 - Not yet Paid	(750,000.00)
IT Data Center HVAC Replacement Appropriation - January 2, 2024	(88,976.00)
FY23 Year-End Appropriation - February 5, 2024	15,820,931.00
Rugby Trail Appropriation - April 15, 2024	(65,059.50)
Hydraulic Road Trail - May 6, 2024	(40,000.00)
Retirement Fund Contribution - June 17, 2024	(9,064,654.00)
Available balance - 6/30/24	10,160,711.27
Water Street Parking Garage Land Lease Renewal - July 15,2024 Appropriation	(1,400,000.00)
Carlton Mobile Home Park - October 21,2024 Appropriation	(244,000.00)
Fontaine Apron Repair - December 16, 2024 Appropriation	(200,000.00)
FY24 Year-End Appropriation - February 18, 2025	22,386,718.77
FY24 Schools Gainsharing - YE Appropriation - February 18, 2025	2,666,746.00
Contingency Allocation - June 16, 2025 Appropriation - Healthcare Fund	(3,500,000.00)
Contingency Allocation - June 16, 2025 Appropriation - Retirement Fund	(1,100,000.00)
Contingency Allocation - June 16, 2025 Appropriation - Urgent Infrastructure	(500,000.00)
Contingency Allocation - June 16, 2025 Appropriation - Community Shelter Generator - Key Rec	(100,000.00)
Contingency Allocation - June 16, 2025 Appropriation - Bus Shelter Infrastructure	(250,000.00)
Contingency Allocation - June 16, 2025 - Parks and Rec Infrastructure Appropriation - Meadowcreek Trail	(750,000.00)
Contingency Allocation - June 16, 2025 - Parks and Rec Infrastructure Appropriation - Transfer to Human Services	(60,000.00)
May 19, 2025 Appropriation - Old Project accounts closed, funds returned to Contingency	4,260.65
Available balance - 6/30/25	27,114,436.69
Contingency Allocation - June 16, 2025 Appropriation - Transfer to City Attorney for Legal Fees	(175,000.00)
Contingency Allocation - June 16, 2025 Appropriation - Transfer to Parks and Rec - Clean Team Pilot - YR 1	(600,000.00)
Contingency Allocation - June 16, 2025 Appropriation - Transfer to Downtown Mall Improvements	(350,000.00)
Available balance - 9/30/25	25,989,436.69
Contingency Allocation - October 20, 2025 Appropriation - 2000 Holiday Drive, Environmental and Economic Mobility Policy Plans, City Hall Renovations	(7,950,000.00)
Allocated per 5-year CIP	
FY 25 CIP	(584,816.00)
FY 26 CIP	-
FY 27 CIP	(1,964,486.00)
FY 28 CIP	-
FY 29 CIP	(716,749.00)
Remaining Unallocated Balance	14,773,385.69

Policy Briefing Summary

City Council



Regarding:	Resolution Supporting VDOT Revenue Sharing Application for a New Sidewalk on Cedar Hill Road
Staff Contact(s):	Ben Chambers, Transportation Planning Manager
Presenter:	Ben Chambers, Transportation Planning Manager
Date of Proposed Action:	October 20, 2025

Issue

Resolution Supporting VDOT Revenue Sharing Application for New Sidewalk on Cedar Hill Road

Background / Rule

Applications for the Virginia Department of Transportation's ("VDOT") Revenue Sharing Program, which funds infrastructure projects on local roads through a competitive selection process and equal state and local fund matching, are currently under review by VDOT Staff. This year, City Staff worked with local VDOT Residency to develop a Project Application for a new sidewalk on Cedar Hill Road. To finalize said Application, VDOT requires that local jurisdictions submit a Resolution committing to providing the local match to the Project, should it be selected through the VDOT Revenue Sharing Application Review.

Analysis

Cedar Hill Road was identified as a Tier 2 location for new sidewalks on last year's Sidewalk Priorities List. With funds committed toward the planning and design phases of this Project, it was reviewed by VDOT Staff as a potential opportunity for a Revenue Sharing Application during this year's round. The City was encouraged to submit this new sidewalk Project as an Application, in part due to the alignment with Revenue Sharing goals and financial caps, but also due to alignment with future construction work at the District Avenue roundabout at Hydraulic Road and identified Department of Public Works project management capacity to administer a local VDOT-funded Project.

This Project would create a new sidewalk along the southbound side of Cedar Hill Road between Hydraulic Road and North Berkshire Road. This new sidewalk would connect to an existing sidewalk on North Berkshire Road and would include improved crosswalks and curb ramps at that intersection.

City Staff worked with VDOT to develop a cost estimate, which includes significant contingencies, due to the number of unknowns at this planning stage. Existing City funds for New Sidewalks will be used to advance preliminary engineering work to reduce these risks and manage Project costs. The current cost estimate for the Project is \$5,179,870, and due to the equal split of state and local funding in the Revenue Sharing Program, the City would ultimately be responsible for half of this, which is further incentive to continue efforts to identify Project cost reductions through preliminary engineering work.

Financial Impact

The attached Resolution does not directly financially impact the City, but does signal a commitment to provide equal project funding with VDOT in the amount of \$2,589,935 (based on current Project cost estimate), should it be awarded Revenue Sharing through this Application round. Funding for this Project will be identified in through upcoming CIP development, either through a new request or reallocation of existing dollars; funding for this project will be documented under the CIP budget for New Sidewalks.

Recommendation

City NDS Staff recommends that City Council adopt the attached Resolution supporting the Revenue Sharing Application for the new sidewalk on Cedar Hill Road and commit to supporting the Project with the necessary local funds, should VDOT award the Application with state funding.

Recommended Motion (if Applicable)

"I make a Motion to adopt the attached Resolution supporting the VDOT Revenue Sharing Application for a new sidewalk on Cedar Hill Road."

Attachments

1. Cedar Hill Revenue Sharing Resolution
2. Presentation_Cedar Hill Sidewalk Revenue Sharing

**RESOLUTION SUPPORTING THE REVENUE SHARING APPLICATION FOR A
NEW SIDEWALK ON CEDAR HILL ROAD**

WHEREAS, the City of Charlottesville, Virginia (“City”), desires to submit an Application for an allocation of funds up to \$5,179,870 through the Virginia Department of Transportation (“VDOT”) Fiscal Year 2029 - 30 Revenue Sharing Program; and

WHEREAS, \$2,589,935 of these funds are requested to fund the design and construction of a new sidewalk on Cedar Hill Road between Hydraulic Road and North Berkshire Road (“Project”); and

WHEREAS, the Council of the City of Charlottesville, Virginia (“City Council”), hereby supports this Application for an allocation of \$2,589,935 through VDOT’s Fiscal Year 2029-30 Revenue Sharing Program.

NOW THEREFORE BE IT RESOLVED, that City Council commits to fund its local share of preliminary engineering, right-of-way and construction (as applicable) of the Project under agreement with VDOT in accordance with the Project financial document(s); and

BE IT FURTHER RESOLVED, that the City Manager is authorized to execute any and all related Project agreements and/or addendums with VDOT.

ADOPTED this ____ day of _____, 2025.

A COPY ATTEST

[Name]

[Title]



New Sidewalk on Cedar Hill Road

Revenue Sharing Application

October 2025

Project Background

- Cedar Hill Road between North Berkshire Road and Hydraulic Road is identified in the Sidewalk Priorities list as a Tier 2 priority
 - Tier 2 priorities indicate that staff identified significant challenges that could create the need for additional engineering/design work and state funding support
 - Tier 2 priorities have funding for design identified in the CIP, but not for construction



Project Background

- VDOT approached the City to encourage submission of a Revenue Sharing application
 - The City has demonstrated progress on its locally-administered projects
- VDOT and City staff identified this sidewalk project as an opportunity to address concerns for vulnerable road users in the Meadows neighborhood
- VDOT is administering the construction of a roundabout at Cedar Hill Road and Hydraulic Road



Project Design

- Provides a new sidewalk along the west side of Cedar Hill Road
- Connects to two disconnected sidewalks on North Berkshire Road
- Adds crosswalks at North Berkshire and Shelby Dr
- Connects to pedestrian facilities being constructed as part of the roundabout at Hydraulic Road
- Total VDOT Cost Estimate: \$5.2 million
 - Includes 30% contingency on top of the estimate subtotal



Revenue Sharing Application

- VDOT's Revenue Sharing program provides up to 50% of project funds
- Current cost estimate is high due to contingency factors, which can be reduced through city-funded preliminary engineering
- Application requires a resolution of support from City Council
- This resolution does not commit any funding to this project, but does signal a commitment to provide equal funding with VDOT, should the Revenue Sharing funding be awarded this round
- Local funding for this sidewalk projects will be identified through upcoming CIP development, either through a new request or a reallocation of existing funds, within the CIP budget for New Sidewalks

Thank You



City of Charlottesville

2026 Legislative Agenda



VISION for Charlottesville:
To be a place where everyone thrives

PRIORITIES

FUNDING REQUESTS

Sustainability

- To provide funding in the amount of \$600,000 to support the Energy Resource Hub (ERH) for 3 years. The ERH helps residents and businesses in the City of Charlottesville and Albemarle County navigate resource programs, rebates, and incentives for energy efficiency, weatherization services, and electrification. Local nonprofits Local Energy Alliance Program (LEAP) and the Community Climate Collaborative (C3) provide technical expertise and resources, ensuring that the Hub delivers high-quality and impactful services. The ERH model, which delivers a personalized approach to navigating incentive options, is a replicable approach for local communities who seek to support their community members address the rising cost of energy and their interest in improving the performance of their own buildings

Homeless Services

- To provide funding in the amount of \$2.5 million to support the City of Charlottesville in the establishment of its first low barrier shelter with expansive wraparound services to include detox beds, mental health beds, and medical service rooms to support the needs of the 200+ unhoused individuals in the city.

Transportation

- To provide funding in the amount of \$3.5 million per year for three years to support operations of more frequent and enhanced transit service in Charlottesville and Albemarle County. This funding would serve as a bridge allowing the region to improve transit service in advance of establishing a new revenue source through the new Charlottesville Albemarle Regional Transit Authority (CARTA). This will include ADA funding for JAUNT to provide paratransit services.

POLICIES

Human Rights

- Support the expansion of Permanent Supportive Housing (PSH) for people with disabilities and others with complex needs.
- Amend the Virginia Residential Landlord and Tenant Act to allow tenants to raise unsafe or unsanitary conditions as an affirmative defense to non-payment of rent in eviction cases.
- Reinstate fourteen-day pay or quit notices. Under current law, after a tenant is five days late in paying rent, a landlord can issue a five day "pay or quit" notice requiring the tenant to pay full rent or face eviction proceedings. By extending the five day "pay or quit" window to fourteen days, tenants have a better chance of accessing funds and avoiding housing instability and homelessness.
- Increase funding for the Virginia Eviction Reduction Pilot Program (VERP). Established in 2020 to support the creation of local/regional coordinated systems to prevent evictions, this program provides local organizations with resources to help families access emergency financial assistance, case management, and court navigation.

Sustainability

- Support the Commonwealth's re-entry in the Regional Greenhouse Gas Initiative (RGGI).
- Maintain the intent of the Virginia Clean Economy Act (VCEA) and the Clean Cars Standard; support adequate state resources for localities to invest in EVs and EV infrastructure.
- Support legislation that creates a robust distributed energy resources (DER) environment to achieve both grid reliability and climate goals (e.g., shared solar, DER interconnection requirements, virtual power plants, power storage, state-level financing mechanisms).
- Support legislation that expands opportunities for net metering programs (e.g., eliminate the cap, standby charges, and fees).
- Support data center reform legislation to minimize environmental impacts and reduce financial burden on rate payers (e.g., building data disclosure, cost-share reform, transmission cost allocation).
- Support legislation related to utility Integrated Resource Planning reform (e.g., improving accessibility for nontraditional stakeholders, load growth data transparency, prioritizing energy efficiency and energy storage).
- Support legislation authorizing localities to require greater building energy efficiency (stretch codes) and establish commercial building benchmarking within their jurisdictions.

POSITIONS

Education

- Support for the passage of a bill to authorize the levying of sales tax for a 10-year period to support school facility construction

Human Rights

- Limit fees for rental applications and/or allow groups of tenants to submit a single application.
- Require that critical lease information be made available in languages other than English.
- Amend the Virginia Residential landlord and Tenant Act to increase transparency during the tenant screening process by requiring landlords to list minimum criteria before accepting applications and provide reasons for a tenant's application denial.
- Require landlords to disclose to prospective rental applicants a complete list of additional fees involved in renting as a separate document prior to tenant application.
- Establish statewide pilot program funded at \$60 million annually for two years to provide rental assistance for 5,000 very low-income families across Virginia.
- Support the expansion of Permanent Supportive Housing (PSH) for people with disabilities and others with complex needs.
- Support comprehensive probation reform bills that offer increased housing support and services to aid in successful reentry of those exiting incarceration.

Affordable Housing

- Increase annual funding for Virginia Housing Trust Fund (VHTF) from \$87.5 million to \$150 million. The VHTF provides loans to create, preserve, and support affordable housing, and provides grants targeted at reducing homelessness.

Emergency Management

- Transitioning the Virginia Department of Emergency Management's (VDEM) core programmatic functions, as required by the Code of Virginia, to the general fund to enable the agency to increase the pass-through of federal emergency management funding to localities.
- Supporting the Virginia Emergency Management Preparedness and Capabilities Fund and conducting a study on long-term funding sources for Emergency Management ([HB 1992](#) / [SB 1246](#)).

SUPPORT FOR LEGISLATION

Planning and Zoning

- Amend Virginia Code §55.1-1308.2 to make it easier for residents of mobile home parks that have been offered for sale to a developer to make an intelligent counteroffer:
 - The owner of a mobile home park that is being offered for sale should be required to furnish to the residents the terms of the offer from the developer.
 - The timeline for submitting a counteroffer should be lengthened, and supporting purchase documentation should be required to be shared with tenants as it becomes available.
 - The compensation to mobile home residents facing displacement should be increased, and the amount should be indexed to inflation.
 - Mobile home park residents should be given a right of first refusal if they can make a qualifying counteroffer of at least the same value.
- Give localities a right of first refusal to purchase publicly supported housing that is being offered for sale or that is coming out of its mandatory affordability period.
- Support recommendations to amend the building code to allow single-stair apartment buildings.
- Recommend amending §58.1-3221.1 to add Charlottesville to the list of localities permitted to tax improvements to real property at a different rate than the tax imposed upon the land on which the improvement is located, provided that the tax rate is not zero and does not exceed the tax rate imposed on the land.
- Recommend that in order to expedite development review, 15.2-2286.3 be amended to give the governing body the power to delegate the power to approve special exceptions to the Planning Commission.
- Recommend that in order to expedite development review, 15.2-2286.4 be amended to allow the given "hardship standard" to be replaced by guidelines approved by the local governing body to set parameters for modifications of the zoning ordinance as required.
- Recommend that in order to clarify legal authority, Virginia code section 15.2-2285 part F offer clear guidance on what "harm" is to establish legal standing for appeal. Increased property values is not harm. Residential use is not harm.
- Recommend that House Bill number 2012 offered January 11, 2023 by Delegate Sally Hudson amending "58.1-3221.1. Classification of land and improvements for tax purposes." be considered again and add all other localities participating in the Thomas Jefferson Planning District Commission. This speaks to current housing and transportation plans.
<https://lis.virginia.gov/cgi-bin/legp604.exe?231+ful+HB2112>
- Recommend expanding tree requirement powers granted in "15.2-961.3. Replacement of trees during development process in localities." to permit the requirement of twenty

percent tree canopy for all uses and a greater percent in flood plains and riparian areas.
<https://law.lis.virginia.gov/vacode/title15.2/chapter9/section15.2-961.3/>

- Support statewide permitting of Accessory Dwelling Units.
- Support expanded state resources for land holding nonprofit organizations to provide affordable housing.
- Support an expanded timeline and resources to purchase mobile home parks.
- Support implementing a requirement that purchase documentation should be required to be shared with tenants as they become available.
- Recommend increasing compensation for tenants at purchase and linking that rate to inflation.
- Support the creation of a state School Streets program and funding for design and implementation similar to Canadian and European examples.
- Recommend the creation of a committee to study deed restrictions and covenants to ensure compliance with law, equity and affordable housing goals. We recommend studying regularization of terms for consistency.
- Recommend studying the adjustment of the state building code to treat six units and below as residential code, the same as single family and duplex and continue to treat buildings with seven units and above as commercial, similar to the Memphis, Tennessee example.
- Recommend creation of a study committee to review issues of safe and efficient street design as they may conflict with fire apparatus access.
- Recommend revision of § 55.1-319 to expand its applicability for primary residences and update figures and process to meet current timeframes.

Human & Social Services

- Create and fund the 5,000 Families pilot program to provide monthly rental assistance to low-income families.
- Increase funding for the Virginia Eviction Reduction Pilot Program (VERP). Established in 2020 to support the creation of local/regional coordinated systems to prevent evictions, this program provides local organizations with resources to help families access emergency financial assistance, case management, and court navigation.

Policy Briefing Summary

City Council



Regarding:	Resolution Authorizing Agreement to Settle <i>White v. Charlottesville City Council</i>
Staff Contact(s):	John Maddux, City Attorney
Presenter:	John Maddux, City Attorney
Date of Proposed Action:	October 20, 2025

Issue

Whether to authorize an agreement to settle *White v. Charlottesville City Council*, a lawsuit challenging the legality of the zoning ordinance adopted by the City Council in December of 2023.

Background / Rule

In January 2024, several community members filed a lawsuit challenging the new zoning ordinance adopted by City Council in December 2023. Over time, the case narrowed to two main questions: whether the City was required to send certain traffic information to the Virginia Department of Transportation (VDOT), and whether the City gave reasonable consideration to factors required by state law when adopting the ordinance. Although a trial was scheduled for September 2026, the City and the plaintiffs have reached an agreement to resolve the case. Under the agreement, the City will provide the requested traffic information to VDOT, and the plaintiffs will withdraw their lawsuit. As long as the City meets its obligations, this agreement will bring the litigation to an end.

Analysis

The City remains confident that it would ultimately prevail in this matter. However, the cost of discovery, trial, and potential appeals would be substantial for all parties, and any litigation carries inherent risks. This proposal, where the City will provide certain traffic information in exchange for dismissal of the case offers a practical and cost-effective path forward. Accepting this resolution will avoid further litigation expenses and provide clarity and stability for the City's zoning ordinance.

Financial Impact

Funds will be required to complete the necessary traffic studies for submission to VDOT, and these costs are expected to be meaningful. However, they are anticipated to be substantially lower than the costs the City would incur if the case proceeded through discovery, trial, and potential appeals, which would likely require extensive expert involvement.

Recommendation

The City Attorney's Office recommends approval of the proposed settlement agreement. This approach will resolve the pending litigation, avoid substantial legal expenses, and provide finality and certainty for implementation of the City's zoning ordinance.

Recommended Motion (if Applicable)

"I move that City Council authorize the City Manager to execute the settlement agreement resolving *White v. Charlottesville City Council*, and to take all actions necessary to implement its terms."

Attachments

1. RES_White v City of Charlottesville
2. Settlement Agreement - White v Charlottesville - Final



RESOLUTION #R-__ -__
AUTHORIZING AGREEMENT TO SETTLE *WHITE V. CHARLOTTESVILLE CITY COUNCIL*

WHEREAS, on January 17, 2024, G. Edward White, Susan D. White, Roy Van Doorn, Kristi Van Doorn, Thomas J. Hill, as trustee of the Thomas J. Hill Trust, Kemp Hill, as trustee of the Kemp P. Hill Trust, Jenny Clay, Michael Bevier and Lillian Bevier (“Plaintiffs”) filed suit in Circuit Court for the City of Charlottesville arguing, in relevant part, that the City’s Comprehensive Plan, adopted January 17, 2023, and New Zoning Ordinance (“NZO”), adopted December 18, 2023, should be declared void based on allegations that the City failed to fulfill certain procedural requirements, specifically, certain requirements Plaintiffs alleged were required by Virginia Code §§ 15.2-2222.1, 15.2-2223(B)(1), and 15.2-2284; and

WHEREAS, on December 11, 2024, the Court, upon the City’s motion, dismissed Plaintiffs’ claims to the extent they challenged the validity of the Comprehensive Plan, but allowed Plaintiffs’ claims with respect to the NZO to proceed; and

WHEREAS, on or about December 30, 2024, Plaintiffs filed an Amended Complaint alleging the NZO should be declared void based on allegations that the City failed to comply with alleged procedural requirements contained in Virginia Code § 15.2-2222.1 regarding the submission of information to the Virginia Department of Transportation (“VDOT”) and § 15.2-2284 alleging the City failed to give adequate consideration to certain statutory factors; and

WHEREAS, on June 30, 2025 the Court ruled in favor of granting Plaintiffs a Default Judgment with respect to the Amended Complaint after the City’s outside counsel failed to timely file a required responsive pleading; and

WHEREAS, on September 2, 2025, the Court entered an Order granting the City’s Motion to Reconsider the Court’s decision to enter a Default Judgment, and further granted the City’s Motion for Relief from Default and for Leave to File a Late Answer; and

WHEREAS, following discussions between the parties and their counsel, Plaintiffs have agreed to file a Motion to Non-Suit the case if the City will agree to submit information to VDOT that Plaintiffs allege is required by Virginia. Code § 15.2-2222.1; and

WHEREAS, while the City continues to believe that such submission to VDOT is not required by Virginia law, and that it complied with all substantive and procedural requirements when it adopted the NZO, it is, nevertheless, willing to make the agreed upon submission to VDOT to settle this matter.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville that the City Manager is hereby authorized to enter into a Settlement Agreement obligating the City to submit certain information to VDOT in exchange for the Plaintiffs’ agreement to file a motion to non-suit *White v. Charlottesville City Council*, Case No. CL24-25, within ten (10) days of the Settlement Agreement’s execution.



Date Adopted:

Certified: _____
Clerk of Council

SETTLEMENT AGREEMENT

This AGREEMENT is made effective as of the date of the last signature hereto (the “Effective Date”), by and between G. EDWARD WHITE, SUSAN D. WHITE, ROY VAN DOORN, KRISTI VAN DOORN, THOMAS J. HILL, Trustee of the Thomas J. Hill Trust, u/a June 1, 2005, as amended, KEMP P. HILL, Trustee, of the Kemp P. Hill Trust, u/a June 1, 2005, as amended, JENNY CLAY, MICHAEL BEVIER and LILLIAN BEVIER (collectively, the “Claimants”) and the CHARLOTTESVILLE CITY COUNCIL (the “City”), each a “Party” and collectively, the “Parties.”

REASONS FOR AGREEMENT

Claimants have asserted various claims against the City in that action filed in the Circuit Court for the City of Charlottesville styled *G. Edward White, et al., v. Charlottesville City Council*, Case No. CL24-25 (the “Lawsuit”). In the Lawsuit, Claimants’ operative pleading is now the Amended Complaint, filed on or about December 30, 2024. The Amended Complaint contains two Counts, and alleges that the new zoning ordinance adopted by the City on December 18, 2023 (the “NZO”) was void *ab initio* for, among other reasons, the failure to submit the NZO to the Virginia Department of Transportation (“VDOT”) pursuant to Virginia Code § 15.2-2222.1(B) and the associated Traffic Impact Analysis Regulations set forth in 24VAC30-155-10, *et seq.* The Parties enter into this Agreement for the purpose of resolving the Lawsuit.

TERMS

For and in consideration of the mutual promises and commitments specified herein, the receipt and sufficiency of which is hereby acknowledged by each Party, the Parties agree as follows:

1. **Preparation of Traffic Impact Statement.** The City agrees to prepare a VDOT Traffic Impact Statement (“VTIS”) pursuant to requirements of 24VAC30-155-60. The City shall contact VDOT to request a scope of work meeting pursuant to 24VAC30-155-60(B) (the “Meeting”) within thirty (30) days of the Effective Date and shall comply with the elements and scope for the VTIS as required by VDOT. Prior to the Meeting, unless otherwise directed, waived or agreed upon by VDOT in writing, with a copy of such writing being provided to Claimants through their counsel of record in the Lawsuit (“Counsel”), the City shall submit to VDOT a Pre-Scope of Work Meeting Form (the “Form”) pursuant to VDOT’s August 2022 Updated Administrative Guidelines for the Traffic Impact Analysis Regulations and shall provide a copy of that submission to Claimants through Counsel. The Form shall, at a minimum, identify all State-maintained roads within 3,000 feet of the City’s corporate limits unless otherwise directed by or agreed upon by VDOT in writing, with a copy of such writing being provided to Claimants through Counsel. Upon request, the City shall provide Claimants through Counsel copies of any subsequent correspondence between the City and VDOT regarding the Meeting, the Form, or the VTIS. The City shall complete the VTIS within one-hundred and twenty (120) days of the scope of work meeting.

2. Submission to VDOT. The City shall submit the NZO to VDOT, along with the required proposal elements set forth in 24VAC30-155-40(B) or as otherwise directed or agreed upon with VDOT (the “Package”) within thirty (30) days of completion of the VTIS. The City shall provide Claimants through Counsel, with a copy of the complete submission to VDOT within five (5) days of such submission. The City shall comply with all requests for information made by VDOT in connection with its review of the Package, including but not limited to any requests for meetings pursuant to Virginia Code § 15.2-2222.1(B) and 24VAC30-155-40(D) and any requests for modifications to the Package or the resubmission of the Package.

3. VDOT Comments. The City shall provide Claimants, through their Counsel, with VDOT’s official comments within five (5) days of the City’s receipt thereof.

4. Nonsuit. The Claimants shall file a Motion to Nonsuit the Lawsuit within ten (10) days of the Effective Date.

5. Tolling. If the City fails to comply with its obligations under Sections 1 and 2 of this Agreement within one year of the Effective Date, the Claimants, or any number of them, shall have the right to re-file their Lawsuit and the City agrees that it shall not interpose in any such suit lawsuit: (a) a defense that the applicable statute of limitations shall have expired as to Counts I or II, as specifically alleged in the Amended Complaint or (b) any time defenses based on the passage of time as to Counts I and II, as specifically alleged in the Amended Complaint.

6. Covenant Not to Sue and Contingent Release. Except in accordance with Section 5, Claimants, or any number of them, agree that they will not re-file the Lawsuit in any court. Likewise, Claimants agree to release any and all claims or causes of action, asserted or unasserted, known or unknown, asserted in the Lawsuit or related to the City’s adoption of the NZO. This release is contingent on the City complying with its obligations under Sections 1 and 2 of this Agreement, within one year of the Effective Date.

7. No Admission of Liability or Waiver of Defenses. This Agreement is a compromise to resolve disputed claims and shall not constitute an admission of liability by any Party. Should Claimants, or any number of them, re-file the Lawsuit in accordance with Section 5, Claimants agree that except as set forth in Section 5 this Agreement does not waive any defenses or arguments that the City may have to the asserted claims, including but not limited to the defense/argument that submission of the NZO to VDOT was not required. Claimants further agree that in any re-filed litigation, they will not use this Agreement to contend that the City admitted or acknowledged an obligation to submit the NZO to VDOT.

8. General Terms and Conditions. *Governing Law/Jurisdiction.* This Agreement shall be construed and enforced according to the laws of the Commonwealth of Virginia and the state courts located in the City of Charlottesville, Virginia shall be the exclusive jurisdiction for any claims arising out of or related to this Agreement. *Construction.* This Agreement shall not be construed more strongly against any Party, regardless of who is responsible for its preparation. *Recitals.* The foregoing reasons for agreement are hereby incorporated by reference as if fully restated. *Entire Agreement.* This Agreement contains the final and entire agreement between the Parties with respect to the subject matter hereof and is intended to be an

integration of all prior negotiations and understandings. All prior agreements and understandings between the Parties concerning the subject matter hereof are superseded by the terms of this Agreement. This Agreement may only be modified in a writing signed by all Parties. *Invalidity/Enforceability.* If any term, covenant or condition of this Agreement or the application thereof to any person, entity or circumstance shall, to any extent, be held to be invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and the other terms, covenants or conditions of this Agreement shall be valid and enforceable to the fullest extent permitted by law. *Counterparts/Signatures.* This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which taken together shall constitute the same instrument. This Agreement shall not be effective until executed by all Parties. Facsimile copies of signatures and copies of signature in PDF shall be as binding as originals. *Successors and Assigns.* This Agreement shall be binding upon the Parties and their respective heirs, executors, administrators, affiliates, successors, and assigns and shall inure to the benefit of the Parties' respective heirs, executors, administrators, representatives, affiliates, successors, and assigns, although not individually named. *Authority to Enter Into Agreement.* The signatories hereto represent that they are duly authorized to enter into this Agreement as set forth below and that their signature is binding upon the Party on whose behalf they sign.

[Signatures to Follow on Page 3]

IN WITNESS WHEREOF, the Parties, have caused this Agreement to be executed pursuant to the following signatures and seals:

Defendant Charlottesville City Council

By: _____

Name: Sam Sanders

Title: City Manager

Date: _____

Claimants

By Counsel

By: _____

Name: Mike Derdeyn

Title: Counsel for Claimants

Date: _____

Policy Briefing Summary

City Council



Regarding:	Resolution to allocate \$650,000 of Capital Improvement Program (CIP) Contingency Funds for an Infrastructure Study and Model
Staff Contact(s):	James Freas, Deputy City Manager
Presenter:	James Freas, Deputy City Manager
Date of Proposed Action:	October 20, 2025

Issue

To prepare for the impacts of growth and development in Charlottesville, city staff is proposing a consultant supported infrastructure study and model. This project will provide detailed population growth and development projections and modeling to allow the assessment of projected growth on city infrastructure systems.

Background / Rule

As the Charlottesville population grows, it is incumbent upon city government to both consider and assess the impacts that this projected growth is likely to have on critical city infrastructure systems such as transportation, stormwater management, sanitary sewers, water, school facilities, parks, etc.

Towards that goal, city staff has engaged with on-call contractor/consultant, 3TP Ventures, to assemble a project team of experts to assist city staff in conducting a thorough analysis of the likely growth scenarios over the next decades and to then create a model that will allow staff to assess the likely impacts of those growth scenarios on city infrastructure systems. The model that this project will build is to be dynamic and interactive so that this tool will be an important new component in assessing and preparing for the impacts of growth and development well into the future.

This project will consider and assess both the impacts of Charlottesville Development Code together with projected population growth and this project is inclusive of the transportation study necessary to meet the terms of the settlement agreement relative to the *White v. Charlottesville* case.

Analysis

This project supports and aligns with the imperatives of effective city operations, specifically the management of city infrastructure, and the project aligns with the city's strategic initiatives in particular in transportation, climate action, recreation, and education.

Financial Impact

The budgetary impact of this Resolution will be an appropriation of \$650,000 of expenditures from the CIP Contingency Funds.

Recommendation

Staff recommends approval of this resolution that will fund this scope of work and the proposed project.

Recommended Motion (if Applicable)

I move to approve the Resolution as presented to appropriate \$650,000 from the CIP Contingency Fund to fund the infrastructure studies and modeling project.

Attachments

1. CIP Contingency Allocation - October 2025



RESOLUTION #R-__ - __
**Resolution to Allocate \$650,000 from the Capital Improvement Program
Contingency Fund**

WHEREAS per the City of Charlottesville's financial policy, year-end surpluses from the City's General Fund are transferred to the CIP contingency Fund where they accumulate until appropriated by the City Council for expenditure; and

WHEREAS the City Manager has made a recommendation and request to allocate a portion of the contingency funds for a one-time expenditure not previously appropriated; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$650,000 is hereby allocated from currently appropriated funds in the CIP Contingency Fund for the commissioning of a study of infrastructure and public service capacity relative to growth projections under the Charlottesville Development Code, including a transportation study to be submitted to the Virginia Department of Transportation:

Date Adopted:

Certified: _____
Clerk of Council

Policy Briefing Summary

City Council



Regarding: Rivanna Authorities Quarterly Report
Staff Contact(s):
Presenter:
Date of Proposed Action: October 20, 2025

Issue

The Rivanna Authorities, consisting of the Rivanna Solid Waste Authority (RSWA) and Rivanna Water and Sewer Authority (RWSA), provides a quarterly report at the request of City Council.

Background / Rule

Analysis

Financial Impact

Recommendation

Review the report. Direct questions to Rivanna Authorities for future updates.

Recommended Motion (if Applicable)

Attachments

1. October 2025_RWSA RSWA_ City_ Quarterly Update

October 2, 2025

The Honorable Charlottesville City Council
P.O. Box 911
Charlottesville, VA 22902

Re: Quarterly Update – October

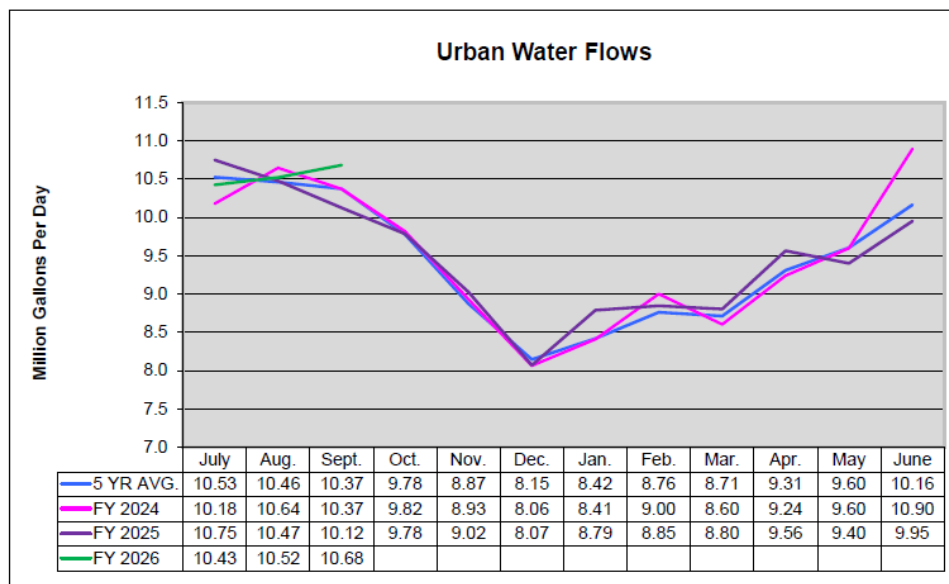
Councilors:

This quarterly update is to provide general information on the drinking water supply and treatment, wastewater collection and treatment, and refuse disposal and recycling programs managed by the Rivanna Authorities for the benefit of the Charlottesville/Albemarle community, as follows:

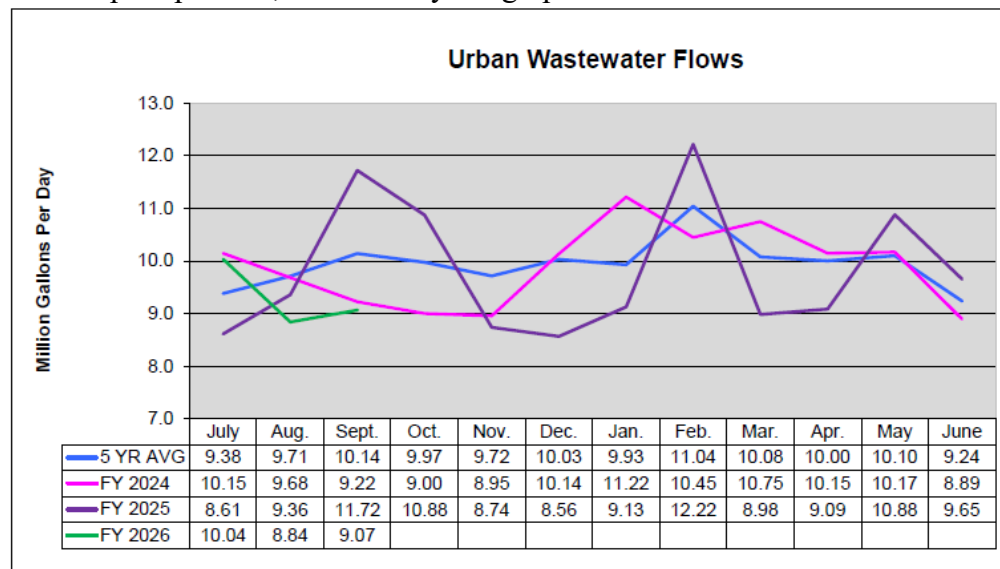
1. Drinking Water Supply:

- Our three Urban reservoirs (Sugar Hollow, South Rivanna, Ragged Mountain) are 96% full with a total storage capacity of about 1.4 billion gallons. Water demand in the Urban area (City and adjacent developed areas of the County) averaged about 10.68 million gallons per day (MGD) in September. We are monitoring our streams and reservoirs for any drought-like conditions due to lower-than-normal precipitation in August and September.
- Beaver Creek Reservoir (Crozet) is 100% full with a total storage capacity of about 500 million gallons. Water demand in Crozet averaged 0.76 MGD in September.
- Totier Creek Reservoir (Scottsville) is 100% full with a total storage capacity of about 155 million gallons. Water demand in Scottsville averaged 0.06 MGD (60,000 gallons) in September.

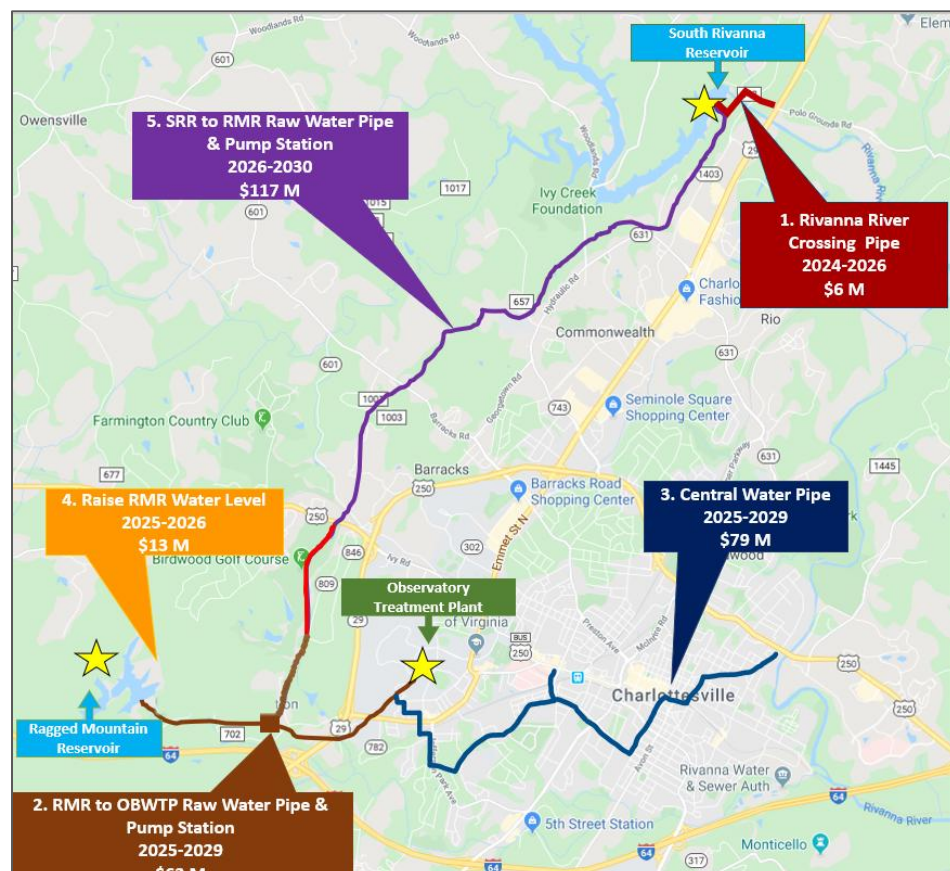
- Production of drinking water for the Urban area averaged 10.68 MGD in September 2025 (FY 2026), which was higher than the five-year average for September (10.37 MGD) as shown by the following graph:



3. Urban wastewater treatment for September 2025 (9.07 MGD), including flows from Crozet but not from Scottsville, was below the five-year average for September (10.14 MGD) due to the lower-than-normal precipitation, as shown by the graph below:



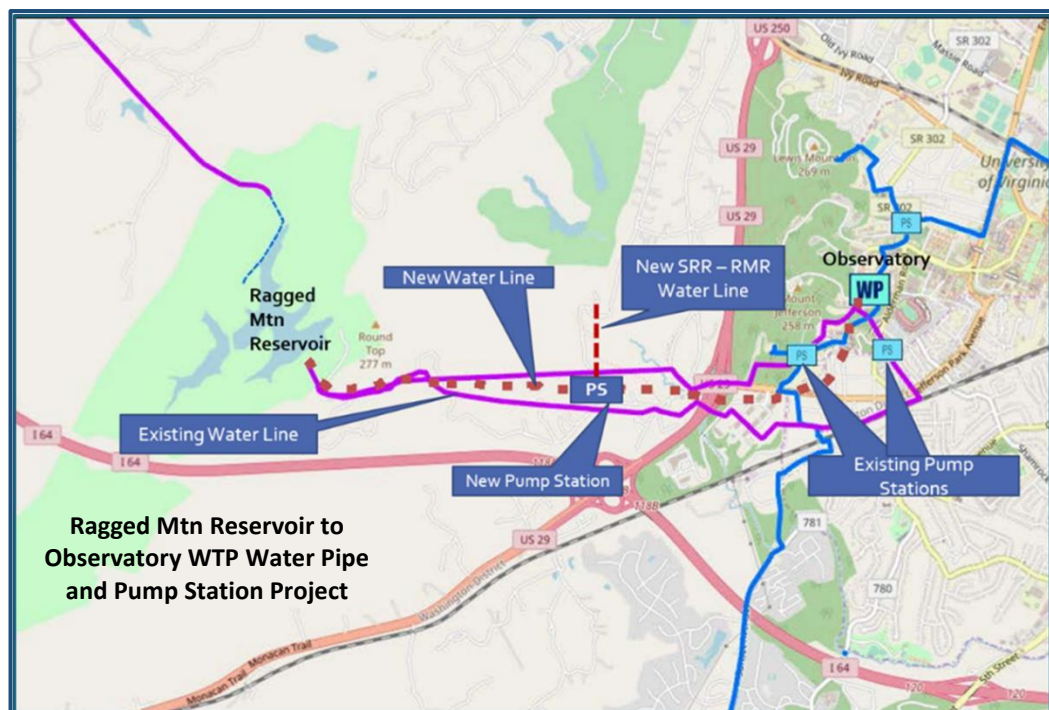
4. A general overview of significant current and future drinking water, wastewater and solid waste Capital Improvement Projects is provided below. Cost allocations between the Charlottesville Department of Utilities (Utility funds) and the Albemarle County Service Authority (ACSA), are identified for each water and sewer project, while general funds from the City and County are indicated for any solid waste (refuse and recycling) projects. Several of these projects are part of the community's Water Supply Plan established in 2012 to increase the capacity of our drinking water reservoirs and infrastructure, as shown by the map below.



Construction is underway on the following projects:

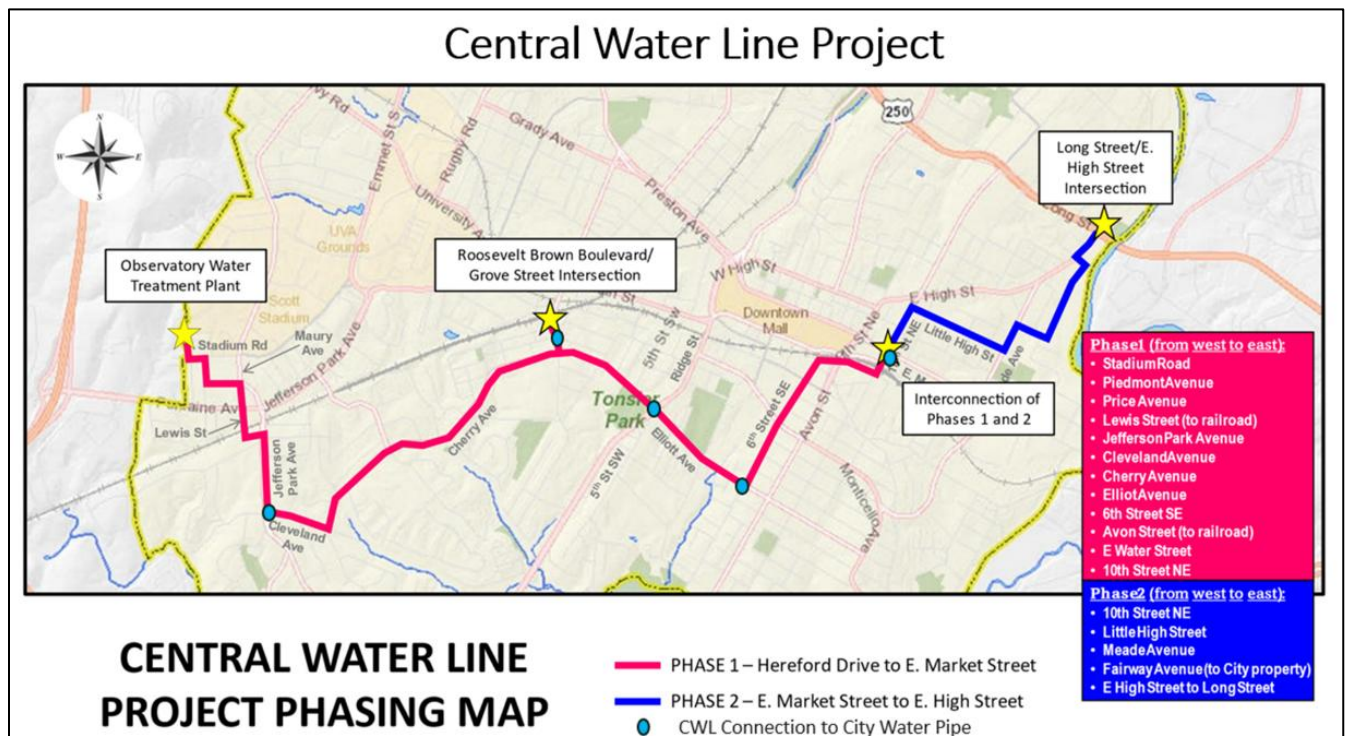
a. **Water Pipe and Pump Stations Replacement, Ragged Mtn Reservoir to Observatory Water Treatment Plant**

- Scope: Replace two water pipes and two water pumping stations with four miles of 36” ductile iron piping and a new water pumping station to convey untreated water from the Ragged Mtn Reservoir to the Observatory WTP. The existing facilities have reached the end of their service lives and require replacement to reliably provide untreated water to the upgraded Observatory WTP. A project information meeting was held in January 2025 with neighbors bordering the work and others from the community. The contractor is currently installing piping between Hereford Drive (near the Observatory WTP) and Fontaine Ave.
- Completion: February 2025 – June 2029
- Cost: \$62 million: 52% ACSA / 48% City Utilities



b. **Urban Area “Central Water Line”**

- Scope: Provide large diameter piping (24” and 36” ductile iron) to strengthen and more efficiently distribute drinking water for the benefit of City and County residents and businesses. This five-mile-long piping project with two railroad crossings will extend from the Stadium Road area to the Long Street bridge near Pantops. The project will be completed in two concurrent phases of work, as shown by the map below, due to underground conflicts in E. High Street which delayed design of the piping in that area. A community information meeting to provide details about the project was held in September 2025. Pipe installation in the Lewis St. area will begin in November. Additional information will be provided to neighborhoods as construction approaches those areas.
- Completion: November 2025 – December 2029
- Cost: \$79 million: 52% ACSA / 48% City Utilities



c. Ragged Mtn Reservoir Water Level Increase

- Scope: Clearing of vegetation around the reservoir and minor modifications to the intake tower to increase the normal pool level 12 feet and provide 700 million gallons of additional water storage capacity in the reservoir.

The height of the dam will not be increased as it was built to the maximum elevation when constructed in 2014. The trails around the reservoir were also constructed above the maximum water elevation in 2014 and will not be significantly impacted by the project. Sections of the park and trails will be closed while trees and vegetation near the trails are being cleared. A project information meeting was held in August 2025 with neighbors along Reservoir Road and others from the community.

- Completion: September 2025 - December 2026
- Cost: \$13 million: 80% ACSA / 20% City Utilities

d. South Rivanna River Crossing

- Scope: Provide a second pipe (24" diameter; 1200 feet long) to convey treated drinking water under the river using trenchless technology. The second pipe will provide a redundant water supply and increase capacity to serve the northern area of the Urban Water System.
- Completion: January 2025 – January 2027
- Cost: \$6.2 million: 100% ACSA

e. Red Hill Water Treatment Plant Upgrade

- Scope: Provide additional building space to house additional water treatment equipment including a granular activated carbon filter.
- Completion: January 2025 – June 2026
- Cost: \$2 million: 100% ACSA, with partial grant from County

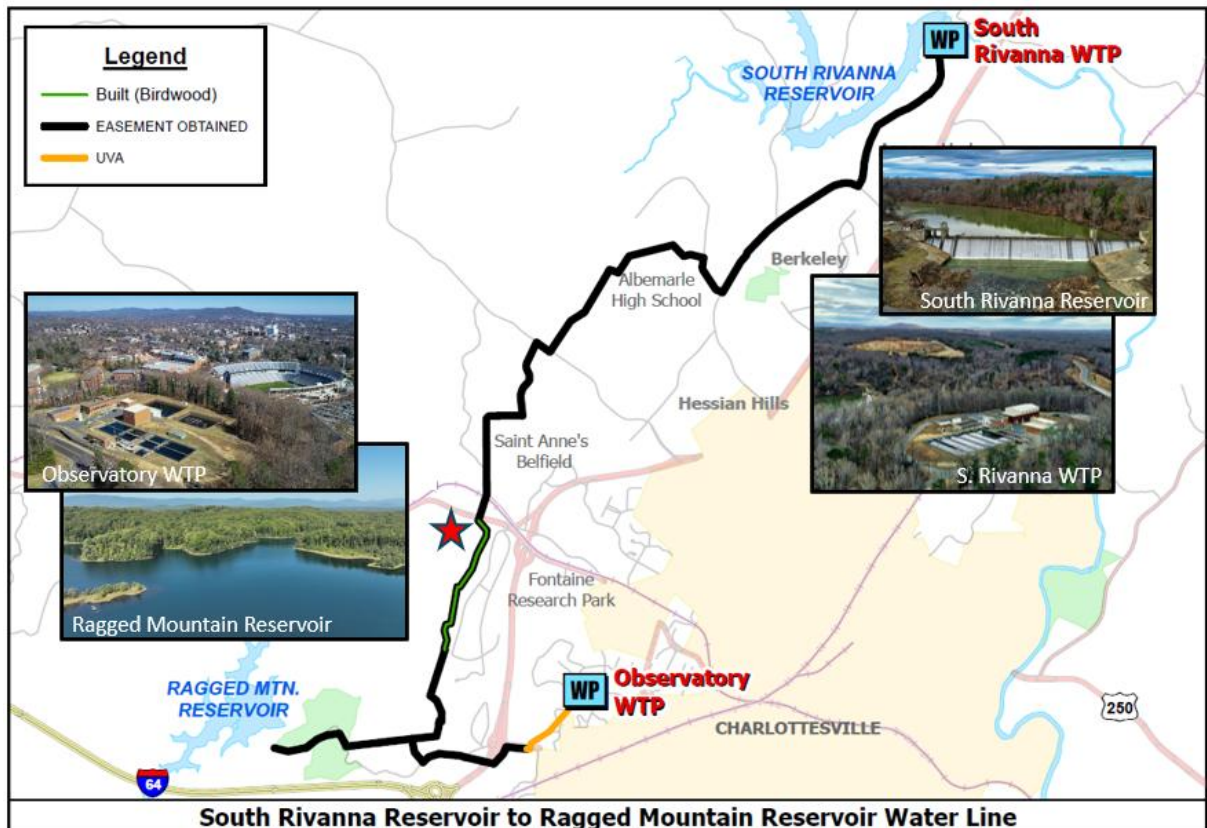
- f. Baling Facility, Ivy Solid Waste and Recycling Center
- Scope: Replace the existing recycling materials baling facility which is located on leased property and has exceeded its service life. The new facility will include equipment to compress cardboard, mixed paper, and plastic products into separate bales before shipment to a receiving vendor.
 - Completion: May 2025 – December 2026
 - Cost: \$6 million: 70% Albemarle County / 30% City
- g. Moore's Creek Administration Building Renovation and Addition
- Scope: Renovate the existing administration building constructed in the 1980's, including improvements to the Laboratory and Information Technology spaces. The project also includes a building addition providing spaces for a community education area and staff currently housed in temporary trailers, as well as future staffing.
 - Completion: August 2025 – December 2027
 - Cost: \$27.6 million: 52% ACSA / 48% City Utilities
- h. Moore's Creek Structural and Concrete Rehabilitation
- Scope: Repair of concrete basins and wastewater treatment facilities constructed in the late 1970's.
 - Completion: May 2025 – May 2027
 - Cost: \$15.5 million: 52% ACSA / 48% City Utilities
- i. Moore's Creek Upfits and Gravity Thickener Improvements
- Scope: Renovate the Maintenance and Operations buildings and repair the sludge gravity thickener system and secondary clarifier influent valves.
 - Completion: May 2025 – May 2027
 - Cost: \$11.8 million: 52% ACSA / 48% City Utilities
- j. Crozet Wastewater Pump Stations Rehabilitation
- Scope: Replace pumps, valves, and electrical gear in four pump stations constructed in the 1980's which convey wastewater from Crozet to the Moore's Creek Treatment Plant.
 - Completion: April 2026 – April 2028
 - Cost: \$12.3 million: 100% ACSA

Construction will begin in 2026 for the following projects:

- k. Crozet Water Treatment Plant GAC Expansion
- Scope: Provide additional building space and equipment to increase the water treatment capacity of the granular activated carbon filter system from 1 to 2.7 million gallons per day.
 - Completion: March 2026 – May 2028
 - Budget: \$12 million: 100% ACSA with \$7 M VDH grant

l. South Rivanna Reservoir to Ragged Mountain Reservoir Pipe and Pump Station

- Scope: Construct a 6.5 mile long, large diameter pipe (36" ductile iron) and pump station to transfer untreated water between the South Rivanna and Ragged Mtn Reservoirs, as required by the community's drinking water supply plan. Complete a new raw water intake structure and pump station at the South Rivanna Reservoir. This infrastructure will increase the amount of water stored at the Ragged Mtn Reservoir from 1.4 to 2.1 billion gallons.
- Completion: May 2026 – December 2030
- Cost: \$117 million: 80% ACSA / 20% City Utilities



m. Beaver Creek Dam, Pump Station and Piping Improvements

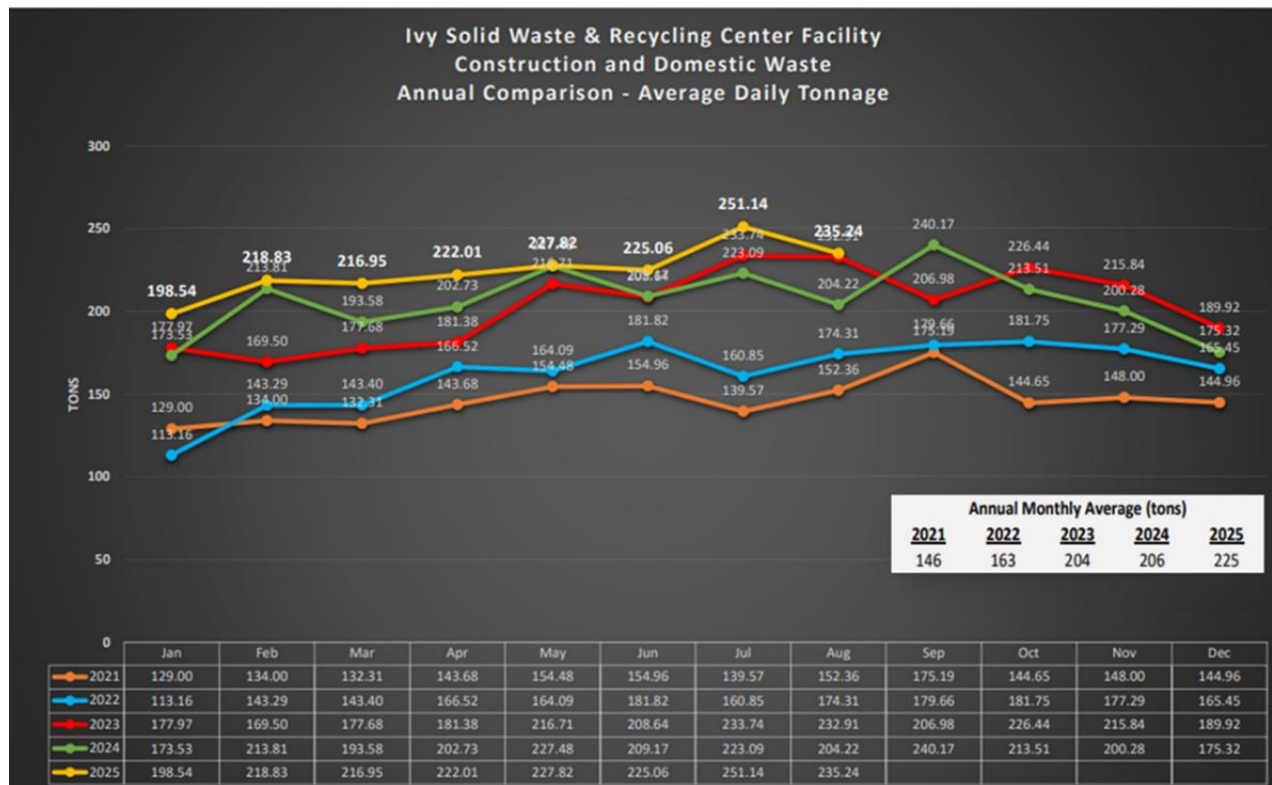
- Scope: Replace the spillway, which protects the reservoir dam, along with the water pump station and piping which convey untreated water to the Crozet Water Treatment Plant.
- Completion: January 2027 – December 2030
- Cost: \$62 million: 100% ACSA with partial federal NRCS grant

n. Upper Schenks Branch Wastewater Piping Replacement, Phase II

- Scope: Replace sewer piping installed in the mid 1950's to increase system capacity in conjunction with the City's sewer upgrade program. The new piping will be located along McIntire Road between the McIntire Recycling Center and Preston Avenue.
- Completion: TBD
- Cost: \$10 - 15 million: 100% City Utilities

5. Transfers from the Ivy Solid Waste and Recycling Center:

Average daily refuse volume at the Ivy Transfer Station has increased from 152 tons per day in 2021 to 235 tons per day in 2025, as shown below. Our contract hauler is driving about 15 trailer loads of refuse to Henrico County for disposal each day, Monday – Friday.



6. Ivy SWRC Cashless Update

In February 2026, customers will be required to pay with credit/debit cards or checks. Cash will no longer be accepted. This information has been communicated to our customers thru:

- Seven large banner signs (8 feet x 4 feet) at the Ivy SWRC with additional signs at the McIntire Recycling Center and Southern Albemarle Convenience Center
- A Press Release sent to media outlets
- Notices posted on our website and social media accounts



7. RSWA Special Collection Days

The Ivy SWRC hosted Fall Special Collection free recycling and disposal days on the following dates:



Please let me know if you have any questions.

Sincerely,

A handwritten signature in blue ink, reading "W. I. Mawyer, Jr.".

William I. Mawyer, Jr., P.E.
Executive Director

cc: RSWA Board of Directors
RWSA Board of Directors