

CHARLOTTESVILLE TREE COMMISSION AGENDA

November 11, 2025

5:00 – 7:00 pm

In-Person Meeting – Parks and Recreation Office
(Downtown Mall, Adjacent to Parking Garage)

Call to Order (<i>S. McKinnon</i>)	5:00
Approval of August and September Minutes (<i>S. McKinnon</i>)	5:00-5:10
Staff Report and Discussion (<i>S. Gaines</i>)	5:10-5:30

Urban Forest Management Plan – Update

- Parks and Recreation will continue working with Eocene Environmental Consultants to compose an up-to-date Urban Forest Management plan.

Invasive Plant Control Update

- Rx Fire continuing treatments on all management units. Mulching to begin late November/early December. Tree seedling installations late December/early January. All management plans are available on TEAMS.

Tree Planting Fall 2025

- Request for Quote (RFQ) is active, hope to have contractor onboard and planting December 2025/January 2026.
- Watering contract to be in place by early spring.

Downtown Mall Trees

- Parks and Recreation will be performing annual tree work in January 2026.

Zoning Inspector Position

- Interviews concluded 10/28/2025.

Virginia Recreation and & Park Society Award 2025

- Charlottesville Parks and Recreation received The Best Sustainable Environmental Program Award – Roanoke, VA Conference.

City Advisory Boards

Charlottesville City Managers recently announced the new public-facing Boards and Commissions website <https://boards.charlottesville.gov/>

New/Old Business	5:30-6:40
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Initiatives Discussions

- Debriefing and discussion of Tree Preservation Packet outline (*JD Brown, S. Gaines*)
 - Action items
- Discussion of Vulnerable Sites Initiative (*S. Levy, S. Gaines*)
- Presentation of Canopy Collective priorities (*S. Levy*)

- CHIPP Update (*S. McKinnon, W. Parrish, W. Martin*)
- Other initiatives?
- Discussion of what to include in SOTF report (*All*)
 - Action items and assignments
 - Timeline

Administrative Updates and Discussion

- Update and follow-through on Tree Commission Recruitment (*All*)
 - Open(ing) positions
 - Review criteria on new B&C directory website
 - Create new content for Tree Commission site in Urban Forestry for 1st quarter applications (*Susan*)
 - Create new recruitment brochure—with Ose’s recs (*Hannah and Shanti*)
- Teams access achieved?
- By-law revisions need to be completed and posted
 - Timing of officer elections
 - Addition of CATS criteria

General Public Comment

6:55-7:00

Adjourn

7:00

^(t) At the discretion of the Chair, public comments related to particular agenda items may be solicited at that point in the meeting.

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