

# CHARLOTTESVILLE TREE COMMISSION AGENDA

December 2, 2025

5:00 – 7:00 pm

In-Person Meeting – Parks and Recreation Office  
(Downtown Mall, Adjacent to Parking Garage)

<b>Call to Order</b> ( <i>S. McKinnon</i> )	<b>5:00</b>
<b>Approval of November Minutes</b> ( <i>S. McKinnon</i> )	<b>5:00-5:05</b>
<b>Staff Report and Discussion</b> ( <i>S. Gaines</i> )	<b>5:05-5:20</b>

### ***Urban Forest Management Plan – Update***

- Parks and Recreation will continue working with Eocene Environmental Consultants to compose an up-to-date Urban Forest Management plan.

### ***Invasive Plant Control Update***

- Rx Fire continuing treatments on all management units. Tree seedling installations late December/early January.

### ***Tree Planting Fall 2025***

- Request for Quote (RFQ) is active, Contractor will be planting December 2025/January 2026.
- Watering RFQ will be accepting bids through December 15, 2025

### ***Downtown Mall Trees***

- Parks and Recreation will be performing annual tree work in January 2026.

## **New/Old Business**

### ***Administrative Updates and Discussion***

**5:20-6:40**

- Creation of new Tree Commission Recruitment Pamphlet with Ose's recs  
(*H. Brown, S. Levy and All*)
- Discussion and Vote on By-law revisions (*All*)
  - Timing of officer elections
  - Addition of Secretary position and term?
  - Addition of CATS appointment process
  - Officers can be elected from either citizen or CATS representatives

### ***Initiatives Discussions***

**6:40-6:55**

- Presentation and Discussion of Tree Preservation Packet  
(*J.D. Brown, S. Gaines*)
- Presentation and Discussion of Vulnerable Sites Initiative (*S. Levy and all*)
- Presentation and Discussion of Canopy Collective priorities (*S. Levy and all*)
- Assignments and timeline for SOTF

## **General Public Comment**

**6:55-7:00**

## Adjourn

7:00

(†) At the discretion of the Chair, public comments related to particular agenda items may be solicited at that point in the meeting.

*Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call the ADA Coordinator at (434) 970-3182 or submit a request via email to [ada@charlottesville.gov](mailto:ada@charlottesville.gov). The City of Charlottesville requests that you provide a 48-hour notice so that proper arrangements may be made.*