



Sister Cities Commission Meeting

Tuesday, December 9, 2025

4:30pm – 6:00pm

CitySpace, Small Conference Room

100 Fifth Street NE, Charlottesville, VA 22902

Call to Order

I. **Approval of Minutes** – November 12 regular meeting; November 12 Program Committee meeting

II. **Chair's Report** – Edward Herring

III. **Two-year Activity Plan** – City representatives

IV. **Budget Report** – Sal Moschella

V. **Winneba Foundation** – Dave Norris

VI. Reports and Updates

- Education Committee – Alicen Brown
- Grants Committee – Kimberly Hayes
- Program Committee – Cherry Stewart
- Huehuetenango, Guatemala – Kristen Petros de Guex
- Besancon, France – Elizabeth Smiley
- Poggio a Caiano, Italy – Stella Mattioli
- Winneba, Ghana – Kimberly Hayes

VII. Adjournment

The next Sister Cities Commission meeting will be held on Tuesday, January 6, 2026, at 4:30 p.m. in the CitySpace Main Conference Room.

Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call (434) 987-1267 or submit a request via email to ada@charlottesville.gov. The City of Charlottesville requests that you provide 48 hours' notice so that proper arrangements may be made.