



Sister Cities Commission Meeting

Tuesday, January 6, 2026

4:30pm – 6:00pm

CitySpace, Main Conference Room

100 Fifth Street NE, Charlottesville, VA 22902

Call to Order

I. **Approval of Minutes** – November 12 regular meeting; November 12 Program Committee meeting

II. **Chair's Report** – Edward Herring

III. **Two-year Activity Plan** – City representatives

IV. **Budget Report** – Sal Moschella

V. **Winneba Foundation** – Dave Norris

VI. Reports and Updates

- Education Committee – Alicen Brown
- Grants Committee – Kimberly Hayes
- Program Committee – Cherry Stewart
- Huehuetenango, Guatemala – Kristen Petros de Guex
- Besancon, France – Elizabeth Smiley
- Poggio a Caiano, Italy – Stella Mattioli
- Winneba, Ghana – Kimberly Hayes

VII. Adjournment

Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call (434) 987-1267 or submit a request via email to ada@charlottesville.gov. The City of Charlottesville requests that you provide 48 hours' notice so that proper arrangements may be made.

CSCC Regular Meeting Minutes – November 12, 2025

Placeholder

Charlottesville Sister Cities Commission
Planning Committee Meeting
November 12, 2025
CitySpace – Small Conference Room

Members present: Cher Stewart, Kristen Petros de Guex, Stella Mattioli

Topics discussed: We talked about the planning of a special community reception to invite the public and reintroduce the sister cities commission and all of our sister-cities, including our new city of Huehuetenango.

We decided it was much too late to have an event before the December holidays, so we want to have a theme of LOVE and Friendship and make the event for late January or in February.

We wanted to get more input from Edward about other spaces that may be available for free if we cannot use City Space because Max will need to be present for us to have it there during a weekend.

We want the event to be on a Saturday afternoon.

We wanted to have wines from some of the countries of our sister cities, coffee, appetizers or snacks, and desserts.

We talked about asking local businesses to help support us with donations, but also to get some local folks from different communities to make some of the food for us. We also talked about asking Marie Bette, as Huehue has a special connection to one of the owners.

We wanted to speak with the Mona Lisa Pasta, Market Street Wine Shop, the Guatemaya Alliance about coffee and some other local businesses.

We think the event should last about 2-3 hours. We can invite some of our past grant winners to play music, or ask some kids from the CHS orchestra. We plan on inviting folks who we have relationships with, but also reach out to the greater Charlottesville community to invite people and/or groups or communities who may not know much about us. We would like to get people interested in helping out as volunteers for events, hosting exchange

students or adults, etc.

We will set up a meeting to meet again to continue planning.

Meeting adjourned at 6:00 p.m.

Submitted by,
Cherry Stewart
Program Committee Chair

DRAFT