

**Albemarle CPMT
Charlottesville CPMT
Joint Committee Meeting Minutes
Thursday, February 5, 2026**

Present: Christa Galleo, Misty Graves, Jennifer Wells, Leon Henry, Rachel Rasnake, Rebecca Schmidt, Eugene Conti, Alice Micklem, Erin Callas, Mary Stebbins, Leslie Glover, Neta Davis, Ashley Marshall, Samuel Roman

Absent: Katie Ralston, Thomas Unsworth, Barbara Station

Quorum for Albemarle: Yes
Quorum for Charlottesville: Yes

Christa Galleo, Chair of Albemarle CPMT, called the meeting to order at 9:08 AM.

The meeting opened with introductions and welcome to Samuel Roman, the new Charlottesville Assistant City Manager.

Agenda Item: Review & Approval of the Agenda/ Acceptance of Consent Agenda including Minutes and Financial Reports:

Presenter: Chair

Discussion/Summary: Charlottesville did not have any financial reports submitted. Rebecca requested the December minutes be revised to remove her name as she was not present at that meeting. Christa requested motions to approve the Charlottesville and Albemarle consent agenda, minutes, and December financials.

Documents/Resources: Consent Agenda/Financials documents emailed.

Next Steps/Action(s) Taken: December minutes will be revised to remove Rebecca as present and will add her as absent. Erin made a motion to approve the consent agenda/financials for Charlottesville. Rebecca seconded. Mary made a motion to approve the consent agenda and financials for Albemarle. Eugene seconded. Both motions were approved.

Agenda Item: Review of Routing FC Expenses (City/County) and FAPT Approved Expenses:

Presenter: Chair

Discussion/Summary: No comments, questions, or concerns noted.

Next Steps/Action(s) Taken: Informational

Agenda Item: Action Item: Provider Agreement Revisions:

Presenter: Jennifer Wells

Discussion/Summary:

Albemarle- The Bair Foundation requested a change in the insurance requirement from 45 days to 30 days. The revision for Bridges is still in process between the provider and the County Attorney's office.

City- Marilyn Minrath- Insurance requirements for Sexual Abuse under the agreement that they will not be one-on-one with anyone under the age of 18.

Next steps/Actions Taken: Albemarle (Bair): Erin Callas made a motion to approve. Mary seconded. City (Marilyn Minrath): Rebecca made a motion to approve. Leon seconded. Both motions passed.

Agenda Item: CQI Tool and Data Review

Presenter: Jennifer Wells

Discussion/Summary: Reviewed the CQI data for both Albemarle and Charlottesville CSA and completed the CQI tool. Jennifer reminded CPMT the importance of not comparing the two localities as they are different.

Expenditures:

Albemarle-

- Expenditures continue to rise which is anticipated. Continued growth in number of Region Ten cases, which has occurred since children returned to school post-COVID.
- CPMT will continue to monitor the progress of the CQI data.

Charlottesville-

- Foster care had increased 100% between FY23-24.
- Charlottesville is hoping for a decrease in numbers due to rebounding from COVID and permanence of placements.
- Concern about net expenditures increasing from 7 to 9 million. This is believed to be an increase due to the cost difference of foster care compared to prevention.
- Higher focus on risk and mitigating the risk of children in care.
- General Assembly is moving towards centralized CPS intake. All referrals/screenings will go through the state and not local DSS. One year of planning would take place, and in July '27 the state would assume this responsibility if passed.

Demographics:

Albemarle-

- The disproportionality in Albemarle is much smaller than that of Cville.
- Request to bring Foster Care specific information between FY24 through FY25 to observe the changes within that period.

Charlottesville-

- Significant disproportionality in terms of color in all CSA children.
- Request to bring Foster Care specific information between FY24 through FY25 to observe the changes within that period.

Child Count by Service Placement Type: Gender

Informational Purposes:

Albemarle-

- Slightly higher placement in the male gender.
- Significant increase in Special Education and Community-Based Services.

Charlottesville-

- Slightly higher placement in the male gender.
- Significant increase in Foster Care.
- Concern of less resources available for at-risk teenage youth.
- Alternative placement with high acuity youth that need additional community based resources.

CANS: Case Manager Reports:

Albemarle/Charlottesville:

- Reviewed reports of children receiving CSA services with an initial CANS reported between FY19-FY23.

Community-Based Services:

Albemarle/Charlottesville-

- Both localities have a higher average than the statewide average of children receiving community-based services.

Next steps/Actions Taken: Jennifer and Katie will bring the racial demographics broken out by mandate type to the March meeting.

Agenda Item: Review of System Functioning and Activities:

Discussion/Summary:

a. FAPT Updates:

Presenter: Jennifer Wells

- No update for Charlottesville FAPT. For Albemarle, there have been material support requests, but case managers are doing well with explaining these requests. There was a material support request that FAPT was able to make suggestions with no CSA funding and it avoided the request coming to CPMT.

b. CSA Coordinator Updates:

Presenter: Jennifer Wells

- Provider Agreement FY27- Joint meeting to be scheduled with City/County Attorneys, CSA Coordinators and team to address the FY27 contract.
- Barbara Station is no longer with People Places. Katie will work with City Council Clerk's office to advise how she will be replaced within CPMT.
- Next month:
 - Transportation-
Lack of clarity for how transportation is utilized. Providers charge for transportation for a variety of reasons, with a lack of clarity about what they should be billing for. No local policy to advise what is allowable. Katie and Jennifer will be speaking together to come up with a plan for the March CPMT. Topics to consider:
 - a. Providers cannot double-dip with charges.
 - b. Reach out to other localities to see how they handle transportation fees.
 - c. No definition of what foster parents can charge based on what is included in Maintenance costs.
 - d. General parameters for providers.
 - e. Set guidance for the expectation that charges are based on an influx of providers charging for these services.
 - f. Consideration of including the costs of transportation in the fees charged by providers.
 - Non-Licensed Services:
 - a. Mentoring and case conferencing are capped.
 - b. Increase in other fees due to the caps being put in place.

- c. Parent Mentoring cap? Supervised Visitation cap?
- d. Requested ranges for what providers are typically charging for certain services.

c. OCS Communications:

Presenter: Jennifer Wells

None for this month.

d. Program Sub-Committee Update:

Presenter: Alice Micklem

- No vendor fair. Charlottesville City is doing a Teen Empower Expo on March 20, at Carver Rec Center.

-Reviewed a template for quarterly report for Non-Licensed providers.

-Alice will email the Teen Empower Expo flyer to CPMT members.

Agenda Item: Other Business:

- Legislative Updates/Advocacy Updates-

-Budget amendment. Elimination of the 2.5% cap on private day services for Special Education Services. If it passes, CSA could pay for additional funding between the cap and the difference that the local school currently has to pay.

- DJJ Truancy-

1. **Charlottesville- December- 0 petition/1-Diversion. 2 active diversions.**
2. **Albemarle- December- 0 petitions/0-Diversions.**

- Announcements-

1. **Jennifer Wells-** Met with Kevin Kirst, who advised there is a need to report residential placement or private day to VDOE as of July 1 for all CSA children, including those that are general education. SPED students that are CSA involved are already being tracked; however, we will need a process for how to provide reporting for general education students to VDOE.
2. **Misty Graves-** Announcement of the last CPMT meeting for Ashley Marshall. CPMT thanked Ashley for her many contributions to the team.
3. **Ashley Marshall-** Introduction of Sam Roman as the new Assistant City Manager.

4. **Leon Henry**- Joined the VLSSE CSA committee, which Mary Stebbins is currently on.
5. **Rebecca Schmidt**- Applying for a grant to survey foster parents and how AI may support caregivers.
6. **Christa Galleo**- Court users meeting will be coming again but with some changes in how it will function. More information coming next month.

Christa Galleo, Chair for Albemarle CPMT, adjourned the meeting at: 10:30 am.

**Next scheduled meeting: March 5, 2026 @ 9AM.
ACDSS Room 231**

Respectfully Submitted:
Ashleigh Doyle