



## **Sister Cities Commission Meeting**

Tuesday, July 7, 2026

4:30pm – 6:00pm

CitySpace, Large Conference Room

100 Fifth Street NE, Charlottesville, VA 22902

### **Call to Order**

#### **I. Approval of Minutes –**

#### **II. Chair's Report – Edward Herring**

- Officer job descriptions and election process
- Sister City Signage update

#### **III. Finance Report – Edward Herring**

- FY27-28 Spending Plan

#### **IV. City Reports**

- a. Huehuetenango, Guatemala – Kristen Petros de Guez
- b. Besancon, France – Elizabeth Smiley
- c. Poggio a Caiano, Italy – Stella Mattioli
- d. Winneba, Ghana – Kimberly Hayes

#### **V. Committee Reports**

- Grants – Kimberly Hayes
- Education – Alicen Brown
- Programs / Social Media & Community Outreach –
- Annual Retreat –

#### **VI. Adjournment**

The next Sister Cities Commission meeting will be held on Tuesday, August 4, 2026, at 4:30 p.m. in CitySpace, Small Conference Room. The annual retreat will take place on September 29, location to be determined.

Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call (434) 987-1267 or submit a request via email to [ada@charlottesville.gov](mailto:ada@charlottesville.gov). The City of Charlottesville requests that you provide 48 hours' notice so that proper arrangements may be made.